

**APPENDIX 1**



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1 <sup>st</sup>	July	2024	To	30 <sup>th</sup>	June	2025

**Reference and administration details**

<b>Charity name</b>	Westgate/Matawale Twinning Project Charity
<b>Other names charity is known by</b>	
<b>Registered charity number</b>	<b>SC043183</b>
<b>Charity's principal address</b>	Westgate Medical Practice Charleston Drive Dundee Postcode <b>DD2 4AD</b>

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Dr Louise Lowe	Trustee		
2	Mr Samuel Riddell	Trustee		
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

**Type of governing document**

The Trust was set up by Westgate Medical Practice and was recognised as a Scottish charity with effect from 6 June 2012. The Trust is administered in accordance with the terms of the Trust Deed.

**Trustee recruitment and appointment**

The trustees are those appointed on establishment of the trust and represent the minimum number required. Appointment and removal is in accordance with the Trust Deed which requires that appointment is approved by unanimous agreement of the existing trustees and removal of any trustee by the unanimous agreement of the others.

## Objectives and activities

**Charitable purposes**

The purposes of the charity are as follows:  
 The advancement of education  
 The advancement of health  
 The relief of those in need by reason of age, ill health, disability, financial hardship or other disadvantage.

**Summary of the main activities in relation to these objects**

During the year, the charity received donations of £25,482 from various individuals and fundraising events. The Trustees are extremely grateful for all donations received.

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

During the year the charity made grants of £9,685 in relation to Matawale projects.

### Financial review

#### Brief statement of the charity's policy on reserves

The unrestricted funds represent income earned but not yet utilised in supporting charitable activities. At 30 June 2025 the charity held £24,572 in the bank and the Trustees consider this to be appropriate to allow them to respond promptly to requests for financial support.

#### Details of any deficit

#### Donated facilities and services (if any)

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### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>Louise Lowe</i>	<i>Sam Riddell</i>
<b>Full name(s)</b>	Dr Louise Lowe	Mr Samuel Riddell
<b>Position (e.g. Chair)</b>	Trustee	Trustee
<b>Date</b>	15 <sup>th</sup> April 2026	15 <sup>th</sup> April 2026