APPENDIX 1

OSCR
Scottish Charity Regulator

Trustees' Annual Report for the period								
	Period start date				Period end date			
	Day	Month	Year		Day	Month	Year	
From	01	02	25	To	31	01	26	

Office of the Scottish **Charity Regulator**

Reference and administration details

Charity name	Scottish Traditional Building Forum		
Other names charity is known by	STBF		
Registered charity number	**SC053071**		
Charity's principal address	9 Edderston Ridge		
	Peebles		
		Postcode	**EH45 9NA**

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Grotrian	Trustee		Board of Trustees
2	Jocelyne Fleming	Trustee		Board of Trustees
3	Natasha Huq	Trustee		Board of Trustees
4	Joann Russell	Trustee		Board of Trustees
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	The Scottish Traditional Building Forum (STBF) is governed by a written constitution, as required for a Scottish Charitable Incorporated Organisation.
Trustee recruitment and appointment	Trustees are recruited by current Executive Board members duly nominated and subsequently elected at the A.G.M. All proceedings prior to and during the A.G.M. are documented and circulated for approval and adoption. Nominations for Office must be made in accordance with standing instructions in the Constitution and in writing three weeks prior to the date of the A.G.M.

Objectives and activities

Charitable purposes	A) School engagement - promoting construction as a career of choice. B) Advocacy - raising the importance of the built environment in achieving governments targets such as Net Zero and positive career designation. C) Stakeholder engagement - promoting best practice in repair and maintenance of traditional buildings.
Summary of the main activities in relation to these objects	Promoting the many and varied careers in the traditional building sector to young people. Helping stakeholders make informed decisions on how to repair, maintain and/or retrofit their traditional buildings for energy savings. Promoting the important role traditional building sector plays in the Scottish economy and society.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period	Further roll out of Build Your Future Construction Skills Demonstrations. Delivery of Build Your Future Skills Demonstration at Scottish Parliament (on lawns). Invited to the Royal Garden Party at Buckingham Palace for services to education, where I got another school signed up for the National 5 Creative Industries Roof Slating. Development of all National 5 Creative Industries course content. National 5 Creative Industries – Reimagining Spaces rolled out into Edinburgh. Lesson plan for teachers developed to roll out further. Mentions in the Scottish Parliament, in the debating chamber, parliamentary motions and committee meetings. Repurposing Challenge for Primary Schools piloted in Edinburgh.

Financial review

Brief statement of the charity's policy on reserves	The charity uses its reserves to run the activities for the foreseeable future. There is no policy to hold a certain amount in reserves.
Details of any deficit	None.
Donated facilities and services (if any)	Countryside Cottage and gardens was provided free of charge for the Royal Highland Show skills demonstration. My World Of Work, SELECT, Thermal Insulation Contractors Association, Stone Federation GB, donating its services to deliver skills activities at school engagement at events. Time of schools and other partner organisation to organise and deliver school engagement activities.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *OSCR will accept digital or typed signatures*	Sarah Grotrian	
Full name(s)	SARAH JANE SPURGEON GROTRIAN	
Position (e.g. Chair)	TRUSTEE	
Date	14 October 2026	

APPENDIX 2

OSCR
Scottish Charity Regulator

Scottish Traditional Building Forum **SC053071**

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	02	2025		31	01	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations/Sponsorships	9,000				9,000	3,000
Legacies					-	-
Grants	109,473				109,473	167,040
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	1,111
					-	-
A1 Sub total	118,473	-	-	-	118,473	171,151
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	118,473	-	-	-	118,473	171,151
A3 Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	90,431				90,431	116,425
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts	1,080				1,080	-
Legal costs					-	-
Other	69				69	12
					-	-
A3 Sub total	91,580	-	-	-	91,580	116,437
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	91,580	-	-	-	91,580	116,437
Net receipts / (payments)	26,893	-	-	-	26,893	54,714
A5 Transfers to / (from) funds					-	-
Surplus / (deficit) for year	26,893	-	-	-	26,893	54,714

APPENDIX 2

Scottish Traditional Building Forum **SC053071**

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	54,715				54,715	-
	Surplus / (deficit) shown on receipts and payments account	26,893				26,893	54,714
						-	-
						-	-
	Cash and bank balances at end of year (Agree balances with receipts and payments account(s))	81,608	-	-	-	81,608	54,714

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees	Signature*	Print Name	Date of approval
	Sarah Grotrian	SARAH GROTRIAN	14.10.26

Scottish Traditional Building Forum SC053071

Section C Notes to the Accounts

C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day to day running of the charity. There are no restricted funds.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
STBF Funding	HES	5	93,250
Contribution to Build Your Future events in schools	Tweed Forum	1	16,223
		Total	109,473

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X

C3b Trustee remuneration - details

Authority under which paid	£
None.	

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X

C4b Trustee expenses - details

	Number of trustees	£
None.		

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Scottish Traditional Building Forum SC053071

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
CITB	9,000				9,000	3,000
					-	-
					-	-
					-	-
Total	9,000	-	-	-	9,000	3,000
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
HES	93,250				93,250	121,250
Tweed Forum	16,223				16,223	-
BEFS					-	28,790
EWHT					-	9,000
CAP					-	8,000
Total	109,473	-			109,473	167,040
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Delivery of stonemasonry and roof slating activities					-	1,050
Other charitable activities					-	61
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	1,111
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Fee for Professional Staff attendance for a demo/event	16,650				16,650	4,760
FSS - Services	73,781				73,781	111,665
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	90,431	-	-	-	90,431	116,425
	-	-	-	-	-	-

Scottish Traditional Building Forum **SC053071**

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted funds	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations/Sponsorship	9,000				9,000	3,000
Legacies					-	-
Grants	109,473				109,473	167,040
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	1,111
Sub total	118,473	-	-	-	118,473	171,151
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	118,473	-	-	-	118,473	171,151
Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	90,431				90,431	116,425
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts	1,080				1,080	-
Legal costs					-	-
Other	69				69	12
					-	-
Sub total	91,580	-	-	-	91,580	116,437
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	91,580	-	-	-	91,580	116,437
Net receipts / (payments)	26,893	-	-	-	26,893	54,714
Transfers to / (from) funds					-	
Surplus / (deficit) for year	26,893	-	-	-	26,893	54,714

Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day to day running of the charity. There are no restricted funds.

APPENDIX 3

OSCR
Scottish Charity Regulator

Independent examiner's report on the accounts v2

Report to the trustees/members of

Charity name: Scottish Traditional Building Forum

Registered charity number: SC053071

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	02	25	To	31	01	26

Set out on pages: 1-9

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
   - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:** Jennifer Redfern **Date:** 09 October 2026

Name: Jennifer Redfern

Relevant professional qualification(s) or body (if any): Institute of Chartered Accountants Scotland

Address:

4 Copperbeech Court
Cavalry Park
Peebles
EH45 9BU