

Tillicoultry Allotment Association SCIO Trustees' Annual Report

From 13/11/2024 to 31/03/2026



Charity contact information:

Tillicoultry Allotment Association SCIO

Scottish Charity Number: SC053782

Chapelle Crescent, Tillicoultry. FK13 6NL

tillicoultry.allotments@gmail.com

Charity Trustees:

Dr Alexander Charles Fraser (appointed 01 06 25)

Mrs Elke Renate Mackenzie (appointed 01 06 25)

Mr Aidan Keely (appointed 01 06 25)

Mrs Kate Massie ((appointed 01 06 25)

Mr Norman Moore Dunning (appointed 01 06 25)

Ms Margaret Dalzell (appointed 01 06 25 – resigned 23 07 25)

Mrs Jane Turner (appointed 18 10 25)

Objectives and activities

The main objective of the Association is to provide an allotment for members of the local community, providing the opportunity to grow fresh vegetables, fruit and flowers, growing these organically whilst enjoying the fresh air and exercise and promoting a sense of community.

The charitable objectives as set out in the Association's constitution are:

- a) To advance environmental protection or improvement by encouraging a variety of people to use the allotments for cultivation of fruit and vegetables and flowers and by helping to raise awareness of issues such as food waste, reducing food miles, increasing composting, supporting biodiversity and habitats for wildlife and issues surrounding the protection of the environment.
- b) To provide recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended by providing affordable allotment spaces and opportunities for people to keep physically and socially active.

- c) The advancement of health by providing an environment that encourages outdoor activities in a safe environment.
- d) To advance education by working with local schools/colleges/youth or other groups, providing dedicated growing space for their use and education on environmental matters

Structure, governance and management

The Association is a Scottish Charitable Incorporated Association (a SCIO) managed by a board of trustees elected by the full members of the Association all of whom are renters of allotment plots. The Association was previously an unincorporated association but changed its legal form to a SCIO.

Trustee recruitment and appointment

The maximum number of trustees is 8 – no more than 6 may be elected; no more than 2 may be co-opted by the board.

Trustees are elected at each AGM by full members from amongst their number. Additionally, trustees may co-opt a full member to be a trustee at any other time. All trustees retire at each AGM but may be re-elected.

The minimum number of trustees is 4.

Achievements and What differences the charity has made in terms of outcomes and impact

Weather

We enjoyed a reasonably good summer last year and had a very successful growing season. However, we have experienced unseasonably cold and wet weather throughout this spring. Despite some winter storms little damage was reported on site.

Activities carried out to achieve our aims

The Board of Trustees meet regularly throughout the year and a copy of the redacted minutes from each meeting is displayed in the Common Shed.

We have welcomed quite a few new members to the site this year. These include Jane (Plot 1), Peter and Tracy (Plot 20), Marius and Vaida (Plot 31), Claire and Scott (16b) and Derek and Christine (16a). These new members bring a very welcome range of knowledge and skills to the site.

Sadly, Tony and Linda and John have had to give up their plots for personal reasons.

A wide range of ornamental flowers, fruit and vegetables have been grown on site. Tillicoultry Allotments SCIO supports the local Gate Charity by supplying vegetable and fruit boxes donated by members. The Charity provides several services in the local community and supports people who are in food crisis. They also provide a food delivery service within the community. The collections were arranged by Joe and Alan, and they collected and delivered 249kg of fresh produce over the season.

All suitable waste material is composted on site and the compost produced is available to all members for use on their plots. The compost produced has been of very good quality and we would like to thank our members for ensuring the bays are kept free of unwanted material.

We have also had several deliveries of bark chips donated from the council and thanks are due to Zoe's partner David for organising this. The bark chips are well utilised around the site and provide a mulch for weed control without the use of herbicides.

The wide range of plants and flowers on site provide a safe habitat for a variety of species. Bird feeders and nest boxes are situated around the site, and many plots have ponds which encourage insects, frogs and newts. Alloa Academy have also built an insect hotel using waste wood. The use of chemicals and pesticides is discouraged wherever possible. All these factors contribute to a rich and complex biodiversity on the site.

Our biggest successes.

