Report of the Trustees and

**Unaudited Financial Statements** 

for the Year Ended 30 September 2024

for

The Scottish College (Congregational and United Reformed), SCIO

MacMillan Craig Chartered Accountants 100 Brand Street Glasgow G51 1DG

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# Reference and Administrative Details for the Year Ended 30 September 2024

TRUSTEES



PRINCIPAL ADDRESS



REGISTERED CHARITY NUMBER

SC051195

INDEPENDENT EXAMINER

MacMillan Craig Chartered Accountants

100 Brand Street

Glasgow G51 1DG

SOLICITORS

Gillespie MacAndrew LLP 5 Atholl Crescent

EDINBURGH EH3 8EJ

## Report of the Trustees for the Year Ended 30 September 2024

The trustees present their report with the financial statements of the charity for the year ended 30 September 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

### Objectives and aims

Charitable purposes

- a) the education and training of adults for Christian ministry, primarily within the Congregational and United Reformed Churches;
- b) the advancement of education among, and the training of, church members of the Congregational and United Reformed Churches and others connected to the churches or belonging to any other organisation which may wish to make use of such opportunities;
- c) the advancement of the Christian religion through publication of materials and promoting public debate aimed at deepening understanding of the Christian faith

#### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities

The principal task of the College is to train individuals for ministry in the Congregational and United Reformed Churches. This has been the sole activity during the year. In the course of this year, the College has been responsible for initial ministerial education with ordinands entrusted to it by the United Reformed Church, including direct educational delivery, liaison with educational partners and management of placements.

The College makes provision for continuing ministerial education through direct delivery of educational courses, educational guidance to ministers of word and sacraments and others in authorised ministries, management of learning programmes and educational grants and educational advice to the church. During the year discussions have been held for the college to assume responsibility for the United Reformed Church's Digital Learning Hub, used to support training activities within the United Reformed Church across Great Britain.

### Safeguarding

We treat safeguarding as a key issue. Whilst we do not routinely interact with identifiably vulnerable groups, we recognise that all people can experience periods of being vulnerable and as such all staff who have academic and pastoral care of students are members of the PVG scheme. College staff deliver regular training in safeguarding.

#### FINANCIAL REVIEW

### Financial position

The charity had unrestricted reserves of £474,058 at the year end.

#### Principal funding sources

The College's principal source of external funding is education fees for students. Internal funding comes from income from reserves including a gradual spend down of those reserves. As at the date of this report ongoing discussions were still taking place with the main funder to agree a new long-term basis for calculation of payment, although it is likely that a further interim financial arrangement will apply for 2025 in addition to 2024.

We continue to receive new students for training from the United Reformed Church which underpins our financial income as well as providing training activities and support within the URC Synod of Scotland.

We will also receive funding for the support activities of the URC wide Digital Learning Hub if that is taken on.

#### Investment policy and objectives

The College's investments were managed on a discretionary basis by stockbrokers Rathbones. The instructions given were for a policy of balancing income and capital growth. The policy on investments was formally adopted on 1 September 2021 by the Trustees and the policy was provided to our stockbrokers.

The College has an ethical policy, namely that our investments avoid organisations which generate a significant proportion of their profit from the sale or production of alcohol, tobacco, carbon energy or weapons.

# Report of the Trustees for the Year Ended 30 September 2024

#### FINANCIAL REVIEW

### Reserves policy

The long-term policy of the Trustees is that year on year the running costs of the College should be met from recurring revenue sources. Unrestricted funds should be held at such a level that emergency expenses can be incurred and met promptly in the interests of, for example, health and safety. The College's unrestricted funds exceed the short-term requirements outlined above.

#### FUTURE PLANS

We are working closely with our main funders to agree a medium-term funding approach. This will allow for better planning of our future activities.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

## Governing document

The College has origins dating back to 1811 and is a Scottish Charitable Incorporated Organisation (SCIO), governed by a constitution agreed in 2021 last updated 2022.

## Recruitment and appointment of new trustees

Trustees are elected at Annual General Meetings in line with the constitution. The constitution allows for additional trustees to be co-opted by the existing trustees and they hold office until the following Annual General Meeting.

#### Organisational structure

The affairs of the College are governed by the Trustees under the guidance of the Annual General Meeting. Responsibility for designing and agreeing policies and budget lies with the Trustees. Implementation of policy is overseen by those Trustees who are also Office Holders. The College Principal is responsible for day to day management of the College and is accountable to the Trustees for the academic leadership, and for management of the College's life in accordance within the agreed policies and budget. Limited delegated financial powers have been agreed to ensure effective administration of the College.

## Induction and training of new trustees

In addition to clarification of their statutory responsibilities as trustees of the charity, new trustees are given on-going guidance to ensure that they are familiar with the College's values, aims and objectives, together with its day to day operations. The College provides training in trustee responsibilities for stakeholders in the churches, and this is also available to our own trustees.

#### Risk management

The Board of Trustees has assessed the major risks to which the charity is exposed and is satisfied that systems are in place to identify and mitigate the exposure to major risks. Financial risks are examined at all Trustee meetings.

Our main risks are:

- inflation, impacting the value of investments and our cost base
- economic recession
- a critical dependency on one external funder (the United Reformed Church)
- unexpected costs for the freehold office premises purchased in 2019
- loss of data
- loss of financial control
- the College has recognised that there is a key person risk.

Mitigation activities for the key risks have been identified as far as is possible and are being acted upon. The residual risks are within the Trustee agreed risk appetite.

## Independent Examiner's Report to the Trustees of The Scottish College (Congregational and United Reformed), SCIO

I report on the accounts for the year ended 30 September 2024 set out on pages five to fifteen.

## Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

## Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



The Institute of Chartered Accountants of Scotland

MacMillan Craig Chartered Accountants 100 Brand Street Glasgow G51 1DG

Date: 3 MANCH WIS

# Statement of Financial Activities for the Year Ended 30 September 2024

	Notes	Unrestricted fund £	Restricted funds	Endowment fund £	30.9.24 Total funds £	30.9.23 Total funds £
INCOME AND ENDOWMENTS FROM	110103	<b>≈</b>	<b>~</b>	<b>~</b>	~	2
Donations and legacies		95	-	-	95	196
Charitable activities Delivery of educational services	4	88,458	-	-	88,458	96,584
Investment income	3	13,803	3,543	347	17,693	15,818
Total		102,356	3,543	347	106,246	112,598
EXPENDITURE ON Charitable activities	5					
Delivery of educational services		103,870	9,441	120	113,431	113,408
Net gains on investments		13,946	5,403	484	19,833	18,257
NET INCOME/(EXPENDITURE)		12,432	(495)	711	12,648	17,447
RECONCILIATION OF FUNDS Total funds brought forward		456,600	100,653	7,650	564,903	547,456
TOTAL FUNDS CARRIED FORWARD		469,032	100,158	8,361	577,551	564,903

## Balance Sheet 30 September 2024

		Unrestricted fund	Restricted funds	Endowment fund	30.9.24 Total funds	30.9.23 Total funds
FIXED ASSETS	Notes	£	£	£	£	£
Tangible assets	11	103,655	_	_	103,655	106,638
Investments	12	321,261	77,132	8,134	406,527	390,416
		424,916	77,132	8,134	510,182	497,054
CURRENT ASSETS						
Debtors	13	4,092	423	-	4,515	9,687
Cash at bank		45,492	22,603	227	68,322	64,871
		49,584	23,026	227	72,837	74,558
CREDITORS Amounts falling due within one year	14	(5,468)	-	-	(5,468)	(6,709)
NET CURRENT ASSETS		44,116	23,026	227	67,369	67,849
TOTAL ASSETS LESS CURRENT LIABILITIES		469,032	100,158	8,361	577,551	564,903
NET ASSETS		469,032	100,158	8,361	577,551	564,903
FUNDS	15					
Unrestricted funds					469,032	456,600
Restricted funds					100,158	100,653
Endowment funds					8,361	7,650
TOTAL FUNDS					577,551	564,903



## Notes to the Financial Statements for the Year Ended 30 September 2024

#### 1. LEGAL STATUS OF CHARITY

The Scottish College (Congregational and United Reformed) was formerly an unincorporated organisation. On 12 August 2021 it was registered as a SCIO. On 31 December 2021 the former organisation ceased to be a charity.

#### 2. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities and Trustee Investment (Scotland) Act 2005. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property - 20% on cost Fixtures and fittings - 33% on cost Computer equipment - 33% on cost

#### **Taxation**

The charity is exempt from tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### Investments

Fixed asset investments are stated at market value at the balance sheet date. Unrealised gains and losses represent the difference between the market value at the beginning and the end of the financial year or, if purchased in the year, the difference between the cost and market value at the end of the year. Realised gains and losses represent the difference between the proceeds on disposal and the cost.

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# Notes to the Financial Statements - continued for the Year Ended 30 September 2024

3.	INVESTMENT INCOME				
				30.9.24	30.9.23
	•			£	£
	Other fixed asset invest - FII			16,575	15,268
	Deposit account interest			34	71
	Loan stock interest			1,084	479
				17,693	15,818
				====	====
4.	INCOME FROM CHARITA	ABLE ACTIVITIES			
				30.9.24	30.9.23
		Activity		£	£
	Seminars and courses	Delivery of educational services		6,120	6,800
	Student education funds	Delivery of educational services		67,164	74,717
	Reimbursement of principal's expenses	Delivery of educational services		2,174	2,067
	Training services	Delivery of educational services		13,000	13,000
	Training bot vices	Denvery of caucamental services			
				88,458	96,584
				<del></del>	
5.	CHARITABLE ACTIVITIE	S COSTS			
			Direct	Support	
			Costs (see	costs (see	
			note 6)	note 7)	Totals
	•		£	£	£
	Delivery of educational service	es	110,911	<u>2,520</u>	113,431
_					
6.	DIRECT COSTS OF CHAR	ITABLE ACTIVITIES		30.9.24	30.9.23
				50.9.24 £	30.9.23 £
	Staff costs			70,298	69,748
	Insurance			1,804	1,960
	Postage and stationery			159	252
	Sundries			3,962	3,401
	Principal's travel & subsistence			2,670	2,008
	Honoraria	,		4,000	2,000
	Student costs			8,917	11,497
	Travel, committee and college			5,024	3,669
	Seminars and courses			-	2,978
	Property management charges			7,525	6,995
	Investment management costs			3,569	3,573
	Depreciation			2,983	2,807
				110,911	110,888
				110,911	110,000

# Notes to the Financial Statements - continued for the Year Ended 30 September 2024

## 7. SUPPORT COSTS

		Governance costs
Delivery of educational services		£ 2,520
Support costs, included in the above, are as follows:		
	30.9.24	30.9.23
	Delivery	
	of	
	educational	Total
	services	activities
	£	£
Independent Examination	2,520	2,520

### 8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2024 nor for the year ended 30 September 2023.

### Trustees' expenses

The charity met individual expenses incurred by two trustees for services provided to the charity during the year. The total of these expenses was £415 for travel (2023: £405).

## 9. STAFF COSTS

	30.9.24	30.9.23
	£	£
Wages and salaries	60,448	60,463
Social security costs	2,134	2,833
Other pension costs	7,716	6,452
	70,298	69,748
The average monthly number of employees during the year was as follows:		
	30.9.24	30.9.23
Principal	1	1
Administration	1	1
	2	2

No employees received emoluments in excess of £60,000.

# Notes to the Financial Statements - continued for the Year Ended 30 September 2024

10.	COMPARATIVES FOR THE S	STATEMEN	T OF FINANCIAL	ACTIVITIES		
			Unrestricted fund	Restricted funds	Endowment	Total funds
			fund £	£	fund £	£
	INCOME AND ENDOWMENT Donations and legacies	TS FROM	196	-	-	196
	Charitable activities					
	Delivery of educational services		96,584	-	· -	96,584
	Investment income		13,388	2,430	_	15,818
	Total		110,168	2,430		112,598
	EXPENDITURE ON					
	Charitable activities Delivery of educational services		112,868	540	-	113,408
	Net gains on investments		17,066	1,191	_	18,257
	NET INCOME		14,366	3,081	- -	17,447
	RECONCILIATION OF FUND Total funds brought forward	<b>OS</b>	442,234	97,572	7,650	547,456
	TOTAL FUNDS CARRIED FO	RWARD	456,600	100,653	7,650	564,903
11.	TANGIBLE FIXED ASSETS		<b>.</b>	T**		
		Freehold property £	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
	COST	~	~			<del></del>
	At 1 October 2023 and 30 September 2024	102,854	12,000	28,384	3,950	147,188
	DEPRECIATION					
	At 1 October 2023	-	9,600	28,384	2,566	40,550
	Charge for year		2,400		583	2,983
	At 30 September 2024	_	12,000	28,384	3,149	43,533
	NET BOOK VALUE					
	At 30 September 2024	102,854	-	-	801	103,655
	At 30 September 2023	102,854	2,400	-	1,384	106,638

# Notes to the Financial Statements - continued for the Year Ended 30 September 2024

12. FIXED ASSET INVESTMENTS	<b>NVESTMENTS</b>
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FIXED ASSET INVESTMENTS			
		30.9.24	30.9.23
		£	£
Shares		406,359	390,248
Other		168	168
		406,527	390,416
		+00,527	<del></del>
Additional information as follows:			
Additional information as follows.			
		C -1 - 1	
		Cash and	
	Listed	settlements	
·	investments	pending	Totals
	£	£	£
MARKET VALUE			
At 1 October 2023	384,408	5,840	390,248
Additions	21,943	42,648	64,591
Disposals	(30,282)	(43,343)	(73,625)
Revaluations	25,145	-	25,145
At 30 September 2024	401,214	5,145	406,359
1 N D O D O D O D O D O D O D O D O D O D		<del></del>	
NET BOOK VALUE			
	401 214	E 145	106 250
At 30 September 2024	401,214	5,145	406,359
A+ 20 C 1 2022	204.400	5.0.10	200.240
At 30 September 2023	384,408	5,840	390,248
There were no investment assets outside the UK.			
Cost or valuation at 30 September 2024 is represented by:			
		Cash and	
	Listed	settlements	
	investments	pending	Totals
	£	£	£
Valuation in 2024	401,214	5,145	406,359
Taradion in 2021	=====	======	
Investments (neither listed nor unlisted) were as follows:			
investments (herrier fisted for unisted) were as follows:			
		20.0.24	20.022
		30.9.24	30.9.23
		£	£
Feu duties		50	50
Ground annuals		118	118
		168	168

The historical cost of fixed asset investments as at 30 September 2024 was £295,905 (2023: £310,006).

# Notes to the Financial Statements - continued for the Year Ended 30 September 2024

13.	DEBTORS: AMOUNTS FALLING DUE WITHIN O	ONE YEAR		
			30.9.24	30.9.23
			£	£
	Fees due from Trust		4,092	9,278
	Prepayments		423	409
			4,515	9,687
14.	CREDITORS: AMOUNTS FALLING DUE WITHIN	N ONE YEAR		
			30.9.24	30.9.23
			£	£
	Taxation and social security		1,141	1,267
	Other creditors		4,327	5,442
			5,468	6,709
			***************************************	
15.	MOVEMENT IN FUNDS			
			Net	
		At	movement	At
		1.10.23	in funds	30.9.24
	TT	£	£	£
	Unrestricted funds General fund	456,600	10.422	460.022
	General fund	456,600	12,432	469,032
	Restricted funds			
	Miss Mary Ann Baxter Scholarship Trust	45,500	3,017	48,517
	Property Reserve	32,725	(5,599)	27,126
	Bursary Fund	22,428	2,087	24,515
		100,653	(495)	100,158
	Endowment funds			
	Permanent Endowment	7,650	711	8,361
	TOTAL FUNDS	564,903	12,648	577,551
		<del></del>		

# Notes to the Financial Statements - continued for the Year Ended 30 September 2024

## 15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

Incoming resources £	Resources expended £	Gains and losses	Movement in funds
102,356	(103,870)	13,946	12,432
			3,017
1,289	(8,681)	1,793	(5,599)
1,017	(351)	1,421	2,087
3,543	(9,441)	5,403	(495)
347	(120)	484	711
106,246	(113,431)	19,833	12,648
		NT-4	
	Λ+		At
			30.9.23
			50.9.25 £
	<b>~</b>	~	£
	442,234	14,366	456,600
	41,879	3,621	45,500
		·	32,725
	22,428	` <u>-</u>	22,428
	97,572	3,081	100,653
	7,650	-	7,650
	547,456	17,447	564,903
	102,356  1,237 1,289 1,017  3,543  347	resources	resources £ £ £ £  102,356 (103,870) 13,946  1,237 (409) 2,189 1,289 (8,681) 1,793 1,017 (351) 1,421  3,543 (9,441) 5,403  347 (120) 484  106,246 (113,431) 19,833  Net movement in funds £  442,234 14,366  41,879 3,621 33,265 (540) 22,428 - 97,572 3,081  7,650 -

# Notes to the Financial Statements - continued for the Year Ended 30 September 2024

## 15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	110,168	(112,868)	17,066	14,366
Restricted funds				
Miss Mary Ann Baxter Scholarship Trust	2,430	<del>-</del>	1,191	3,621
Property Reserve	***	(540)		(540)
	2,430	(540)	1,191	3,081
TOTAL FUNDS	112,598	(113,408)	18,257	17,447

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.22 £	Net movement in funds £	At 30.9.24 £
Unrestricted funds			
General fund	442,234	26,798	469,032
Restricted funds			
Miss Mary Ann Baxter Scholarship Trust	41,879	6,638	48,517
Property Reserve	33,265	(6,139)	27,126
Bursary Fund	22,428	2,087	24,515
	97,572	2,586	100,158
Endowment funds			
Permanent Endowment	7,650	711	8,361
TOTAL FUNDS	547,456	30,095	577,551

## Notes to the Financial Statements - continued for the Year Ended 30 September 2024

### 15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	212,524	(216,738)	31,012	26,798
Restricted funds				
Miss Mary Ann Baxter Scholarship Trust	3,667	(409)	3,380	6,638
Property Reserve	1,289	(9,221)	1,793	(6,139)
Bursary Fund	1,017	(351)	1,421	2,087
Endowment funds	5,973	(9,981)	6,594	2,586
Permanent Endowment	347	(120)	484	711
TOTAL FUNDS	218,844	(226,839)	38,090	30,095

Miss Mary Ann Baxter Scholarship Fund: Restricted to the use of scholarships

Property Reserve Fund: Restricted to the use of upkeep of property.

Bursary Funds: Restricted to the use of providing assistance to students whilst studying under the auspices of the College.

## 16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2024.

# **Detailed Statement of Financial Activities** for the Year Ended 30 September 2024

	for the Year Ended 30 September 2024		
		30.9.24	30.9.23
		£	£
INCORDE AND ENDOM/RENIED			
INCOME AND ENDOWMENTS	1		
Donations and legacies			
Donations		95	196
Investment income			
Other fixed asset invest - FII		16,575	15,268
Deposit account interest		34	71
Loan stock interest		1,084	479
		17,693	15,818
Charitable activities			
Seminars and courses		6,120	6,800
Student education funds		67,164	74,717
Reimbursement of principal's expenses		2,174	2,067
Training services		13,000	13,000
		00 450	06 594
		88,458	96,584
Total incoming resources		106,246	112,598
EXPENDITURE			
EAFENDITURE			
Charitable activities			
Wages		60,448	60,463
Social security		2,134	2,833
Pension contributions		7,716	6,452
Insurance		1,804	1,960
Postage and stationery		159	252
Sundries  Principally travel & subsistence		3,962	3,401
Principal's travel & subsistence Honoraria		2,670 4,000	2,008 2,000
Student costs		4,000 8,917	2,000 11,497
Travel, committee and college		5,024	3,669
Seminars and courses		5,024	2,978
Property management charges		7,525	6,995
Investment management costs		3,569	3,573
Property improvements depreciation		2,400	2,400
Computer equipment depreciation		583	407
		110,911	110,888
Support costs			
Governance costs			
Independent Examination		2,520	2,520
Total resources expended		113,431	113,408
Net expenditure before gains and loss	ses	(7,185)	(810)

# Detailed Statement of Financial Activities for the Year Ended 30 September 2024

	30.9.24 £	30.9.23 £
Realised recognised gains and losses Realised gains/(losses) on fixed asset investments	(5,312)	(410)
Net expenditure	(12,497)	(1,220)