

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1 st	July	2024	To	30 th	June	2025

Reference and administration details

Charity name	Friends of Sciennes School
Other names charity is known by	FSS
Registered charity number	SC029465
Charity's principal address	Sciennes Primary School 10 Sciennes Road Edinburgh Postcode EH9 1LG

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sharon McGhee	Chair Ex officio Trustee		
2	Caroline McKellar	Ex Officio Trustee	Resigned 30 June 2025	
3	Tim Pogson	Ex officio Trustee		
4	Diane Glass			Trustees
5	Sayedeh Saloomeh Azimipour Meibod			Trustees
6	John Armstrong			Trustees
7	Joel Cohen		Appointed 01 November 2024	Trustees
8	Grant Napier		Appointed 12 March 2025	Trustees
9	Lisa Wilkie		Resigned 12 March 2025	Trustees
10	Emma Moulds	Ex-Officio Trustee	Appointed 30 June 2025	

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Lisa Wilkie	01 July 2024 – 12 March 2025

Structure, governance and management

Type of governing document

Trust Deed

Friends of Sciennes School is founded by a Declaration of Trust dated 6th October 1999 as amended by supplements dated 6th June 2001 and 23 June 2022 and recognised by HMRC as a Scottish Charity.

Trustee recruitment and appointment

Parents, Teaching Staff, Local Council members.

Appointment and Recruitment is in accordance with Clause 12 of the Trust Deed.

Objectives and activities

Charitable purposes

The purpose of the Charity is to advance the education of the pupils at Sciennes Primary School by providing and/or assisting in the provision of facilities for education and ancillary thereto.

Summary of the main activities in relation to these objects

In furtherance thereof the Trustees shall seek:

1. To provide extra resources, facilities and equipment which will give additional benefits and improvements to the educational life of the school.
2. To provide extra resources, facilities and equipment which will give additional benefits and improvements to the extra-curricular and social life of the school.
3. To protect and preserve the environment for the public benefit by educating the public in the benefits to the environment of sustainable waste management practices.

2

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The charity raised funds through running a sponsored event, the Swimathon, with it being the main source of income for Friends of Sciennes School.

The charity was fortunate to receive individual and corporate (unrestricted) donations, including gift aid, of £8,545.83 in the period to 30th June 2025. The majority of this related to the Swimathon (£7,483.62) with the rest from CAF and corporate donations totalling £1,062.20.

The charity continues to provide funds to enable financially disadvantaged pupils to participate in trips and activities and this was paid in October 2025 for the 2024-25 school year. The charity will continue to provide funds for this purpose in 2025-26.

Furthermore, at the time of writing - the charity has provided substantial financial support for both a playground and library refurbishment at Sciennes. Work on the playground was completed and paid in 2024/25. Work on the library upgrade was carried out in 2024/25 and 2025/26 with payment made in November 2025.

Financial review

Brief statement of the charity's policy on reserves

The charity maintains a reasonable level of financial reserves to cover unforeseen expenditure during the financial year, with all remaining funds allocated to meeting the longer term objectives of the charity.

Details of any deficit

None

Donated facilities and services (if any)

N/A

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>D Glass</i>	
Full name(s)	Diane Glass	
Position (e.g. Chair)	Trustee	
Date	08 March 2026	