

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	18 <sup>th</sup>	April	2023	To	31 <sup>st</sup>	March	2024

**Reference and administration details**

Charity name  
 Other names charity is known by  
 Registered charity number  
 Charity's principal address

Dundee Street Feet
SC052488

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
N/A	

## Structure, governance and management

### Type of governing document

The SCIO was set up by [REDACTED] on the request of the existing trustees and was recognised as a Scottish charity with effect from 18th Apr 2023.

The SCIO is currently managed and run voluntarily by the current trustees.

### Trustee recruitment and appointment

The trustees were those appointed on the establishment of the SCIO and represent the minimum number required. Appointment and removal is in accordance with the constitution which requires that appointment is approved by unanimous agreement of the existing trustees and removal of any trustee by the unanimous agreement of the others.

## Objectives and activities

### Charitable purposes

The purpose of the charity is to provide foot healthcare services to those experiencing homelessness across Dundee and Angus

### Summary of the main activities in relation to these objects

The main activities of our SCIO is to provide and deliver footcare services for people who are experiencing homelessness. Our footcare practitioner and trustee Elaine Mckay. Elaine's services are all provided free of charge to people and provides this service in her own clinic and at the Eagles Wings Trust charity in Dundee.

Dundee Street Feet offers the following services:

- Routine care including toe cutting, and general foot hygiene.
- Signposting to emergency care where people need specific treatment for things like athletes' foot, bunions and infections.
- Emergency appointments

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

- Continued to work in partnership with Eagles Wings Trust
- Received donations of footwear and new socks throughout the year for people who are homeless. This is a regular charity activity where people can give, and Dundee Street Feet can ensure they go to the people who need it the most.
- Regular foot care appointments throughout the year.
- Emergency foot care appointments where local agencies refer people to Dundee Street Feet to assess and provide basic routine footcare treatment. If necessary, Dundee Street Feet will refer to emergency services.

## Financial review

### Brief statement of the charity's policy on reserves

When we are in a position to do so, the charity will maintain a reserves policy to ensure financial stability and sustainability. The policy will outline the level of reserves needed. We will regularly review our reserves and policy to ensure it meets our operational needs.

### Details of any deficit

N/A

### Donated facilities and services (if any)

Eagles Wings Trust throughout the year has provided us with a venue for our foot practitioner to undertake foot care services to homeless people in Dundee.

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### Other optional information

We will be working this year towards generating funds to do more of what we need to do to help the homeless with their foot health.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Advisor	
Date	31.12.2024	