

Charity number: SC053456

Polmont Community Hub
Trustees' report and financial statements
for the year ended 30 June 2025

Polmont Community Hub

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Polmont Community Hub

Legal and administrative information

Charity number SC053456

Business address

Registered office

Trustees

Accountants

Moir Robertson & Co
Anam Cara
6 Marchmont Ave
Polmont
FK2 0PW

Polmont Community Hub

Report of the trustees for the year ended 30 June 2025

The trustees present their report and the financial statements for the year ended 30 June 2025. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The Hubs management and governance are structured by our Constitution. Our business plan maps our initial plans and is used to measure our progress. We also have governing documents that will support the above. These are reviewed as we continue to develop to ensure they are as robust as possible to safeguard both the organisation and those that are part of it.

The Trustees are nominated by at least 2 ordinary members and voted on at General meetings, in accordance with our constitution. We are striving to ensure it has a diverse board of people with the hub and its community at their heart.

The organisation was managed by a sub committee including volunteers that has successfully managed the day to day running of PCH in its first year.

It is important that everybody involved with the organisation going forward understands exactly what our values and purposes are and has the will to work together for the charity to future proof and secure this community asset for generations to come.

Objectives and activities

Polmont Community Hub SCIO (PCH) was established to undertake a Community Asset Transfer (CAT) to prevent the closure and demolition of the former Greenpark Community Centre. This centre has been a vital part of the community for over fifty years, and its loss would have cost the area a well-utilised community asset.

We were formed to benefit the community of Polmont and the surrounding areas (the "Community"), with the following purposes (the "Purposes"): To provide, or assist in the provision of, facilities for recreation or other leisure time occupation, where such provision or assistance is:

- a) in the interests of social welfare;
- b) made with the object of improving the conditions of the life of the members of the community in the area of benefit & for the purposes to associate with voluntary organisations and inhabitants in the area of benefit.

PCH is utilised by over 30 groups that range from dance classes for toddlers and teens to dance sessions for individuals of all ages, including some participants in their 90s. The hub offers exercise classes, a support group for mental well-being and bereavement, craft groups, councillors' surgeries, wildlife meetings, community council sessions, hiking, arts theatre groups, and writing workshops, among others. These groups provide spaces for social interaction and support networks, helping to prevent social isolation in the community. Additionally, the rooms and halls are now available for private functions, offering an affordable space for family gatherings and events.

We actively approach other charitable organisations to make sure that the Hub is providing a range of activities and groups that are open to all and serve a wide range of interests across different age groups.

Polmont Community Hub

Report of the trustees for the year ended 30 June 2025

Achievements and performance

From 1st October 2024 PCH was in command of managing all of its own bookings. We sourced a booking system that would be easy to maintain, easy for its users to make bookings and cheap to run with no initial large outlay. This has been a huge part of our success in increasing the overall usage of the rooms within PCH. The overall number of groups using the Hub has increased substantially more than our original goal in the business plan.

It was important to the management team that PCH maintained the groups that were already using the building prior to the Charities' takeover of the buildings. This has been a great success and those that have used the space for decades have enjoyed seeing the place thrive and grow. We involved all groups in conversation to ensure that the rooms would be affordable and by keeping outgoings down and increasing the overall number of bookings, we have managed to keep the let prices low.

The new groups that have started in PCH have been gained through a combination of actively reaching out to organisations such as Brave heart Top Toes and also the booking system has proven to be an excellent source of advertising. This is a standalone system but has also been linked to our Website which has been built by a dedicated volunteer and has been praised by many organisations and funders.

We have significantly exceeded our original expectations of reducing energy waste. This was a major success story that has impressed the council, and government officials, not only with clever energy management strategies, but also price procurement. Under council ownership, the energy performance rating of the hub could never meet internationally agreed carbon emission objectives within the specified timeframes. This is why our sustainability officer especially is committed to achieving a net-zero and zero-waste target.

In the past year, a variety of events have been held at the hub, including a bicycle festival, an Easter event, a Christmas fair, a plant sale, the Horticultural Society's annual show, social cinema events, family fun days, The Great Get Together, a Burns supper, the writers' Circle seminar, craft fairs, and many others as well as community engagement events and looking forward will be used for upcoming government elections.

We have secured Funding from Scottish Land Fund Grant which will help us to complete essential repairs. We have also secured funding from Falkirk Council's enablement Fund to improve the energy efficiency of the buildings. Both funds can be drawn on once the Community Asset Transfer is complete. We have begun painting the exterior wood at one end of the building with free paint and volunteer hours, and have money in the bank to begin addressing some sorely neglected maintenance issues. We have a growing number of regular Volunteers who have contributed hugely to the running of the organisation. The Volunteers also have received support and a sense of purpose by being involved in an organisation that is so loved and needed by those that use it.

We have formed collaborations with other charities; such as Braveheart Top Toes foot clinic, which will provide a space for a subsidised nail clipping service, easing pressure on local health centres.

FEL have been a massive support, helping with events as well as being our very first funder with their Seeds grant for our Community cinema events. We are also part of circular communities scotland, the share and repair network and the climate action network.

We will aim to continue to work with other charitable organisations to deliver opportunities that will benefit our local community.

Overall, the income we have received from Lets alone has been sufficient to cover our current outgoings which has been a massive achievement.

Grants secured will enable us to retrofit the building to future proof it. Our fund raising team will continue to focus on this along with the Transition of our Land as a community benefit.

Financial review

In the year to 30 June 2025 there was a surplus of £46,162 .

Polmont Community Hub

Report of the trustees for the year ended 30 June 2025

Statement of trustees' responsibilities

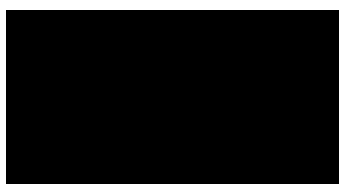
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in Scotland requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



Trustee

Polmont Community Hub

Independent examiner's report to the trustees on the unaudited financial statements of Polmont Community Hub.

I report on the accounts for the year ended 30 June 2025 set out on pages 2 to 13.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the Act) and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to state, on the basis of my examination as required under section 44(1) (c) of the Act, whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements:
 - proper accounting records are kept in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Moira Robertson & Co

Chartered Accountant

Independent examiner

6 Marchmont Ave

Polmont

FK2 0PW

Polmont Community Hub

Detailed statement of financial activities

For the year ended 30 June 2025

	Period ended
	£
Incoming resources	
Incoming resources from generating funds:	
Donations and Events	
Greenpark Management Committee	12,477
Go Fund Me	447
Vineyard Church	2,000
Anonymous Donations	3,153
Currys	100
Easter egg	20
Cinema	38
Christmas Cinema	45
Burns Night	166
Screen Memories	27
Christmas Night	79
	<hr/>
	18,552
	<hr/>
<i>Activities for generating funds</i>	
Rent from Lets	30,088
	<hr/>
	30,088
	<hr/>
Total incoming resources from generating funds	48,640
	<hr/>
Incoming resources from charitable activities	
Grants Restricted Funds	
Falkirk Council Capital Equipment Grant	8,000
FEL Seed Grant	500
Scottish Land Fund Grant	6,600
FRI Fund (Falkirk Council Running Costs)	6,511
Falkirk Council Community Choices Grant	4,980
FEL Climate Education Funds	1,500
Volunteering Matters, Action Earth	250
	<hr/>
	28,341
	<hr/>
Total incoming resources	76,981
	<hr/>

Resources expended

Costs of generating funds:

Polmont Community Hub

Detailed statement of financial activities

For the year ended 30 June 2025

Expenditure Grants Restricted		
Falkirk Council Capital Equipment Grant	8,000	
FEL Seeds Grant	434	
Scottish Land Fund Grant	6,600	
FRI Fund (Falkirk Council Running Costs)	6,511	
Volunteering Matters, Action Earth	250	
	<hr/>	21,795
Operating expenses		
FRI Falkirk Council	816	
Heat & Power	5,566	
Insurance	401	
Fire extinguisher and Alarm Servicing	773	
Website/Phone/Hallbooking	185	
Cleaning	391	
Sundry	47	
Trade Waste	126	
Accountancy Fees	720	
	<hr/>	9,025
Total cost of generating voluntary income		<hr/> 30,820
Fundraising trading:		
cost of goods sold and other costs		
Total costs of generating funds		<hr/> 30,820 <hr/>

Polmont Community Hub

Detailed statement of financial activities

For the year ended 30 June 2025

**Period
ended**

£

Charitable activities

Net incoming/(outgoing) resources for the year

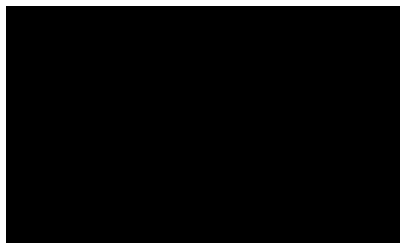
46,161

Polmont Community Hub

Balance sheet as at 30 June 2025

	Notes	£	£
Current assets			
Cash at bank and in hand		46,881	
		<u>46,881</u>	
Creditors: amounts falling due within one year	6	(720)	
		<u></u>	
Net current assets			46,161
Net assets			<u>46,161</u>
Funds	7		
Restricted income funds			6,546
Unrestricted income funds			<u>39,615</u>
Total funds			<u>46,161</u>

The financial statements were approved by the trustees on 17 September 2025 and signed on its behalf by



The notes on pages 10 to 13 form an integral part of these financial statements.

Polmont Community Hub

Notes to financial statements for the year ended 30 June 2025

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities and Trustee Investment (Scotland) Act 2005.

1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Polmont Community Hub

Notes to financial statements for the year ended 30 June 2025

2. Voluntary income

	Period ended
	£
Greenpark Management Committee	12,477
Go Fund Me	447
Vineyard Church	2,000
Anonymous Donations	3,153
Currys	100
Easter egg	20
Cinema	38
Christmas Cinema	45
Burns Night	166
Screen Memories	27
Christmas Night	79
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	18,552
	<hr/>

3. Activities for generating funds

	Period ended
	Total £
Rent from Lets	30,088
	<hr/>
	30,088
	<hr/>

4. Incoming resources from charitable activities

Restricted Funds	Period ended
	Total £
Falkirk Council Capital Equipment Grant	8,000
FEL Seed Grant	500
Scottish Land Fund Grant	6,600
FRI Fund (Falkirk Council Running Costs)	6,511
Falkirk Council Community Choices Grant	4,980
FEL Climate Education Funds	1,500
Volunteering Matters, Action Earth	250
	<hr/>
	28,341
	<hr/>

Polmont Community Hub

Notes to financial statements for the year ended 30 June 2025

5. Employees

Employment costs

No salaries or wages have been paid to employees, including the trustees, during the year.

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

Period ended
Number

6. Creditors: amounts falling due within one year

£

Accruals and deferred income

720

7. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 30 June 2025 as represented by:			
Current assets	40,335	6,546	46,881
Current liabilities	(720)	-	(720)
	<u>39,615</u>	<u>6,546</u>	<u>46,161</u>

8. Unrestricted funds

	At 01/07/2024 2024 £	Incoming resources £	Transfers £	At 30/06/2025 2025 £
Donations etc	-	48,640	(9,025)	39,615

Purposes of unrestricted funds

For the provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

Polmont Community Hub

Notes to financial statements for the year ended 30 June 2025

9. Restricted funds

	At 01/07/2024 2024 £	Incoming resources £	Transfers £	At 30/06/2025 2025 £
Grants	-	28,341	(21,795)	6,546

Purposes of restricted funds

For the provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.