



Independent Examiner's Report to the Trustees/Committee of Peterhead FC Community Foundation SCIO

I report on the accounts of the charity for the year ended 31 August 2024.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity trustees consider that the audit requirement of Regulation 10 (1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1) (c) of the Act, and to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that in any material respect the requirements:
- To keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- To prepare the accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: [REDACTED]

Relevant Professional Qualification/Professional Body: AICPA

Address: [REDACTED]

Date:

10/12

Peterhead FC Community Foundation SCIO

2023/24

To 31st August 2024

Income

Coaching	4,669.81
Grant	22,850.00
Donations	19,178.52
Bookings	350.00

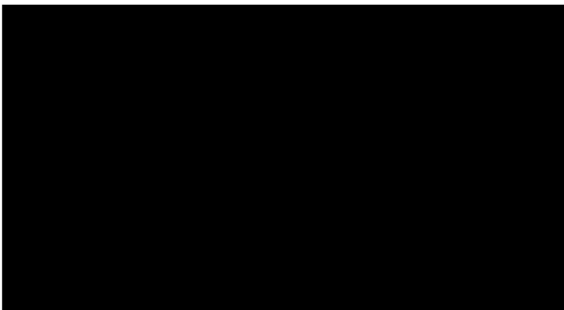
47,048.33

Expenditure

Professional fees	450.00
Website	1,800.00
Hire Costs	6,569.20
Wages	2,171.40
Sundry	55.00
Insurance	303.79
IT Support	670.80
Sponsorship	570.00
Membership	710.00
Advertising	1,698.72
Equipment	2,880.00

17,878.91

29,169.42





Peterhead FC Community Foundation

**Scottish Charity Number:
SCIO SC052705**

Trustees' Annual Report

Period from July 2023 to September 2024

Registered Address: - Balmoor Stadium, Balmoor Terrace,
Peterhead, AB42 1EQ

Website: - www.pfccf.co.uk

Email: - info@pfccf.co.uk

Chairperson's Summary

Welcome to the initial Annual report of Peterhead FC Community Foundation (SCIO SCO52705) or "PFCCF". This report covers the period from the Foundation achieving charitable status in August 2023 to the end of our financial year in August 2024.

I was and am extremely humbled to have been chosen by the trustees to take on the position of Chairperson when Conrad stepped down from the Foundation. The Trustees and I have a shared vision & determination to make a positive difference in the town.

It truly has been an incredible year for the Foundation with many highlights in each of our three strategic areas, which will be detailed later in the report, however no success would have been possible without the hard work, commitment and dedication of the trustees, members, delivery partners and volunteers as well as the support of Peterhead FC board and staff, it really is inspiring to see everyone coming together to make a real difference for our community.

Without the dedication of the people involved with our Foundation any success that we had would not have been possible, we are extremely grateful to them all. I would however like to pay tribute to four of our outstanding members who demonstrate that community spirit and took the initiative to make a real positive difference to the Foundation and our community.

- [REDACTED], who has not only advised the Trustees on our Health, Wellbeing and Inclusion strategy, but also organised and delivered our initial Health and Wellbeing Day at Balmoor and leads the monthly women's wellness group, which has been well received.
- [REDACTED], who took ownership of getting the Under 18 development team registered on the new SFA comet system and ensured all related coaches for the team were registered and had the appropriate qualifications, it is testament to [REDACTED] this was done in such a short timeframe.
- [REDACTED], who not only provides admin support to the Foundation, is an ever-present friendly face at our Sunday Brunches and has taken the lead role in organising our first ever Grinchmas Christmas party.
- [REDACTED] is always willing to assist where he can and supports the coaching camps and match day activities, he also mentored some of our volunteers. [REDACTED] was presented with the [REDACTED] Volunteer of the year award at the Best of Buchan awards supported by Buchan Offshore wind.

I would also like to thank previous Chairperson [REDACTED] for his work in enabling the foundation to achieve Scottish Charitable Incorporated Organisation status (SCIO) as a registered not-for-profit charity on the 18th of August 2023

The other key elements that enabled our growth and the employment of our first full time employee was successful grant applications with thanks to [REDACTED] for his efforts in gaining support from the Robertson Trust and Firstport.

