



**SCOTLAND ZAMBIA PARTNERSHIP SCIO.**

## **Trustees' Annual Report.**

Period from October 2023 to September 2024.

**Scotland Zambia Partnership SCIO**

SC047771

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[www.scozap.org.uk](http://www.scozap.org.uk)

## Charity Trustees

|     | Trustee name | Role                   | Date appointed | Current Status |
|-----|--------------|------------------------|----------------|----------------|
| 1   |              | Trustee, Chairperson   | 09.10.2023     | Still Active   |
| 2   |              | Trustee, V.Chairperson | 09.10.2023     | Resigned       |
| 3   |              | Trustee, Treasurer     | 09.10.2023     | Still active   |
| 4   |              | Trustee, Secretary     | 09.10.2023     | Still Active   |
| 5   |              | Trustee                | 09.10.2023     | Term ended     |
| 6   |              | Trustee,               | 09.10.2023     | Term ended     |
| 7   |              | Trustee,               | 09.10.2023     | Term ended     |
| 8   |              | Trustee, Fund Raising  | 09.10.2023     | Term ended     |
| 9.  |              | Trustee                | 24.02.2024     | Resigned       |
| 10. |              | Trustee                | 24.02.2024     | Still Active   |
| 11. |              | Trustee                | 24.02.2024     | Still Active   |
| 12. |              | Trustee                | 24.02.2024     | Resigned       |
| 13. |              | Trustee                | 24.02.2024     | Still Active   |
| 14. |              | Trustee                | 24.02.2024     | Still Active   |

## Objectives and activities

The main aim of our organisation as recorded in our constitution is to improve peoples' life chances, which is achieved through the following objectives.

- The advancement of training and education both face-to-face and online. We have been having online Zoom meetings more than face-to-face meetings. The Hybrid way of advancing our reach to our community has greatly improved via technology.
- The prevention or relief of poverty. We continue to distribute foods to our neglected members of society. Our membership prepares foods using their own resources and reach out to our fellow citizens and friends.
- The advancement of health and well-being through sports and recreational activities, especially for those who do not engage in these activities. We have continued providing the community with opportunities to engage in sport, especially for the youth who struggle to publicly engage in the sports they adore and love.
- The advancement of citizenship or community involvement as a way of improving mental capacities and reducing social exclusion. We are working closely with the elderly who are getting more and more isolated due to stigma's associated with mental health and shame.

## **Structure, governance and management**

### **Constitution**

The charity is a Scottish Charitable Incorporated Organisation (SCIO). It was registered in its current legal form on 25<sup>th</sup> September 2017. It has a two-tier structure consisting of Members and Board of Trustees.

### **Trustee Recruitment and Appointments**

Trustees are appointed in accordance with the constitution and meet regularly to provide the organisation's direction.

### **Safeguarding**

The charity benefits vulnerable adults, and we have safeguarding measures to maintain PVG signatories. We have also been working with the Scottish International Development Alliance as required to maintain expected standards.

### **Achievements and Performance**

During 2023 and 2024, SCOZAP continued to make significant efforts. We continued our food supply initiatives to those needing essential nourishment and other groceries. At the same time, our funeral support services provided crucial assistance to our members and friends of SCOZAP families during difficult times.

Our new initiative is to support the Wheelchair project for the disadvantaged individuals identified in Zambia. We have managed to send funds for a customised wheelchair, which was made and delivered to the intended individual.

We also provided a platform for the community members to celebrate Zambia's 60<sup>th</sup> Independence, where funds were sourced to support food provision and venue hiring. Local government leaders, including the Lord Provost of Edinburgh, were invited to the celebration.

Our commitment to our mission remained steadfast. We will continue to create a community engagement platform and support where resources permit.

### **Financial review**

Total income for the year ended September 2024 amounted to £7,517.29 and total expenditure was £10,918.22 resulting in a deficit of £3,400.93 which comprised of £3,106.26 related to restricted funds and the balance £294.67 to unrestricted funds. Total cash at end of the year was £2,865.72 including a cash balance of £130.

## Statement of Receipts and Payments for the Year ended September 2024

| Income                           | Unrestricted Funds | Restricted Funds  | Total             |
|----------------------------------|--------------------|-------------------|-------------------|
| Fundraising activity - Cash      | £175.29            | -                 | £175.29           |
| Donations                        | £342.00            | -                 | £342.00           |
| Grants                           |                    | £7,000.00         | £7,000.00         |
| <b>Total Receipts</b>            | <b>£517.29</b>     | <b>£7,000.00</b>  | <b>£7,517.29</b>  |
| <b>Expenditure</b>               |                    |                   |                   |
| Administration                   | £181.96            | -                 | £181.96           |
| Functions and community outreach | -                  | £10,106.26        | £10,106.26        |
| Wheelchair                       | £595.00            | -                 | £595.00           |
| Bank Charges                     | £35.00             | -                 | £35.00            |
| <b>Total Payments</b>            | <b>£811.96</b>     | <b>£10,106.26</b> | <b>£10,918.22</b> |
| <b>Deficit for the year</b>      | <b>£294.67</b>     | <b>£3,106.26</b>  | <b>£3,400.93</b>  |

## Statement of Balances as at 30th September 2023

|                                  | Unrestricted Funds | Restricted Funds | Balance          |
|----------------------------------|--------------------|------------------|------------------|
| Opening cash at Bank and in hand | £324.54            | £5,942.11        | £6,266.55        |
| Deficit for the year             | £294.67            | £3,106.26        | £3,400.93        |
| Closing cash at bank and in hand | £29.87             | £2,835.85        | £2,865.72        |
| <b>Bank and Cash Balances</b>    |                    |                  |                  |
| Bank Current Account             | -                  | £2,735.62        | £2,735.62        |
| Cash at Hand                     | £29.87             | £100.23          | £130.10          |
| <b>Total</b>                     | <b>£29.87</b>      | <b>£2,835.85</b> | <b>£2,865.72</b> |

## Reserves and Assets

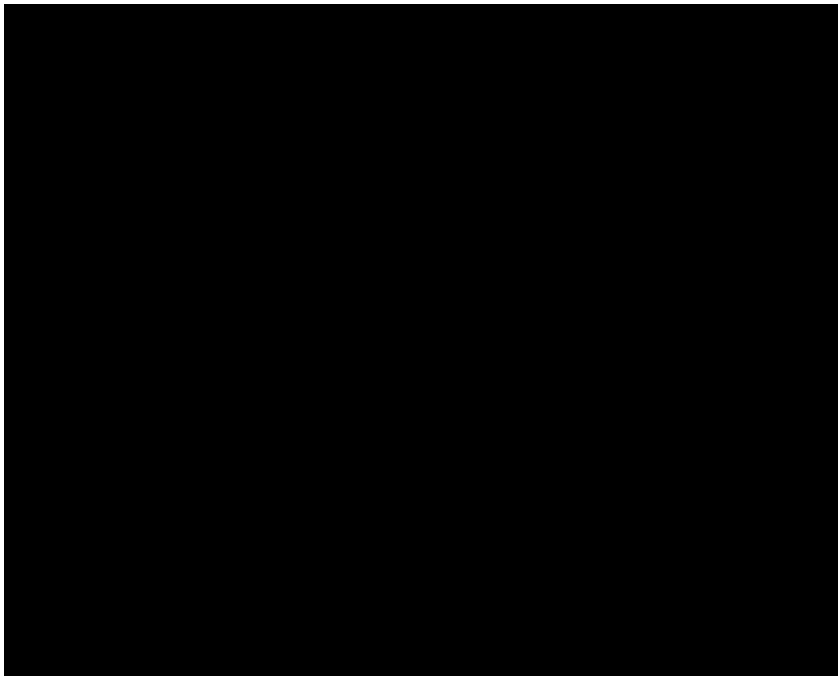
The charity doesn't have any registered assets other than a few things that it uses to operate when it has its functions.

These items are:

1. 2 Speakers
2. 1 Barbeque stand
3. 1 Children bounce castle
4. 2 Microphones and a stand
5. 1 Mixer to connect the speakers and microphones into
6. 7 Chafing dishes.

## Declaration

Prepared and signed on behalf of the Charity trustees by:



## **Independent Examiner's Report to the Trustees of Scotland Zambia Partnership SCIO**

I report on the accounts of the charity for the year ended 30th September 2024 which are set out on page 3.

### **Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The Charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