Several workdays have taken place this season and we had an excellent turn out. Many tasks were completed and these include the following: - Compost bays repaired, flower beds repaired and repainted, common shed roof re-felted, raised beds re-built for Alloa Academy, sheds repaired and repainted, broken chairs, table and benches repaired. Trimming of rear perimeter hedges and common area internal hedges, removal of all rotten wood and posts, shredding of material in annexe, general weeding of common areas and

completion of raised beds in common area ready for use. Everyone's support and enthusiasm are very much appreciated and is essential to the upkeep of our site. A great team spirit is always in evidence. A reminder that we expect those who are fit and able to now attend at least two workdays over the season.

There is also an important social aspect to our workdays, and they are often combined with seed/plant swaps. Cakes and sandwiches are provided by Marianne and Kate, and members can enjoy an opportunity to swap tips and ideas or just catch up and have a chat.

We applied to the Hillfoots Make it Happen for funding to repair the raised beds used by Alloa Academy. This was successful. The award was for £500, which was sufficient to repair three of the beds. The Funders invited us to give a presentation at the award celebrations in the Cochrane Hall in Alva on the 21st November. Our Treasurer Aidan and Alan from Alloa Academy delivered the presentation which was well received by the Funders.

Many of our members took part in local horticultural shows. Much success was enjoyed across a range of categories, with some excellent produce exhibited. Participation in these shows helps to ensure these community-based events can continue to take place.

An allotment newsletter has been re-introduced, and this has been well received by members. Thanks to Kate and Jane for organising this.

Impact of charity.

A sale of old items on site raised a total of £266 has which was sent to Strathcarron Hospice and a similar amount will be split between charities suggested at the 2025 AGM (CHAS and Scottish Autism). Donations of unsold items were also made to DEBRA.

Advancement of Education.

A group of pupils from Alloa Academy maintain 6 raised beds and a greenhouse on the site. They grow vegetables for use in the school and learn about healthy eating, sustainability and the environment. Also, practical experience helps improve confidence, interpersonal skills and gain relevant qualifications in a number of curricular subjects.

In September we welcomed a group of 6 children from Menstrie Nursery who visited the allotment site with their teachers, Wendy and Claire. They were accompanied by Rosemary. The children were very interested in the different flowers and vegetables growing and loved finding out about what is involved in taking care of an allotment.

Financial review

The association is funded through a combination of Membership fees and Plot fees, which varies depending on the size of the plot. The fees are set to cover the committed expenditure such as rent and insurance plus an element of maintenance of communal buildings and replacement of communal equipment such as lawnmowers. The objective is to keep the fees as low as possible thus enabling as many members of the wider community as possible to access the benefits of having an allotment.

The association finances are based on a mildly cautious view of future costs which is sufficient to ensure ongoing stability for the association, however this would never build a sufficient fund to engage in any significant project. Any larger project, for example the replacement of the raised beds, utilised by a local school is likely to only be possible through grant funding.

The association has only been operating as an SCIO since the initial AGM in June of 2025 and therefore had not issued fee notes to the membership in this first financial period. Fee notes have been issued by the TAA SCIO for the commencement of the next financial period, and some fees have been received as Deferred Income during the first financial period (£907).

Due to complexities with banking arrangements the SCIO has had a loan (£48) from the old association account to cover unexpected bank charges (£14). The TAA SCIO has received a grant from the Hillfoots Make it Happen Fund for £500 in this first financial period and again due to banking issues this is held on behalf of the TAA SCIO in the old association account and will be transferred as soon as the banking issues are resolved.

Policy on reserves

As the Association has no staffing and minimal administrative overheads, the trustees have determined that a cash reserve in the region of £400 is sufficient to meet any unexpected repair or maintenance requirement. Reserves will be put aside from the next financial year when fee income has been received.

Future plans

We plan to continue to maintain the site to the highest possible standard with the help and input of our members.

A focus for the coming season will be the annexe. We have applied for funding to replace the gate into the annexe and the perimeter fencing. We also intend to buy some fruit trees for the area and seek free woodland trees.

Some of the old compost bays will need to be repaired in the coming months and we need to keep on top of general repairs and maintenance of the site. Links with the Gate, Strathcarron Hospice and other charities will be maintained and we would like to arrange more visits from Menstrie Nursery.

Other Updates.

The board has spoken with the CIC in Alva with regards to the possible use of the raised beds in the common area. No response has been forthcoming yet.

