

APPENDIX 1



Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	9	12	2024	To	19	12	2025

Reference and administration details

Charity name	TAYSIDE AND FIFE ARCHAEOLOGICAL COMMITTEE
Other names charity is known by	TAFAC
Registered charity number	SC002450
Charity's principal address	c/o JOHN SHERRIFF
	21 BURLEIGH CRESCENT
	INVERKEITHING
	FIFE
	Postcode KY11 1 DQ

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Benvie	Chairperson		TAFAC
2	David Monro	Vice-Chairperson		TAFAC
3	Derek Hall	Journal Editor		TAFAC
4	John Sherriff	Treasurer		TAFAC
5	Eva Bennett	Membership Secretary		TAFAC
6	Hugh Levey	Committee Member		TAFAC
7	Catherine Smith	Website Manager		TAFAC
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Written Constitution (revised February 2026)

Trustee recruitment and appointment

Trustees comprise professionals and non-professionals engaged in the heritage sector, and its principal aim is to promote archaeology and an interest in archaeology within the former administrative regions of Tayside and Fife, now Angus, Dundee, Fife, and Perth and Kinross. TAFAC attempts to have a wide cross-section of people on the Committee and to that end new members are continually sought from both professional and non-professional fields. There is no formal membership of TAFAC outside the main Committee. Honorary Membership can be bestowed on long-serving former members. Currently there are two honorary members.

Objectives and activities

Charitable purposes

TAFAC's principal purpose is to promote archaeology Angus, Dundee, Fife, and Perth and Kinross.

Summary of the main activities in relation to these objects

In achieving its principal purpose, TAFAC organises an annual conference that rotates to venues in Dundee, Perth and Fife, on the theme '*Recent Archaeological Work in Tayside and Fife*'. The 2025 conference was held in Glenrothes in Fife and was accessible on-line. TAFAC strives to set the price of admission to its annual conference low to make the event as accessible to as broad a range of people as possible. Since 2022, the annual conference has been broadcast live on zoom and this has allowed even greater access than previously. TAFAC also holds occasional special conferences and since 1995 it has published an annual journal. It has also published seven monographs and four fascicules (sponsored by Historic Scotland) on the excavation of the Marks and Spencer High Street site in Perth. The cost of these publications has been kept as affordable as possible to the public, and as they have gradually been digitised they have been made available free of charge. These on-line volumes are available via the TAFAC web-site (www.tafac.org.uk), which also provides free access to its Newsletters and information about the Committee. The Committee also promotes the use of social media through its Facebook, X and Bluesky profiles.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

During the last financial period the Committee has:

- Held an annual conference in Glenrothes that was attended by 106 people who paid to attend in person and 56 people who paid a reduced fee to attend the conference online.
- Made available (free of charge) videos of the annual conference presentations.
- Published volume 31 of the *Tayside and Fife Archaeological Journal (TAFAJ)* – available free of charge on website.
- Published three Newsletters (No.48 May, No. 49 July and No. 50 September) highlighting recent archaeological discoveries and advertising forthcoming events.
- Maintained membership level of Committee by successfully recruiting replacements for members who retired or resigned.

Financial review

Brief statement of the charity's policy on reserves

TAFAC has no formal policy with regard to financial reserves.

Details of any deficit

There was no deficit in 2025.

Donated facilities and services (if any)

None.

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Other optional information

TAFAC is a group of like-minded individuals and the principal reason for all of them being on the Tayside and Fife Archaeological Committee is to promote archaeology within the Tayside and Fife area. Committee Members attend either in their own time or with the blessing of their employers. There are three meetings each year – a business meeting and AGM in February, a business meeting in May and another in September. Except for the one in May, meetings are held on-line. Committee Members may claim legitimate travel expenses for attending meetings. The only Committee Member who receives any form of payment for work undertaken on behalf of the Committee is the Editor of our journal.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)	John Rae Sherriff	Rachel Benvie
Position (e.g. Chair)	Treasurer	Chairperson
Date	19 February 2026	19 February 2026