



# Scottish Community Drama

**National Committee Report  
and Financial Review**

**2024-25**





# SCOTTISH COMMUNITY DRAMA ASSOCIATION

## Report of National Committee for the Year Ended 30 June 2025

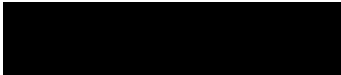
The National Committee presents its report and financial statements for the year ended 30 June 2025

1. Reference and Administrative Information
2. Structure, Governance and Management
3. Objectives and Activities
4. Achievements and Performance
5. Membership Review
6. Financial Review

Appendix 1 – Annual Financial Report

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## 1. REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name:	Scottish Community Drama Association
Scottish Charity Registration Number:	SC021397
Registered Office and Operational Address:	

### National Committee and Executive

Members of the National Committee who act as the Executive are noted as (EXEC).

	(EXEC) . . .	Chairman	(Northern Division)
	(EXEC) . . .	Vice Chairman	(Highland Division)
	(EXEC) . . .	Vice Chairman	(Eastern Division)
	(EXEC) . . .	Treasurer	(Northern Division)
	(EXEC) . . .	Secretary	(Northern Division)
	(resigned Dec 2024)	Eastern Divisional Representative	
	(EXEC) . . .	Eastern Divisional representative	
	(appointed Nov 2024)	Eastern Divisional Representative	
	(appointed Nov 2024)	Eastern Divisional Representative	
	(EXEC) . . .	Highland Divisional Representative	
	. . .	Highland Divisional Representative	
	(resigned Nov 2024)	Highland Divisional Representative	



	(EXEC)	...	Northern Divisional Representative
		...	Northern Divisional Representative
		...	Northern Divisional Representative
	(EXEC)	...	Western Divisional Representative
		...	Western Divisional Representative
	(appointed Nov 2024)		Western Divisional representative
	(retired Nov 2024)		Western Divisional Representative
		...	Membership Secretary (Eastern Division)
		...	Co-opted (Eastern Division)

**Honorary President**

**Honorary Vice-Presidents**

**Honorary Members**

**Staff employed by the Association**

**Independent Examiner**

**Bankers**

Bank of Scotland, 38 St. Andrew Square, Edinburgh EH2 2YR



## **2. STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **2.1 Governing Document**

The Scottish Community Drama Association is an unincorporated body, originally formed in 1926. It is governed by a constitution last updated in 2018. Its object is the encouragement of community drama in Scotland.

The governing body of Scottish Community Drama Association is the 'National Committee'. All assets of the Association, including those held by Divisions and Districts, are held in trust on behalf of the National Association.

The constitution gives authority to a smaller Executive Committee, which has the whole authority and powers of the National Committee in all matters apart from constitutional change. This Executive Committee comprises the National Chairman, two Vice Chairmen, National Treasurer and National Secretary and one representative from each Division. The Executive must provide the National Committee with minutes of all its activities.

### **2.2 Recruitment and appointment of National Committee**

The National Committee is made up of the following:

- Three representatives from each of the four Divisions, elected at the Divisional AGMs.
- The National Chairman
- Two National Vice-Chairmen
- The immediate Past Chairman who may serve for one year after demitting office
- The National Treasurer
- The National Secretary
- The National Membership Secretary
- Any additional members co-opted by the National Committee.
- Scottish Community Drama staff attend as required but without voting rights.

### **2.3 Trustee Induction and Training**

All trustees must undergo training and new trustees must undergo induction training. Scottish Community Drama's Trustee training includes:

- The obligations and duties of National Committee Members as charity trustees
- Knowledge and workings of the Constitution
- Current resources involved in running the Association and the financial management in operation
- Forward planning and the National perspective
- Legal and financial updates

All Executive and National Committee members have signed Trustee Declarations and been advised on the responsibilities of Trustees. This procedure has been rolled out to Divisional and District Committees, and SCDA have recommend to those clubs which are charities that they follow the same procedure.



## 2.4 Risk Management

The trustees examine and update the risk register regularly. The identified risks to Scottish Community Drama cover a wide range of categories. The Executive undertakes the allocation of tasks, reviewing and monitoring the risks identified in the register.

### Safeguarding

The SCDA has created new National Safeguarding Policies and Guides which cover how the SCDA will carry out safeguarding at all our events such as festivals and nationally organised workshops, such as the 2-day Youth Workshop weekends.

These can be found on the Website under Guides- Protecting People -“SCDA Safeguarding Policies and Codes of Conduct” page.

They are made up of the following documents

#### 1. Code of Conduct for All

This explains what you can expect from us and what we expect from everyone involved in an SCDA run event.

#### 2. Equal Opportunities and Anti Bullying Policy

This sets out our commitment to making SCDA a safe and welcoming space for everyone, one that encourages participation in a nurturing and open space.

#### 3. Safeguarding & Child Protection Policy

This explains our commitment to ensuring that children engaging with SCDA activities are protected from harm, abuse and exploitation.

#### 4. Code of Conduct for Adults working with young people

#### 5. Code of Conduct for Young People at SCDA run events

#### 6. Protected Adults Policy

#### 7. How to respond to a disclosure of abuse or a suspicion of abuse or neglect

Work is now underway to update other documentation such as the One Act Festival Rules of Entry and Festival Guidance.

### Health & Safety

We have commissioned a review of our Health and Safety Policy and are currently taking forward the recommendations from this review. This will include the development of the current documentation into a more cohesive safety management system reflecting the Health & Safety Executive’s guidance on ‘Managing for health and safety’, (HSG65).

## 2.5 Organisational Structure

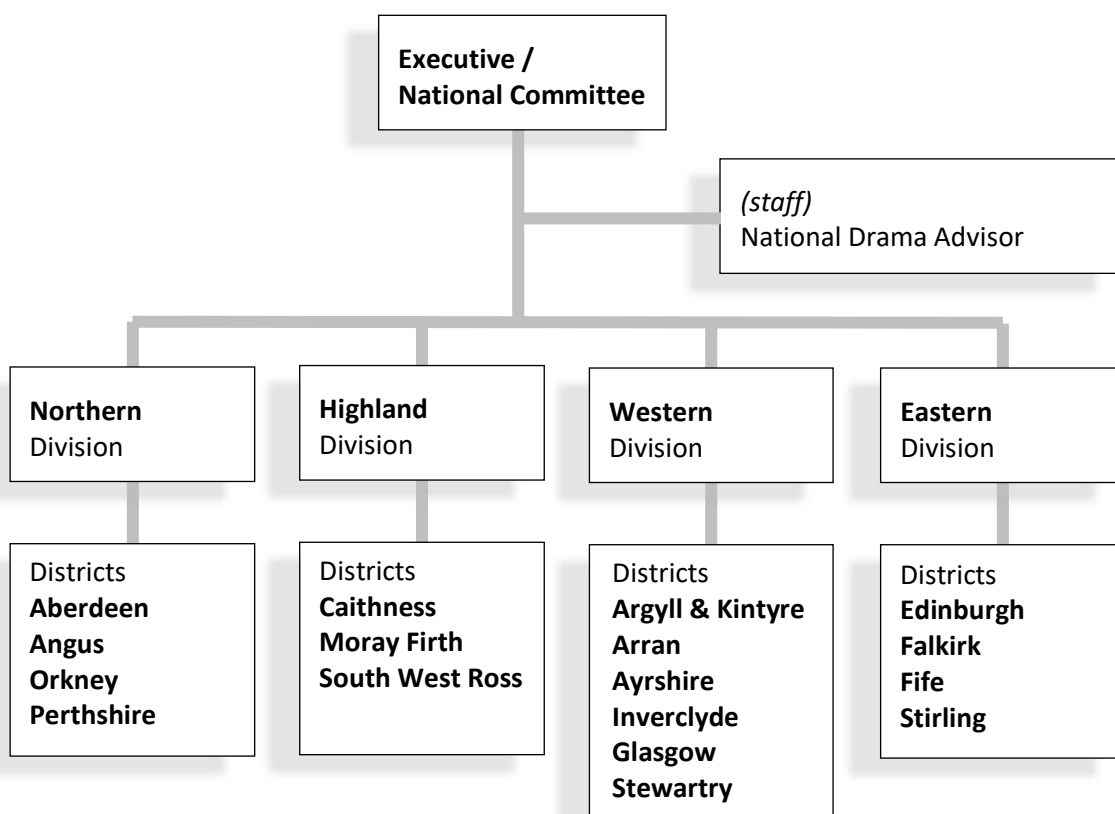
Scottish Community Drama operates on many levels. The National Committee takes overall responsibility for governance and strategic planning. Local clubs can engage at District level, and the district committee sends representatives to the Divisional Committee. District committees tend to confine their activities to the organisation of local events and festivals.



Divisional committees are also involved in event organisation but will tend to take a more strategic overview of drama in their region. All policy and planning issues are discussed, and decisions are made at National Committee or Executive meetings in accordance with our constitution.

Each District and Divisional committee are a “branch” of the Association. All assets held by these committees are held “in trust” for the Association as a whole. Districts and Divisions hold their own bank accounts and can raise and spend funds within their operating areas, to further the objects of the Association. The Scottish Community Drama Association constitution operates as both a National and Branch constitution, with the split of responsibilities clearly shown.

Each District and Division has received charity recognition for tax purposes by the Inland Revenue.





## 3. OBJECTIVES AND ACTIVITIES

### 3.1 Objectives

The objects of the Association are as written in our constitution:

*The encouragement and development of drama in Scotland. The Association seeks to bind together amateur drama groups throughout the country. The Association shall, by advice, promotion, publicity, festivals of Community Drama, lectures, conferences and any other suitable means, endeavour to increase interest in Drama.*

### 3.2 Activities

The principal activities of the Association are:

- Organising an annual competitive one-act play festival, held between January and April. This comprises District and Divisional rounds and a National Final.
- Organising a UK one-act play festival every fourth year, with entries from Scotland, England, Wales and Northern Ireland.
- Organising an annual competitive youth festival of one-act plays for actors under the age of 18.
- Organising annual play-writing competitions for original scripts performed in the Scottish one-act play festival. (Scott Salver competition)
- Organising an annual play-writing competition on behalf of the United Kingdom Community Drama Festival Federation. (Geoffrey Whitworth competition)
- Organising a biannual play-writing competition for original scripts
- Organising an annual monologue competition.
- Providing a drama advisory service to member clubs, through workshops and similar events.
- Providing a library of play scripts, based in Stirling.
- Acting as the umbrella organisation for community drama in Scotland, providing advocacy and communication through our magazine, 'Scene', website and Facebook.



## 4. ACHIEVEMENTS AND PERFORMANCE

### 4.1 Festivals

This year the numbers held steady with 82 entries in our one act play festival, which was the same as last year. On a more positive note all our active districts held festivals and we had a new district, Arran, join the festival.

The Scottish Final returned to Eastern Division and was held in the Adam Smith theatre in Kirkcaldy. Bon Accord Players took home the Wheatley Tassie. With Aberfeldy Drama Club finishing second and Kirkintilloch Players coming third.

Our Youth Final was also held in Eastern Division this year. It was a new venue for our Youth Final, The Byre Theatre in St. Andrews. Just three teams competed this year; from Northern, Eastern, and Western. Kirkintilloch Players took home the Quidi Vidi Trophy for the third year in a row. Beath High School came second and Stromness Academy took home the Colin Peter Trophy.

Our National Monologue Competition returned for the fifth year. There were 20 entries in the performance category and 17 in the writing section. This is the highest number of entries since the second competition.

The Festivals Committee continues to meet regularly to monitor feedback on adjudicators and to review festival rules and guidelines. There have been a few minor tweaks this year based on feedback received from teams. If you do have any comments on the festival you can send these to the Festivals Committee, who have representatives from all divisions, to consider.

### 4.2 Playwriting

The annual Scott Salver Competition for original scripts receiving their debut performance in District Festivals across Scotland produced six entries this season which were assessed by our experienced judging panel.

The delighted recipient of our silver salver this year was [REDACTED] student at Queen Margaret University whose Drama Society staged her play *"Eisd Ri Glaodh An Fheannag"* ("Listen to the Crow's Cry") at Edinburgh District Festival.

In Runner-up position came [REDACTED] *"Lining Up The Ducks"* premiered at Arran District Festival by Whiting Bay Club of Music and Drama. Third place was [REDACTED] *"Casting Off"* for Ury Players at Aberdeen District Festival with another entry from the same event being Studio Theatre Group's *"The Audit"* by [REDACTED]. A second submission from Queen Margaret University was [REDACTED] *"And There He Was, Like Another One Of The Fishes"* and finally [REDACTED] *"Waiting Fir Ken"* performed by Auld Kirk Players in Fife District Festival.

[REDACTED] accepted the Scott Salver on stage at the Scottish Final held in Adam Smith Theatre, Kirkcaldy in early May.

The UK wide Geoffrey Whitworth Competition which is administered by SCDA on behalf of the UK Community Drama Festivals Federation received fifteen entries in total (four from Scotland, two from Northern Ireland and nine from England).





The scripts are judged and marked by a team of readers representing SCDA, AUDF, DAW and AETF with a final nine being forwarded to our Principal Judge Colin Dolley for final assessment.

Winner for the third time was [REDACTED] from Bristol with his script *"I Know A Place"* and in Runner-Up position came Seamus Steele with *"Elegy For Georgie"*.

It was pleasing to note that two of our Scottish entries *"Eisd Ri Glaodh An Fheannag"* by [REDACTED] *Waiting Fir Ken"* were highly commended.

A rehearsed reading of Tony's script was organised at the British Final held in The Garrick, Lichfield in July.

To celebrate the Association's centenary in 2026 we hope to launch another successful Play on Words Competition featuring new work from our talented Scottish based playwrights.

Thanks again to [REDACTED] for administrating our competitions this season and if anyone would like to become a play reading assessor or committee member, please contact us at [REDACTED]. New volunteers are always welcome!

### 4.3 National Drama Advisor

In 2024/25 there was a significant increase in club workshops with [REDACTED] visiting 9 clubs, more than double the number from last year. 3 of these were first time visits as well as returning to some clubs for the first time since lockdown. Our thanks go to all of the hosts who continue to provide hospitality so that clubs can keep costs down.

[REDACTED] also continues to meet regularly with NODA Scotland and YTA (Youth Theatre Arts Scotland) exploring common themes such as the lack of affordable and suitable premises for both rehearsals and performances. She also attends events delivered by Creative Lives and keeps in touch with Culture Counts to follow the political issues affecting community arts.

As promised last year, [REDACTED] has worked closely with [REDACTED] to create new National safeguarding policies and she has also produced new guides to help clubs create their own safeguarding policies. These can all be found on the SCDA website. With the changes to PVG legislation coming into effect in April 2025, this was a timely piece of work. The lead up to the implementation of the new legislation was challenging as information was inconsistent for quite some time and it was difficult to be proactive. These changes have had quite a big impact on some of our clubs and [REDACTED] has devoted a lot of time to providing information and support.

The workshops for adults mentioned in last year's report went ahead in November 2024 at the AGM weekend in Stirling. There were 91 places booked across 6 workshops - 3 on Friday evening and 3 on Saturday afternoon. The topics were directing, acting and technical. The popularity of the events demonstrated that adult members are interested in National workshops with many people telling us that it was very useful to spend time with other club members and attend a workshop that they may not be able to run themselves due to being a small club. We learned a lot from our own observations and feedback from attendees. We are hoping to be even more ambitious and successful with AGM workshops in 2025.



This year [REDACTED] has developed a new 2-day youth workshop programme building on what we delivered in 2023 starting in Carnoustie in June 2025. Moving on from the taster style workshops, young people are able to choose a specialism and have the challenge of creating a sharing for parents/carers and helpers at the end of the 2 days. With some exclusive music composed for SCDA, it should be very exciting and we look forward to reporting more on this next year.

Finally, [REDACTED] has introduced a quarterly online forum for clubs to share challenges and good practice which began in January 2025. She is hoping to be guided by members on topics they would find useful and introduce guest speakers. Volunteer Scotland attended in April 2025 to answer questions relating to the new legislation which was very helpful to everyone who attended.

Carole continues to contribute to the content of the website. She is also a regular contributor to social media and newsletters as well as a member of the SCDA media group.

## **4.4 National Library**

Following the September 2024 move to premises in Stirling - reported last year - the scripts and team of volunteers have settled our new home at Castle Business Park. We reopened to SCDA clubs/members in May and relaunched the 'Library Friends' scheme at the same time.

### **Reorganisation and Stock Management**

Over a period of several months, volunteers reorganised the entire stock such that the bookcases hold scripts in alphabetical order of author surname, rather than play title. This reflects the way people usually look for books in libraries and bookshops and makes browsing much easier. Exceptions to this are pantomimes and musicals, which are still stored by title, and typescripts, which still need sorting. We have welcomed a steady stream of fresh donations from members, clubs and other contacts, including publishers.

Some consolidation and simplification of our large database has also taken place, and the full selection of plays is listed for anyone to view quickly and easily on the national website. The existing platform is still in use while we look for a suitable cost-effective alternative.

### **Furniture**

Via a combination of donations and bargain purchases, we now have a selection of tables and chairs available in flexible combinations, suitable for both library visitors and SCDA clubs/committees to enjoy. There are meeting rooms and larger spaces available. We have recently commissioned and installed professional signage both inside and outside the building.

### **Usage**

While we have yet to launch a full publicity campaign to raise awareness nationally, since opening in May, we can report: 126 individual titles have been loaned out, for a total of 338 books (71 Full Length, 49 One Acts, 3 Youth, 1 Musical, 1 Panto, 1 Sketch). Mail orders have been sent to locations as far apart as the Isle of Lewis and Northamptonshire.

The library has maintained opening hours on Tuesday and Wednesday (10.30am-2.00pm) and Saturday (10.00am- 12.00pm) since May. We are looking at possible evening opening in 2026.



Many thanks are due to a core team of seven volunteers, especially our Librarian [REDACTED] for their dedication and professionalism. The library is something SCDA is rightly proud of, and we look forward to its continued expansion.

Our plans for a 'Launch Day' will now be combined with SCDA's 2026 Centenary celebrations. There will be an 'Open Doors' Day from 10am to Midday on Sunday 16 November. The address is [REDACTED] (just off M9 Junction 10).

## 4.5 Communication – Media Team

The Media Team plays a vital role in keeping members and the wider amateur theatre community connected, informed, and engaged. Through social media, digital and print publications, and the website, the team ensures that SCDA's work—and the work of its members—is visible, celebrated, and accessible. Over the past year, the Media Team has strengthened its processes, expanded its reach, and embraced new opportunities to promote amateur theatre across Scotland.

A dedicated team of around 15 volunteers works collectively across all channels, each contributing their own expertise and focusing on particular areas of communication. The team has now established strong working practices, while remaining open to fresh ideas and new volunteers to help share SCDA's story even more widely.

### Key channels and achievements this year include:

- **Facebook:** The national SCDA page continues to act as a lively noticeboard, linking directly with Divisional and District pages.
- **Instagram and X:** Use of these platforms is steadily growing, increasing SCDA's reach and engagement.
- **Monthly Newsletter:** Distributed via Mailchimp, the newsletter remains a central communication tool. Some repetition in content has been noted, and improvements are underway. Members not receiving the newsletter should check with HQ to confirm subscription status. Occasional single-topic emails ensure urgent announcements are communicated promptly.
- **Website:** Our website ([drama.scot](http://drama.scot)) has been operational since November 2022 and is maintained by a small, dedicated team. While it runs smoothly, there is potential for new features and enhancements and additional volunteers would be warmly welcomed. We also need to ensure that expert external technical support continues to be available to the organisation. For 2025-26, we should have the online festivals diary fully operational, covering festivals at all levels.

### 'Scene' magazine

A significant development this year has been the integration of 'Scene' magazine into the Media Team. As the flagship publication of the Association, *Scene* provides a vital forum for sharing news, views, and insights from the world of amateur theatre across Scotland. Distributed electronically to clubs and in print to individual members, it also reaches all universities and national libraries, giving SCDA a strong public voice.



With this transition, the Media Team has strengthened the flow of contributions and eased the production of three annual issues. We are now seeking someone to take over the production of the magazine, working alongside the current editor for a transitional period to ensure a smooth handover. The role includes:

- Sourcing articles and photographs
- Editing submitted content as required
- Designing the magazine layout
- Producing the final document as a pdf for publication

We are also looking for volunteer reporters, photographers, and critics to enrich the magazine's content further.

This year, the Media Team has begun developing a partnership with an external organisation to enhance the promotion of productions across Scotland. While still in its early stages, this initiative shows great promise for the future.

We encourage all member clubs and individuals to take full advantage of the free promotional opportunities available. Sharing your stories not only supports your own productions but strengthens the voice of amateur theatre across Scotland. Contributions can be sent to [media@drama.scot](mailto:media@drama.scot), and for items specifically for *Scene* magazine, please email [scene@drama.scot](mailto:scene@drama.scot).

## 4.6 Fundraising

Applications for grant funding are made from time to time, as and when we have a suitable project to attract support. Hopefully in the coming works this process will resume. As always, it's a case of submitting as many applications as possible and occasionally we have a fortunate result.

In addition to external sources, a great deal of effort goes into fundraising at our National Open and Youth Finals and we're grateful to those who support and help at these events. Additionally, the Killin Comedy Festival continues to raise much needed funds, averaging around £1500 annually! Without any doubt, the continued support of our Patrons is invaluable, and we extend thanks to all participants in the scheme. If you're not a Patron - please consider joining us. Entry level is £5/month but many Patrons exceed this amount. Centenary year beckons and we look forward to busy times ahead!

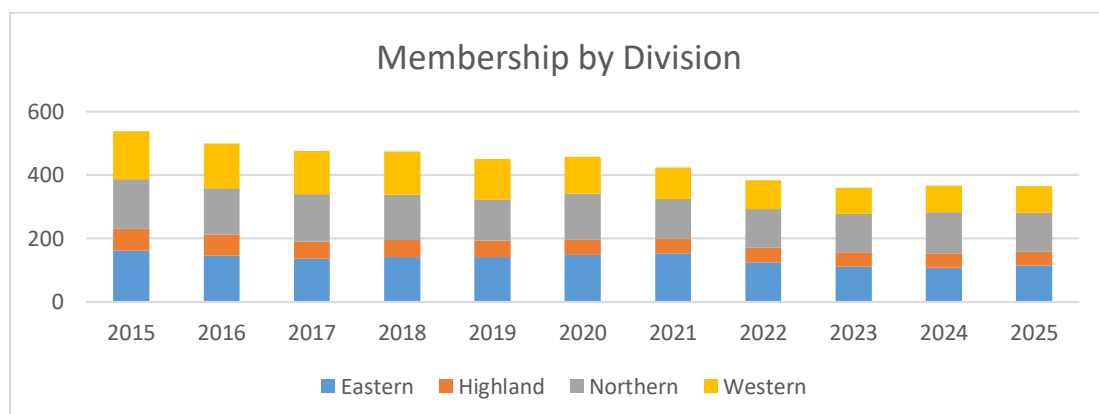
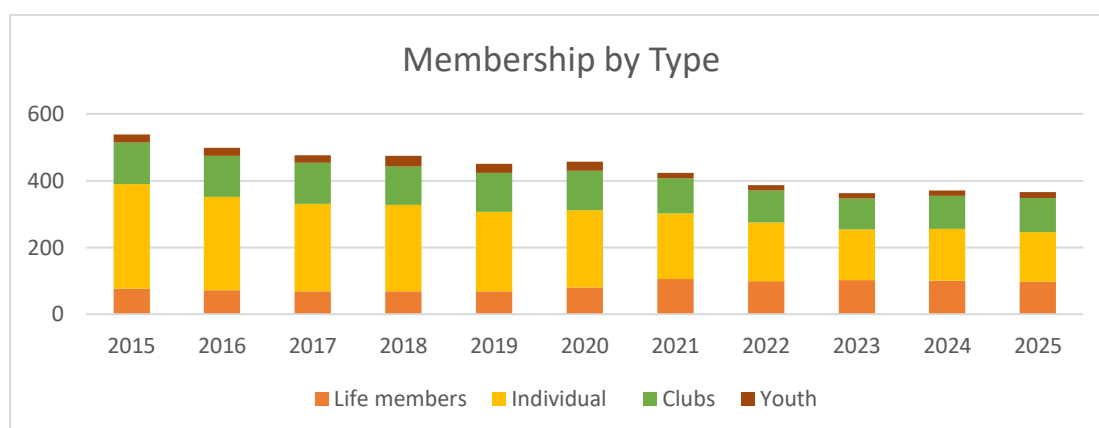


## 5. MEMBERSHIP REVIEW

Membership numbers overall dropped by about 2% in the past year. We agreed that efforts need to be made to improve the profile of SCDA as so many folks are unaware of our existence. We have tried to promote a National Drama Day was envisaged for 2025 but we failed to attract enough support. With the next year being our centenary, we should take the opportunity to get lapsed members to rejoin as well as encouraging new members, patrons and life members.

Membership Renewal and joining is now as automated as it can be without significant investment in time and resources. There have been a couple of instances where payment links for new members haven't been received but these are easily identified and chased up if no payment has been made within a month. We need to identify a Membership Convenor going forward to pick up the day-to-day membership administration.

In order for SCDA to thrive we need to grow the membership. Does your club promote Individual Membership? Do your Club Members want SCDA to host festivals and provide services such as Scene and a National Drama Advisor? If so, please do all you can to encourage SCDA Membership - your Association needs You!





## Membership data

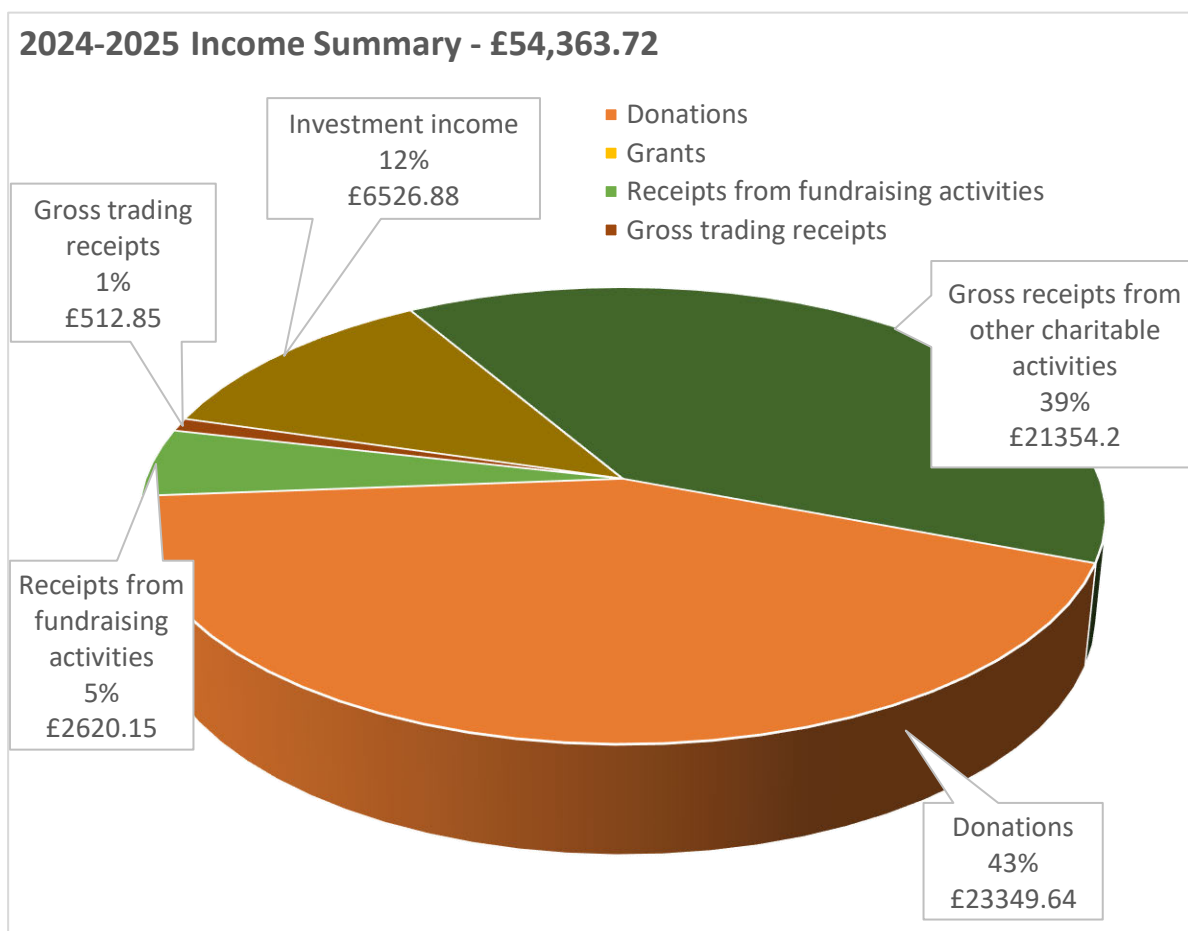
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
<b>Life Members</b>											
<b>Eastern</b>	19	17	17	16	18	28	38	30	33	33	<b>30</b>
<b>Highland</b>	14	13	12	12	12	11	11	12	12	12	<b>12</b>
<b>Northern</b>	25	25	25	26	25	28	38	39	39	39	<b>39</b>
<b>Western</b>	19	16	15	15	13	13	18	18	18	16	<b>16</b>
<i>Totals</i>	77	71	69	69	68	80	105	99	102	100	<b>97</b>
<b>Individual Members</b>											
<b>Eastern</b>	91	78	68	75	76	71	68	53	37	39	<b>48</b>
<b>Highland</b>	34	32	25	27	25	24	23	23	20	19	<b>15</b>
<b>Northern</b>	97	89	90	83	72	83	56	54	57	58	<b>51</b>
<b>Western</b>	91	82	79	74	65	54	49	43	36	36	<b>35</b>
<b>Other</b>								3	2	4	<b>3</b>
<i>Totals</i>	313	281	262	259	238	232	196	176	152	156	<b>152</b>
<b>Clubs</b>											
<b>Eastern</b>	45	47	45	42	39	43	42	35	34	31	<b>32</b>
<b>Highland</b>	14	13	12	10	12	11	10	11	11	12	<b>14</b>
<b>Northern</b>	29	28	28	25	25	27	26	23	21	25	<b>27</b>
<b>Western</b>	36	34	37	38	41	37	28	27	26	30	<b>29</b>
<i>Totals</i>	124	122	122	115	117	118	106	96	92	98	<b>102</b>
<b>Youth/Schools</b>											
<b>Eastern</b>	7	4	6	9	8	6	6	6	7	4	<b>4</b>
<b>Highland</b>	7	8	5	5	4	3	3	2	3	3	<b>3</b>
<b>Northern</b>	5	5	7	8	7	7	4	5	4	7	<b>6</b>
<b>Western</b>	5	8	5	9	9	11	4	2	2	3	<b>4</b>
<i>Totals</i>	24	25	23	31	28	27	17	15	16	17	<b>17</b>
<b>National Totals</b>											
<b>Life</b>	77	71	69	69	68	80	105	99	102	100	<b>97</b>
<b>Individual</b>	313	281	262	259	238	232	196	176	152	156	<b>149</b>
<b>Club</b>	124	122	122	115	117	118	106	96	92	98	<b>102</b>
<b>Youth</b>	24	25	23	31	28	27	17	15	16	17	<b>17</b>
<i>Totals</i>	538	499	476	474	451	457	424	386	362	371	<b>368</b>
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	<b>2025</b>



## 6. FINANCIAL REVIEW

### 6.1 Income sources across unrestricted and restricted funds

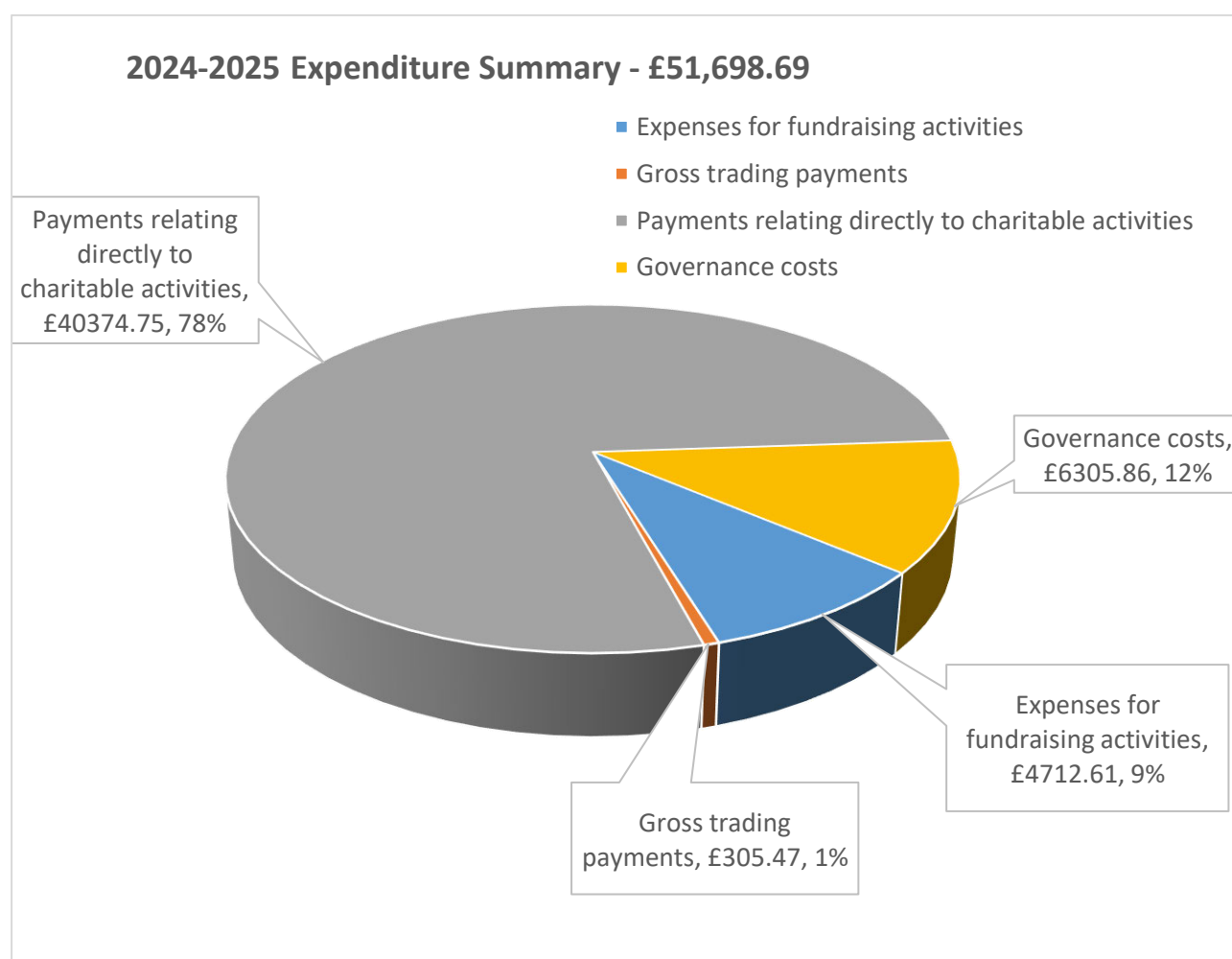
		2024-2025	2023-2024
Donations	£	23,349.65	102,762.76
Grants	£	-	0.00
Fundraising activities	£	2,620.15	3,353.72
Gross trading receipts	£	512.85	503.00
Investment income	£	6,526.88	1,808.18
Other charitable activities	£	21,354.20	12,456.15
<b>TOTAL RECEIPTS</b>	<b>£</b>	<b>54,363.73</b>	<b>120,883.81</b>





## 6.2 Expenditure from unrestricted and restricted funds

		2024-2025	2023-2024
Expenses for fundraising activities	£	4,712.61	3,421.49
Gross trading payments	£	305.47	951.00
Payments re charitable activities	£	40,374.75	36,757.62
Governance costs	£	6,305.86	3,072.48
<b>TOTAL PAYMENTSs</b>	<b>£</b>	<b>51,698.69</b>	<b>44,202.59</b>







## 6.3 Income and Expenditure

This year's accounts show an overall surplus of £2,665 across all funds against a budgeted deficit of £1,261.

The SCDA holds both Unrestricted and Restricted Funds. Unrestricted Funds can be used for any activities that the SCDA carries out that furthers the purpose of the SCDA, whilst Restricted Funds must be used for a specific purpose.

The SCDA currently holds 2 Restricted Funds. These are the Ask Fund, for supporting Youth Teams and the Dolly Nicol Fund.

The Unrestricted Fund deficit was £1,545 and the Restricted Funds surplus was £4,210.

The difference between the budgeted deficit and the realised surplus was mainly due to budgeted for library utility costs that did not materialise, partially offset by higher than budgeted membership income (mainly due to the membership renewal in 2024 being at a weekend resulting in the income appearing in this year's (24-25) accounts rather than last year's (23-24) accounts).

With regards to income, higher than budgeted Scottish Final income combined with the delayed membership renewals saw the actual income being £5,229 higher than budgeted.

Once again, the Killin Comedy Festival made a large donation to the association for which we are very grateful.

On the expenditure side, our staffing costs, office costs, admin costs and Scene costs were all in line with the budget. The AGM costs were higher than budgeted because of the workshop sessions being run. In addition, the library expenses (relocation cost and additional storage and startup costs were also higher than expected. However, this was offset, to an extent, by lower than planned Library utility costs.

The Scottish Open and Youth finals returned modest surpluses.

Gift aid continues to add significantly to our income with £2,826 which is slightly lower than the previous year. We continue to encourage anyone who is eligible to sign a Gift Aid declaration at membership renewal, if they haven't already done so. Note that we claim Gift Aid on membership subscriptions as well as donations where we can.

A separate bank account has been set up for the library. This allows them the option to pay for postage and consumables etc. while gathering income from library membership fee, lending and postage fee (as appropriate)

The Dolly Nicol legacy remains in several fixed term accounts to maximise the interest, whilst decisions are made on how to manage this legacy.

Overall funds on 30th June 2024 stood at £155,934 up from £153,269 on 1st July 2024.

The annual financial report and associated sign off by the Independent Examiner are detailed in Appendix 1.

## 6.4 Investment

The savings accounts continue to provide interest to the association – during the year this



realised a sum of £6,412.50. As the existing savings accounts came to the end of the fixed rate period, they were renewed at the highest available rate at the time. The Dolly Nicol legacy was kept in two off one-year fixed term accounts and a 180-day notice tracker. We will continue to look for opportunities to invest our reserves to obtain a reasonable return.

Our Savings accounts were £133,178 compared with £126,822 the start of the year. The £22,7391 in immediate access will be kept for day / day funds during the year.

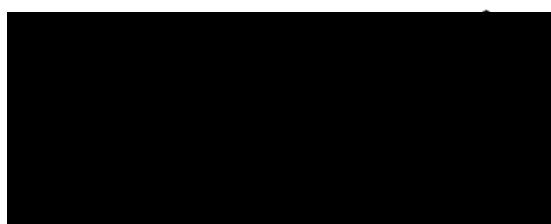
## 6.5 Future Plans

An agreement has been reached with Canmore Trust re our share of the utility bill going forward. They would rather keep a library occupying the space than a business and have decided to very generously absorb the utility costs providing we pay for the signage at the building.

Governance of the Dolly Nicol legacy is to be set up in the next year.

The budget for 2025-2026 shows a deficit of about £2200, up from the 2024-2025 budgeted deficit of £1,300. This projected shortfall is a mix of the projected Centenary costs, Scene going to three editions a year and AGM workshop costs rather than a deficit due to day-to-day operating costs of the association. It is hoped that a successful Scottish Final will result in a higher than budgeted income.

This report is approved on behalf of the trustees.



National Chairman  
Scottish Community Drama Association

27<sup>th</sup> October 2025

**The detailed Annual Financial Report and associated Independent Examiner's Report are attached in the following pages as Appendix 1.**



## Independent Examiner's Report

to the Trustees of Scottish Community Drama Association  
Scottish Charity Number SC021397

I report on the accounts of the charity for the year ended 30 June 2025

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply.

It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

15<sup>th</sup> August 2025

Lime Blue Accountancy Ltd  
4 Rubislaw Terrace  
Aberdeen



# Scottish Community Drama Association

## Receipts and Payments Account for the year ended 30 June 2025

	Notes	2025 Unrestricted funds	2025 Restricted funds	2025 Total	2024 Total £
<b>Receipts</b>					
Donations	2	£ 23,349.65	£ -	£ 23,349.65	102,762.76
Grants	3	£ -	£ -	£ -	0.00
Receipts from fundraising activities	4	£ 2,620.15	£ -	£ 2,620.15	3,353.72
Gross trading receipts	5	£ 512.85	£ -	£ 512.85	503.00
Investment income	6	£ 2,316.38	£ 4,210.50	£ 6,526.88	1,808.18
Gross receipts from other charitable activities	7	£ 21,354.20	£ -	£ 21,354.20	12,456.15
<b>Total receipts</b>		<b>£ 50,153.23</b>	<b>£ 4,210.50</b>	<b>£ 54,363.73</b>	<b>120,883.81</b>
<b>Payments</b>					
Expenses for fundraising activities	8	£ 4,712.61	£ -	£ 4,712.61	3,421.49
Gross trading payments	9	£ 305.47	£ -	£ 305.47	951.00
Payments relating directly to charitable activities	10	£ 40,374.75	£ -	£ 40,374.75	36,757.62
<b>Governance costs</b>					
Independent examination		£ 100.00	£ -	£ 100.00	100.00
Other	11	£ 6,205.86	£ -	£ 6,205.86	2972.48
		<b>£ 51,698.69</b>	<b>£ -</b>	<b>£ 51,698.69</b>	<b>44202.59</b>
<b>Payments relating to asset and investment movements</b>					
Amount due to / from suppliers		£ -	£ -	£ -	-73.04
<b>Total payments</b>		<b>£ 51,698.69</b>	<b>£ -</b>	<b>£ 51,698.69</b>	<b>44129.55</b>
<b>Net receipts/(payments)</b>		<b>-£ 1,545.46</b>	<b>£ 4,210.50</b>	<b>£ 2,665.04</b>	<b>76,754.26</b>
<b>Transfers to/(from) funds</b>		<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>0.00</b>
<b>Surplus/(deficit) for year</b>		<b>-£ 1,545.46</b>	<b>£ 4,210.50</b>	<b>£ 2,665.04</b>	<b>76,754.26</b>

The notes on pages 18 to 25 form an integral part of these financial statements.



**Scottish Community Drama  
Association Statement of  
Balances  
as at 30 June 2025**

<b>Cash funds</b>	<b>2025 Unrestricted funds</b>		<b>2025 Restricted funds</b>	<b>2025 Total</b>	<b>2024 Total</b>
					£
Charity Bank - 12 month	£	12,000.00		£ 12,000.00	20370.41
Charity bank - 3 years	£	32,822.47		£ 32,822.47	32003.19
Shawbrook 60 day	£	-		£ -	2239.29
Bank of Scotland - Main account	£	6,562.61		£ 6,562.61	4416.29
Bank of Scotland - Savings account	£	19,684.58		£ 19,684.58	12274.49
Bank of Scotland - Patrons account	£	183.26		£ 183.26	891.26
Bank of Scotland - James Scotland Trust Fund	£	-	£ -	£ -	4294.28
United Trust Bank - 12 Month (Sept)	£	-	£ 45,000.00	£ 45,000.00	
United Trust Bank - 12 Month (Oct)	£	-	£ 20,000.00	£ 20,000.00	
United Trust Bank - 180 day Notice	£	-	£ 17,000.00	£ 17,000.00	
Petty Cash	£	8.85		£ 8.85	18.30
PayPal	£	7.29		£ 7.29	7.29
<b>Cash and bank balances at start of year</b>	<b>£</b>	<b>71,269.06</b>	<b>£ 82,000.00</b>	<b>£ 153,269.06</b>	<b>76514.80</b>
Charity Bank - 12 month (June)	£	12,541.20		£ 12,541.20	12,000.00
Charity bank - 12 Months (Nov)	£	34,426.38		£ 34,426.38	32,822.47
Shawbrook 60 day				£ -	0.00
Bank of Scotland - Main account	£	8,767.21		£ 8,767.21	6,562.61
Bank of Scotland - Savings account	£	13,355.85		£ 13,355.85	19,684.58
Bank of Scotland - Patrons account	£	465.26		£ 465.26	183.26
Bank of Scotland -Library	£	151.46	£ -	£ 151.46	0.00
United Trust Bank - 12 Month (Sept)			£ 47,269.86	£ 47,269.86	45,000.00
United Trust Bank - 12 Month (Oct)			£ 21,058.85	£ 21,058.85	20,000.00
United Trust Bank - 180 day Notice			£ 17,881.79	£ 17,881.79	17,000.00
Petty Cash	£	8.95		£ 8.95	8.85
PayPal	£	7.29		£ 7.29	7.29
<b>Cash and bank balances at end of year</b>	<b>£</b>	<b>69,723.60</b>	<b>£ 86,210.50</b>	<b>£ 155,934.10</b>	<b>153,269.06</b>
<b>Change in cash and bank balances during the year</b>				<b>£ 2,665.04</b>	<b>£ 76,754.26</b>

The sections on assets & liabilities are for information only.

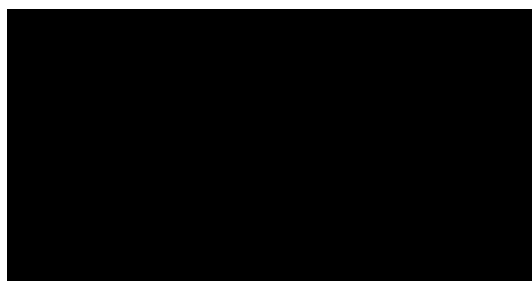
## Appendix 1 – Annual Financial Report



<b>Other assets</b>	<b>Fund to which asset belongs</b>	<b>Cost</b>	<b>Current value</b>	<b>2024/2025</b>
Computer equipment	Unrestricted	£ -	£ -	-
Office furniture and equipment	Unrestricted	£ -	£ -	-
Merchandise stock	Unrestricted	£ -	£ -	-
Debtors	Unrestricted	n/a	£ -	-
Gift aid due	Unrestricted	n/a	£ 2,675.00	2,358.00
<b>Total</b>		<b>£ -</b>	<b>£ 2,675.00</b>	<b>2,358.00</b>

	<b>Fund to which liability belongs</b>	<b>Amount Due</b>	<b>Amount due</b>
<b>Liabilities</b>			
Amounts due to suppliers	Unrestricted		73.04
PAYE	Unrestricted	£ -	-
Amounts due to Divisions and members	Unrestricted	£ -	-
Membership fees paid in advance	Unrestricted	£ 8,010.00	6,530.00
<b>Total</b>		<b>£ 8,010.00</b>	<b>6,603.04</b>

Signed on behalf of all trustees



National Treasurer  
 Scottish Community Drama Association  
 8<sup>th</sup> August 2025

**The notes on pages 22 to 28 form an integral part of these financial statements.**



## Appendix 1 – Annual Financial Report

### Scottish Community Drama Association Notes to the Receipts and Payments Account for the year ended 30 June 2025

#### 1a Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

#### 1b Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes

#### 1c Trustee Remuneration

No remuneration was paid to any trustee during the year.

1d Trustee Expenses	Number of trustees	£
Chairman's expenses	1	0
Treasurer's expenses	1	0
Committee expenses	14	108

Note that the majority of committee expenses were donated back to the SCDA.

#### 1e Transactions with trustees and connected persons

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.



## Appendix 1 – Annual Financial Report

### Scottish Community Drama Association Additional notes to the Receipts and Payments Account for the year ended 30 June 2025

#### 2 Donations

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total £
Donations (gift and non gift aid)	£ 2,418.60	£ -	£ 2,418.60	4,585.65
Gift Aid reclaimed	£ 2,825.56	£ -	£ 2,825.56	3,021.84
Patron income	£ 5,752.00	£ -	£ 5,752.00	6,352.00
Legacy		£ -	£ -	77,917.36
Memberships - members	£ 5,905.00	£ -	£ 5,905.00	4,665.00
Memberships - clubs	£ 5,472.50	£ -	£ 5,472.50	4,122.50
Memberships - Life	£ 200.00	£ -	£ 200.00	615.00
Divisional/Office Recharges	£ 756.00	£ -	£ 756.00	756.00
Library donations + fees	£ 19.99	£ -	£ 19.99	727.41
'Scene' SCDA magazine donations	£ -	£ -	£ -	0.00
Transfer from Life Members Fund	£ -	£ -	£ -	0.00
<b>Total</b>	<b>£ 23,349.65</b>	<b>£ -</b>	<b>£ 23,349.65</b>	<b>102,762.76</b>

#### 3 Grants

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total £
Business support grants	£ -	£ -	£ -	-
	£ -	£ -	£ -	-

#### 4 Receipts from fund raising activities

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total £
'Scene' SCDA magazine - advertising/sales income	£ 480.00	£ -	£ 480.00	465.00
Fundraising including by member clubs	£ 1,425.00	£ -	£ 1,425.00	2024.24
Stirling Lottery	£ 663.50	£ -	£ 663.50	762.00
Fundraising at One Act Festivals	£ -	£ -	£ -	0.00
Easyfundraising/Amazon Smile/Ebay etc.	£ 51.65	£ -	£ 51.65	102.48
<b>Total</b>	<b>£ 2,620.15</b>	<b>£ -</b>	<b>£ 2,620.15</b>	<b>3353.72</b>





## Appendix 1 – Annual Financial Report

### 5 Gross trading receipts

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total
	£	£	£	£
Merchandising (see (i) below)	512.85	-	£ 512.85	503
<b>Total</b>	<b>£ 512.85</b>	<b>£ -</b>	<b>£ 512.85</b>	<b>503</b>

(i) Income from sale of promotional sweatshirts, jute bags, mouse mats, pens, soft toys etc.

### 6 Income from investments

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total
	£	£	£	
Charity Bank - 12 month (June)	541.20	-	£ 541.20	729.16
Charity bank - 12 Month (Nov)	1,603.91	-	£ 1,603.91	819.28
Shawbrook 60 day	-	-	£ -	37.92
UTB (sept)	-	2,269.86	£ 2,269.86	
UTB (Nov)	-	1,058.85	£ 1,058.85	
UTB (Variable)	-	881.79	£ 881.79	
Bank of Scotland	171.27	-	£ 171.27	221.82
<b>Total</b>	<b>£ 2,316.38</b>	<b>£ 4,210.50</b>	<b>£ 6,526.88</b>	<b>1808.18</b>

### 7 Gross Receipts from other charitable activities

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total
	£	£	£	£
Festivals: Finals Income	11,740.81	-	£ 11,740.81	4392.74
British Finals	4,355.50	-	£ 4,355.50	3259.25
Scottish Youth Finals Surplus	1,331.00	-	£ 1,331.00	0.00
One-Act entry fees	-	-	£ -	0.00
Playwriting competition income	170.00	-	£ 170.00	100.00
Geoffrey Whitworth competition	300.00	-	£ 300.00	590.00
Scripts Order Service (see (i) below)	822.43	-	£ 822.43	700.60
AGM income	1,582.50	-	£ 1,582.50	2289.00
Club workshops	739.96	-	£ 739.96	808.32
Misc income	312.00	-	£ 312.00	316.24
<b>Total</b>	<b>£ 21,354.20</b>	<b>£ -</b>	<b>£ 21,354.20</b>	<b>12456.15</b>

(i) This is the income received from member clubs as payment for invoiced costs of ordering scripts through the National Office using the discount scheme in operation with a number of publishers.



## Appendix 1 – Annual Financial Report

### 8 Expenses for fund raising activities

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total
				£
Fundraising costs	£ -	£ -	£ -	£ -
Scene' magazine production	£ 1,336.00	£ -	£ 1,336.00	£ 674.00
Scene Postage	£ 920.20	£ -	£ 920.20	£ 409.64
Scene Mieage	£ 140.00	£ -	£ 140.00	£ 120.00
Scene' magazine committee expenses	£ -	£ -	£ -	£ -
Staff wages and salary costs	£ 2,031.21	£ -	£ 2,031.21	£ 1,934.48
Property - Rent, rates and insurances	£ 145.73	£ -	£ 145.73	£ 154.56
Cleaning, repairs and maintenance	£ -	£ -	£ -	£ -
Heat and light	£ -	£ -	£ -	£ -
Internet and equipment maintenance	£ 93.03	£ -	£ 93.03	£ 79.12
Telephone and broadband costs	£ 3.90	£ -	£ 3.90	£ 2.60
Stationery and office supplies	£ 30.87	£ -	£ 30.87	£ 24.89
Postage and delivery services	£ 11.67	£ -	£ 11.67	£ 22.20
Computer equipment	£ -	£ -	£ -	£ -
<b>Total</b>	<b>£ 4,712.61</b>	<b>£ -</b>	<b>£ 4,712.61</b>	<b>£ 3,421.49</b>

### 9 Gross trading payments

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total
Merchandising	£ 180.00	£ -	£ 180.00	904.78
PayPal / ebay / Zettle fees	£ 125.47	£ -	£ 125.47	46.22
<b>Total</b>	<b>£ 305.47</b>	<b>£ -</b>	<b>£ 305.47</b>	<b>951.00</b>



## Appendix 1 – Annual Financial Report

### 10 Payments relating to charitable activities

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total
<b><u>Festivals</u></b>				
Committee Expenses	£ -	£ -	£ -	0.00
Geoffrey Whitworth competition	£ 450.00	£ -	£ 450.00	450.00
British Finals expenses and development fund	£ 5,684.20	£ -	£ 5,684.20	4509.81
Trophies	£ 190.00	£ -	£ 190.00	0.00
Festival costs including expenses to teams	£ 11,761.92	£ -	£ 11,761.92	3889.04
	<b>£ 18,086.12</b>	<b>£ -</b>	<b>£ 18,086.12</b>	<b>8848.85</b>
<b><u>Playwriting Committee</u></b>				
Miscellaneous supplies and services	£ -	£ -	£ -	0.00
SCDA Competition expenses (Mono / POW / etc)	£ 375.00	£ -	£ 375.00	275.00
Promotional costs	£ -	£ -	£ -	0.00
	<b>£ 375.00</b>	<b>£ -</b>	<b>£ 375.00</b>	<b>275.00</b>
<b><u>National library</u></b>				
Relocation / Running costs	£ 3,329.13	£ -	£ 3,329.13	3141.85
<b><u>Support - National Office</u></b>				
Staff wages and salary costs	£ 11,510.18	£ -	£ 11,510.18	10962.04
Property - Rent, rates and insurances	£ 975.29	£ -	£ 975.29	1034.34
Cleaning, repairs and maintenance	£ -	£ -	£ -	0.00
Heat and light	£ -	£ -	£ -	0.00
Internet / web hosting and equipment maintenance	£ 622.59	£ -	£ 622.59	529.47
Telephone and broadband costs	£ 26.10	£ -	£ 26.10	17.40
Stationery and office supplies	£ 206.59	£ -	£ 206.59	166.60
Postage and delivery services	£ 78.08	£ -	£ 78.08	148.60
Computer equipment	£ -	£ -	£ -	0.00
Arts development services	£ 318.09	£ -	£ 318.09	308.74
Summer Youth workshop (2025)	£ 2,433.11	£ -	£ 2,433.11	6089.46
External training	£ -	£ -	£ -	0.00
Scripts purchase service	£ 822.43	£ -	£ 822.43	700.60
Share of memberships returned to Divisions	£ 1,013.00	£ -	£ 1,013.00	940.47
Refund of Duplicate membership fees	£ 285.00	£ -	£ 285.00	260.00
Refund of Festival fee's overpaid by Divs	£ -	£ -	£ -	0.00
PayPal fees	£ -	£ -	£ -	0.00
Website Design	£ -	£ -	£ -	0.00
AGM B&B	£ 221.00	£ -	£ 221.00	3334.20
Miscellaneous	£ 73.04	£ -	£ 73.04	0.00
	<b>£ 18,584.50</b>	<b>£ -</b>	<b>£ 18,584.50</b>	<b>24491.92</b>
<b>Total</b>	<b>£ 40,374.75</b>	<b>£ -</b>	<b>£ 40,374.75</b>	<b>36757.62</b>



## Appendix 1 – Annual Financial Report

### 11 Governance costs

	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total
<b><u>Support - National Office</u></b>				
Staff wages and salary costs	£ -	£ -	£ -	0.00
Staff travel, subsistence and training	£ -	£ -	£ -	99.00
<b><u>Management and Administration</u></b>				
Professional fees	£ 314.00	£ -	£ 314.00	333.00
Consultancy/survey fees	£ -	£ -	£ -	0.00
Hall and meeting space rental incl Zoom	£ 1,202.88	£ -	£ 1,202.88	0.00
Trustee Insurance & Terrorism	£ 319.87	£ -	£ 319.87	376.32
Treasurer's expenses	£ -	£ -	£ -	102.60
Chairman's expenses	£ -	£ -	£ -	513.15
Secretary expenses	£ -	£ -	£ -	0.00
AGM related	£ 4,261.11	£ -	£ 4,261.11	1,508.41
Miscellaneous	£ -	£ -	£ -	40.00
Committee expenses NC & Exec	£ 108.00	£ -	£ 108.00	0.00
<b>Total</b>	<b>£ 6,205.86</b>	<b>£ -</b>	<b>£ 6,205.86</b>	<b>2,972.48</b>



## Appendix 1 – Annual Financial Report

### 12 Breakdown of specific funds

	Library Fund	ASK Fund Restricted	Life Member Fund	Dolly Nicol Restricted	2025	2024
<b>Breakdown of specific funds</b>						
<b>Receipts</b>						
Donations	£ 15.00	£ -	£ 200.00		£ 215.00	1339.47
Legacies / Interest	-	£ -	£ -	£ 4,210.27	£ 4,210.27	77917.36
Grants	£ -	£ -	£ -		£ -	0.00
Fees	£ 4.99	£ -	£ -		£ 4.99	217.94
Total receipts	£ 19.99	£ -	£ 200.00	£ 4,210.27	£ 4,430.26	79474.77
<b>Payments</b>						
To charitable activities	£ 3,329.13	£ 750.00	£ -		£ 4,079.13	3353.49
Management and administration	£ -	£ -	£ -		£ -	0.00
Total payments	£ 3,329.13	£ 750.00	£ -	£ -	£ 4,079.13	3353.49
Net receipts/(payments)	-£ 3,309.14	-£ 750.00	£ 200.00	£ 4,210.27	£ 351.13	76121.28
Transfers to/(from) funds	£ 5,019.04	£ -	£ -	£ -	£ 5,019.04	2000.00
Surplus/(deficit) for year	£ 1,709.90	-£ 750.00	£ 200.00	£ 4,210.27	£ 5,370.17	78121.28
Funds brought forward	-£ 1,558.44	£ 3,000.00	£ 5,130.00	£ 82,000.00	£ 88,571.56	10450.28
<b>Total</b>	£ 151.46	£ 2,250.00	£ 5,330.00	£ 86,210.27	£ 93,941.73	£88,571.56

#### Nature and purpose of specific funds

##### Restricted Funds

The ASK Fund is to help youth groups who have financial difficulty paying expenses to attend the National Youth Final.

The Dolly Nicol restricted fund is the legacy total received from her estate and the JSTF. The exact use of this fund is still to be confirmed but its destined to be used for development of the SCDA.

##### Unrestricted fund

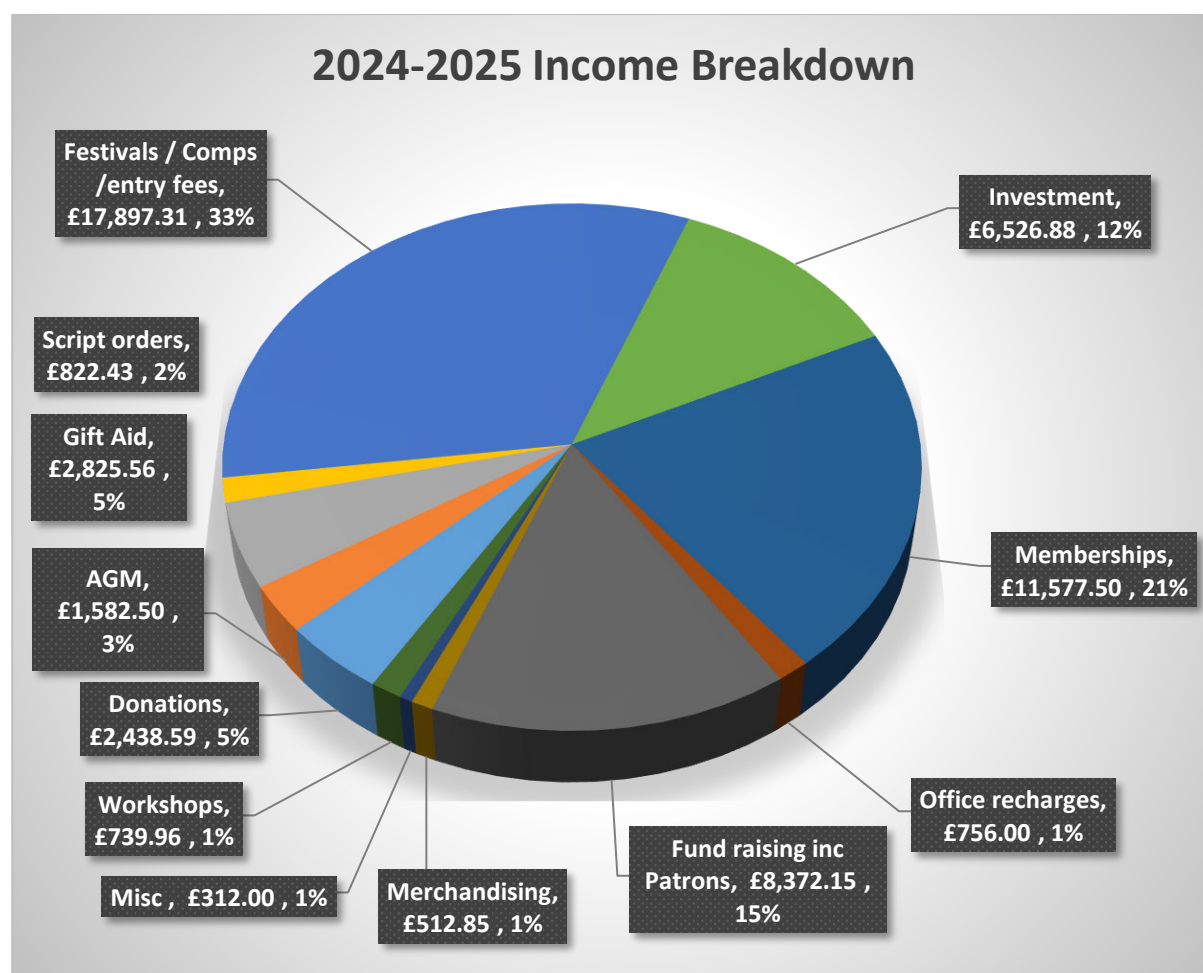
The life members fund represents subscriptions paid for life membership. This fund is combined into the main account.

The library Fund is for the running of the SCDA National Library at Stirling.



## Appendix 1 – Annual Financial Report

The following two charts provide a graphical view of income and expenditure during 2024-2025 by category.





## Appendix 1 – Annual Financial Report

