APPENDIX 1

OSCR

Office of the Scottish **Charity Regulator**

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1st	09	2025	To	31st	08	2026

Reference and administration details

Charity name	West Kilbride Museum Trust	
Other names charity is known by		
Registered charity number	**SC0 22637**	
Charity's principal address	West Kilbride Museum Village Hall,	
	1 Arthur Street,	
	West Kilbride	
	Ayrshire	**Postcode** KA23 9EN

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Ruth Fisher	Chair	1/9/25 - 31/8/26	
2	Mrs Elizabeth Colquhoun	Trustee	1/9/25 - 1/10/25	
3	James Colquhoun	Treasurer	1/9/25 - 31/8/26	
4	Sherry Dick	Secretary	1/9/25 - 31/8/26	
5	Stephen Brown	Trustee	31.10.25 - 31/8/26	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Constitution
Trustee recruitment and appointment	Trustees appointed at the AGM, or co-opted during the year and approved at the next AGM Stephen Brown, co – opted 31.10.26

Objectives and activities

Charitable purposes	The advancements of the Arts, Heritage and Culture of West Kilbride
Summary of the main activities in relation to these objects	To stimulate and maintain interest in all aspects of the history, development and traditions of West Kilbride Parish. To preserve and expand the Museum Collection, make it accessible to the Public, and to support the objectives of the Trust, to maintain contact with other Village Groups of all ages, and to ensure that the Museum Finances are maintained in a healthy condition.

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Achievements and performance

Summary of the main achievements of the charity during the financial period	I would like to thank the Museum Committee for their time, talent and Expertise. Elizabeth Colquhoun retired through ill health last year, and sadly passed away last December. This year, our team has been strengthened by new committee members Linda McBurnie, Barbara Ogden and Helen Baskerville. This year, we have tried to promote interest by staging special Exhibitions, including West Kilbride then and now, the Mad Hatters tea party, and tea as taken in days of yore. Our Railway enthusiasts staged a very popular display of the railway in West Kilbride in the 1880's , We were visited by a You Tube influencer, who posted his visit on YouTube, and received over 10000 hits! Our last one is an exhibition of model emergency / Police vehicles. We also have 7 5star reviews on Tripadvisor. One fundraising coffee morning was held. However, our finances are on a much surer footing now. We now have a new computer, thanks to the Mae Lockhart Trust. We also have a new monitor and printer. Our visitor numbers are up.

Financial review

Brief statement of the charity's policy on reserves	Our policy is to maintain the financial position of the Museum. The Museum has no paid Staff.
Details of any deficit	N/A
Donated facilities and services (if any)	none

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	**Signed** **Ruth Fisher**	
Full name(s)	Mrs Ruth Fisher	
Position (e.g. Chair)	Chair	
Date	**31.10.2026**	

OSCR Office of the Scottish Charity Regulator

Enter charity name below | Enter SC No. below

West Kilbride Museum Trust | **SC022637**

Receipts and payments accounts

For the period from	Period start date: Day	Month	Year	to	Period end date: Day	Month	Year
	01	09	2025		31	08	2026

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	710				710	981
Legacies					-	
Grants	1,522				1,522	500
Receipts from fundraising activities	900				900	250
Gross trading receipts					-	
Income from investments other than land and buildings	326				326	447
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	394
					-	
A1 Sub total	3,458	-	-	-	3,458	2,572
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	3,458	-	-	-	3,458	2,572
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments	1,119				1,119	2,003
Investment management costs					-	
Payments relating directly to charitable activities	398				398	1,518
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	91				91	83
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	1,607	-	-	-	1,607	3,603
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	1,607	-	-	-	1,607	3,603
Net receipts / (payments)	1,851	-	-	-	1,851	(1,031)
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	1,851	-	-	-	1,851	(1,031)

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West Kilbride Museum Trust **SC022637**

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	33,559				33,559	34,590
	Surplus / (deficit) shown on receipts and payments account	1,851				1,851	(1,032)
	adjustment					-	
						-	
	Cash and bank balances at end of year	35,410	-	-	-	35,410	33,558
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	J. A. COLQUHOUN	JA COLQUHOUN	3.11.26

West Kilbride Museum Trust SC022637

Section C Notes to the Accounts

C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
		Total	-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

APPENDIX 3

OSCR

Office of the Scottish **Charity Regulator**

Independent examiner's report on the accounts v2

Report to the trustees/members of
Charity name
West Kilbride Museum Trust

Registered charity number
SC022637

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	09	2025	**to**	31	08	2026

Set out on pages (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44) (1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Kaye Johnstone **Date:** 3 NOV 2026

Name: Kaye Johnstone

Relevant professional qualification(s) or body (if any): (Receipts & Payments)

Address:
The Ayrshire Community Trust
27 Vernon Street
Saltcoats
KA21 5HE

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose