

Inclusive Orkney

Trustees' Annual Report

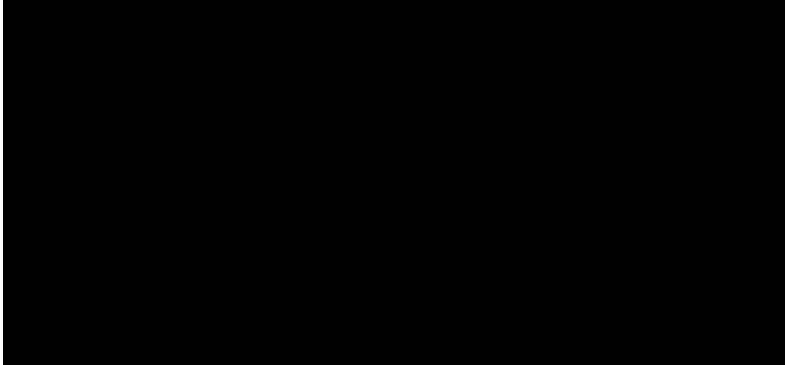
2023-2024



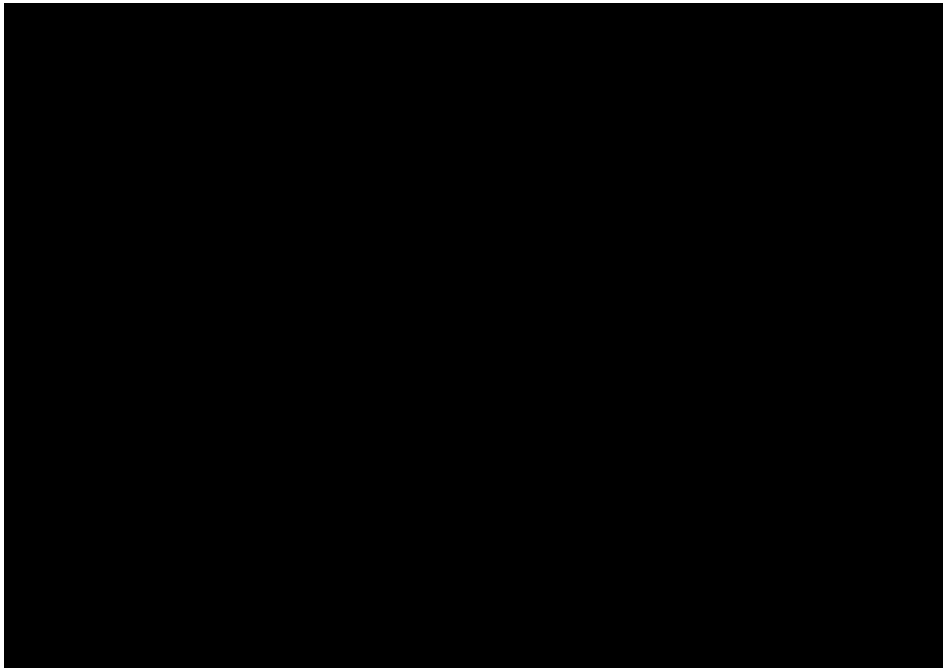
Contact Information

Inclusive Orkney

Scottish Charity Number: SC051274



Charity Trustees



Objectives and Activities

Inclusive Orkney was set up to support and create inclusive opportunities for children with additional needs and their families in Orkney, provide comprehensive signposting to services, work collaboratively with key partners to deliver arts, sports, music and theatrical opportunities through support sessions, raise awareness of additional support needs and play an active role in the wider community.

What are our aims?

- Work with folk throughout Orkney to provide fun and varied opportunities for children with additional needs, which allow them to engage with others in the wider community.
- Have a long term aim of finding, setting up and establishing an indoor and outdoor space where children and families can come to socialise, support each other and most importantly have fun in a safe and welcoming space
- Work with a range of agencies to provide robust signposting for families.
- Provide a support network for families and children with additional needs.

What do we do?

