

The Friends of Duddingston Primary School

Registered Scottish Charity No – SC044754

Unaudited Receipts & Payments Accounts

For the Year Ended 31 March 2025

## **Annual Report for the Year Ended 31 March 2025**

The Friends of Duddingston Primary School trustees have the pleasure in presenting their annual report together with the financial statements for the year ended 31 March 2025

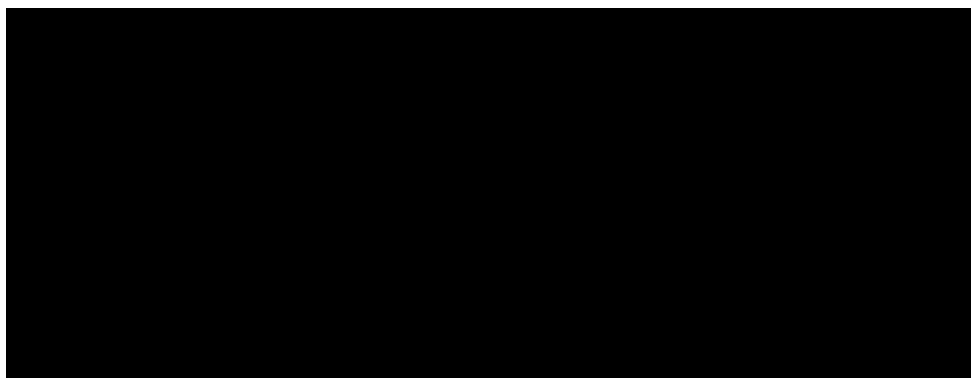
### **Reference and Administrative Information**

Charity name: The Friends of Duddingston Primary School

Charity no: SC044754

Address: Duddingston Primary School  
70A Duddingston Road  
Edinburgh  
EH15 1SW

2024/2025 Trustees:



### **Structure, Governance and Management**

#### *Constitution*

The Charity is a Scottish Charitable Incorporated Organisation (SCIO) registered on 20 March 2014.

#### *Appointment of Trustees*

The structure of the organisation consists of the charity trustees who are also the organisation's only members and comprise the organisation's Board. Membership of the Board is open to all parents, carers, guardians, relatives or staff associated with the school, its community organisations or the local community in general. There must be a minimum of five and a maximum of twelve trustees and the Board meets every two – three months.

One Trustee member retired during 2024- 25, Kim Wallace.

The Trust held it's AGM on the 11<sup>th</sup> of June 2024. All post holders stood down and the new appointees were voted in.

### **Objectives and Activities**

#### *Charitable Purposes*

The purpose of the charity is the advancement of education with two key objectives. The first is advancing the educational experience of children attending Duddingston Primary School, including the Nursery classes, and the second is to provide resources supplementary to Local Authority funding which enhance the educational experience of children at Duddingston Primary School and Nursery.

### *Activities and Achievements*

The charity has been active for eleven years. This is the fifth year the trustees have focused on managing the funds raised from the installation of the solar panels, but this income has been used for the same purposes as in previous years i.e. to enhance the school environment and the experiences of the children that use the school and nursery facilities.

Priorities were:

- Managing the income generated from the solar panels installed in February 2020
- Playground / school grounds improvements for outdoor education
- Drama / Theatre / Music
- Inclusion Fund

### Solar Panel Project

The 30kW solar PV system installed on the Nursery roof in February 2020 continued to work well during the fifth year of its generation. Quarterly meter readings are submitted to obtain the Feed in Tariff via Good Energy and also used to calculate the income from the City of Edinburgh Council.

The annual inspection of the installation showed the panels needed cleaned. The panels were subsequently cleaned and minor repairs were made in April 2024.

### Playground / School Grounds Improvements for Outdoor Education

The Trust funded the installation of an outdoor learning cabin in 2022 and were able to complete this project with the installation of raised decking in front of the cabin in May 2023. This has created a more practical space for the pupils and teachers to use when participating in activities led from the cabin and has been a big improvement to the functionality of the area. The cabin remains a key resource for the pupil's outdoor learning. The Trust maintains the decking ensuring it is varnished each year.

A planting calendar was created for the raised beds with assigned planting days for different classes so that pupils could experience planting and harvesting different vegetables at different times of the year. The first, class planting day for pupils and their families, was Friday 4<sup>th</sup> October 2024.

Gardening mornings were held in October, January and two in March and any interested parents/ carers were invited come along through our classroom representatives.

Over £300 of playground materials were purchased to enhance playtimes and lunch breaks. These materials included balls, bats, skipping ropes, bean bags, fidget spinners, clay etc and they were delivered at the request of the 'Pupil Playground Managers.'

