



Queen Margaret Haven Garden Group

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TRUSTEES ANNUAL REPORT – 01 January 2025 TO 31 DECEMBER 2025

Name of the Charity and Scottish Charity Number

Queen Margaret Haven Garden Group. SC049491

Charity Address

Queen Margaret Haven Garden Group
c/o Greg Brown
West Cottage
Clatto Farm
Cupar KY15 7TG

Charity Trustees

Anne Morton (chair), Greg Brown (secretary), Derek Helmore (treasurer), Rena McLeod, Ros Chalmers, Brian Conbeer. Mark Gilmour.

Constitution / Organisation

The constitution is based on the SCVO model for voluntary associations. The constitution provides for a membership from residents of Fife aged 16 and over, who choose to join and are accepted by the trustees. The work of the Group is managed by a management committee (the trustees) of up to 8 members. NHS Fife has a standing invitation to attend management committee meetings and general meetings. There are no sub committees.

Trustees are elected at annual general meetings. Office bearers are elected by trustees.

An AGM was held on 14 May 2026 at which audited accounts and this annual report were presented and approved.

The Group is affiliated to SCVO. All our work is done in close liaison with NHS Fife, both service managers and Hospital staff.

Charity Purpose

The Group's objects are to advance the health of and provide relief of ill-health to the patients of Queen Margaret Hospital, Dunfermline, Fife and their visiting relatives and friends. These objects are furthered by working in partnership with NHS Fife to create, maintain and develop a garden as an

integral part of the Hospital. The garden is accessible to wheelchairs and hospital beds. Patients, their visitors and staff all use the garden.

Main Activities and Achievements

A group of 15 volunteers maintain the garden, with typically 8 to 12 appearing each Thursday morning for a 1.5 hour maintenance session.

Basic gardening tasks such as pruning, dead heading, cutting out weathered plant material, sweeping paving and removing signs of mould from paving were carried on weekly throughout the year.

New planting was introduced to replace plants passed their best or otherwise to enhance the garden. With some emphasis on evergreen shrub and tree planting, the garden provides an appealing space for quiet reflection every day of the year.

Additional seating has been provided and all original wooden seating has been treated with preservative. The long benches in the main shelter were provided with cushions. A sundial was also installed.

Two areas near the garden entrance were overhauled and new planting schemes established. Two of the raised beds were also completely replanted.

Two additional medium sized trees were planted.

Two compost bins were established with great success. A decision was made to extend this to three compost bins plus separate leaf composting. It was also decided to introduce worms into the garden by adding boxes of worms to each compost bin. The worms would then populate the garden when the compost is spread. This decision will be acted upon early in 2026.

A particular effort was made to rejuvenate the artificial grass with pressure cleaning and its edges were softened with a gravel/stone theme.

The improved signage within the Hospital continues to aid increased use of the garden. It is well used throughout the year with quite intense use at times in the summer.

An improved plant purchasing process was established to get a better balance between budget control and flexibility in plant purchase choices.

Reserves

The trustees basic approach is never to commit to spending any sums not already held in the bank and not required for any future commitments. Along with this, the trustees have succeeded in ensuring that bank account balances do not fall below £400 at any time.

Signed by Greg Brown, secretary.