

Annual General Meeting Minutes

Charity/Organisation: Bowmore Primary School and Pre 5 Parent Council

Venue: Bowmore Primary School

Date: 3 November 2025

1. Welcome and Attendance

The meeting was opened and attendees were welcomed. Present: Jane Deakin (JD), Iona Maitland (IM), Gemma Donachie (GD), Karen Connell (KC), Catriona Morrison (CM), Arlene McKerrell (AMcK), Lynn Rennie (LR), Bryony McNiven (BMcN) and Maureen MacDonald (MMacD).

Apologies: Rachel Lindsay (RL).

2. Approval of Previous Minutes

The minutes of the 2024 Annual General Meeting were approved. Proposed by LR and seconded by AMcK.

3. Chairperson's Report

The Chairperson's Report was received from Bryony McNiven. The meeting formally noted BMcN's contributions and hard work over the past three years.

4. Treasurer's Report

The Treasurer reported that the current bank balance is £2,928.63. Parents will continue to be encouraged to actively support fundraising efforts in any way they can.

5. Head Teacher's Report

The Head Teacher thanked the Parent Council for its support of the school and noted the importance of maintaining a trustworthy relationship for the benefit of the whole school community. A full report is to follow.

The school review, which will be undertaken by Argyll and Bute Council Education Authority is scheduled to take place from 21 to 26 April 2026.

6. Election of Office Bearers

Role	Office Bearer	Proposed by	Seconded by
Chairperson	Catriona Morrison	MMacD	GD
Secretary	Lynn Rennie	IM	JD

Treasurer	Gemma Donachie	AMcK	JD
Teacher Representative	Iona Maitland	BMcN	KC

AMcK was confirmed as second signatory. KC, BMcN, AMcK and JD will remain on the committee.

7. Any Other Business

- Burns Bingo is planned for January 2026 to support further P7 fundraising efforts.
- A Beetle Drive was suggested as an event to involve whole families.
- Applying for Co-op funding will be explored.
- The school exterior requires painting ahead of the school review. Volunteers may be sought, and a request for paint or a discount from Buildbase may be considered.
- Flash reports will be issued to all pupils and families once per term.

8. Date of Next Meeting

The next meeting will take place by video call on Monday 17 November 2025 to discuss Christmas events.

Patricia Monson MPharm MRCPharm.
 Chairperson
 Bowmore PS + Pre-5 Parent Council