

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	1	2024	To	31	12	2024

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

The Gatehouse Bunker
TGB Gatehouse
SC039157
1 High Street
Gatehouse of Fleet
Castle Douglas
Dumfries and Galloway
DG7 2HR

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Barratt	Chair		
2	Debbie Dickie	Secretary		
3	Rosemarie Paul	Treasurer		
4	Howard McLean			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Gatehouse Bunker is constituted as a Scottish Charitable Incorporated Organisation (SCIO) having converted from a company limited by guarantee on 2nd December, 2013

Trustee recruitment and appointment

The Chair is appointed by the Church Council of Gatehouse Community church. Other trustees are proposed and agreed at the SCIO's AGM or, if required, at any extraordinary general meeting.

Objectives and activities

Charitable purposes

To support and empower children and young people to become achieving adults and help them establish and maintain safe and appropriate relationships; encourage them to recognise their position and relationship with the local community and, through this, with the wider national and international community; provide a range of recreational activities which contribute to good general health and encourage self-esteem, personal reliance, perseverance and team working skills; provide a range of opportunities for intergenerational practice in order to bring people of all ages together in purposeful, mutually beneficial activities which promote greater understanding and respect between generations and contributes to building a more cohesive local community.

Summary of the main activities in relation to these objects

We employ a full-time Project Coordinator who oversees all our activities as well as recruiting and supporting volunteers. Our groups and activities include junior and senior-aged performing arts groups; Study and Support Group; a walking group, musical activities including for parents and toddlers; shed project; book club; a young people's summer activities programme; friendship group for widowed; volunteering opportunities; young leadership scheme, support with form-filling, job applications CVs, personal statements, and interview skills.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

TGB Gatehouse continued to play an active part in the life of our community and offers many volunteering opportunities for people of most ages. As usual, we enjoyed a very busy and productive year at TGB Gatehouse. Our main funding was provided by The Holywood Trust and National Lottery's young Start programme. We self-funded our rents for the school and community centre, sessional worker's wages and gift packs etc. using our Wee Shopp and Refill Centre income. Our work focused on supporting young people, encouraging good mental and physical wellbeing through the provided groups and events. This included a fully booked summer activities programme funded by the local authority's Summer of Fun scheme. This included a combination of sports and drama activities as well as a healthy lunch each day. As with all our activities, this was provided free of any charge in order to promote inclusion. Sessions were led by two of our young leaders who had grown up and developed through our groups and are now very capable, qualified leaders. Our Shed Project, performing arts groups, *Chocolate and Chat*, *Let's Get Arty*, *Step Out*, *Study and Support*, *Musicality tots*, *The Wee Wanderers*, *Fun Sports*, *Lego Fun*, *Monday Movies*, *Friday night movies*, *TGB Futures*, volunteering and our Young Leaders programme comprised a very full programme of activities for all ages throughout the year. We also had a successful fundraising auction, launched the Gatehouse Youth Workers Forum, hosted a reception for all our dedicated volunteers, had foraging sessions with an expert forager, participated in our local Gala Week and one of our young people produced a promotional video for TGB. 2024 was the first full year for our Refill Station and has increased footfall in our Wee Shop and helped increase within our local community and beyond.

Financial review

Brief statement of the charity's policy on reserves

In the event of the SCIO having to cease its operations there should be sufficient reserves available to allow the SCIO's obligations to be discharged. The reserves which the SCIO maintains are those needed to fund ongoing monthly costs and further development. To this end the trustees have decided that the SCIO should seek to have reserves which are not invested in fixed assets of a sum equal to not more than six months general running costs of the SCIO.

Details of any deficit

n/a

Donated facilities and services (if any)

n/a

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher John Barratt	
Position (e.g. Chair)	Chair	
Date	22 May, 2025	

Receipts and payments accounts

For the period from				to			
	01	01	2024		31	12	2024

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	6,719				6,719	4,064
Legacies					-	
Grants		64,247			64,247	71,979
Receipts from fundraising activities	4,855				4,855	1,088
Gross trading receipts	27,446				27,446	15,917
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities - gift aid	993				993	
Transfers from savings					-	
Interest from savings account	111				111	108
A1 Sub total	40,124	64,247	-	-	104,371	93,156
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	40,124	64,247	-	-	104,371	93,156
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	104,202				104,202	97,746
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	200				200	200
Preparation of annual accounts					-	
Legal costs					-	
Transfers to savings accounts					-	
A3 Sub total	104,402	-	-	-	104,402	97,946
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	104,402	-	-	-	104,402	97,946
Net receipts / (payments)	(64,278)	64,247	-	-	(31)	(4,790)
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	(64,278)	64,247	-	-	(31)	(4,790)

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year-current account & savings account	25,081				25,081	29,870
	Surplus / (deficit) shown on receipts and payments account	(31)				(31)	(4,790)
						-	
	Cash and bank balances at end of year	25,050	-	-	-	25,050	25,080
	(Agree balances with receipts and payments account(s))						

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets					
		Total	-	-	-

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



Chris J Barratt

22 May 2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The restricted funds are for a grant funded project and the remaining funds are unrestricted.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

The Gatehouse Bunker

SC039157

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations	5,476				5,476	4,064
Shelf Rental	1,860				1,860	1,939
TGB Friends	1,235				1,235	1,985
GCCSupport	1,405				1,405	1,278
					-	
					-	
					-	
Total	9,976	-	-	-	9,976	9,265

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hoywood Trust		£31,991	31990.75	31632
Lottery		£32,256	32256	32883
D&G Council			0	7464
Total	-	64,247	64246.75	71,979

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
	-					
	-				-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Rent	6,038				6,038	6,551
Phone/broadband/IT	974				974	846
Equipment & Cleaning	954				954	2,312
Admin - coaching	510				510	510
Activites					-	160
Utility bills/insurance	2,729				2,729	4,417
Maintenance/cleaning	1,619				1,619	2,048
Salaries	51,228				51,228	46,173
Expenses/Travel	5,141				5,141	6,284
Membership/licences	489				489	437
Misc					-	116
IE Accounts	200				200	200
Project expenses/activities	9,950				9,950	15,106
Shelf refunds	6,809				6,809	5,203
Shop expenses	1,055				1,055	1,894
Stock for resale/expenses	16,706				16,706	5,692
Total	104,402	-	-	-	104,402	97,949

APPENDIX 3



Report to the trustees/members of

Registered charity number

On the accounts of the charity for the period

Set out on pages

Respective responsibilities of trustees and examiner

Basis of independent examiner's statement

Independent examiner's statement

Independent examiner's report on the accounts

v2

Charity name

The Gatehouse Bunker

SC 039157

Period start date

Day Month Year

01 01 2024

to

Period end date

Day Month Year

31 12 2024

(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Jennifer J Milby

Date:

23.05.2025

Relevant professional qualification(s) or body (if any):

Address:

Manager

Kirkcudbright Development Trust
The Johnston
St Mary Street
Kirkcudbright. DG6 4EG

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose

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