

APPENDIX 1



Scottish Charity Regulator

Office of the Scottish **Charity Regulator**

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	08	2024	To	31	07	2025

Reference and administration details

Charity name	Baljaffray Primary School Parent Teacher Association						
Other names charity is known by							
Registered charity number	SC019851						
Charity's principal address	Baljaffray Primary School						
	Grampian Way						
	Bearsden						
							Postcode G61 4RA

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Craig Barratt	Chair		
2	Emily Dewer	Secretary		
3	Adele Targosz	Treasurer		
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20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	The Charity is an unincorporated association
Trustee recruitment and appointment	Objectives and activities Charitable purposes Summary of the main activities in relation to these objects The PTA held various fundraising events. To provide and assist in the provision of facilities for education at the school that are not usually provided for by local education authority. Membership is open to parents and guardians of children attending Baljaffray Primary School. Appointment and removal is in accordance with the constitution which required trustees to be appointed at the AGM and remain in office until the next AGM. Between AGMs, any vacancies can be filled by co-optation. Co-opted members shall retire each AGM but shall be eligible for re-election.

Objectives and activities

Charitable purposes	To provide and assist in the provision of facilities for education at the school that are not usually provided for by local education authority.
Summary of the main activities in relation to these objects	The PTA held various fundraising events.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

To create school funds, we held various events and activities. The biggest payment to the school was supplying outdoor waterproof suits for P1 – P7, the whole school.

Activities held:

- Halloween Disco
- Movie Night
- Christmas Fayre
- Burns Night
- Valentine Disco
- Spring Fayre

Using the funds gained from the above we have provided the school with the following:

- Outdoor Waterproof suits
- School Book Resources
- Kindness Carpets
- Bus Travel for Trips
- New Stage Curtain
- Planters, Compost and Fencing

Financial review

Brief statement of the charity's policy on reserves

The trustees considers having approx. £500 in our balance at any time

Details of any deficit

N/A

Donated facilities and services (if any)

N/A



APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)	Adele Targosz	Craig Barratt
Position (e.g. Chair)	Treasurer	Chair
Date	03/03/2026	20/03/2026

Baljaffray Primary School Parent Teacher Association

SC 019851



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	01	08	2024		31	07	2025
	Year						

Section A Statement of receipts and payments

	Unrestricted to nearest £	Restricted funds to nearest £	Expendable to nearest £	Permanent to nearest £	Total funds to nearest £	Total funds last to nearest £
A1 Receipts						
Donations					-	10,794
Legacies					-	
Grants					-	
Receipts from fundraising activities	15,348				15,348	16,060
Gross trading receipts					-	
Income from investments other than					-	
Rents from land & buildings					-	
Gross receipts from other charitable					-	
					-	
A1 Sub total	15,348	-	-	-	15,348	26,854
A2 Receipts from asset & investment						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	15,348	-	-	-	15,348	26,854
A3 Payments						
Expenses for fundraising activities	954				954	1,082
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable	31,569				31,569	19,562
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	32,523	-	-	-	32,523	20,644
A4 Payments relating to asset and						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	32,523	-	-	-	32,523	20,644
Net receipts / (payments)	(17,175)	-	-	-	(17,175)	6,210
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(17,175)	-	-	-	(17,175)	6,210

Section B Statement of balances



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	23,448				23,448	17,238
	Surplus / (deficit) shown on receipts and payments account	(17,175)				(17,175)	6,210
						-	
	Cash and bank balances at end of year	6,273	-	-	-	6,273	23,448
(Agree balances with receipts and payments account(s))		-	-	-	-	-	-

B2 Investments	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees	Signature*	Print Name	Date of approval
		Adele Targosz	03 March 2026
		Craig Barratt	20/3/2026

* Please note - OSCR will accept digital or typed signatures

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

To raise funds to support education and provide resources normally not provided for by the local authority.

	Type of activity or project supported	Individual / institution	Number of grants made	£
C2 Grants				
			Total	-

C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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		Number of trustees	£
C4b Trustee expenses - details			

	Nature of relationship	Nature of transaction	Transaction	Balance
C5 Transactions with trustees and connected persons				

C6 Other information	
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APPENDIX 3



		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Charity name	Baljaffray Primary School Parent Teacher Association						
	Registered charity number	SC019851						
On the accounts of the charity for the period	Period start date				Period end date			
	Day	Month	Year	to	Day	Month	Year	
	01	08	2024		31	07	2025	
Set out on pages	1-7						(remember to include the page numbers of additional sheets)	

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

Signed:** *Leana Dalenkvist* **Date:** 09/02/2026

Name: Leana Dalenkvist

Relevant professional qualification(s) or body (if any): ACMA/CIMA

Address: 44 Sidlaw Road
Bearsden
G61 4LD

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.
** OSCR will accept digital or typed signatures

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose