

Scottish Charity No.SC005332

St Peter's Episcopal Church: Stornoway

Trustees' Report and Receipts and Payments Account
For the Year Ended 30 September 2025

St Peter's Episcopal Church: Stornoway

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St Peter's Episcopal Church: Stornoway

Church Information

Registered Charity number

SC005332

Address

Francis Street
Stornoway
Isle of Lewis
HS1 2NF

Principal Office

The Treasurer
22 Upper Aird
Point
Isle of Lewis
HS2 0EX

Trustees

Rev Jody Szoke	Chairperson	(Appointed 30/10/24)
Donald McKee	Treasurer	(Resigned 01/12/24)
Marion Mackay	Lay representative	
Sally McKim		
Margaret Eaves	Secretary	(Resigned 01/12/24)
Lisbeth Dunne		(Resigned 01/12/24)
Neil Davis		
Peter Harlington	Alternative Lay Representative	
Ron Stout		
Helen Oldfield	Treasurer (from 01/12/24)	
Sue Wilson		
Anne Edwards	PVG Coordinator	
Dorothy Cessford		
Christine McKee		(Appointed 01/12/24)
Allana Milligan		(Appointed 01/12/24)

Bankers

Royal Bank of Scotland
17 North Beach Street
Stornoway
Isle of Lewis
HS1 2XH

Independent Examiner

John Moffat BA FCA
CIB Services
Chartered Accountants
63 Kenneth Street
Stornoway
Isle of Lewis
HS1 2DS

St Peter's Episcopal Church: Stornoway

Report of the Trustees

The Trustees present their report together with the Receipts and Payments Account of the charity for the year ended 30 September 2025.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure, Governance and Management

St Peter's Episcopal Church: Stornoway is an unincorporated association, governed by a constitution dated 1875 and last amended in 2022. As a member congregation of the Diocese of Argyll and the Isles in the Scottish Episcopal Church, it is also governed by Canon Law and the Digest of Resolutions of the Scottish Episcopal Church. The management team of the Church is known as the Vestry. For the purposes of charities law, the members of the Vestry are the Charity Trustees of the Church. Details of the Vestry members are given on page 1.

Apart from the Rector, ordinary Vestry members are elected by the Congregation at the annual meeting. The Treasurer and Secretary are appointed by the Vestry and do not have to be elected at the annual meeting. At least one member retires at the annual meeting, generally the longest serving and will not be eligible to be re-elected that year. If there is more than one member in that category, the member to retire shall be chosen by lot. The Rector's warden is appointed by the Rector. The Rector is appointed by the Vestry and the Bishop of the Diocese.

New vestry members are given an induction pack outlining their roles and responsibilities. The vestry secretary regularly updates other members of the vestry on relevant changes in legislation and practice relating to charities

Relationship with Diocese and Province

St Peter's Episcopal Church: Stornoway is supported by the Diocese and the Province through the pastoral oversight of the Bishop, central support functions provided at Diocesan level and grants from central funds. The church is represented at Diocesan level by the Rector and the Lay Representative. As a member of the SEC, St Peter's has an obligation to contribute to the costs of the Diocese and the Province through payment of an annual 'quota'. This amount is based on the relative level of income of the church in comparison with that of other churches in the Diocese and Province.

Vestry Responsibilities

The vestry is responsible for managing and safeguarding the assets of the church, and assist the Rector in matters affecting the spiritual welfare of the congregation. They are also responsible for keeping proper accounting records and ensuring that the accounts are prepared in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The vestry regularly considers the risks faced by St Peter's and ensures that appropriate risk management procedures are in place to mitigate those risks.

St Peter's Episcopal Church: Stornoway

Report of the Trustees

FINANCIAL REVIEW

Results for the year

The receipts and payments account for the year is set out in pages 5 to 10.

At 30 September 2025 the Unrestricted General Fund had a balance of £10,404 (2024 - £5,158). Due to the delay in receiving the Mackenzie Trust funding for 2025, the Unrestricted Designated Fund relating to the St Moluag's Restoration, which at 30 September 2024 had a balance of £20,000, was transferred back to the General Fund. The intention is to restore the designated fund once the Mackenzie Trust funding has been received. Restricted funds as at 30 September 2025 were made up from the St Moluag's Restoration Fund £5,927 (2024 - £2,000), the Windows Fund £14,998 (2024 - £14,998), the Mission Seed Fund £61 (2024 - £11), the Altar Flower Fund £228 (2024 - £255), the Sister Clare Memorial Fund £500 (2024 - £500), the Special Collections Fund £613 (2024 - NIL), and the Pilgrimage Fund (previously named the Iona Pilgrimage Fund) £880 (2024 - £880). Total reserves amounted to £33,611 (2024 - £43,802). The investments in the Scottish Episcopal Church Unit Trust Pool were sold during the year, realising a total of £31,099.

