

ST MARY'S SCOTTISH EPISCOPAL CHURCH

St Mary's Episcopal Church

Dalkeith Country Park

Dalkeith

EH22 2NA

Charity Number : SC001677



REPORT & ACCOUNTS 2023 - 24

<u>Contents</u> :-	<u>Section</u>	Page 1
Charity & Vestry	Report	Page 2
2023- 24 Report	Report	Page 3 - 11
Independent Examiners Report	Statement	Page 12
2023 - 24 Accounts	Accounts	Page 1
Accounting Policies	Notes	Page 1
Notes to Accounts	Notes	Page 2 – 8

ST MARY'S SCOTTISH EPISCOPAL CHURCH

Reference and Administrative Information :

Registered Charity No SC001677

Principle Address

St Mary's Church
Dalkeith Country Park
Dalkeith
EH22 2NA
Internet : www.stmarysdalkeith.co.uk

Charity Trustees (Vestry Members)

[REDACTED]

Office Bearers

[REDACTED]

Elected and Voting Members

[REDACTED]

Bankers

Reliance Bank
Faith House
23 – 24 Lovat Lane
London
EC3R 8EB

Independent Examiner

[REDACTED]

Annual Report of the Members of the Vestry
Prepared - On behalf of the Trustees by:-

[REDACTED]

ST MARY'S SCOTTISH EPISCOPAL CHURCH

Introduction

The Vestry, as Charity Trustees of St Mary's Church, is pleased to present its annual report and accounts for the year ending 30th September 2024.

We are a small, friendly congregation who welcome both families and individuals into our church. We enjoy getting together with people as a church community, meeting socially whenever we can and not just on Sundays, and pursuing our mission of developing and enhancing Christian Worship. We welcome families in all shapes and sizes - children, large and small, teenagers, parents, grandparents, singles, divorcees, widows and widowers. The challenge is finding ways to cater for them all.

The mission of our church, we feel, can be described within the two Greats of scripture "The Great Commandments" and "The Great Commission".

The Great Commandments: In Matthew Chapter 22 Jesus said "Love the Lord your God with all your heart and with all your soul and with all your mind. This is the first and greatest commandment. And the second is like it: Love your neighbour as yourself."

The Great Commission: In Matthew Chapter 28 Jesus tells his disciples "To go and make disciples of all nations, baptising them in the name of the Father and the Son and of the Holy Spirit."

Our vision is our church will always be a place of welcome where our worship is meaningful and relevant. In addition we continue to search for ways in which to put God's law of "love your neighbour" into practice. We don't currently have a church hall, but this achieved our vision of a church building open throughout the week and engaging with the community, supporting both our regular community and encouraging visitors.

Linked Charge

St Mary's is a linked charge, linked with St Leonard's of Lasswade, with whom we share a Rector and the Rectory. St Mary's is therefore responsible for 50% of the Rectors salary (called the stipend) and 50% of the costs of the Rectory (maintenance, heat & light, etc.).

We also have joint activities with St Leonard's, as well as the formal financial links.

Clergy

We are very blessed as a church to have a Clergy Team comprising of our Rector, [REDACTED], an Assistant Priest Non Stipended, [REDACTED], and four Retired Assistant Priests, [REDACTED]. They have a mix of skills, talents and approaches to worship and have supported the church and Rector to offer regular Sunday Worship.

ST MARY'S SCOTTISH EPISCOPAL CHURCH

All the following activities reflect St Mary's activities for 1st October 2023 to 30th September 2024.

Church Life and Activities

Worship at St Mary's

A Communion Service each Sunday at 10am. The first, second, third and fourth Sunday we use the Scottish Episcopal Liturgy and hope to offer additional services to children where possible. In months where we have a fifth Sunday (four times each year), we have less formal and more participative service we call Cafe Church. Numerically we are a stable church with a regular Sunday congregation of around 25 to 35 people on a Sunday morning. Each of these services is followed by "coffee at the back of church". This helps to promote fellowship and friendship, a key element of being part of St Mary's.

In addition to our weekly service at St Mary's on a Sunday, there is weekly communion service on a Wednesday morning. This service is held at our sister church of St Leonard's or at the Rectory but is open to and attended by members of both congregations both in person and virtually.

In 2016 St Mary's introduced a "Messy Church" service, once a month during term time i.e. September to June, on the final Saturday of the month, between 4pm and 6pm. This continues to be very successful with regular attendees of 25 and 30 people (additional attendees of parents and children new to St Mary's). It has been a delight to build up our relationship with those who have been coming along over the last few years and to be part of their families lives as we watch the children grow. It is encouraging to welcome in new families, some of whom have never been to church before and leave feeling well fed and blessed and looking forward to our next meeting. As a direct result of this, marriages and baptisms have taken place. Messy Church now augments our existing alternative Services for Families like Christingle and Easter Fun Services, which continue to be very successful.

A weekly order of service is used which is more like a weekly magazine and includes a message from the Rector and notices/news items. This is called Connect, and is sent electronically to members of St Mary's and St Leonard's. Paper copies are available at the church service.

Fellowship

Our Fellowship Group meets every two weeks during term time in St Mary's Church from 7.30pm-9pm and is entertained by local speakers from the congregation and the local community.

ST MARY'S SCOTTISH EPISCOPAL CHURCH

There are two Bible study groups. A Home Group that meets every second Monday and another Home Group that meets every second Tuesday, both groups meeting weekly during Lent. These are an opportunity to meet in a smaller group to study the Bible, pray for one another, and get to know one another, in a way that isn't always possible on a Sunday morning. Both groups include members of St Mary's and our sister church St Leonard's congregations.

A Reflections Group meets weekly on a Wednesday afternoon. They have been continuing their reflections on the book 'Ascent -The Pattern of Faithfulness' by [REDACTED]. This book covers the Songs of Ascent (Psalms 120-134) and the group are finding the psalms very relevant. They are reflecting on the content of each prayer and the progressive structure to these psalms. They feel like they are on a pilgrimage and their understanding of Psalms has increased. They are feeling a sense of achievement as they climb the ascent with each psalm.

"Coffee at Mary's" takes place every month usually on the first Saturday morning of the month. This is an open coffee morning is held in the social area at the back of church at St Mary's. In May the coffee morning was changed to a special Coronation Coffee and Cake Afternoon. In August there was a special Afternoon Tea in celebration of St Mary's Day. The Swap Shop during the coffee morning continued to be held with themes of Bags, Bric a Brac, Board Games, Garden things and plants, Winter Warmers, Weddings, Glassware, Jewellery and Winter Pastimes. The Coffee at Mary's banner which is displayed the week before, continues to bring in a number of people from the community and passers by in the Country Park.

Recognising the need to support families with pets, we started our Pet Food Bank in the winter of 2022. We work in partnership with Edinburgh Cat and Dog Home who provide the food items as well as other pet accessories. We provide the venue, a cuppa and friendship. This reduces the attendees pet food bill for the month. They are given enough food for a week and may give them the help to keep their pet in these expensive times. On average 18-20 dogs are helped and 9-10 cats each month. We also had a Pet Blessing Service in October around the feast day of St Francis.

There are also many new members from both our congregation and from St Leonard's who are following the Cursillo Way. This is a method of discipleship rooted in ancient Christian practice which helps to keep us alive to Christ's mission for the 21st Century.

There is a knitting group that meets monthly at Newbyres Care Home where they enjoy meeting with some of the residents and care staff. All are welcome to join in to knit or crochet with friendly chatter and a cup of tea or coffee.

The Book Club meets bi-monthly, on a Friday evening. We meet in the back of the Church. As well as reviewing books, the highlight of getting together includes coffee and biscuits. In 2023-24 we enjoyed -On Java Road by [REDACTED], [REDACTED], Midnight at Malabar House by [REDACTED], The Lockup by [REDACTED]

ST MARY'S SCOTTISH EPISCOPAL CHURCH

[REDACTED], Finding Treasure Island by [REDACTED], Frenchman's Creek by [REDACTED] and The Fellowship of Puzzle Makers by [REDACTED].

The Eco-Congregation group have been working away taking responsibility for different aspects of caring for our environment and working towards reducing our carbon output to be Net Zero by 2030 - to match The Scottish Episcopal Church commitment. Both churches have therefore moved their electrical supply over to a Green Tariff as a first step in reducing our carbon footprint. At St Mary's we have engaged with the Heathack program to look at the current use of St Mary's church and how some initial savings could be made. Pipes have been lagged and a new Hive smart thermostat was installed. This has given us better control of the heating system. They are currently in the process of appointing a Heating Consultant to guide the next stage of replacing and improving the heating system. We have now invested in an electric car for the use of the Rector to further reduce our carbon output. We are leasing a vehicle as a shared cost with St Leonard's. Solar panels at the Rectory, donated by a church member, is the source for most of the power used to charge this vehicle.

At the start of 2023 a social committee was formed following a Joint Vestry meeting as part of the visioning process. They meet regularly to plan social and fundraising events and endeavour to foster positive relations between us and our sister church of St Leonard's. We have enjoyed several events throughout the year - Strawberry Tea, Harvest Supper, Quiz Night, Summer and Christmas Fairs.

The church building is providing meeting premises during weekdays for three Volunteer/Connect groups from the local community.

- Digital Connect provides support for any digital query on any device. The aim of this group is to help prevent digital and social isolation due to lack of skills using technology.
- Volunteer Gardening Goup organised by Volunteer Midlothian. The group have won awards, Three Summit Awards going to young people, The Mentors Award for the Team and the Climate Action Team of the Year Award.
- Mindfulness in Nature organised by Thistle Trust provides outdoor activity under the green prescription initiative.

Church Life

St Mary's website continues to attract much attention including wedding enquiries from abroad. Why not have a look at :- www.stmarysdalkeith.org.uk.

Safeguarding/PVG is fully integrated into all vestry meetings and groups in the church. Information posters and helplines are displayed on the church noticeboard.

We have continued with our Pastoral Group. This continues to keep in touch with church members who are not able to attend our services and continues to care for our church members and maintain contact with those who have been drawn to us through life events. Periodic meetings are held to achieve these aims and to set up programmes of appropriate care, including greeting cards and personal visits. The

ST MARY'S SCOTTISH EPISCOPAL CHURCH

Pastoral Group has a key role in keeping in touch, by telephone or visits, on a regular basis with each and every member of the congregation and their families, and offering support where required.

Church Life continues to include Messy Church, Fellowship meetings, Book Group, Bible Study Groups, Reflections Group, Coffee at Mary's and Pet Food Bank too. A loyal band of volunteers also continues to clean, polish, decorate the church with flowers and provide refreshments after Sunday services. All these events need organisers and volunteers and the Church is deeply grateful for the amount of time and effort that people give.

We again supported several local and international charities during the year. This year we supported the Bishops Lent Appeal, In addition the congregation makes food donations for Dalkeith Storehouse Project.

Church and Community Hall

At St Mary's AGM in October 2017 it was agreed to research the possibility of building a Church Hall adjacent to the main church building. This would be for both practical and ecumenical purposes.

The current congregation average age is 70 and likely to increase. This is obviously a worry for our long term future. Congregational Giving provides just 35% of our regular income. Therefore without some radical thinking St Mary's may not be financially sustainable in 10 years time.

To exist long term St Mary's needs to reach out for additional forms of income (like renting out a church hall) and reach out for new people (creating a new Christian based community centre). This in addition to enhancing St Mary's as a place of Worship.

During 2018/19 we employed an Architect to produce Outline Plans and Drawings and are now at the stage of employing a Quantity Surveyor to produce outline costings for the project.

It is fully recognized that St Mary's cannot afford to fund such a project on its own, which may cost over £500k. We will therefore need to seek and secure grants and gifts from appropriate benefactors if the project is to go ahead.

At the point of Covid lock-down in March 2020 we had agreed appointing a Quantity Surveyor. Since then matters have gone quiet and no further progress can be reported. Other than receiving and returning a signed agreement with the Quantity Surveyor over three years ago now, we have not progressed at all with this. This project is now on hold.

ST MARY'S SCOTTISH EPISCOPAL CHURCH

Income (Receipts) 2023-24

St Mary's relies on the generosity of its congregation for a large part of its Church Income. Our second major source is Tolbooth Hall rental income from our "MYPAS tenants".

Comparing this years Income, 2023-24, with last year, 2022-23 :-

	2023-24	2022-23
Income for <u>Quota</u> Receipts	58,684.03	38,523.55
Income for <u>Other</u> Receipts	5,619.35	4,790.02
Exceptional Income from Legacy	<u>0.00</u>	<u>0.00</u>
	<u>64,303.38</u>	<u>43,313.57</u>

Quota Receipts

Church Giving (standing order, envelope scheme and open plate) at £29,482 (£15,969 in 2022-23) is £13,513 up on last year. The majority of this is down to Gift Aid (£11,143). Excluding Gift Aid the church giving increased by £2,370 which is a 6.7% increase. During the Covid ban on meeting together, many members of the congregation who previously donated via the envelope scheme and open plate switched to making their donations by standing order so the amount of congregational financial support was maintained. Their standing orders have continued although in person meetings/services are now taking place.

Annual Rental Receipts from our Tenants in the Tolbooth Hall of £11,000 per year from January 2024 (£10875 received 2023/24 as Sept payment at lower rent amount) is a significant element of St Mary's Receipts and remains a major element of how St Mary's "breaks even" each year. Added to this is £6502 income from the Tolbooth Trust and £5,625 interest from Investments, mainly dividends from Scottish Episcopal Unit Trust Fund.

Other Receipts

Our Tenants in the Tolbooth Hall resumed payment of 75% of the buildings insurance as per our new lease. Payment of £696 was received.

Total collected for other charities £2,501 - the Diocesan Bishops Lent Appeal and a funeral retiral collection which was to be paid out to other charities.

Restoration Event Fund Raising raised £2,278 over the year. Most of these events were held jointly with our sister church so the proceeds were split with St Leonard's.

No legacy payment/donation was received in either 2023-24 or 2022-23.

ST MARY'S SCOTTISH EPISCOPAL CHURCH

Expenditure (Payments) 2023-24

Showing the year-on-year expenditure comparison, similar to income :

	2023-24	2022-23
Expenditure for <u>Quota</u> Payments	67,389.80	71,905.13
Expenditure for <u>Other</u> Payments	<u>5,298.24</u>	<u>7,192.42</u>
	<u>72,688.04</u>	<u>79,097.55</u>

Expenditure for Quota Payments at £67,390 is significantly reduced on the previous year. Although there were increases in the stipend, pension, car and other shared costs, insurance, quota, repairs and maintainance, miscellaneous expenses and particularly fuel costs, there was a reduction in the amount of improvements to the church buildings and church equipment.

In the Other Payments the charity giving was slightly reduced.. Also reflected here is the payment of half of fund-raising events we shared jointly with our sister church of St Leonard's.

Reserves

St Mary's reserves are held in four different accounts. These are :

- Vestry** – Unrestricted covering day to day running expenses.
- Rectory** – Which is shared with St Leonard's, and is mainly used for "capital" expenditure on the Rectory.
- Restoration** – A restricted fund only available for church renovation / improvement projects.
- Tolbooth** – Used for maintaining Tolbooth Hall. In addition there is annual Tolbooth Trust Endowment Income, of which part can be used for "Vestry" activities, after any Tolbooth Hall requirements have been met.

The Vestry policy is to maintain a level of Unrestricted reserves such that, in the event of a significant drop in income, the church would be able to maintain its current level of activities for a reasonable period until replacement funding was obtained. (A particular risk would be loss of Annual Tolbooth Rental Income.)

ST MARY'S SCOTTISH EPISCOPAL CHURCH

Investments

SEC Investment Fund

Monies which are not needed to fund day to day activities are invested in the Scottish Episcopal Church Unit Trust Pool (SEC UTP), administered by Baillie Gifford. St Mary's Vestry decided to use an increase in the value to make improvements to the church buildings and church equipment. The Unit Trust Pool value in September 2023 was £149k. This has increased significantly to £172k.

We need to be aware that the Unit Trust Pool valuation reflects "Stock Market" conditions and the valuation can go down as well as up. Within this £172k, £45k has been "ring fenced" for the Church Hall Project.

The annual total dividends from the SEC UTP totalled £4,918 in 2023/24, is a slight increase on dividends from previous years.

The balance in the Reliance Bank Accounts stands at £38,761 at 30 September 2024.

Church Management and Constitution

St Mary's is an unincorporated association, with a constitution which originated in 1958, when the church building was gifted to the congregation by the Duke of Buccleuch. The constitution has been amended since 1958, the latest amendment, to the Secretary and Treasurer being appointed by the Vestry rather than elected at the AGM, being agreed November 2022. As a member congregation of the SEC Diocese of Edinburgh, St Mary's is also governed by Canon Law of the Scottish Episcopal Church.

The Management Team of the Church is known as the Vestry. For the purposes of charities law, the members of the Vestry are the Charity Trustees of the Church.

Details of the current Vestry members are given on page 1.

Vestry Responsibilities

The Vestry is responsible for managing and safeguarding the assets of the church and assisting the Rector in matters affecting the spiritual welfare of the congregation. They are also responsible for keeping proper accounting records and ensuring the accounts are prepared in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

Annual Accounts have to be submitted to the "Office of the Scottish Charity Regulator" (OSCR) who regulate all Charity Financial Reporting in Scotland. A copy must also be sent to the Edinburgh Diocese Office of the Scottish Episcopal Church.

ST MARY'S SCOTTISH EPISCOPAL CHURCH

The Vestry holds regular meetings (usually 9 or 10 each year) to review all church activities, Spiritual, Financial, Operational, Property, Charity Support, and Risk Management within a structured and agreed Agenda. The Vestry can also appoint sub committees, including members of the congregation, if required.

Relationship with Diocese and Province

St Mary's is supported by the Diocese and the Province through the pastoral oversight of the Bishop of Edinburgh, including the Diocesan Office support functions. St Mary's is part of the Diocese of Edinburgh, which is one of the seven Dioceses which make up the Province of Scotland.

The church is represented at Diocesan level by the Rector and church's Lay Representative. Additionally the Rector and the Lay Representative represent St Mary's on the Diocesan Mid and East Lothian Area Council. (Area Councils are one hierarchical level below the central diocesan level. Edinburgh Diocese has six Area Councils.)

As a member of the Scottish Episcopal Church (SEC) St Mary's has an obligation to contribute to the costs of the Diocese and the Province through payment of an annual "quota". This amount is based on the relative level of income of St Mary's compared with that of other churches in the Diocese and Province. In 2023-24 St Mary's payment quota was £3954.76.

Conclusion

The members of the Vestry would like to thank all those who contribute their time, energy and money so generously to ensure the continuation and development of St Mary's as a centre of worship and a focus for the local community.

Authors Signature
St Mary's Treasurer



Date

__31 December 2024__

ST MARY'S SCOTTISH EPISCOPAL CHURCH

Independent Examiners Report to the Vestry Members of St Mary's Episcopal Church - Charity Number SC001677

I report on the accounts of the charity for the period ended 30 September 2024 which are set out on the following pages as follows :-

1. Receipts and Payments Accounts
- 2-3. Balance Sheet
- 4 - 12. Accounting Policies and Notes to the Accounts.

Respective responsibilities of trustees and examiner

The charities trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention :

1. which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - * to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations, have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ST MARY'S ACCOUNTS - 2023/24**1st Oct 2023 to 30th Sep 2024**

Category Breakdown for 2023-2024						Total 2023-2024	Total Variance Yr-on-Yr	Last Year 2022-23
RECEIPTS	Notes	Vestry Account	Rectory Account	Restora- tion Account	Tolbooth Account			
Church Giving & Collections	Note 2	29,482.22	0.00	0.00	0.00	29,482.22	13,513.49	15,968.73
Weddings & Funerals	Note 3	770.00	0.00	0.00	0.00	770.00	(430.00)	1,200.00
Other Fund Raising & Donations	Note 4	4,734.38	0.00	0.00	0.00	4,734.38	(981.00)	5,715.38
Funding from Tolbooth Account	Note 5	0.00	0.00	0.00	17,377.31	17,377.31	6,877.31	10,500.00
Receipts from Investments	Note 6	1,184.82	11.51	2,778.98	1,649.29	5,624.60	485.16	5,139.44
Total Receipts For CHURCH Activities		36,171.42	11.51	2,778.98	19,026.60	57,988.51	19,464.96	38,523.55
Insurance Receipts & Other Refunds	Note 7	0.00	0.00	0.00	695.52	695.52	695.52	0.00
Restoration Fund Raising Events	Note 8	0.00	0.00	2,278.17	0.00	2,278.17	363.58	1,914.59
Donations to Restricted Reserves	Note 9	840.00	0.00	0.00	0.00	840.00	0.00	840.00
Grants & Appeals	Note 7	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Registered Charity & Mission Receipts	Note 10	2,501.18	0.00	0.00	0.00	2,501.18	465.75	2,035.43
TOTAL RECEIPTS		39,512.60	11.51	5,057.15	19,722.12	64,303.38	20,989.81	43,313.57
PAYMENTS	Notes	Vestry Account	Rectory Account	Restora- tion Account	Tolbooth Account	Total 2023-2024	Total Variance Yr-on-Yr	Total 2022-2023
Payments for Church Activities								
Stipend & NIC - Shared *	Note 11	16,195.50	0.00	0.00	0.00	16,195.50	(2,375.50)	13,820.00
Pension Fund - Shared *	- " -	5,214.96	0.00	0.00	0.00	5,214.96	(954.96)	4,260.00
Rectory Daily Costs - Shared *	- " -	0.00	3,123.60	0.00	0.00	3,123.60	1,436.40	4,560.00
Car & Other Expenses - Shared *	- " -	4,205.40	0.00	0.00	0.00	4,205.40	(125.40)	4,080.00
Insurance (incl tolbooth)	Note 12	3,984.24	0.00	0.00	923.63	4,907.87	(430.13)	4,477.74
Church Heat & Light	Note 13	12,702.92	0.00	0.00	0.00	12,702.92	(2,323.07)	10,379.85
Quota	Note 14	3,954.76	0.00	0.00	0.00	3,954.76	(159.01)	3,795.75
Altar Costs	Note 15	151.00	0.00	0.00	0.00	151.00	506.26	657.26
Repairs and Maintenance	Note 16	5,011.46	0.00	0.00	3,066.00	8,077.46	(4,437.84)	3,639.62
Miscellaneous Expenses	Note 17	5,470.13	0.00	0.00	0.00	5,470.13	(3,115.26)	2,354.87
Total Payment For CHURCH Activities		56,890.37	3,123.60	0.00	3,989.63	64,003.60	(11,978.51)	52,025.09
Restoration & Renewals	Note 18	3,386.20	2,225.09	0.00	0.00	5,611.29	17,792.71	23,404.00
Registered Charity & Mission Payments	Note 19	3,073.15	0.00	0.00	0.00	3,073.15	279.46	3,352.61
TOTAL PAYMENTS		63,349.72	5,348.69	0.00	3,989.63	72,688.04	6,093.66	78,781.70
SURPLUS / (DEFICIT) for YEAR		-23,837.12	-5,337.18	5,057.15	15,732.49	(8,384.66)	27,083.47	(35,468.13)

STATEMENT of BALANCES**Position at Sept (Month End)**

	Notes	Vestry Account	Rectory Account	Restora- tion Account	Tolbooth Account	Total Sept 2024	Total Variance Yr-on-Yr	Last Year Sept 2023
CASH AT BANK								
Reliance Current Account	Note 22	7,248.99	0.00	0.00	0.00	7,248.99	1,050.95	6,198.04
Reliance Savings Account	Note 21	4,269.96	1,682.50	21,300.66	1,919.58	29,172.70	(9,435.61)	38,608.31
		11,518.95	1,682.50	21,300.66	1,919.58	36,421.69	(8,384.66)	44,806.35

ST MARY'S ACCOUNTS - 2023/24
BALANCE SHEET - 30 Sept 2024

Unit Trust at 1/10/23	£149,647.35		
Vestry savings 1/10/23	£5,174.38		
Restoration savings 1/10/23	£23,739.80		
Tolbooth Savings 1/10/23	£8,563.14		
Rectory savings 1/10/23	£1,130.99		
General day to day account 1/10/23	£6,198.04		
Total	£194,453.70		
Receipts		Payments	
Quota receipts	£58,684.03	Quota payments	£67,389.80
Restricted receipts	£5,619.35	Restricted payments	£5,298.24
Total receipts	£64,303.38	Total payments	£72,688.04
Unit Trust increase in value	£22,801.37	UT and bank accounts at 30 Sep 2024	
		Unit Trust	£172,448.72
		Vestry savings	£4,269.96
		Restoration savings	£21,300.66
		Tolbooth Savings	£1,919.58
		Rectory savings	£1,682.50
		General day to day account	£9,588.45
		Total	£211,209.87
Joint expenditure adjustment for 2023/24	£2,339.46		
	£283,897.91		£283,897.91
		Difference	£0.00

STATEMENT OF BALANCES

	Notes	Vestry Account	Rectory Account	Restoration Account	Tolbooth Account	Total Sept 2024	Total Variance Yr-on-Yr	Total Sept 2023
PROPERTY - BUILDINGS								
Rectory (15% owned by St Mary's)	Note 20	0.00	76,350.00	0.00	0.00	76,350.00	1,350.00	75,000.00
Tolbooth Hall (100% St Mary's)	- " -	0.00	0.00	0.00	135,000.00	135,000.00	0.00	135,000.00
Total		0.00	76,350.00	0.00	135,000.00	211,350.00	1,350.00	210,000.00
FINANCIAL INVESTMENTS								
SEC Unit Trust Fund Investment	Note 21	38,193.14	0.00	80,718.08	53,537.50	172,448.72	22,801.37	149,647.35
Total		38,193.14	0.00	80,718.08	53,537.50	172,448.72	22,801.37	149,647.35
CASH AT BANK								
Reliance Bank Account	Note 22	7,248.99	0.00	0.00	0.00	7,248.99	1,050.95	6,198.04
Reliance Savings Account	Note 21	4,269.96	1,682.50	21,300.66	1,919.58	29,172.70	(9,435.61)	38,608.31
		11,518.95	1,682.50	21,300.66	1,919.58	36,421.69	(8,384.66)	44,806.35
TOTAL VALUE OF ASSETS		49,712.09	78,032.50	102,018.74	190,457.08	420,220.41	15,766.71	404,453.70

FINANCED BY RESERVES :

PROPERTY RESERVES
Property Reserves - b/f
Value of Property - Movement
Total
FINANCIAL RESERVES
Financial Reserves - b/f
SEC Investment Market Value Movement
Surplus / (Deficit) from Annual Accounts
Total

TOTAL VALUE OF RESERVES

Total Sept 2024		Total Sept 2023
198,450.00	0.00	198,450.00
1,350.00	1,350.00	0.00
199,800.00	1,350.00	198,450.00
202,314.92	(27,739.91)	230,054.83
22,801.37	15,073.15	7,728.22
-8,384.66	27,083.47	-35,468.13
216,731.63	14,416.71	202,314.92
416,531.63	15,766.71	400,764.92

Approved by the Vestry and signed on their behalf.



ST MARY'S SCOTTISH EPISCOPAL CHURCH

Notes to the Accounts :- 2023-24

Note 1. ACCOUNTING POLICIES

1.1 Basis of Preparation

The accounts have been prepared on a receipts and payments basis. They consist of a summary of all monies received and paid by the church during the financial year, along with a statement of reconciled balances. No Adjustments have been made for any income due but not received, nor any expenses incurred but not yet paid, at the year end. Except for financial investments and the property investments of the rectory and the Tolbooth Hall, fixed assets are not capitalised.

Following the OSCR convention separate accounts are kept for "Restricted" and "Unrestricted" items of both income and expenditure. Restricted Income is determined by the "Giver" of that income. For example Individuals or Trustees giving "conditionally" to St Mary's, stating their gift can only be used for specific projects. Common examples are conditional giving towards "Church Building Restoration", "Tolbooth Hall Preservation" and the "Rectory Maintenance Fund".

1.2 Restricted Church Restoration Fund

The church restoration fund is a restricted fund. This fund is mainly used to renovate and improve the church building, along with improving its physical security. St Mary's is a Grade A listed building.

In the past over £450,000 has been spent on the church, in different phases, restoring and replacing the exterior stonework along with restoring the roof . Funded by grants/donations from large organisations like Historic Scotland and Duke of Buccleuch Estates, along with many individual donations.

This work is determined as part of St Mary's compulsory 5 year report on the structure of the building. The next phase of required work is restoring the South side stonework. However this will need to be deferred for a few years until further funds can be accumulated.

1.3 The Tolbooth Hall

The church was gifted the property "Tolbooth Hall", Main Street, Dalkeith in 1965. In 2012 it was valued as business premises at £130k. Its insurance valuation is £1,005,225. It's a Grade "A" listed building.

Today, St Mary's, rents out the Tolbooth as a business property. Annual rental income of £10,500 is received, along with Trust Dividend Income of approximately a further £2,000. Separate "Tolbooth Accounts" are kept and in recent years the Tolbooth surpluses have been needed to offset the Church losses. A commercial assessment and rent review in 2023-24 was carried out - the outcome of this was a modest rent increase to £10,875 and the agreement that the renter would pay 75% of the buildings insurance cost.

In 2012-13 the exterior of the Tolbooth was restored to its original condition (costing some £195k, of which £190k was grant aided.) enabling many more years of secure external building fabric.

In 2018-19 the Tolbooth Quinquennial Report was completed by Architects Gray Macpherson. Some work was required on the Roof and Guttering, but no major work was required.

1.4 Joint Costs - Rector and Rectory

St Mary's Church Dalkeith shares a rector with St Leonard's Church Lasswade. By agreement each charge is responsible for meeting 50% of the costs of clergy, including associated expenses such as travel and accommodation.

For administration reasons St Leonard's pays all the shared "clergy costs" each month, and recovers from St Mary's 50% of these monthly costs on a monthly basis.

Each Church also donates £70 each month into the "Restricted" Rectory "Repair/Restoration Fund." (Which over the year adds £1680 to the Rectory Repair Fund, administered by St Mary's.) St Mary's then uses this fund for Rectory repairs and maintenance.

In September 2016 the "Old Rectory at Ancrum Bank" was sold for £400,000 and a "New Rectory at Peacock Parkway" purchased for £395,000. The £5,000 surplus was divided 1/13 for St Mary's and 12/13 St Leonards as per the original ownership agreement of the "Old Rectory".

In October 2016 - St Mary's "Gifted £13,065" to St Leonard's to increase its stake in the new Rectory to 11% (compared to previous stake of 7.69%, ie, 1/13, in the old Rectory).

In April 2022 - St Mary's Gifted £20,000 to St Leonard's to increase its stake in the new Rectory to 15% .

1.5 St Mary's Church Building

St Mary's Church building was gifted to St Mary's Congregation in 1958 by the Duke of Buccleuch. It can only be used as an ongoing church and would need to be given back to the Duke of Buccleuch if its status was to ever change. The building has no asset value to St Mary's, and is therefore not shown in the accounts, but for insurance purposes it is valued at £12.9m. It's a Grade "A" listed building.

1.6 St Mary's Church and Community Hall

At St Mary's AGM in October 2017 it was agreed to research the possibility of building a CHURCH HALL adjacent to the main church building. This would be for both practical and ecumenical purposes. The current congregation of St Mary's is aging and we need to consider new ways of engaging with our local and district community. In 2017/18 a task group was set up to produce a feasibility study and report. During 2018/19 we have employed an Architect to produce Outline Plans and Drawings and are now at the stage of employing a Quantity Surveyor to produce outline costings for the project. This project is currently on hold.

1.7 Special Charity Collections

During the year, the church made several special collections for different charities. These are shown in our accounts, as the amounts collected are reviewed in line with the annual charity giving programme, and "top ups" may be added before payment is made.

Note 2. CHURCH GIVING

	<u>2023-24</u>	<u>2022-23</u>
Congregational Giving (Gift Aid) St' Order	15,437.08	13,369.08
Congregational Giving (Gift Aid) Envelope	1,010.00	820.00
Open Plate Giving	1,892.00	1,779.65
Gift Aid Reclaimed	11,143.14	0.00
	<u>29,482.22</u>	<u>15,968.73</u>

Congregational Giving includes collections from both the Standing Order and Envelope Schemes. Where a member of the congregation has completed a gift aid form, the taxable allowance on their gift can be reclaimed by the church, "in arrears" (which means years may not match).

Note 3. WEDDINGS & FUNERALS

	<u>2023-24</u>	<u>2022-23</u>
Weddings & Funerals	770.00	1,200.00

Note 4. OTHER FUND RAISING AND DONATIONS

	<u>2022-23</u>	<u>2022-23</u>
Sunday Coffee	689.65	602.28
Church Coffee Mornings	318.70	268.78
Donation Box, including Messy Church	1,120.95	471.75
Special Donations	2,605.08	4,372.57
	<u>4,734.38</u>	<u>5,715.38</u>

Note 5. FUNDING FROM TOLBOOTH ACCOUNT

Tolbooth Trust

6,502.31

	<u>2023-24</u>	<u>2022-23</u>
Tolbooth Rental Income	10,875.00	10,500.00
Tolbooth Trust - Donation to Stipend (33%)	2,145.76	0.00
Tolbooth Trust - Donation to Maintenance (67%)	4,356.55	0.00
	<u>17,377.31</u>	<u>10,500.00</u>

Note 6. RECEIPTS FROM INVESTMENTS

2 half Yr Receipts

4,918.11

2 half Yr Receipts

4,550.67

	<u>2023-24</u>	<u>2022-23</u>
SEC Unit Trust Fund Dividends (5653 Units)		
Vestry Account (1252 Units)	1,089.24	1,007.86
Tolbooth Account (1755 Units)	1,526.85	1,412.78
Restoration Account (2646 Units)	<u>2,302.02</u>	<u>2,130.03</u>
	4,918.11	4,550.67
	<u>2023-24</u>	<u>2022-23</u>
Reliance Savings Account Interest		
Vestry Account	95.58	47.38
Tolbooth Account	122.44	132.11
Restoration Account	476.96	300.07
Rectory Account	<u>11.51</u>	<u>109.21</u>
	706.49	588.77

TOTAL RECEIPTS FROM INVESTMENTS	<u>5,624.60</u>	<u>5,139.44</u>
--	------------------------	------------------------

St Mary's currently holds 5653 Unit Trust Investments.

Vestry a/c = 1252 units, Tolbooth a/c = 1755 units, Restoration a/c = 2646 units.

(The Restoration Account includes 2089 units from the original Capital Fund, along with 557 additional Reserve Units purchased in 2005-06.)

SEC Unit Trust Dividends paid direct into Reliance Bank day to day Account at £4918.11 are a slight increase on last year.

Note 7. REFUNDS & INSURANCE RECEIPTS

	<u>2023-24</u>	<u>2022-23</u>
Tolbooth Insurance Payment Received (MYPAS)	695.52	0.00
Diocese Travel Grant	0.00	0.00
	<u>695.52</u>	<u>0.00</u>

For 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23 MYPAS were given a Gap Year on the Buildings Insurance Payment.

Agreed by Vestry in March 2019. (MYPAS grants were reduced by Midlothian Council.) In 2023-24 MYPAS rent reviewed and increased and they agreed as part of new rental agreement to pay 75% of total insurance cost of Tolbooth

DONATIONS TO RESTRICTED RESERVES

These are Specific Fund Raising Events; Special Gifts and Donations that are specifically designated for Restricted Projects and thus NOT available for any other project or for general (unrestricted) use. They are also excluded from "unrestricted" Quota calculations.

Note 8. RESTORATION EVENTS - FOR CHURCH RESTORATION FUND

	<u>2023-24</u>	<u>2022-23</u>
Church Fairs and Quiz night	2,278.17	1,914.59
	<u>2,278.17</u>	<u>1,914.59</u>

Note 9. DONATIONS AND GRANTS TO RESTRICTED RESERVES AND SPECIAL PROJECTS

		<u>2023-24</u>	<u>2022-23</u>
9.1 Shared Rectory - Account funded 50% by St Mary's and 50% by St Leonard's			
St Leonards Funding of Rectory Account	9.1	840.00	840.00
Total to Accounts for St Len' plus St Mary	9.1	<u>840.00</u>	<u>840.00</u>

Note 10. SPECIAL COLLECTIONS - RECEIPTS

		<u>2023-24</u>	<u>2022-23</u>
Bishops Lent Appeal		371.18	381.36
Ukrainian Refugee Family		0.00	340.00
Church Christmas Meal		0.00	30.00
Refund from St L of overpaid share of Fair proceeds		0.00	964.07
Diocesan Stipend support		0.00	320.00
R Donald funeral collection		2,130.00	0.00
		<u>2,501.18</u>	<u>2,035.43</u>

Note 11. COSTS ASSOCIATED WITH RECTOR and RECTORY (* 50% St Mary's)

		<u>2023-24</u>	<u>2022-23</u>
Stipend & NIC *		16,195.50	13,820.00
Pension Fund *		5,214.96	4,260.00
Rectory (Daily Running Costs)*		3,123.60	4,560.00
Car & Other Shared Expenses *		4,205.40	4,080.00
		<u>28,739.46</u>	<u>26,720.00</u>

Note 12. INSURANCE PREMIUM (Property & Liability - Ecclesiastical)

		<u>2023-24</u>	<u>2022-23</u>
"Church Property & Liability		3,984.24	3,595.50
Changed Policy Holder from Congregational to Ecclesiastical to reduce Premiums from November 2017. Agreed 5 Year deal to October 2022.			
Tolbooth Insurance now separated - see note 16b below		923.63	882.24
		<u>4,907.87</u>	<u>4,477.74</u>

Note 13. CHURCH HEAT & LIGHT

		<u>2023-24</u>	<u>2022-23</u>
Gas (mainly church heating)		9,408.94	7,195.46
Electricity (mainly church lighting)		3,293.98	3,184.39
		<u>12,702.92</u>	<u>10,379.85</u>

Changed supplier from British Gas to Opus Energy in January 2016 to obtain better deal.

(Rates increased on renewal with 4 year deal in January 2019)

Due to lockdown church services and in church activities suspended 2020-21 so usage is down on previous years

Changed supplier for Gas from Opus to EDF and for Electricity from to EON Next. Spring 2023

Note 14. QUOTA to DIOCESE

		<u>2023-24</u>	<u>2022-23</u>
		<u>3,954.76</u>	<u>3,795.75</u>

Quota based on a "diocese formula" related to previous 3 years income levels.

Note 15. ALTAR COSTS

	<u>2023-24</u>	<u>2022-23</u>
Messy Church Supplies	130.00	345.00
Linen for Altar	0.00	241.17
Altar Wafers	0.00	21.09
Pastoral Group funding	<u>21.00</u>	<u>50.00</u>
	151.00	657.26

Worship costs Includes Messy Church and Pastoral Group funding

Note 16. ANNUAL REPAIRS & MAINTENANCE

	<u>2023-24</u>	<u>2022-23</u>
16a VESTRY ACCOUNT		
Church Organ Tuning/Repair	360.00	720.00
Electrical Work to church	1,964.36	0.00
Worktop maintainance - church	437.50	0.00
Keysafe	61.20	0.00
Window cleaning of church	400.00	0.00
Smartwater - purchase and application	801.00	0.00
Boiler Service and Gas Check	200.00	0.00
Church Roof Maintenance/gutters	600.00	0.00
Misc items for church	43.40	0.00
Rodent treatment/solutions	144.00	0.00
	<u>5,011.46</u>	<u>720.00</u>

16b TOLBOOTH ACCOUNT

Boiler Service and Gas Check	70.00	130.00
Boiler repair	0.00	180.00
Tolbooth Hall redecoration/maintanance of outside building	0.00	2,409.62
Tolbooth roof/gutter repairs	300.00	200.00
Tolbooth Hall revaluation/rent review legal costs	<u>2,696.00</u>	<u>0.00</u>
	3,066.00	2,919.62

Note 17. MISCELLANEOUS EXPENSES

	<u>2023-24</u>	<u>2022-23</u>
Postage and Stationery	2.50	49.94
Subscriptions & Permits (eg CCLI)	1,052.86	242.00
Internet Site Fees including WiFi fees	498.62	528.33
Gifts and Flowers	420.00	900.00
Bank & Examiner/Audit Fees	382.80	319.40
Baptism cake/candles	30.00	0.00
Banners for Events, Batteries for AV equipment	233.65	82.02
Fellowship lunch	270.00	0.00
Supplies for church - paper towels, cups, plates tea etc	507.38	233.18
Administrative support honorarium	1,400.00	0.00
Dalkeith Churches barbeque	220.60	0.00
Synod website fee	141.72	0.00
Clergy conference	310.00	0.00
	<u>5,470.13</u>	<u>2,354.87</u>

WIFI was installed in the church to allow internet accessibility - Feb 2023.

Administrative support provided to Vestry Secretary, Treasurer and Property covenor

Note 18. RESTORATION, RENEWALS & MAJOR PROJECTS

18.1 NEW RECTORY RENEWALS & REFUBISHMENT	<u>2023-24</u>	<u>2022-23</u>
Boiler Service and Gas Check	0.00	130.00
Rectory Factor Costs (Landscape, Maintenance, Fees)	315.09	272.63
Plumbing Work at Rectory	0.00	56.50
Rectory Maintenance - General and Roof	470.00	135.00
Redecoration costs - inc carpet, paint, labour	0.00	3,245.68
EV charger installation	1,100.00	0.00
Rectory Quinquennial Report	300.00	0.00
Misc items for rectory	40.00	0.00
	<u>2,225.09</u>	<u>3,839.81</u>
 18.2 Church	 <u>2023-24</u>	 <u>2022-23</u>
Tables/chairs	0.00	5,939.17
Dukes Entrance storage conversion	0.00	960.00
Church safe repair	0.00	80.00
Vestibule doors	0.00	10,272.14
SWARCO electric charger maintainance fee	470.20	410.40
Fire extinguishers	0.00	182.09
Altar rail kneelers	0.00	655.20
Heating review report	2,916.00	0.00
Church Roof Maintenance/gutters	0.00	400.00
Misc items for church	0.00	180.51
Repair to Vestry door	0.00	124.68
Hive system inc thermostat	0.00	360.00
	<u>3,386.20</u>	<u>19,564.19</u>
 18.3 Tolbooth	 0.00	 0.00

Note 19. SPECIAL COLLECTIONS - PAYMENTS

	<u>2023-24</u>	<u>2022-23</u>
Bishops Lent Appeal	371.18	381.36
SECMA Charity	0.00	63.50
Scripture Union - Scotland	0.00	500.00
Mercy Ships	0.00	500.00
Mission to Seafarers	0.00	53.00
Ukrainian Refugee Family	0.00	558.25
Half fair proceeds to St Leonard's Church	1,021.97	846.50
Church Christmas Meal	0.00	200.00
Charitable payment due to theft	0.00	250.00
R Donald funeral - MYPAS donation	840.00	0.00
R Donald funeral - Cousland Association	840.00	0.00
	<u>3,073.15</u>	<u>3,352.61</u>

Note 20. PROPERTY - BUILDINGS

	<u>2023-24</u>	<u>2022-23</u>
Rectory (St Mary's 15% Portion)	76,350.00	75,000.00
Tolbooth Hall (100% St Mary's)	135,000.00	135,000.00
	<u>211,350.00</u>	<u>210,000.00</u>

Rectory position :-

Rectory at Ancrum Bank, Eskbank, Dalkeith was purchased in 1988.

Original Funding provided by St Mary's = £5k (1/13), Funding provided by St Leonard's = £60k (12/13).

New Rectory purchased at Peacock Parkway in September 2016 for £395,000, sale Ancrum Bank was £400,000

St Mary's increased "financial share to 11%" (previous was 1/13 = 7.69%), ie , to £43,450.

Rectory value Sept 2021 increased to £500,000. so St Marys share (11%) now £55,000

April 2022 St Mary's increased financial share to 15% so now £75,000

September 2025 value of property increased to £509,000 so St Mary's 15% now £76,350

Tolbooth Hall - Valuation as Commercial Property (100% = St Mary's)

Professional, Independent Valuation confirmed Tolbooth business valuation at £130k in March 2006.

Market conditions in 2011, like Zoopla, (post 2008 crash) show this fell back to £120,000

However improving position in 2016 (again Zoopla) show improvement to £135,000

Tolbooth Hall revaluation and commercial rent evaluation delayed due to Covid.

This was completed and the revised documents were drawn up.

Note 21. INVESTMENTS

	<u>2023-24</u>	<u>2022-23</u>
SEC Unit Trust Market Value per Unit	£30.5057	£26.4722
(increase of 15.2% from Sept 23 to Sept 24)		

	<u>2023-24</u>	<u>2022-23</u>
VESTRY FUND (at SEC Unit Trust Market Value)		
SEC Unit Trust Investment (1252 SEC Units)	38,193.14	33,143.19
Reliance Savings Account	4,269.96	5,174.38
	<u>42,463.10</u>	<u>38,317.57</u>

(v) Additional 1822 SEC units purchased in May 2006 to increase holding to 2976 units.

(Additional Units purchased using funds from Barclays Savings Account.)

April 2022 1724 units sold = £50000 for improvements to church and equipment
so units reduce from 2976 units to 1252 units

	<u>2023-24</u>	<u>2022-23</u>
RECTORY FUND		
Reliance Savings Account (at Sep24)**	<u>1,682.50</u>	<u>1,130.99</u>

Fund Managed by St Mary's, although monthly replenishment
funding shared 50% with St Leonard's.

	<u>2023-24</u>	<u>2022-23</u>
RESTORATION FUND (at SEC Unit Trust Market Value)		
Buccleuch Fabric Fund (2089 SEC Units)	63,726.41	55,300.43
Additional 2006 Purchase (557 SEC Units)	16,991.67	14,745.02
Reliance Savings Account (at Sep24)**	21,300.66	23,739.80
	<u>102,018.74</u>	<u>93,785.24</u>

(r) Additional 557 SEC units purchased in May 2006 to increase holding to 2646 units.

	<u>2023-24</u>	<u>2022-23</u>
TOLBOOTH HALL FUND (at SEC Unit Trust Market Value)		
SEC Unit Trust Investment (1755 SEC Units)	53,537.50	46,458.71
Reliance Savings Account (at Sep24)**	1,919.58	8,563.14
	<u>55,457.08</u>	<u>55,021.85</u>

(t) New - 1755 SEC units purchased in May 2006.

	<u>2023-24</u>	<u>2022-23</u>
(a) Total SEC Unit Trust (5653 units)	172,448.72	149,647.35
(b) Total Reliance Savings (at Sep24)	29,172.70	38,608.31
TOTAL INVESTMENTS	<u>201,621.42</u>	<u>188,255.66</u>

Note 22. CASH AT BANK after allocated payments

	<u>2023-24</u>	<u>2022-23</u>
Reliance Bank Account		
Cash From Bank Statement	9,588.45	6,198.04
Cheque Payments yet to be processed	-2,339.46	0.00
Deposits to Bank yet to be processed	0.00	0.00
Rectory Receipts yet to be processed	0.00	0.00
	<u>7,248.99</u>	<u>6,198.04</u>
Total "Cash Book Value" Reliance		
BANK GRAND TOTAL	<u>7,248.99</u>	<u>6,198.04</u>

Note 23 SIGNIFICANT LIABILITIES at END of CURRENT YEAR

	<u>This Year</u> <u>2023-24</u>
(a) Church Roof Maintenance	£5,000.00
(b) Audit Fees & Other	£150.00
(c) Expected increase in fuel costs	£5,000.00
(d) Reviewing/action on heating for church	£12,000.00
	<u>£22,150.00</u>
	<u>Next Year</u> <u>2024-25</u>
(a) Church Roof Maintenance	£5,000.00
(b) Audit Fees & Other	£350.00
(c) Expected increase in fuel costs	£5,000.00
(d) Reviewing/action on heating for church	£12,000.00
(e) Repairs to flooring tiles	£60,000.00
	<u>£82,350.00</u>


31-Dec-2024