

APPENDIX 1



Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2024	To	31	03	2025

Reference and administration details

Charity name	Young Portonian Theatre Company
Other names charity is known by	YPTC
Registered charity number	SC053220
Charity's principal address	WH10 Newhouse Business Park
	Grangemouth
	Postcode FK3 8LL

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		
2		Secretary		
3		Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
N/A	

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Annual AGM election of new members and trustees of the board

Objectives and activities

Charitable purposes

- a) To develop high quality musical and theatrical productions by young people between the ages of 9 and 18.
- b) To promote friendship, mutual support and encouragement between members and their families.
- c) To encourage pleasure and enjoyment of the performing arts
- d) To provide a supportive and safe environment for young people to engage in drama and theatre related activities on a regular basis.
- e) To encourage and facilitate the development of skills related to theatre and drama.
- f) To provide opportunities for all members to take part in regular youth productions. g) To give members the opportunity to take part in additional workshops and events.

Summary of the main activities in relation to these objects

Up to 2 Pantomimes/Musicals are performed annually, these are performed at our local Town Hall with a min of 3 to 5 consecutive performances.

Our cast members are all involved throughout the year whether it be directly singing and dancing on stage to helping in dressing rooms, building props or helping backstage. We provide a safe environment by rehearsing twice per week at a local primary school along with all volunteers working with the children age 9 to 18 being PVG checked.

Visits to other local groups to watch their shows are arranged to provide the cast members with further insight and we believe this helps with their stage presence by watching and learning from others on stage.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Our company was originally formed back in 1982 as a not-for-profit community interest group, however from March 2024 we finally became fully SCIO registered.

Our biggest Spring production so far – The Wizard of Oz performed to perfection in April 2024 generating a fantastic income. This was also the first large musical performed using an external producer named Concord Theatricals. We also hired all costumes from a local company called Utopia, instead of buying them outright to ensure all costumes fitted well with the script presented to us. The children exceeded our expectations with every performance, and they were the talk of the town due to excellent effects used in the show along with outstanding talent. Our local newspaper also published an article along with many pictures taken on our opening night.

A large part of our income has been funded from grants received throughout 2024-2025 some of which included Robertson Trust, Arnold Clark and Community Schools Grant.

Our fundraising consisted of a prize bingo in May which was a great success. Other fundraising has come from our shows which we generated from our raffles and tuck shop sales.

Our 2nd show held in Nov 2024 – Jack & The Beanstalk exceeded any other income from any other show previously performed which we very proud of.

We taken the cast members to see Beauty & The Beastie Panto in Glasgow in Jan 2025 free of charge and paid for the bus to allow them to enjoy watching a panto instead of always being performing in one. They all absolutely loved it!

Financial review

Brief statement of the charity's policy on reserves

With a fixed annual expenditure we have agreed to ensure we always keep enough funds to cover all outgoings in the bank at any one time to ensure if for any reason we do not go ahead with any performances which generates income then at least we will have reserves to cover our yearly outgoings.