Reserves Policy

St Peter's Episcopal Church: Stornoway's reserves fall into the category of unrestricted and restricted funds. Unrestricted funds can be spent on any relevant activity; restricted funds can only be spent on a defined activity.

The Vestry has adopted a policy of trying to maintain a level of unrestricted reserves such that, in the event of a significant drop in income, the church would be able to maintain its current level of activities for a reasonable period until replacement funding is obtained.

Investment policy and objectives

Monies which are not needed to fund day to day expenditure, are invested in the Scottish Episcopal Church Unit Trust Pool (UTP), administered by Baillie Gifford. The investment policy of the UTP, which accords with that of the vestry, is to earn a return on the assets, over the long term, sufficient to maintain the real value of the distribution to unit holders. The UTP has developed an ethical investment policy. No investments will be made in companies which derive more than 15% of their revenue from tobacco, gambling or armaments. The majority of the UTP is invested in UK equities.

CONCLUSION

The members of the Vestry would like to thank all those who contribute their time, energy and money so generously to ensure the continuation and development of St Peter's Episcopal Church: Stornoway as a centre of worship and a focus for the community.

Approved by order of the board of trustees and signed on its behalf:

Trustee

Rev. Joay Syde

Date:

Nov. 30/25

St Peter's Episcopal Church: Stornoway

Report of the Independent Examiner to the Trustees for the year ended 30 September 2025

I report on the accounts of the church for the year ended 30 September 2025 which are set out on pages 5 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

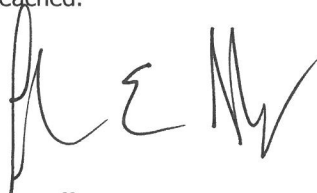
Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners' Statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: John Moffat BA FCA
Institute of Chartered Accountants in England and Wales

Address: CIB Services
Chartered Accountants
63 Kenneth Street
Stornoway
Isle of Lewis
HS1 2DS

Date: 3 December 2025

St Peter's Episcopal Church: Stornoway

Receipts and Payments Account

Year ended 30 September 2025

	Note	Unrestricted Fund 2025 £	Restricted Funds 2025 £	Total 2025 £	Total 2024 £
Receipts					
Voluntary Income	4	34,893	6,628	41,521	66,971
Income from Charitable Activities	5	31,734	12,504	44,238	66,865
Investment Income	6	42,144	679	42,823	13,115
		<u>108,771</u>	<u>19,811</u>	<u>128,582</u>	<u>146,951</u>
Other incoming resources					
		-	-	-	-
Total Receipts		<u>108,771</u>	<u>19,811</u>	<u>128,582</u>	<u>146,951</u>
Payments					
Charitable activities	7	109,281	28,508	137,789	183,048
Governance costs	8	984	-	984	1,820
		<u>110,265</u>	<u>28,508</u>	<u>138,773</u>	<u>184,868</u>
Total Payments		<u>110,265</u>	<u>28,508</u>	<u>138,773</u>	<u>184,868</u>
Net Receipts/(Payments) for the year before transfers		(1,494)	(8,697)	(10,191)	(37,917)
Transfers		(13,260)	13,260	-	-
Surplus/(Deficit) for the year		<u>(14,754)</u>	<u>4,563</u>	<u>(10,191)</u>	<u>(37,917)</u>

St Peter's Episcopal Church: Stornoway

Statement of Balances

At 30 September 2025

	Unrestricted Fund 2025 £	Restricted Funds 2025 £	Total 2025 £	Total 2024 £
Bank & Deposit Balances				
Bank & deposit balances brought forward	25,158	18,644	43,802	81,719
Movement in year:				
Excess of Receipts over Payments for the year	(14,754)	4,563	(10,191)	(37,917)
Bank & deposit balances carried forward	10,404	23,207	33,611	43,802
Additional Information				
Fixed Assets				
Investments	-	-	-	31,177
	-	-	-	31,177
Current assets				
Debtor	2,096	-	2,096	-
	-	-	-	-
	2,096	-	2,096	-
Liabilities				
Accruals	564	-	564	510

The Accounts detailed on pages 5 to 10 were approved by the Trustees and signed on their behalf by the undersigned.

H. W. Oldpeck
Trustee
Date: 30.11.25

Christine M
Trustee
Date: 30.11.25

St Peter's Episcopal Church: Stornoway

Notes to the Accounts

Year ended 30 September 2025

1. Accounting Policies

Accounting Convention

The financial statements have been prepared under the historical cost convention, and under the guidelines laid down in the Statement of Recommended Practice - Accounting and Reporting by Charities (revised 2006)

Basis of financial statements

The financial statements have been prepared on a receipts and payments basis

Church Income

All voluntary income and bank interest is accounted for when received.

Statement of Balances

For the purpose of the statement of Balance as shown on page 6, funds are defined as follows:

Unrestricted funds comprise grants and other income received for the objects of the church without further specified purpose and are available as general funds

Restricted funds comprise income which has been received for the objects of the church and specified for a restricted purpose within these objects by the donor

2. Trustee Remuneration and Related Party Transactions

None of the vestry members receive any remuneration relating to their position as vestry members. However, commensurate with their post, the Rector received a stipend and contributions to a pension fund totalling £39,360 , in accordance with, for the post of Rector, the stipendiary amounts as directed and approved by the Scottish Episcopal Church (SEC). As is customary the Rector occupies the Rectory, on a rent-free basis and has the council tax on the Rectory paid for by the charity.

During the year 1 trustee was reimbursed expenses totalling £12,610

St Peter's Episcopal Church: Stornoway

Notes to the Accounts

Year ended 30 September 2025

3. Movements in Funds

	At 1 Oct 2024 £	Receipts £	Payments £	Transfers £	At 30 Sep 2025 £
Unrestricted funds					
General Fund	5,158	108,771	110,265	6,740	10,404
Designated Funds					
St Moluag's Restoration Fund	20,000	-	-	(20,000)	-
	<u>25,158</u>	<u>108,771</u>	<u>110,265</u>	<u>(13,260)</u>	<u>10,404</u>

Explanation of funds

The **General Fund** encompasses all income and expenditure relating to the primary focus activities of the charity, other than those for which funding is restricted.

The **St Moluag's Restoration Fund** relates to monies set aside by the Trustees to be used on the St Moluag's Restoration. Due to the delay in receiving the Mackenzie Trust funding for 2025 the designated funds have been returned to the General Fund with the intention to restore the designated fund once funding has been received.

	At 1 Oct 2024 £	Receipts £	Payments £	Transfers £	At 30 Sep 2025 £
Restricted Funds					
Church Fabric Restoration Fund	-	9,880	22,001	12,121	-
St Moluag's Restoration Fund	2,000	3,927	-	-	5,927
Windows Fund	14,998	-	-	-	14,998
Tree Fund	-	4,220	5,064	844	-
Mission Seed Fund	11	50	-	-	61
Altar Flowers Fund	255	181	208	-	228
Sister Clare Memorial Fund	500	-	-	-	500
Special Collections	-	1,553	940	-	613
Godly Play Fund	-	-	295	295	-
Pilgrimage Fund	880	-	-	-	880
	<u>18,644</u>	<u>19,811</u>	<u>28,508</u>	<u>13,260</u>	<u>23,207</u>
Total funds	<u>43,802</u>	<u>128,582</u>	<u>138,773</u>	<u>-</u>	<u>33,611</u>

Explanation of funds

Church Fabric Restoration Fund: Income and expenditure relating specifically to the repair and maintenance of the church buildings.

St Moluag's Restoration Fund: Income and expenditure relating specifically to the repair and maintenance of the St Moluag's buildings.

Windows Fund: Income and expenditure relating specifically to the repair of the church windows

Tree Fund - Relates to money received and expended specifically to help manage the Trees surrounding the church properties.

Mission Seed Fund: Relates to income and expenditure for projects to further outreach into the community

Altar Flowers Fund: Relates to monies received and expended for the the provision of Altar flowers.

Sister Clare Memorial Fund: Relates to a fund established to explore the rich Christian heritage through poetry and music.

Special Collections - Relates to monies received and expended related to specific purposes

Godly Play Fund - Relates to monies received and expended relating to the Godly Play project.

Pilgrimage Fund: Relates to monies received and expended in relation to any proposed pilgrimages.

Transfers between funds

Transfers during the year are from the General fund to Restricted Funds to cover deficits on the Restricted Funds at year end and also from the designated fund to the General fund due to the delayed annual legacy funding. The plan is to restore the designated fund once the legacy funding arrives.

St Peter's Episcopal Church: Stornoway

Notes to the Accounts

Year ended 30 September 2025

4. Voluntary income	Note	General Fund £	Restricted Funds £	Total 2025 £	Total 2024 £
Congregation giving		25,507	-	25,507	24,151
Donations		3,387	6,628	10,015	7,966
Gift aid		5,744	-	5,744	6,262
Legacies		-	-	-	28,592
Weddings & Funerals		200	-	200	-
Sundry income		55	-	55	-
		<u>34,893</u>	<u>6,628</u>	<u>41,521</u>	<u>66,971</u>
5. Income from charitable activities					
Ministerial support received from Diocese		14,555	-	14,555	-
Grants	10	16,050	9,077	25,127	65,829
Church Hall Hire		1,012	-	1,012	1,036
St Moluag's Tours		-	3,427	3,427	-
Fundraising - Teas/Coffees etc.		117	-	117	-
		<u>31,734</u>	<u>12,504</u>	<u>44,238</u>	<u>66,865</u>
6. Investment Income					
Rents received		10,532	-	10,532	10,937
Investment income	11	-	679	679	1,486
Sale of SEC Unit Trust Investment	11	31,099	-	31,099	-
Deposit account interest		513	-	513	692
		<u>42,144</u>	<u>679</u>	<u>42,823</u>	<u>13,115</u>
7. Charitable activities				Total 2025 £	Total 2024 £
Rector's emoluments	9	39,360	-	39,360	1,814
Relocation costs		8,000	-	8,000	-
Rectory council tax and water		2,640	-	2,640	-
Rectory heat and light		(88)	-	(88)	2,549
New Rectory maintenance and repairs		3,653	-	3,653	48,955
Rectory insurance		60	-	60	693
Rectory telephone		961	-	961	941
Quota		25,354	-	25,354	22,080
Church building running costs		14,792	-	14,792	2,877
Church maintenance and repairs		1,311	27,065	28,376	79,748
Equipment purchases		380	-	380	516
Worship expenses		1,041	-	1,041	1,165
Flower Fund		-	208	208	202
Rector's travel expenses		1,970	-	1,970	-
Postage, stationery and photocopying		110	-	110	25
Advertising		-	-	-	1,201
Website expenses		286	-	286	-
Other buildings - repairs		7,066	-	7,066	13,489
Other buildings - running costs		1,762	-	1,762	1,630
Travel and synod expenses		253	-	253	4,839
Pilgrimage costs		-	-	-	100
Gifts and donations		45	940	985	75
Fundraising costs		-	-	-	-
Godly Play expenses		-	295	295	45
Bank Charges		325	-	325	87
Sundries		-	-	-	17
		<u>109,281</u>	<u>28,508</u>	<u>137,789</u>	<u>183,048</u>

St Peter's Episcopal Church: Stornoway

Notes to the Accounts

Year ended 30 September 2025

8. Governance costs	2025 £	2024 £
Examiners' remuneration	504	486
Legal and professional fees	480	1,334
	<u>984</u>	<u>1,820</u>

9. Staff costs and numbers	General Fund £	Restricted Funds £	Total 2025 £	Total 2024 £
Wages and salaries	31,871	-	31,871	1,814
Pension costs	7,489	-	7,489	-
	<u>39,360</u>	<u>-</u>	<u>39,360</u>	<u>1,814</u>

The average monthly number of employees during the year was as follows:

	2025	2024
Rector	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000

10. Grants Received	General Fund £	Restricted Funds £	Total 2025 £	Total 2024 £
Diocese - Dunderdale	4,950	-	4,950	2,900
Province - Buildings Grant Fund	-	3,488	3,488	62,929
Diocese - Travel	1,100	-	1,100	-
Diocese - General	10,000	-	10,000	-
Listed Places of Worship Grant	-	3,506	3,506	-
The Pilgrim Trust	-	2,083	2,083	-
	<u>16,050</u>	<u>9,077</u>	<u>25,127</u>	<u>65,829</u>

11. SEC Unit Trust Pool

The Church owned 1022 units in the SEC Unit Trust Pool. These units were sold during the year and the income included in Unrestricted Funds

A further 686 units are owned by the William MacKenzie Trust but the income is paid to the Church and is included in the Restricted Fund

12. Special Collections

During the year, the church made 2 special collections. The funds received were paid directly to the charities concerned and are not shown in the accounts. For information purposes, the amounts collected were as follows:

	Total 2025 £	Total 2024 £
Unicef - Ukraine	894	364
British Heart Foundation	40	-
The Gambia Partnership	-	300
Macmillan Cancer Support	-	16
	<u>934</u>	<u>680</u>