

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	17	To	31	03	18

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Friends of Possilpark Greenspace
FOPG
SC041661
The St Matthews Centre
200 Balmore Rd
Glasgow
Postcode: G22 6LJ

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		
2		Treasurer	(resigned March 18)	
3		Secretary		
4				
5				
6				
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16				

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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	SCIO Constitution
Trustee recruitment and appointment	Trustees are all registered members, and are recruited either at an AGM, or by appointment of the board out with an AGM.

Objectives and activities

Charitable purposes	The organisation’s purposes are to enhance open spaces, conserve the natural environment and promote and enhance biodiversity in Possilpark and the surrounding area. In fulfilling this purpose it is our aim that the community has an active role in the decisions that take place.
Summary of the main activities in relation to these objects	<p>In furtherance of the above, the organisation shall:</p> <p>Safeguard and promote the welfare of the inhabitants of Possilpark and the surrounding area on matters concerning the environment of the area and the social and community life of the area.</p> <p>Seek to advance the education and training of the inhabitants of Possilpark and the surrounding area.</p> <p>Seek to improve the health and well-being of the inhabitants of Possilpark and the surrounding area.</p>

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Green Infrastructure Funding

Negotiations have continued between lawyers regarding the contracts between all parties involved and there has been much changing and amending of wording, schedules, maintenance plans, agreements and so on, which has taken up a lot of time for the funded hours we have for our member of staff. Scottish Natural Heritage have agreed to extend the funding spend deadline to 31st December 2019, instead of 2018, however it has proved difficult to develop and move forward other aspects of the project this funding was to support, namely the restoration of full-time hours for our Development Manager, [REDACTED] who continues to work on a part-time basis. This funding will also support the post of a full-time Ranger, so the lack of release of funding has had a substantial impact on what has been feasible to deliver for both the Claypits and other sites within the area and remit of FOPG.

Claypits Local Nature Reserve Business Plan

It was requested by Scottish Canals that a business plan be written, with projected costings over a 10 year period. This has been produced by our Development Manager and comprises more a 'case for support' than a traditional business plan as the LNR will not be hugely income-generating, i.e. charging for use of the site. It does provide a clear plan for future funding requirements and will be a useful tool for the LNR Management Group. Both the business plan and the presentation to the directors of Scottish Canals was well received.

Walking/cycle path

A substantial funding bid (£400,000) was submitted to Sustrans by Scottish Canals, which has enabled a 1km path to be constructed through the Claypits. This was formally opened on the 26th March, with the LNR Management Group delivering their first community event, Claypits Bike Festival on the 31st. As part of the funding received, the installation of pedestrian/cyclists counters were included which went live mid-March. It will interesting to receive the results from these as they will help support future funding applications, now that we will have evidence of user numbers. The installation of this path (of tarmac construction, varying from 2m-3m wide) opens the site up to visitors of all abilities and although not able to be fully Equality Act compliant, is useable by wheelchair users if they have assistance. It is however, fully useable by those using mobility scooters and parents with buggies, which was completely impossible before. Later this year, solar-powered LED lights will be installed into the path surface to aid use after nightfall. This type of lighting will not disturb wildlife but provide enough illumination for people to use it safely.

LNR Management Group

Further work on writing the LNR Management Plan has continued and now also has input from one of the LNR Management Group members, Richard Weddle. He is both an entomologist and long-term member of the Glasgow Natural History Society and has been extremely helpful in providing additional insight.

Over the last year, the Claypits Local Nature Reserve Management Group members investigated the options available with regards establishing a formal organisation, eg. a constituted group, SCIO or a CIC. They decided on becoming a SCIO and as such became an established, independent charity on the 9th March. As our Development Manager is not an employee of theirs, has offered to be the Treasurer until the group is more established. As a new funding/financial management system is being developed for FOPG, this will be duplicated for the CLNRMG, thus saving time and money developing their own and enabling an ease of transition. This will also aid in future partnership-working on projects. As of yet, the MG is still to open a bank account, so in the meantime, FOPG will act as 'banker' for any funds received and be the lead partner in any funding applications until this is established.

In addition, 2 of our CLNRMG members are established environmental artists and have been working on developing an arts strategy for the Claypits. This is still in the early stages, although initial discussions with Scottish Canals have begun. It may be possible to tap into the HLF funding that GCC were awarded, which is for the Glasgow Canal Project area (just prior to the co-operative being formed).

