

Women on Wheels (SCIO)

Trustees' Report and Financial Statements

For the Period Ended 31 March 2023



Women on Wheels (SCIO)
Report and Accounts for the Period Ended 31 March 2023

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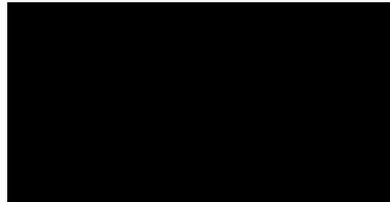
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Reference and Administration Details

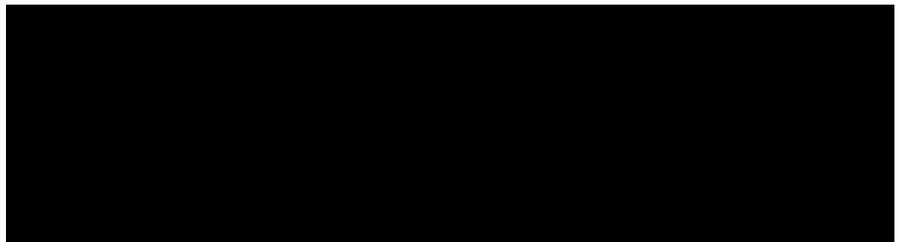
Charity Name Women on Wheels (SCIO)

Charity Number SC051577

Principal Address



Trustees



Bankers

Unity Trust Bank
PO Box 7193
Planetary Road,
Willenhall,
WV1 9DG

Cashplus Bank
Cottons Centre
Cottons Lane
London
SE1 2QG

Independent Examiner:



Brett Nicholls Associates
Herbert House
24 Herbert Street
Glasgow
G20 6NB

Trustees' Annual Report

The trustees present their Report and Accounts for the fourteen month period from 09 February 2022 to 31 March 2023.

Structure, Governance and Management

Structure, governance and management

Women on Wheels was established as a charity on 09 February 2022 and is registered with the Office of the Scottish Regulator Charity No SC051577. The charity is a Scottish Charitable Incorporated Organisation (SCIO) and is governed by its constitution.

Appointment and Recruitment of Trustees

The trustees consider the key management personnel of the charity to be the Shgufta Anwar. The total costs to the charity for this post in the year was £17,669. They have authority and responsibility for planning, directing and controlling the activities of the charity.

Objectives and Activities

Women on Wheels are a community cycle hub for women run and led by women.

Our Charity's objectives are:

- To promote the advancement of public participation in cycling by women and girls.
- Provide recreational facilities, or organise recreational facilities by establishing a community cycling hub for women (particularly but not limited to women from a BAME background).

We deliver a range of cycle activities to get women on a bike (back on a bike) with cycle lessons, led rides, maintenance classes, taster sessions and lots of social events.

Achievements and Performance

Our first year has been incredible, we have not only formed but have achieved so much:

- We formed on 9th February 2022 and launched digitally on International Women's Day (March 12th) with a Crowdfunder. We got our keys to our first premises by May and launched in Govanhill by 27th of May. Hundreds of women and their families joined for our launch day of cycling fun with lessons, led rides, Dr Bike, games, competitions, speakers and lots of food and cake.
- On 30th May we started our weekly cycling programme with group lessons and confidence building led ride programme running 3 times a week being delivered by qualified, experienced and passionate volunteers.
- In July we offered our first monthly maintenance class which was fully booked within days and we very quickly progressed onto weekly maintenance classes.
- In August as part of Govanhill Festival we took our services to Queens Park and offered a whole day of taster sessions for women to get them cycling. We offered hourly drop in lessons, led rides, maintenance classes as well as Dr Bike and arts and crafts to keep whole families entertained. We ended the day with a speaker event and a short inspirational cycling movie. We engaged with 347 plus at the festival!

Trustees' Annual Report

Achievements and Performance - continued

- Until October we were run and managed entirely by volunteers supported by some sessional staff. [REDACTED] joined the team as Women's Activities Coordinator and has hit the ground running with launching lots more cycling initiatives. On [REDACTED] popped in for a chat! [REDACTED] also became a paid member of staff.
- In November we launched our loan bike library offering women and families an opportunity to try a bike and accessories for up to a month before purchasing their own. We now offer various sized bikes as well as a trailer and child seat.
- We started our new cycle touring programme to encourage women to take part in their first ever cycle tour, with their first overnight trip in April.
- In November as the winter and darkness descended, we offered a Winter Wheeler session to get women confident cycling in all weathers and most importantly in the dark!
- We ended the year with a service design session with some young women with a view to developing a teen cycling programme for 2023.
- January 2023 started off just as busy as December ended - we had 15 women on our first Monday back when it was only a few degrees, and we knew we were going to have a busy year.
- We did a few taster mountain biking sessions which proved really popular.
- We held a second cycle festival in March and had 117 women attend.
- We held a family's service design session in March and were funded to launch the family's programme.

Our charity worked with hundreds of women in the first few months and helped them overcome their barriers to cycling as well as embedded and developed the cycling services on offer.

We have been supported by a board of 5 people, 3 members of staff, 20 sessional staff and about 30 volunteers. A number of the volunteers have undergone training to become Ride Leaders, Cycle Trainers as well as becoming more adept at bike maintenance.

In the first period from May 2022 - 31 March 2023, there were 218 sessions delivered and a total of 284 new rider participants who learnt to ride.

Trustees' Annual Report

Financial Review

Reserves Policy

It is the policy of the Charity to maintain unrestricted funds, which are free reserves of the Charity, at a level equivalent to three month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the organisation's current activities while consideration is given to ways in which additional funds may be raised.

Based on the accounts for the period ended 31 March 2023, ordinary expenditure for 3 months amounts to £21,306. At 31 March 2023 the charity held unrestricted free reserves of £18,474, the trustees are aware that this policy is not being met and aim to build unrestricted reserves through income generation.

Financial Review

The charity generated a net surplus of £74,950 for the period ended 31 March 2023.

At 31 March 2023 reserves stood at £74,950, with £18,747 of these being unrestricted.

Future plans

Our plan for next year is to launch the families programme alongside the women's programme. We will also look to find a bigger premises and work on a longer term multi year funding approach. We are also looking for to the UCI Cycling Championships coming to Glasgow and the whole city gearing towards cycling.

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:



Date:

Independent Examiner's Report

Report to the trustees/members of	Women on Wheels (SCIO)
Registered charity number	SC051577
Accounts of the charity for the year	9 February 2022 to 31 March 2023
Set out on pages	8 - 13

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement:

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent Examiner's statement:

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to:

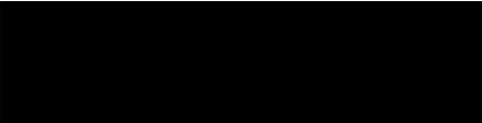
- keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and

- prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date:


Fellow of the Association of Chartered Certified Accountants
Brett Nicholls Associates
Herbert House, 24 Herbert Street, Glasgow, G20 6NB

Women on Wheels (SCIO)**Report and Accounts for the Period Ended 31 March 2023****Receipts and Payments Account**

		<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds</i>
	<i>Notes</i>	<i>£</i>	<i>£</i>	<i>£</i>
Receipts				
Grants	3	-	138,343	138,343
Donations	4	9,412	-	9,412
Trading Income	5	10,206	-	10,206
Other Income	6	2,214	-	2,214
		<u>21,832</u>	<u>138,343</u>	<u>160,175</u>
Payments				
Charitable Activities Costs	6	<u>3,085</u>	<u>82,140</u>	<u>85,225</u>
Net Receipts/-Payments		<u>18,747</u>	<u>56,203</u>	<u>74,950</u>
<i>Funds Brought Forward</i>		-	-	-
Funds Carried Forward	9	<u>£18,747</u>	<u>56,203</u>	<u>£74,950</u>

All income and expenditure derive from continuing activities in both years.

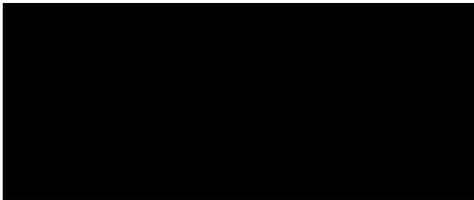
The notes on pages 10 to 13 form an integral part of these accounts.

Women on Wheels (SCIO)
Report and Accounts for the Period Ended 31 March 2023

Statement of Balances

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds</i>
	<i>£</i>	<i>£</i>	<i>£</i>
Opening Cash and Bank Balances	-	-	-
<i>Surplus/-Deficit for the year</i>	18,747	56,203	74,950
Closing Cash and Bank Balances	<u>18,747</u>	<u>56,203</u>	<u>74,950</u>

Signed on behalf of the trustees:



Date:

Women on Wheels (SCIO)
Report and Accounts for the Period Ended 31 March 2023

Notes to the Accounts

1. General Information

Women on Wheels (SCIO) ("the charity") is a Scottish Charitable Incorporated Organisation governed by its constitution. It was registered as a charity in Scotland (registered number SC051577) on 9 February 2022. Its registered address is Govanhill Workspace, [REDACTED]

2. Basis of Preparation

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

3. Grants

	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>
	<i>Funds</i>	<i>Funds</i>	<i>Funds</i>
	£	£	£
Arnold Clark	-	1,000	1,000
Community Cycle Fund	-	15,796	15,796
Community, Capacity and Resilience Fund 2022	-	8,000	8,000
Cycling Scotland	-	17,475	17,475
Firstport	-	5,000	5,000
Glasgow City Council - SCSP	-	9,922	9,922
Go Cycle Fund	-	6,000	6,000
Komoot	-	1,000	1,000
Little Stars	-	500	500
National Lottery Awards for All	-	10,000	10,000
Paths for All - SCSP	-	24,900	24,900
People Postcode Lottery Trust	-	25,000	25,000
South East Integration Network	-	250	250
Shift	-	1,500	1,500
Sport Scotland	-	3,500	3,500
Thriving Govanhill	-	2,500	2,500
University of Glasgow	-	1,000	1,000
UnLtd	-	5,000	5,000
	-	138,343	138,343

4. Donations

	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>
	<i>Funds</i>	<i>Funds</i>	<i>Funds</i>
	£	£	£
Donations	9,412	-	9,412

Women on Wheels (SCIO)
Report and Accounts for the Period Ended 31 March 2023

Notes to the Accounts

5. Trading Income	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds £</i>
Provisional Services - Individuals	5,558	-	5,558
Provisional Services - Organisations	4,648	-	4,648
	<u>10,206</u>	<u>-</u>	<u>10,206</u>

6. Other Income	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds £</i>
Employment Allowance	<u>2,214</u>	<u>-</u>	<u>2,214</u>

7. Charitable Activities Costs	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds £</i>
Salaries	-	24,922	24,922
Employers National Insurance	-	2,217	2,217
Employer Pensions Costs	-	374	374
Sessional Staff	-	12,142	12,142
Payroll Fees	-	146	146
Recruitment	-	230	230
Bank & PayPal Fees	284	36	320
Bike Accessories	-	563	563
Bikes (cost under £500)	-	4,148	4,148
Clothing Equipment	40	816	856
Equipment	35	3,646	3,681
Event Costs	-	3,811	3,811
General Expenses	7	275	282
Heat & Light	-	401	401
Insurance	-	496	496
IT Software & Subscriptions	68	715	783
Legal Expenses	-	150	150
Maintenance Equipment	341	2,573	2,914
Marketing	725	15,485	16,210
Printing, Postage & Stationery	13	84	97
Rent	1,554	6,694	8,248
Repairs & Maintenance	-	475	475
Staff and Volunteer Training	-	-	-
Telephone & Internet	18	288	306
Transport and Travel Costs	-	998	998
Van Hire	-	281	281
Water Rates	-	174	174
	<u>3,085</u>	<u>82,140</u>	<u>85,225</u>

Women on Wheels (SCIO)
Report and Accounts for the Period Ended 31 March 2023

Notes to the Accounts

8. Related Party Transactions

During the year, trustee [REDACTED] received £17,669 and [REDACTED] received £1,900 for delivering the activities of the charity.

There were no other related party transactions during the year.

9. Funds Analysis	<i>Opening</i>			<i>Closing</i>	
	<i>Balance</i>			<i>Balance</i>	
Unrestricted	<i>9 February 2022</i>	<i>Receipts</i>	<i>Payments</i>	<i>Transfers</i>	<i>31 March 2023</i>
General	-	21,832	3,085	-	18,747
Restricted					
Arnold Clark	-	1,000	1,000	-	-
Community Cycle Fund	-	15,796	11,540	-	4,256
Community, Capacity and Resilience Fund 2022	-	8,000	-	-	8,000
Cycling Scotland	-	17,475	11,893	-	5,582
Firstport	-	5,000	5,000	-	-
Go Cycle Fund	-	6,000	-	-	6,000
Komoot	-	1,000	40	-	960
Little Stars	-	500	500	-	-
National Lottery - Awards For All	-	10,000	10,000	-	-
People Postcode Lottery Trust	-	25,000	1,140	-	23,860
SCSP - GCC	-	9,922	9,922	-	-
SCSP/Paths for All	-	24,900	17,740	-	7,160
South East Integration Network	-	250	250	-	-
Shift	-	1,500	1,500	-	-
Sport Scotland	-	3,500	3,115	-	385
Thriving Govanhill	-	2,500	2,500	-	-
University of Glasgow	-	1,000	1,000	-	-
UnLtd	-	5,000	5,000	-	-
	-	138,343	82,140	-	56,203
Grand Total	-	160,175	85,225	-	74,950

Notes to the Accounts

Purposes of Funds

General Fund	- there is only one unrestricted fund, the General fund to be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day operation of the charity.
Arnold Clark	- overhead costs
Community Cycle Fund	- to deliver cycle festivals in Queens Park in run up to UCI Cycling Championships
Community, Capacity and Resilience Fund 2022	- for sessional staff costs to aid delivery of cycle programme
Cycling Scotland	- purchase of bikes, bike accessories, maintenance equipment, trailer, child seat, clothing, marketing and sessional staff costs.
Firstport	-overheads and marketing costs.
Go Cycle Fund	- to deliver bespoke cycling activities for women's groups
Komoot	- cycle touring programme
Little Stars	- food for events
National Lottery - Awards For All	-towards salary costs of women's programme.
People Postcode Lottery Trust	- towards overheads, salaries and sessional staff costs
SCSP - GCC	- for marketing and website SEO costs
SCSP/Paths for All	- to deliver the overall womens programme, salaries, overheads, sessional staff cost, marketing and event costs.
South East Integration Network	- towards travel costs
Shift	- towards sessional staff costs
Sport Scotland	- 10 week block of cycling activities in Pollok Park
Thriving Govanhill	- towards overhead costs
University of Glasgow	- towards showcasing womens cycling with photos and videos
UnLtd	- towards overheads and travel costs