I have also been delighted with the number of partnership agreements we have reached in the past year, and it really demonstrates to me that as a community we can be a powerful force for change. I would like to specifically thank Buchan Offshore Wind

Ltd and Buchanhaven Primary School for their commitment and support to developing the Foundation and our services.

The Foundation takes great pride in our work in our community and despite the challenges we have faced, we have been resilient and adapted to the diverse needs or challenges our community is faced with.

Looking ahead, we are fully committed to our mission and can be excited about the opportunities that lie before us, continuing to strive for excellence and expand our services to make a lasting impact on those we work with to empower individuals and fostering community cohesion. **#Our Toon Our Community.**

PFCCF Vision and Mission

Vision

The Foundation will play a positive role in our community by inspiring, including, educating, and empowering our community to improve their quality of life.

#Our Toon Our Community #give a little help a lot

Mission

Provide facilities and accessible opportunities for all, using the power of sport and Peterhead FC to inspire our community to live active, healthy, positive lives and create a more inclusive community to create a sense of belonging and purpose”.

We have two parts to our agreed Mission.

- ✓ Provide community programs that motivate, educate, and inspire our community to live active, healthy, positive lives in an inclusive community.
- ✓ Ensure the long-term viability and improvement of the Catto Park facilities for people of all ages to have affordable access to sporting, leisure, educational and social opportunities to empower them to achieve their potential.

PFCCF Charitable Objectives

- 1) The advancement of public participation in sport, and particularly the promotion of participation by members of the public in healthy sporting activities, including, but not limited to, football.
- 2) The advancement of citizenship or community development and, the provision of support for community-based facilities and activities undertaken by football clubs.
- 3) The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended; and
- 4) The advancement of education in the community in Scotland by promoting, alone or in conjunction with others, football and other sports, literacy, numeracy, life skills, and social activities to a cross section of the community.

Background and what we do

Peterhead Football Club has since its inception in 1891 been from the community of Peterhead and has played a prominent role in supporting the community.

In 2020 through to 2022, the coronavirus pandemic has caused havoc with Scottish football, with Peterhead FC heavily impacted placing all employees on furlough and playing staff foregoing wages. However, the areas community spirit and support for the club was demonstrated clearly as supporters and local businesses rallied to help the club in its time of need and the club's community support was shown via chairman [REDACTED] providing free accommodation for NHS staff at the Cock & Bull restaurant and the team promoting vaccinations.

The support the club received from the community during Covid was a catalyst for the football club exploring ways that it could increase its support and services to the community. The outcome was to form an independent charity with a clear vision to play a positive role in our community by inspiring, including, educating and empowering our community to create a sustainable positive change to the community's health and wellbeing.

Peterhead FC Community Foundation (SCIO SC052705) or "PFCCF", achieved Scottish Charitable Incorporated Organisation status (SCIO) as a registered not-for-profit charity (SC052705) on the 18th of August 2023.

The Foundation delivers a range of community life-enhancing initiatives programmes, from helping young people gain confidence and a positive experience at school, helping people lose weight, feeding the hungry and cold, preventing isolation and providing wellbeing support, Peterhead FC Community Foundation is making a positive and lasting difference to the lives to hundreds of children and adults in Peterhead and Wider Aberdeenshire.

PFCCF Strategic Plan

The published 2021 Aberdeenshire Council Strategic needs assessment for Peterhead outlines the many challenges facing our community such as: alarming rates of obesity, negative impact on life expectancy; an increasing trend of poor mental health, increasing foodbank referrals and areas of our community living in areas of deprivation.

We have developed a five-year strategic plan based on national studies and the Aberdeenshire Council strategic needs assessment for Peterhead to improve the lives of people in and around our community. The strategy focused on three key areas: -

- ✓ **Health, Wellbeing, and Inclusion**
- ✓ **Education and Employability**
- ✓ **Football Development**

We will only achieve our strategic goals with collaboration from other third-party organisations in the town and the generous support and collaboration of individuals and organisations with similar aims.

Structure, Governance and Management

PFCCF is an independent Scottish Charitable Incorporated Organisation (SCIO) with its own staffing, governance, financial arrangements.