Possil Meadow

Possil Meadow has now been fully developed into a new housing estate and has offered around 48 homes for local people. It has been satisfying to see new 'life' being brought into the area, after the site having lain derelict since the 1980s.

Brothers' Path

Continuing to work in partnership with landscape architects, Graft Design and artists Bespoke Atelier, we have managed to source funding for the first stage of site redevelopment. This has amounted to nearly £6K and was sourced from GCC's Stalled Space, CSGNT and Action Earth. This has enabled designs to be produced, landscaping to take place and £2.5K spent on planting. The process of clearing the site, installing the various components and planting has been carried out with volunteers, with a great deal of time being given by Graft Design themselves. We were able to secure a small amount to pay them something towards their fees but we are aiming to redress that with the second phase of the project. This will involve the production and installation of a public art piece in collaboration with the local community. The overall design and choice of planting for the site has been based upon the historic connection to Saracen Foundry and their production of ornate, Victorian ironwork, where the fern was a popular choice – both of plant and in ironwork design. An official 'opening' and celebration is planned for later in the year, once the plants have fully established.

Volunteering programme

This has been focused mainly on work at Brothers' Path, with some additional sessions at the woodland area around Bardowie Street. Again, due to the non-release of the G.I. funding, this has reduced what we have been able to deliver. In the meantime, discussions have been held with a number of addiction recovery agencies attending a joint meeting, with a view to developing programmes suitable for those in the various stages of recovery. They are very keen to be involved, however being able to deliver this is dependent upon the release of the G.I. funding.

Glasgow Canal Project

Over the last year, the working group has investigated the option of becoming a co-operative and ran workshops with the help of an organisation specialising in supporting the setting up of 'communities of interest' types of co-operative. The decision was subsequently made that we go ahead and as of February, the Glasgow Canal Co-operative was officially formed. Our Development Manager, Shiona MacPhail has been appointed as one of the directors, with assisting in presenting of and protecting the interests of local residents in the project area. The fact that funders view co-operatives more favourably is hoped to be one of our strengths and will be interesting to see how the co-op develops over the next couple of years. It is planned that now the co-op has been established, is that they oversee the delivery of the 2nd Canal Festival, which is planned for later in the year. This was originally set up and run by Scottish Canals but is viewed as an ideal event for the co-op to deliver in the future as it would actively involve many of the local members.

Financial review

Brief statement of the charity's policy on reserves

The charity is working towards maintaining free reserves sufficient to cover three months running costs and salaries, which for the year ended 31 March 2018 was £7,101. At the reporting date, free reserves stood at -£153 (2017: -£368). The charity held total funds of £20,575 at 31 March 2018 but the majority of those were restricted and committed to future expenditure. The charity's general fund was in deficit of £153 and the charity trustees are seeking to ensure that during the year 2018-19 the general funds is restored to a positive balance. In this context the trustees are aware that this policy is not being met and intend to build unrestricted reserves in future to ensure this policy is being met.

Results

The charity generated a net surplus of £548 for the year ended 31 March 2018 (2017: surplus £3,927).

At balance date, reserves stood at £20,575 (2017: £20,027)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	SECRETARY	
Date	21/10/2018	

Friends of Possilpark Greenspace

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Receipts and payments accounts									
For the period from	Period start date			to	Period end date			Day	Month
	Day	Month	Year		Day	Month	Year		
	1	April	2017		31	March	2018		

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants		28,952			28,952	23,832
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Other (loan)					-	
A1 Sub total	-	28,952	-	-	28,952	23,832
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	-	28,952	-	-	28,952	23,832
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities		28,404			28,404	19,905
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal Costs					-	
Other					-	
A3 Sub total	-	28,404	-	-	28,404	19,905
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	-	28,404	-	-	28,404	19,905
Net receipts / (payments)	-	548	-	-	548	3,927
A5 Transfers to / (from) funds	215	(215)			-	
Surplus / (deficit) for year	215	333	-	-	548	3,927
Reserves Brought forward at 1 April 2017	(368)	20,395			20,027	16,100
Reserves Carried forward at 31 March 2018	(153)	20,728	-	-	20,575	20,027

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	(366)	20,395			20,027	16,100
	Surplus / (deficit) shown on receipts and payments account	215	333			548	3,927
						-	
						-	
	Cash and bank balances at end of year	(153)	20,728	-	-	20,575	20,027

(Agree balances with receipts and payments account(s))

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total		

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets					
		Total			

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
		Total		

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total		

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

21/12/15

Friends of Possilpark Greenspace

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Eames Fairbairn Foundation		20,480	20,480	19,800
Concrete Garden		-	-	250
Central Scotland Green Network Trust		550	550	-
Greenspace Scotland		2,422	2,422	1,282
British Waterways		-	-	2,500
Volunteering Matters		500	500	-
Glasgow City Council		5,000	5,000	-
Total	-	28,952	28,952	23,832

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Salaries		14,520			14,520	13,114
Expenses		105			105	250
Rent		630			630	1,190
Insurance		-			-	235
Internet & Telephone		282			282	352
Project Costs		9,533			9,533	3,433
Payroll Costs		307			307	132
Stationery, Print & Postage		561			561	118
Volunteer Supervisor		1,045			1,045	444
Volunteer Expenses		1,271			1,271	56
Tools and Storage		-			-	573
Sundries		-			-	8
Office Costs		150			150	
Total	-	28,404	-	-	28,404	19,905

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
General						
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Gross receipts from other charitable activities					-	
Income from investments other than land and buildings					-	
Other					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds	215				215	349
Surplus / (deficit) for year	215	-	-	-	215	349
Reserves Brought forward at 1 April 2017	(368)				(368)	(717)
Reserves Carried forward at 31 March 2018	(153)	-	-	-	(153)	(368)
Nature and purpose of funds						
There is only one unrestricted fund, the General fund.						

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Additional analysis (3)

6 Breakdown of restricted funds


	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Restricted fund 5 - enter name of fund below	Total restricted funds	Total restricted funds last period
	Concrete Garden	Greenspace Scotland	Esmee Fairburn Foundation	Action Earth	Brothers Path Project		
Receipts							
Donations						-	
Legacies						-	
Grants	-	2,422	20,480	500	5,550	28,952	23,832
Receipts from fundraising activities						-	
Gross trading receipts						-	
Income from investments other than land and buildings						-	
Rents from land & buildings						-	
Gross receipts from other charitable activities						-	
Sub total	-	2,422	20,480	500	5,550	28,952	23,832
Receipts from asset & investment sales							
Proceeds from sale of fixed assets						-	
Proceeds from sale of investments						-	
Sub total	-	-	-	-	-	-	-
Total receipts	-	2,422	20,480	500	5,550	28,952	23,832
Payments							
Expenses for fundraising activities						-	
Gross trading payments						-	
Investment management costs						-	
Payments relating directly to charitable activities		2,207	20,647	-	5,550	28,404	19,905
Grants and donations						-	
Governance costs:						-	
Audit / Independent examination						-	
Preparation of annual accounts						-	
Legal costs						-	
Other						-	
Sub total	-	2,207	20,647	-	5,550	28,404	19,905
Payments relating to asset and investment movements							
Purchases of fixed assets						-	
Purchase of investments						-	
Sub total	-	-	-	-	-	-	-
Total payments	-	2,207	20,647	-	5,550	28,404	19,905
Net receipts / (payments)	-	215	(167)	500	-	548	3,927
Transfers to / (from) funds		(215)				(215)	(349)
Surplus / (deficit) for year	-	-	(167)	500	-	333	3,578
Reserves Brought forward at 1 April 2017	250	-	20,145			20,395	16,817
Reserves Carried forward at 31 March 2018	250	-	19,978	500	-	20,728	20,395

Nature and purpose of funds

Concrete Garden- Funds for board recruitment (part of a wider shared application)
 Greenspace Scotland- Funds for the development of an Arts Framework for the Claypits and Canal environs (North Glasgow)
 Esmee Fairburn Foundation- Core funds plus volunteering programme
 Action Earth- funding to support the community volunteering programme
 Brothers Path Project- Funding to deliver Phase 1 of the redevelopment of Brothers' Path

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Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						
Report to the trustees/members of		Friends of Possilpark Greenspace						
Registered charity number		SC041661						
On the accounts of the charity for the period		Period start date				Period end date		
		Day	Month	Year		Day	Month	Year
		1	April	2017	to	31	March	2018
Set out on pages		1-12					(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner		<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement		<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
Independent examiner's statement		<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper 						
Signed:								
Name:								
Relevant professional qualification(s) or body (if any):		Fellow of the Association of Charity Independent Examiners						
Address:		Brett Nicholls Associates						
		63 Ruthven Lane						
		Glasgow						
		G12 9BG						

21/12/2018