### Drama/Theatre and Music Enhancement

Pupils (age group?) benefitted from a drama performance titled 'Ginger' by the Imagine Theatre Groups. This cost the Trust in the region of £900.

Other pupils attended events through Edinburgh Science Learning.

### Inclusion Fund

A donation of £500 was made to the School Inclusion Fund in September to ensure that funds were available should any family need to sue it especially to support families whose children wanted to attend the P7 residential trip to Benmore.

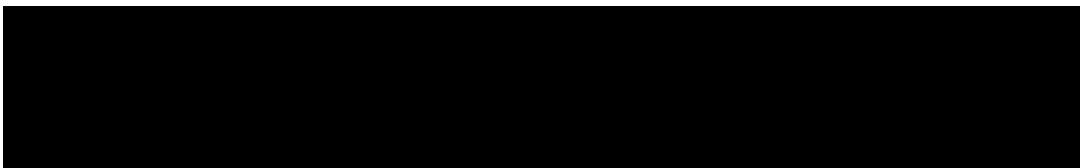
### ***Financial Review-***

#### ***Plans for the Future Period***

During 2025-26 the Trust members all agreed to endorse the school's requested annual funding priorities from the solar panel feed in tariff profit to be:

1. Supporting the Imagine Programme- in school theatre works (£1K)
2. Playground resources (approx. £500)
3. Inclusion fund (£1K)

The solar panels will continue to be a sustainable income for the charity that will help to support our priorities.



## Statement of Receipts and Payments for the year ended 31 March 2025

	Unrestricted Funds	Restricted Funds	Total Year Ended 31/03/2025	Total Year Ended 31/03/2024
	£	£	£	£
<b>Receipts:</b>				
Grants	-	500	500	235
Fundraising	-	-	-	-
Donations	-			-
Other	-		-	500
Other (Solar income)	3811.17		3811.17	2881.61
<b>Total Receipts</b>	<b>3811.17</b>	<b>500</b>	<b>4311.17</b>	<b>3616.61</b>
<b>Payments:</b>				
<b>Total Payments</b>	<b>(1994.96)</b>		<b>(1994.96)</b>	<b>(9765.64)</b>
Surplus / (Deficit -) for the year	1816.21		2316.21	(6149.03)

## Statement of Balances – As at 31 March 2025

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Opening cash at bank and in hand	1966.35		1966.35	8115.38
	1816.21	500	2316.21	(6149.03)
Transfers between funds				
Closing cash at bank and in hand	3782.56	500	4282.56	1966.35
<b>Bank and Cash Balances</b>				
	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Bank Account	3782.56	500	4282.56	1966.35
Just Giving account			-	-
<b>Total</b>	<b>3782.56</b>	<b>500</b>	<b>4282.56</b>	<b>1966.35</b>

<b>Other assets (for information)</b>			Total 2025 £	Total 2024 £
Solar panels			32,006	32,006
Total			32,006	32,006

As of 31 March 2025, the charity had no other assets and no liabilities.

Annual report not finalised in time for the Board meeting on 2<sup>nd</sup> December 2025 but formally approved by the trustees by email on 31 December 2025.

## **Notes to the Accountants – for the Year Ended 31 March 2025**

### 1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

### 2. Nature and Purpose of Funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the year the charity received no restricted funds

### 3. Trustee Remuneration and Expenses

No remuneration or expenses were paid to any of the trustees or any connected persons during the year.

4. Grants received – one grants received in 2024/25 and one in 2023/24

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Grants	-	500	500	235

5. Donations received – none received in 2024/25 and none received in 2023/24

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Private donation	-	-	-	-

6. Fundraising - £0 raised in 2024/25 and £0 in 2023/24

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
	-	-	-	-

7. Loans received – none received in 2024/25 and one in 2023/24

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
	-	-	-	500

8. Cost of charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Solar Project	1553.47		1553.47	489.29
Planting/gardening	129.73		129.73	275.31
Outdoor equipment				
Inclusion Fund				61.44
Nurture Room				
School resources	311.76		311.76	1250
Outdoor class decking				5592.60
Third party programmes				2097.00
<b>Total</b>	<b>1994.96</b>		<b>1994.96</b>	<b>9765.64</b>

**Independent Examiner's Report to the Trustees**

I report on the accounts of the charity for the year ended 31 March 2024, set out on pages 5 to 7.

### **Respective responsibilities of the Trustees and the Independent Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirements of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with Regulation 11 of The Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement**

In the course of my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements;

\* to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended); and

\* to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations (as amended);

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