We work to put in place a range of fun and engaging activities for children with additional needs and their families, we work with other agencies to discuss and enhance signposting for families, we speak with parents and carers directly to find out what is important to them and their children to help shape our service (done through conversations at weekend club and regular online surveys), we work with other services to enhance the provisions for children with additional support needs and their families, we are working to raise the profile in the community.

Who is Inclusive Orkney for?

Inclusive Orkney is for children with additional needs and their families. We actively encourage siblings of children with additional needs to come along to our weekend clubs so that the whole family can enjoy spending time together engaging in a range of fun activities.

Additional support needs can arise, in the short or long term, from a variety of circumstances including:

- the learning environment
- family circumstances
- health or disability needs
- social and emotional factors

(from Scot Gov website)

We are focussed on reducing barriers and providing and promoting positive and inclusive opportunities for children and young people and their families to participate, connect, grow, develop, and enjoy a confident and full life.

Structure, governance and management

Governing Document

Inclusive Orkney has a constitution document which sets out the purpose and structure of the charity. The charity must comply with what is set out in the constitution.

Trustees

Inclusive Orkney's trustees have a range of experience supporting children with additional needs. The charity is made up of Parents, a Speech and Language Therapist, and Additional Support Class Teachers. It is important to us as a charity to have a committee and volunteers that are passionate about supporting the charity's aims and have a range of experiences and skills. We particularly want to have input from parents/carers of children with additional needs.

Finance

Inclusive Orkney has continued to have wonderful support from the Orkney community, as well as having people volunteering their time we have also had many local folk support us with donations of resources and money. As was the case last year, the majority of expenses in 2023/2024 were for the purchase of toys and equipment for our weekend club and for the hire of spaces to host our weekend club or parents/carers events.

Analysis of Income for 2023/2024

Donations and Fundraising	£10,849
Weekend Club Donations	£296
Total	£11,145

Analysis of Expenditure for 2023/2024

Weekend Club	£4061
Raising Funds	£1080
Total	£5,141

Funds as at 31.03.2024

Restricted - £2,661

Unrestricted - £17,406

Achievements and Performance

Weekend Club

Our weekend club, which runs monthly on the first Sunday morning of each month, continues to be very well attended by a wide range of children and their families. We have been incredibly fortunate to have even more people sign up to become volunteers over the last year. Having the support of our volunteers ensures the success of every weekend club.

The club continues to have a very informal feel and offers a wide range of activities and play experiences for children to engage with i.e. arts and crafts, construction, sensory play, outside play and baking.

As the club has evolved we have recognised that there may be times during the session that children and family members may need to find a quieter space and as such we have begun to use a smaller room within the venue we use. The smaller room is regarded as a sensory space/room and we have purchased some resources to make this space feel more relaxed.

Family Picnic

In July we hosted a family picnic. We are aware that the summer holidays can be a long time for some families and the lack of routine can make things tricky for some so we wanted to offer something in the holidays that would be accessible to all and the whole family could attend. We hosted it at the same venue that we host our weekend club as it has a lovely outdoor space for events such as a picnic. We worked with a local caterer and families placed orders for what sandwiches, wraps and fruit they would like. Our local dairy 'Crantit Dairy' was very generous and provided us with free ice-cream which was very popular. We also had some summer arts and crafts for the children. It was a super day and we now intend to have this as an annual event.

Term Time Activities

We have found that soft play sessions, inflatable sessions and swimming pool sessions are very successful for many of our children and families and as such we wanted to provide them with regular access to these activities. We have begun funding ASN inflatable, soft play and swimming pool sessions that run monthly during the term time and are fully funded by us.

Christmas and New Year Parties

We are aware that the holiday period can be a tricky time for many of our families and wanted to provide some activities that would not be as overwhelming as other Christmas parties may potentially be. In December 2023 we had a Christmas Party and in January 2024 we held a New Year's party.

We hired a space and a bouncy castle and set up a range of Christmas and New Year themed activities for the children to enjoy.



Holiday Activities

We used various funding streams to put in place some holiday time activities. We worked with local organisations/businesses to provide opportunities for some of our families to access horse riding sessions (Peedie Ponies), visit a local animal centre (Fern Valley), have fun at the soft play area (Well Park Garden Centre) and engage in some art and craft work by painting their own ceramics (Aal Fired Up). We had very positive feedback from parents about these different sessions.