Heads of Terms relating to a new lease for TAA SCIO with Clackmannanshire Council were received by the Board. Some minor points need to be addressed with the Council. Things are moving slowly although positively regarding the lease and in the meantime the existing lease continues with the former unincorporated TAA which has not yet been dissolved, in order to maintain our occupancy.

TAA SCIO now has a complaints procedure in place. This procedure should only be used if a member wished to raise any on site issues/concerns with the Board. We also have a suggestion box situated in the common shed.

A memorial plaque for Jill has been placed in one of the flower beds along with a Meconopsis chosen by Joe. We also have a plaque in memory of past members.

A new lock has been fitted to the gate; thanks are due to Alastair for organising this. We would also like to thank Alastair for obtaining wood for us at a very competitive price and for all his efforts in repairing the old compost bays and new raised beds for the school.

A lost key policy has also been produced and will be emailed to all members. All other relevant policies and documents are stored in the common shed.

Finally, a new Tillicoultry Allotment Association SCIO Facebook page will be created to ensure that the correct and up to date information about the allotments is available. Thanks to Jane for agreeing to set this up.

Additional information

Health and Safety

A reminder that risk assessments have been carried out for machinery etc. and made available to members. Training is also available for those who wish it. Risk assessments are also carried out for each workday, and a First Aid Kit is situated in the tool shed. Appropriate PPE must always be worn when using equipment such as mowers, strimmers, hedge trimmers etc. Health and safety on individual plots are the responsibility of the plot holder. An Allotment Health and Safety policy has also been produced as guidance for members. This policy identifies the obligations of Members and the elected Board regarding Health and Safety on the Tillicoultry Allotment Site.

Declaration

Signed on behalf of the charity trustees:

Elke Mackenzie

Print name

Elke Mackenzie

Designation

TAA SCIO Co-Chair

Date

31. 7. 26



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	13	Nov	2024	To	31	Mar	2026

Reference and administration details

Charity name	Tillicoultry Allotment Association SCIO
Other names charity is known by	TAA SCIO
Registered charity number	SC053782
Charity's principal address	7 The Ness
	Dollar
	Clackmannanshire
	Postcode FK14 7EB

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Alexander Charles Frazer	Co-Chair		
2	Mrs Elke Renate Mackenzie	Co-Chair		
3	Mr Aidan Keely	Treasurer		
4	Mrs Kate Massie	Secretary		
5	Mr Norman Moore Dunning			
6	Mrs Jane Turner		18/10/2025–31/03/2026	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Ms Margaret Dalzell	01/06/2025 - 23/7/2025

Structure, governance and management

Type of governing document	Constitution and Site Rules of the Association.
Trustee recruitment and appointment	The maximum number of trustees is 8 – no more than 6 may be elected; no more than 2 may be co-opted by the board. Trustees are elected at each AGM by full members from amongst their number. Additionally, trustees may co-opt a full member to be a trustee at any other time. All trustees retire at each AGM but may be re-elected. The minimum number of trustees is 4.

Objectives and activities

Charitable purposes	The charitable objectives as set out in the Association's constitution are: - To advance environmental protection or improvement by encouraging a variety of people to use the allotments for cultivation of fruit and vegetables and flowers and by helping to raise awareness of issues such as food waste, reducing food miles, increasing composting, supporting biodiversity and habitats for wildlife and issues surrounding the protection of the environment. - To provide recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended by providing affordable allotment spaces and opportunities for people to keep physically and socially active. - The advancement of health by providing an environment that encourages outdoor activities in a safe environment. - To advance education by working with local schools/colleges/youth or other groups, providing dedicated growing space for their use and education on environmental matters
Summary of the main activities in relation to these objects	The Board of Trustees meet regularly throughout the year and a copy of the redacted minutes from each meeting is displayed in the Common Shed. We have welcomed quite a few new members to the site this year. These include Jane (Plot 1), Peter and Tracy (Plot 20), Marius and Vaida (Plot 31), Claire and Scott (16b) and Derek and Christine (16a). These new members bring a very welcome range of knowledge and skills to the site. Sadly, Tony and Linda and John have had to give up their plots for personal reasons. A wide range of ornamental flowers, fruit and vegetables have been grown on site. Tillicoultry Allotments SCIO supports the local Gate Charity by supplying vegetable and fruit boxes donated by members. The Charity provides several services in the local community and supports people who are in food crisis. They also provide a food delivery service within the community. The collections were arranged by Joe and Alan, and they collected and delivered 249kg of fresh produce over the season. All suitable waste material is composted on site and the compost produced is available to all members for use on their plots. The compost produced has been of very good quality and we would like to thank our members for ensuring the bays are kept free of unwanted material. We have also had several deliveries of bark chips donated from the

APPENDIX 1

council and thanks are due to Zoe's partner David for organising this. The bark chips are well utilised around the site and provide a mulch for weed control without the use of herbicides.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Several workdays have taken place this season and we had an excellent turn out. Many tasks were completed and these include the following: - Compost bays repaired, flower beds repaired and repainted, common shed roof re-felted, raised beds re-built for Alloa Academy, sheds repaired and repainted, broken chairs, table and benches repaired. Trimming of rear perimeter hedges and common area internal hedges, removal of all rotten wood and posts, shredding of material in annexe, general weeding of common areas and completion of raised beds in common area ready for use. Everyone's support and enthusiasm are very much appreciated and is essential to the upkeep of our site. A great team spirit is always in evidence. A reminder that we expect those who are fit and able to now attend at least two workdays over the season.

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An allotment newsletter has been re-introduced, and this has been well received by members.

Financial review

Brief statement of the charity's policy on reserves

As the Association has no staffing and minimal administrative overheads, the trustees have determined that a cash reserve in the region of £400 is sufficient to meet any unexpected repair or maintenance requirement. Reserves will be put aside from the next financial year when fee income has been received.

Details of any deficit

Donated facilities and services (if any)

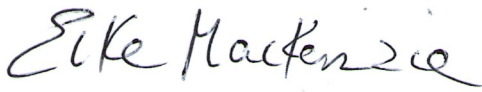
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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) OSCR will accept digital or typed signatures		
Full name(s)	Elke Mackenzie	
Position (e.g. Chair)	Co - Chair	
Date	31.7.26	



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	13	Nov	2024		31	Mar	2026

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings	907				907	
Gross receipts from other charitable activities					-	
Other receipts	48				48	
A1 Sub total	955	-	-	-	955	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	955	-	-	-	955	-
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other	14				14	
A3 Sub total	14	-	-	-	14	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	14	-	-	-	14	-
Net receipts / (payments)	941	-	-	-	941	-
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	941	-	-	-	941	-

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	-	-	-	-	-	
	Surplus / (deficit) shown on receipts and payments account	941	-	-	-	941	
						-	
						-	
	Cash and bank balances at end of year	941	-	-	-	941	-
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Funds held in TAA Development a/c	Funds due to TAA SCIO		500	
		Total	-	500	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	Income received in advance		907	
	Loan from TAA		48	
		Total	955	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature*

Print Name

Date of
approval

Tillicoultry Allotment Association SCIO

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-			-	-
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

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Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings	907				907	
Gross receipts from other charitable activities					-	
Other receipts	48				48	
Sub total	955	-	-	-	955	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	955	-	-	-	955	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other (bank fees and interest)	14				14	
Sub total	14	-	-	-	14	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	14	-	-	-	14	-
Net receipts / (payments)	941	-	-	-	941	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	941	-	-	-	941	-

Nature and purpose of funds

Receipts noted as 'Rents from land and buildings' relates to membership and plot fee charges for the year from 01/04/26.
As such it is income received in advance.

Tillicoultry Allotment Association SCIO

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Additional analysis (3)**6 Breakdown of restricted funds**

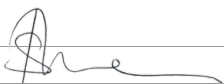
	Replacement raised beds	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-

Nature and purpose of funds

At 31/03/26 £500.00 is held on behalf of TAA SCIO by TAA in Development Fund bank account.
The receipt is resitrtcted and to be used for the cost of repairing the school's (Alloa Academy) raised beds at the allotment site to increase opportunities for children and the community to grow food.

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		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Tillicoultry Allotment Association SCIO						
Registered charity number	SC053782						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	13	Nov	2024	to	31	Mar	2026
Set out on pages	14 - 19					(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention - which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed**:					Date:	31 July 2026	
Name:	Oliver Pearce						
Relevant professional qualification(s) or body (if any):	Chartered Accountant (FCA ICAEW) Member no: 9138171						
Address:	86 The Ness Dollar Clackmannanshire FK14 7EB						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

** OSCR will accept digital or typed signatures

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**