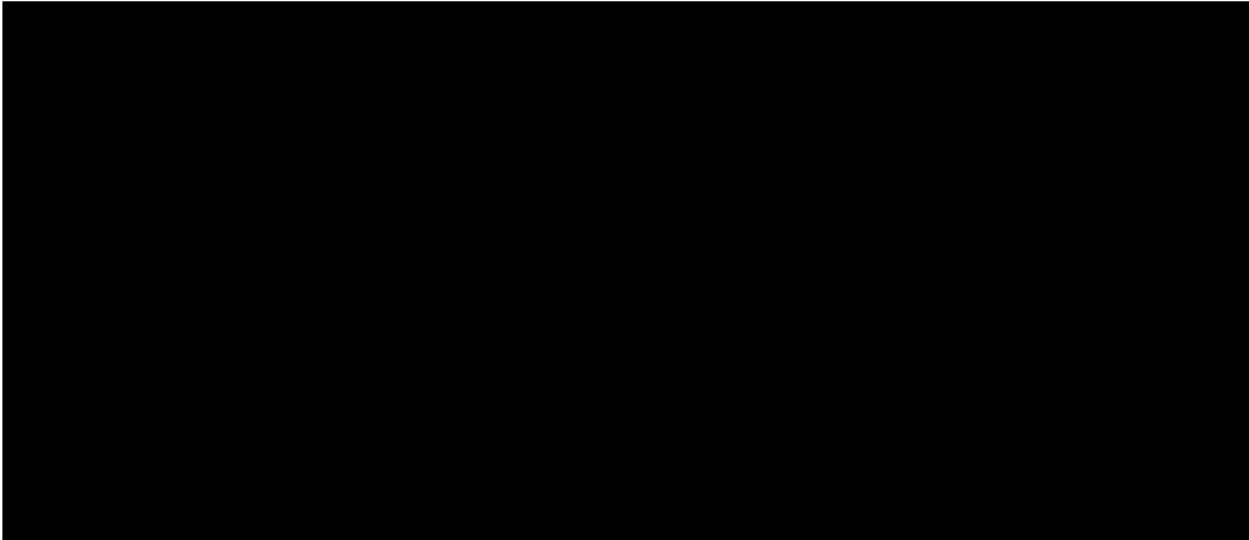
Details of any deficit

Donated facilities and services (if any)

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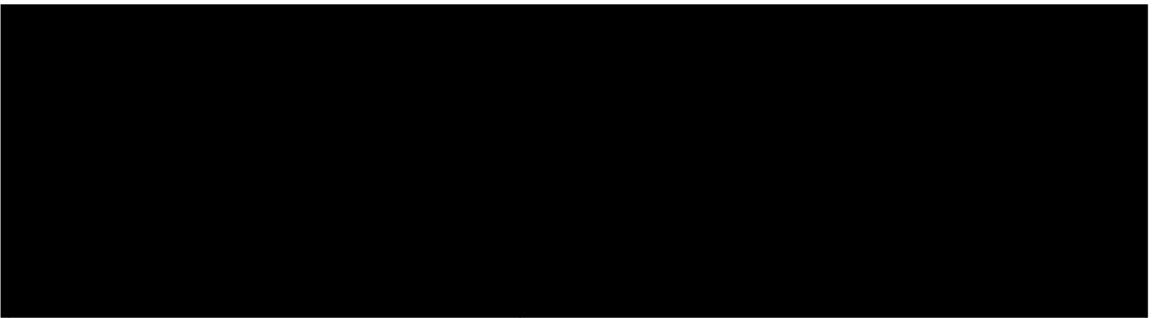
Other optional information



Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)		
Position (e.g. Chair)	Treasurer	Secretary
Date	9/7/25	9/7/25

Young Portonian Theatre Company
 SC053220
 Profit & Loss Account
 Period Ended 31st March 2025

Opening Balance 01.04.24

£4,161

Income	Period Ended 31st March 2025	Year Ended 31st March 2024
Panto	£ 19,070.00	£ 15,523.00
Award Ceremony	£ 557.00	£ 631.00
Spring Production	£ 12,117.00	£ 1,274.00
Donations & Fundraising	£ 1,204.00	£ 430.00
Uniform	£ 170.00	£ 120.00
Merchandise		
Sundry		
Grants & Subs	£ 13,815.00	£ 5,074.00
Extra Activities	£ 341.00	
Total	£ 47,274.00	£ 23,052.00
Expenditure		
Panto	£ 14,922.00	£ 14,133.00
Award Ceremony	£ 183.00	£ 324.00
Spring Production	£ 10,598.00	£ 5,351.00
Uniform	£ 390.00	£ 449.00
Pavillion	£ 596.00	£ 270.00
Extra Activities	£ 1,775.00	£ -
Fundraising	£ 170.00	£ -
Insurance	£ 593.00	£ 592.00
Premises - Rent	£ 3,820.00	£ 3,177.00
Premises - Electricity	£ 535.00	£ 955.00
Mobile Phone	£ 253.00	£ 180.00
Miscellaneous	£ 109.00	£ 257.00
Depreciation	£ 2,184.00	£ 2,184.00
Total	£ 36,128.00	£ 27,872.00
Surplus/Deficit	£ 11,146.00	-£ 4,820.00
Closing balance	£ 16,568.00	£ 3,236.00
Movement in year	£ 12,407.00	£ 2,638.00

Examiner's Report to the Trustees of Young Portonian Theatre Company SC053220

I report on the accounts of the charity for the year ended 31st March 2025 which are set out on page 2.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