The Foundation is a two-tier organisation managed by a board of Trustees, the board is elected by, and accountable to, a wider body of ordinary Foundation members.

The PFCCF governing document is our approved constitution - PFCCF Constitution PFCCF. 000.C1.02

Charity Trustees

Initial Chairperson –

██████████ took the Foundation through its initial legal obligations for the Foundation to be awarded Scottish Incorporated Charity Status on the 31st of July 2023 by the Scottish Charity Regulator (OSCR) in accordance with the Charities and Trustee Investment (Scotland) Act 2005. ██████████ resigned his position as chair and as a PFCCF Trustee on the 24th of February 2024.

Current Chairperson

██████████ is a professional Engineer who has held senior positions with major oil and gas producers, with a passion to develop facilities and improve the wellbeing of the local community, he has a history of being a Trustee of other SCIO's in the town and delivering similar facility projects.

Secretary

To be appointed, PFCCF are actively looking for a suitable person for this role.

Treasurer

██████████ is from Peterhead Aberdeenshire and is a Fellow of the Chartered Institute of Bankers in Scotland. James had a long career in the Banking sector with the Bank of Scotland, responsible for managing and growing a portfolio of SME property clients throughout Aberdeen and the North of Scotland. ██████████ has a passion to support the community and is also a Trustee for a Mental health Charity.

Trustees

██████████ is a Managing Director of a Peterhead based oil services company and former player of Peterhead FC, who does work with former players of the Club and has a focus on football development in the town.

██████████, Senior Pastor of Peterhead based Apex Church which has a large congregation, with a passion to support the community and he has experience leading impactful community programs in the town.

██████████, is the former Area Manager for Aberdeenshire Council, now retired, has a long record of developing facilities to meet the Council plans and community

needs. His focus with the Foundation is to manage our relationship with our key stakeholder Aberdeenshire council and advise on the facility development processes.

██████████, is the Managing Director at Score (Europe) Limited, who are an International Engineering Company. ██████████ brings further significant business experience as well as his extensive knowledge of youth football development.

A trustee position remains open in regards our partnership support and marketing, PFCCF will actively look to recruit a Trustee to fulfil this role.

Staff Recruitment and appointment

Thanks to a restricted grant funding from Firstport, the foundation had the security to employ ██████████ as a full time Community Services Delivery Manager

██████████ responsibilities are to manage the quality and output of the community coaches placed within our partner School program and community services as well as supporting the expansion of the Partner School program.

Partnerships and Memberships

PFCCF was named as the official Charity Partner of Peterhead FC and will undertake the delivery of all community services.

A key partnership for the Foundation is with Buchan Offshore Wind Ltd which has been crucial to the Foundations development in our first year and provided support for many of the community services we have developed this year as we as expansion of the community coach program.

A special mention to ██████████ and her team at Buchanhaven Primary School who have been very supportive of the Foundation and have helped define what the Partner School program can deliver and how we would like the relationship to be with other schools.

Partnership agreement with M Squared Accountants who will provide accounting and business advice services to the Foundation.

Partnership agreement with Men's Untied to focus support on mental health support.

Partnership agreement with Apex Church, with eth Foundation to promote their language café and Youth drop-in centre, working on joint initiatives.

The Foundation achieved approved contractor status Aberdeenshire Councils Live Life - Active Schools, the contract covers supporting the Aberdeenshire team in coaching throughout schools in Aberdeenshire.

Full Membership of the Buchan Development Partnership which enables networking with other organisations in Aberdeenshire, funding and support for public consultations.

Full membership was achieved of Aberdeenshire Voluntary Action (AVA) whose mission is to connect, support and promote Aberdeenshire's Third Sector. AVA provide the Foundation with volunteering support, funding sources, training and advice to Trustees including a mediation service.

Financial Review

Peterhead FC Community Foundation (PFCCF) agreed a partnership with local accounts and business advisors M Squared Accountants. The partnership provides oversight of our financial performance, payroll support and independent audit of our financial reporting.

PFCCF have sought advice on the ability to claim back on VAT paid and the timing of any VAT Registration with HMRC, this will be further considered by the Trustees.

Examination Of Accounts

M Squared Accountants completed the independent examination of the PFCCF accounts for the year ending on the 31st of August 2024. The examination was completed in accordance with Regulation 11 of the Charities accounts (Scotland) regulations 2006.

An examination report of the accounts was issued on the 10th of October 2024, which stated that there was no reasonable cause that PFCCF has not met the requirements of the required regulations.

The incoming resources for the year to 31 August 2022 amounted to £47,048.33 and resources expended amounted to £17,878.91, resulting in consolidated positive balance for the year of £29,169.42. However, most of that positive balance is for restricted funds to cover salaries and specific community events.

Cash Flow Projection

The cash flow projection is reviewed monthly by the board of Trustees, the restricted funding from Firstport underpins the commitment for the full-time employee salary, however that funding is only for 1 year, therefore the importance of achieving additional school contracts to support the continued full-time employment and expansion of the partner schools' program is critical for the Foundation.

This coming year demonstrates a positive cash flow if new contracts can be achieved however in year 3 a deficit of over £20,000.00 is forecast.

If additional contracts cannot be achieved, then the importance of the sponsorship contracts and developing support from local businesses and people to come with us on this journey is an area to be further developed in the year to come.

Peterhead FC Community Foundation SCIO

2023/24

To 31st August 2024

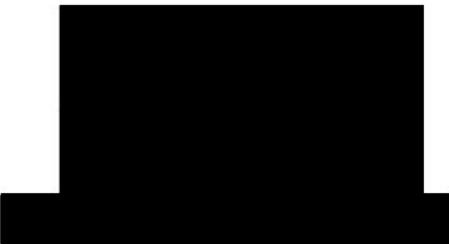
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29,169.42



Health, Wellbeing, and Inclusion Review

Peterhead FC were already active in this element and testament should be paid to the work [REDACTED] was doing in his role of Community liaison officer.

This year was a focus on a smooth transition from the community work that Peterhead FC conducted to the Foundation taking the lead on all Community work, one area that still requires improvement is the communication externally to organisations such as the SPFL Trust in this regard. [REDACTED] continues to support the Foundation providing his experience and support to the Health, Wellbeing and Inclusion team.

This year has been a year of developing services to meet the needs of the community and giving more focus to events that exist, the programs the Foundation are delivering are making a real difference in our community and with more planned in the year to come this will increase our social impact and prominence in the community.



Sunday Brunch / Warm Space

Very early in our strategic review it became evident that some children are reliant on free school meals to get nutritious food, but this is limited to term time and school days, there were no other organisations to provide that service on a Sunday.

With the Support of Peterhead FC Chairman [REDACTED] and liaising with Peterhead primary schools, the Sunday Brunch / Warm Space was devised to provide that service to those in need children. Funding support was gratefully received from Aberdeen Trades Widows Fund and BDP Shell small grants, and that funding has enabled us to open the service to all that may need nutritious food or a heat up.

Women's Wellness Support Group

As previously stated, the Group is led by [REDACTED] and the group was initiated with a focus on menopause support and this will develop over the next twelve months, but initial response has been very good, with guest speakers contributing to the discussion.

Health and Wellbeing Day

It was agreed to hold a Health and Wellbeing Day at Balmoor to showcase alternative therapies and treatments to improve the community's health and well-being in

association with Grampian Wellness week. ██████████ used her extensive contacts to get 14 organisations to either demonstrates their services or put on taster sessions for the public, the response was good throughout the day and positive feedback from the organisations, so something we will look to repeat in 2025.

Boogie in the Bar

The foundation supports Boogie in the bar at Balmoor in association with Aberdeenshire Health and Social Care Partnership and Alzheimer's Scotland, it is an initiative to tackle isolation with a great fun activity that is open to all and is dementia friendly. Currently held on the second Thursday of every month from 13:30 to 15:30.

Festive Friends

This event has become a favourite in the community calendar which looks to support our older age groups and helps those impacted by the cost-of-living crisis and those at higher risk of social isolation. Last year a Christmas lunch was provided for 56 people and there were over 125 hampers delivered for those most in need in our local community.

Football Fans in training.

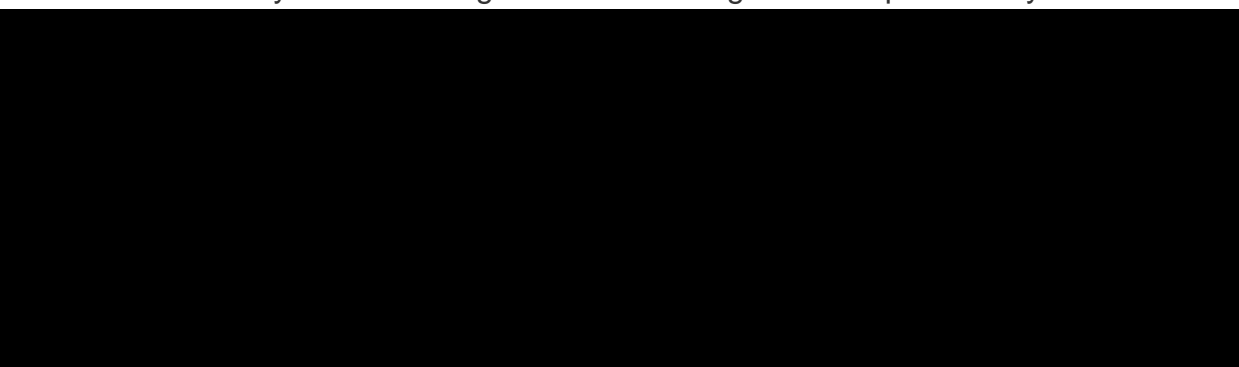
██████████ leads Football Fans in Training which is a SPFL initiative along with support from ██████████, the free exercise and weight loss program has proven to be popular and very successful with exceptional results.

Recreational Football – Over 35's

Community Coach ██████████ leads the recreational football sessions every Monday evening open to all over the age of 35, this compliments the FFIT program is getting participants to maintain their exercise levels and movement. ██████████ regularly has between 12 to 14 people attending and this is a service we will look to develop.

Food Bank Collections

The Foundation has held two food bank collections on behalf of the Aberdeenshire North Food bank at Peterhead FC home matches and as usual the support we received from the community was humbling and is something we will repeat next year.



Looking forward the goals for the committee are: -

1. Development of further Dementia friendly activities and support such as Football memories, Music Memories and Dementia carer support group
2. Development of Walking group to encourage companionship and health activity

3. Increase promotion and support from Mental health initiatives and develop partnership with Shirley's Space etc.
4. Develop further programs to enable people to develop healthier lifestyles.
5. Development of initiative to assist the settlement of refugees in our community.

Football Development Review

The committee has been formed led by PFCCF Trustees [REDACTED], the committee identified the prioritisation of forming a Under 18 development team as there was a void from leaving boys club football to Junior or senior football, which meant a real risk of many players dropping out of football and regular exercise.

Agreement was reached to form the Under 18 development team with Buchanhaven Hearts JFC and to apply to play in the Highland league development league. There was a huge response to the open trails for players which underlines the desire and need. Thanks to Peterhead FC support the team will utilise Balmoor Stadium when available, as well as overseeing the boy's progression.

The administration to set up the team in such a short timeframe was a significant task, as stated previously the efforts from [REDACTED] in getting the team and coaches through the new SFA comet system was exceptional.

At a community level the coaching camps were fully booked for March, July and October which we will review to ensure we have a capacity to meet the demand.

[REDACTED] organised additional Ballers coaching sessions which were well attended in both the July and October school holidays, this again will form part of the review in how the coaching sessions are delivered in the future. The foundation would like to thank Strachans for their support to the camps providing water and fruit to all the children to ensure they were hydrated and well-nourished.



Looking forward the goals for the committee are: -

1. Finalise the committee and agree affiliated club agreement document.
2. Develop Community Club and achieve SFA Community Club Quality mark.
3. Develop Coach & Player pathways to enable all to reach their potential.
4. Develop and support Women's and Girls football in Peterhead.
5. Input and provide support for Catto Park development project.
6. Review of current coaching camp set up and opportunities to expand.

Education and Employment Review

Education is a fundamental element in our mission to create a sustainable positive change in the community through educating in engaging and inspiring programs which focus on life skills such as teamwork, cooperation, trust, honesty, and integrity.

We provide a positive culture where individuals feel included, valued, and able to build critical social and emotional skills to inspire confidence and hope and improve the life chances our young people and adults across Aberdeenshire.

Our flagship program is the Partner School Program, which resulted in a case study into our work with the school and the impact of the program. The evaluation of the impact covered key elements such as increase in positive behaviours, attendance, and meta skills attainment such as self-management, social intelligence and successful collaboration and improved communication.

Building on the successful partnership with Buchanhaven primary we have now employed a full-time staff member to develop this program further and expand the program to other schools in Peterhead.

The ability to employ people full time is due to the generous support of our sponsors Buchan Wind Offshore Ltd and funding from Firstport,

The foundation is an approved contractor for the Aberdeenshire Councils Active Schools programme, which provides taster sessions to schools all over wider Aberdeenshire and to [REDACTED] school in Peterhead, this is area we are looking to further develop.

This year saw the creation of Buchan-moor Bairns an activity play area located at the East stand in Balmoor stadium, the Foundation would like to thank [REDACTED] and her team for the initial vision and planning for the initiative. The play area was opened by local councillors and monthly play sessions are available to be booked.

Over this year we have also been developing our Volunteering program so that can provide real opportunities to not only for work experience but to enable life skills development towards employability. We are fortunate that we can engage with our community in the way that few other organisations can, where they can see their tangible efforts impacting our community in a positive way.



Looking forward the goals for the committee are: -

1. Gain agreement of the Partner School deliverables against the appropriate elements of the Curriculum of Excellence

2. Expand the Partner School program to a minimum of two addition local schools.
3. Attract local companies support for the Partner schools' program.
4. Deliver free sports coaching to ASN children at a local school.
5. Development and recognition of the PFCCF Volunteering program.
6. Development of support to HMP Grampian in regards healthier lifestyles of inmates.

Future – Catto Park Development Project

We have progressed plans to redevelop Catto Park and improve the facilities, funding was secured for a feasibility study, and a valuation has been sought for the area and have been engaging with Aberdeenshire Council on our plans for the area.

An expression of interest has been prepared for submission and once the site valuation has been received this will be submitted for the Councils consideration.

When we can share some details on the project we will in due course, it is an exciting project but will take some time to work through the various stages.

Additional information

For more information on how to donate to Peterhead FC Community Foundation (PFCCF) or the Trustees, Vision, Mission; Values and Strategic plan please visit our website on www.pfccf.co.uk

Thank You

Peterhead FC Community Foundation would like to thank all our supporters, partners, volunteers, sponsors, funders and of course, everyone at Peterhead FC for everything they do for the Foundation, together we make an impactful difference.

Declaration

Signed on behalf of the board of Peterhead FC Community Foundation trustees:

Signature

Print name

Designation

Chairperson

Date

10/11/2024.

Peterhead FC Community Foundation

SC052705



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	23	July	2023		31	August	2024

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	4,179				4,179	
Legacies					-	
Sponsorship Agreement	15,000				15,000	
Grants	7,000	15,850			22,850	
Receipts from fundraising activities	350				350	
Gross trading receipts	4,670				4,670	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	31,198	15,850	-	-	47,048	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-				-	
Proceeds from sale of investments	-				-	
A2 Sub total	-	-	-	-	-	-
Total receipts	31,198	15,850	-	-	47,048	-
A3 Payments						
Expenses for fundraising activities	55				55	
Gross trading payments	5,569				5,569	
Salaries + HMRC		2,171			2,171	
Payments relating directly to charitable activities		1,000			1,000	
Professional Fees	450				450	
Grants and donations	570				570	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other	3,803				3,803	
Uner 18's development team costs	710				710	
A3 Sub total	11,157	3,171	-	-	14,328	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	3,551				3,551	
Purchase of investments					-	
A4 Sub total	3,551	-	-	-	3,551	-
Total payments	14,708	3,171	-	-	17,879	-
Net receipts / (payments)	16,491	12,679	-	-	29,169	-
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	16,491	12,679	-	-	29,169	-