

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	20	June	2023	To	19	June	2024

Reference and administration details

Charity name	Longmore Community Hall
Other names charity is known by	n/a
Registered charity number	SC048474
Charity's principal address	Banff Road Keith
	Postcode AB55 5HA

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	[REDACTED]	Chair		
2	[REDACTED]	Vice-Chair		
3	[REDACTED]	Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution adopted on 11 May 2018. Longmore Community Hall were granted SCIO status on 20 June 2018

Trustee recruitment and appointment

Trustees are elected at the Annual General Meeting held in November, or Extra General Meeting should the need arise. Under the constitution the number of Charity Trustees shall be not less than three and the total number of Charity Trustees shall not be more than 12 (twelve)

Objectives and activities

Charitable purposes

I - the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

Summary of the main activities in relation to these objects

Hiring of the two halls within the building for the use of various community groups, currently exercise classes - classes open to all and dedicated classes for recuperation, Children's dance classes, Sport training, Pipeband Practice, Silver Band Practice.
The halls are also hired out for various public and private events eg public consultations, kids birthday parties, weddings, charity coffee mornings, Christmas fayre, craft fayres and markets

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Improvements to the hall have continued this year with redecoration of previously dark entrance area. This area has been updated with Venetian Plastered walls and refreshed ceiling. This has given the hall a greatly improved first impression on entering the building.

Bookings of the dressing rooms have continued to be excellent with 3 repeat monthly bookings as well as numerous one-off bookings.

We are currently progressing with the purchase and installation of a backup generator to allow the hall to be a community hub should any major disruption occur within the local area.

Financial review

Brief statement of the charity's policy on reserves

Now in our sixth year and as before we know it is essential to retain a good level of reserves to cover any unexpected expenditure that can arise.

We have continued to progress with our programme of upgrades, but much has still to be done and although we have been successful in achieving funding, it is becoming harder to source.

Details of any deficit

The charity currently have no deficit

Donated facilities and services (if any)

Volunteers continue to carry out the general maintenance, opening, closing and keeping the hall clean. Many hours are also spent keeping paperwork up to date including bookings, invoicing, accounts, licences and funding applications.

This combines to a total of over 150 volunteer hours a month.

We also have local services (electrical and plumbing) who give their services free of charge for minor repairs.


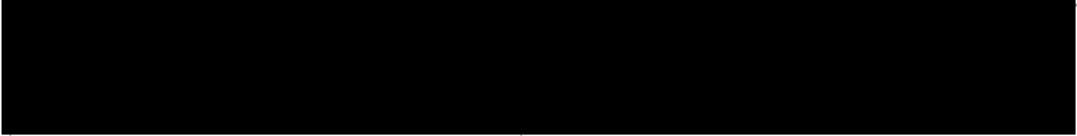
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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	Treasurer
Date	15/03/2025	15/03/2025

APPENDIX 3



Independent examiner's report on the accounts v2

Report to the trustees/members of

Longmore Community Hall

Registered charity number

SC048474

On the accounts of the charity for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
20	06	2023	to	19	06 2024

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

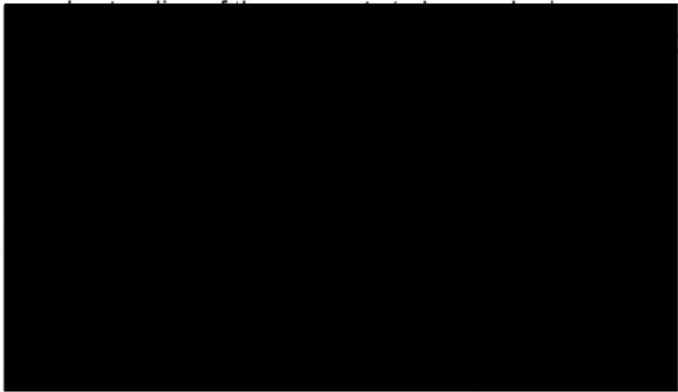
2. to which, in my opinion, attention should be drawn in order to enable a proper

Signed:

Name:

Relevant professional qualification(s) or body (if any):

Address:



07/05/2025

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

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Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**

Longmore Community Hall

SCO48474



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	20	June	2023		19	June	2024

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	2,116	-	-	-	2,116	1,945
Legacies	-	-	-	-	-	-
Grants	-	15,000	-	-	15,000	26,600
Receipts from fundraising activities	- 382	-	-	-	- 382	1,721
Gross trading receipts	16,632	-	-	-	16,632	21,285
Income from investments other than land and buildings	-	-	-	-	-	-
Rents from land & buildings	-	-	-	-	-	-
Gross receipts from other charitable activities	-	-	-	-	-	-
	-	-	-	-	-	-
A1 Sub total	18,366	15,000	-	-	33,366	51,551
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	18,366	15,000	-	-	33,366	51,551
A3 Payments						
Expenses for fundraising activities	-	-	-	-	-	-
Gross trading payments	-	-	-	-	-	-
Investment management costs	-	-	-	-	-	-
Payments relating directly to charitable activities	12,949	-	-	-	12,949	13,073
Grants and donations	-	-	-	-	-	-
Governance costs:	-	-	-	-	-	-
Audit / independent examination	-	-	-	-	-	-
Preparation of annual accounts	-	-	-	-	-	-
Legal costs	-	-	-	-	-	-
Grant Spend	-	5,000	-	-	5,000	7,119
Building Improvements	20,373	-	-	-	20,373	-
A3 Sub total	33,321	5,000	-	-	38,321	20,192
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-	-	-	-	-	15,227
Purchase of investments	-	-	-	-	-	-
A4 Sub total	-	-	-	-	-	15,227
Total payments	33,321	5,000	-	-	38,321	35,419
Net receipts / (payments)	(14,956)	10,000	-	-	(4,956)	16,132
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	(14,956)	10,000	-	-	(4,956)	16,132

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	58,005	37,376			95,381	98,658
	Surplus / (deficit) shown on receipts and payments account	(14,956)	10,000			(4,956)	16,132
						-	
	Cash and bank balances at end of year	43,049	47,376	-	-	90,425	114,790
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

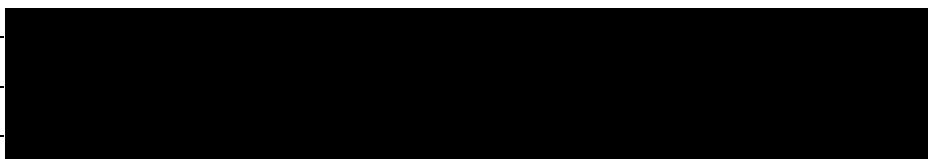
Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments	None			
	Total		-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets	None				
		Total		-	-

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities	None			
	Total		-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities	None			
	Total		-	-

Signed by one or two trustees on behalf of all the trustees

		Date of approval
		15 March 2025
		15 March 2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Unrestricted funds may be used at the discretion of the trustees and committee for the running and improvement of the Longmore Community Hall.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
None			
-			
-			
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£
None	

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£
None		
-		

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
None			

C6 Other information

Longmore Community Hall

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Dusty's Customs	-	-			-	1,865
Spey Valley Birds	-	-			-	80
Moray Council Community Fund	1,200	-			1,200	-
Bingo Maria	505	-			505	-
Glenisla	411	-			411	-
	-	-			-	-
Total	2,116	-	-	-	2,116	1,945

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
SSEN - Generator	-	-	-	20,000
TSI Moray - LED Lighting	-	-	-	5,600
Groundworks - Dressing Rooms	-	-	-	1,000
Hill of Towie Windfarm - Tanking External Wall	-	5,000	5,000	-
Hill of Towie Windfarm - Gents Toilets	-	10,000	10,000	-
	-	-	-	-
Total	-	15,000	15,000	26,600

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
None					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Insurance	2,192				2,192	2,005
Utilities - Gas, Electric, Water, Tel	5,527				5,527	6,128
Janitorial Supplies	475				475	860
Waste Collection	2,374				2,374	2,425
Advertising	70				70	394
Repair & Maintenance	765				765	836
Admin and Postage	38				38	68
Subscriptions & Licenses	427				427	357
Equipment	1,082				1,082	-
					-	-
Total	12,949	-	-	-	12,949	13,073

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Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	2,116				2,116	1,945
Legacies	-				-	-
Grants						
Receipts from fundraising activities	382				382	1,721
Gross trading receipts	16,632				16,632	21,285
Income from investments other than land and buildings	-				-	-
Rents from land & buildings	-				-	-
Gross receipts from other charitable activities	-				-	-
Sub total	18,366	-	-	-	18,366	24,951
Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-				-	-
Proceeds from sale of investments	-				-	-
Sub total	-	-	-	-	-	-
Total receipts	18,366	-	-	-	18,366	24,951
Payments						
Expenses for fundraising activities	-				-	-
Gross trading payments	-				-	-
Investment management costs	-				-	-
Payments relating directly to charitable activities	12,949				12,949	13,073
Grants and donations	-				-	-
Governance costs:						
Audit / independent examination	-				-	-
Preparation of annual accounts	-				-	-
Legal costs	-				-	-
Building Improvements	20,373				20,373	-
Sub total	33,321	-	-	-	33,321	13,073
Payments relating to asset and investment movements						
Purchases of fixed assets	-	-			-	15,184
Purchase of investments	-				-	-
Sub total	-	-	-	-	-	15,184
Total payments	33,321	-	-	-	33,321	28,257
Net receipts / (payments)	(14,956)	-	-	-	(14,956)	(3,306)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(14,956)	-	-	-	(14,956)	(3,306)

Nature and purpose of funds

Negative figure against Fundraising, - Event cancelled and ticket sales were refunded to purchasers.

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Additional analysis (3)**6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
	Funding Applications					
Receipts						
Donations	-	-	-	-	-	-
Legacies	-	-	-	-	-	-
Grants	15,000	-	-	-	15,000	26,600
Receipts from fundraising activities	-	-	-	-	-	-
Gross trading receipts	-	-	-	-	-	-
Income from investments other than land and buildings	-	-	-	-	-	-
Rents from land & buildings	-	-	-	-	-	-
Gross receipts from other charitable activities	-	-	-	-	-	-
Sub total	15,000	-	-	-	15,000	26,600
Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-	-
Sub total	-	-	-	-	-	-
Total receipts	15,000	-	-	-	15,000	26,600
Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Led Lighting Installation					-	7,119
Tanking External Wall	5,000				5,000	
Sub total	5,000	-	-	-	5,000	7,119
Payments relating to asset and investment movements						
Purchases of fixed assets	-				-	15,227
Purchase of investments	-				-	-
Sub total	-	-	-	-	-	15,227
Total payments	5,000	-	-	-	5,000	22,346
Net receipts / (payments)	10,000	-	-	-	10,000	4,254
Transfers to / (from) funds						
Surplus / (deficit) for year	10,000	-	-	-	10,000	4,254
Nature and purpose of funds						
£5000 received from Hill of Towie Windfarm for Tanking Corner of External Basement Wall. £10,000 from Hill of Towie Windfarm for Renovation of Gents Toilets.						