Website Launch

When Inclusive Orkney was first established a key aim was to support children and families by creating helpful signposting and as such we decided that developing our own website would be an effective way to have a central place for parents/carers to go to when they had queries or questions about us a charity or about supports in place locally and nationally.

The website has an overview of our key visions and aims, links to both local and national information, provides updates on events being run by Inclusive Orkney, information on how to become a volunteer and short statements from all the committee members.



Fundraising

We are working consistently to continue to secure funding to help us to further develop and deliver support related to our key aims. Below are some of the fundraising activities we have undertaken.

County Show

We had a stall at the local County Show in order to raise further funds. We had different activities including a bottle stall, raffle, Guess the Sweeties in the jar, and games for children

Many of our wonderful volunteers offered their time and many of our families came along to offer their support. We raised a total of £1026.

Coffee Morning

In February 2024 we held our second coffee morning. We received wonderful support from so many people to make our coffee morning possible. We had a raffle and a huge range of delicious baking donated to us and were kindly given free hire of a local kirk.

The morning was lovely and relaxed and we raised £1,379

Working with a Local Company

We have been given wonderful support from a local business called Hestacraft. The lady who owns Hestacraft has created a special one off design for sale and she very kindly gives Inclusive Orkney a percentage of each sale of the design.

We are incredibly grateful for the time and generosity of Hestacraft.

Working with Orkney College

As a charity we are keen to also deliver opportunities for slightly older children (12-18 years) and as such at the beginning of 2024 we worked with Orkney College to put in place a series of cooking sessions. The sessions were very popular and the positive feedback we received has encouraged us to look for more opportunities like these.

AGM

Towards the end of 2023 we held our AGM. We offered a video link for this as we are aware that there may be people that wish to attend but are unable to do so in person. We will continue to offer a video link for future AGMs.

Volunteers

We have been incredibly lucky to have more people offer their time through volunteering. The success of the charity relies heavily on our volunteers and we are very grateful to each and everyone of them.

Future Plans

In the next year Inclusive Orkney aims to:

- Work with others in the local community to further develop robust support and signposting for children with additional needs and their families.
- Continue to deliver weekend clubs that are relaxed, inclusive, friendly and deliver positive experiences for all who come along.
- Continue to put in place a range of parents/carers evenings and activities.
- Develop sessions for older children working with other agencies i.e. local library, college.
- Explore funding streams
- Work in partnership with others to provide Easter, Summer and October holiday activities for children with additional support needs.
- Make events such as the Family Picnic in the summer holidays and the Christmas party in December an annual event.
- Continue to raise funds through events such as Coffee Mornings, County Show and Bingo Night

Declaration

Signed on behalf of the charity trustees:

Print name

Designation

Date

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2024
for
Inclusive Orkney (SCIO)

Orcadia
Chartered Accountants
1 - 3 East Road
Kirkwall
Orkney
KW15 1HZ

Contents of the Financial Statements
for the Year Ended 31 March 2024

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 to 10
Detailed Statement of Financial Activities	11

Inclusive Orkney (SCIO)

Report of the Trustees **for the Year Ended 31 March 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To provide comprehensive sign-posting to services, advice and information for families and carers of children with additional support needs (ASN) through working in partnership with other relevant agencies and organisations.

To work with sports, leisure, arts and other social clubs and associations to support them to become more inclusive and ASN friendly, in addition to developing and delivering a range of inclusive out of school activities.

To raise awareness and understanding of additional support needs within the wider Orkney community through events, activities, the media and social media that focus on the potential and abilities of children with ASN.

To work collaboratively with statutory and voluntary organisations to share ideas, resources and plans in order to create and improve integrated approaches and services for the benefit of all children.

To work towards the development of a physical space which can provide play space, self-help and socialising for children with ASN, their friends, families and carers.

Significant activities

The charity continues to run a weekend club for children with ASN along with their families.

FINANCIAL REVIEW

Financial position

The financial position is set out on page 4.

During the year the main sources of funds were from donations £10,322, grant funding £4,510 and fundraising £3,654. The charity held funds totalling £20,067 as at the year end.

Reserves policy

The trustees intend to ensure there are sufficient funds for the charity to continue for at least six months at any given time.

STRUCTURE, GOVERNANCE AND MANAGEMENT

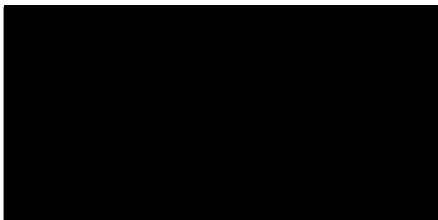
Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

SC051274

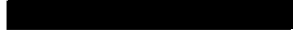


Inclusive Orkney (SCIO)

Report of the Trustees
for the Year Ended 31 March 2024

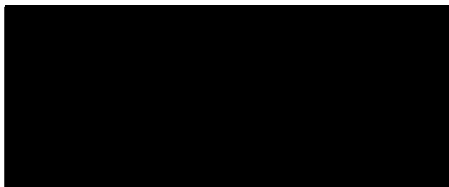


Independent Examiner



Orcadia
Chartered Accountants
1 - 3 East Road
Kirkwall
Orkney
KW15 1HZ

Approved by order of the board of trustees on 28 October 2024 and signed on its behalf by:



ORCADIA

CHARTERED ACCOUNTANTS



Independent Examiner's Report to the Trustees of Inclusive Orkney (SCIO)

Independent examiner's report to the trustees of Inclusive Orkney (SCIO)

I report to the charity trustees on my examination of the accounts of Inclusive Orkney (SCIO) (the Trust) for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

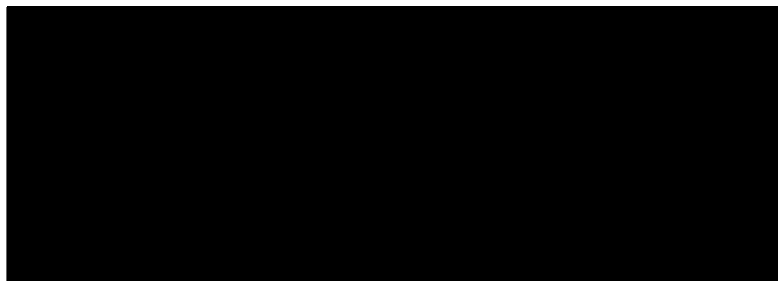
I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Orcadia
Chartered Accountants

Date: 30 October 2024

Inclusive Orkney (SCIO)**Statement of Financial Activities**
for the Year Ended 31 March 2024

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		18,486	-	18,486	10,849
Charitable activities					
Weekend Club		<u>463</u>	<u>-</u>	<u>463</u>	<u>296</u>
Total		<u>18,949</u>	<u>-</u>	<u>18,949</u>	<u>11,145</u>
EXPENDITURE ON					
Raising funds		369	-	369	1,080
Charitable activities					
Weekend Club		<u>15,919</u>	<u>-</u>	<u>15,919</u>	<u>4,061</u>
Total		<u>16,288</u>	<u>-</u>	<u>16,288</u>	<u>5,141</u>
NET INCOME		2,661	-	2,661	6,004
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>17,406</u>	<u>-</u>	<u>17,406</u>	<u>11,402</u>
TOTAL FUNDS CARRIED FORWARD		<u>20,067</u>	<u>-</u>	<u>20,067</u>	<u>17,406</u>

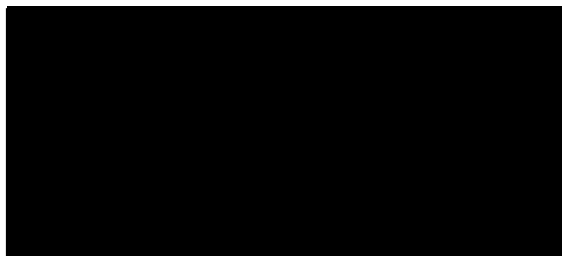
The notes form part of these financial statements

Inclusive Orkney (SCIO)

Balance Sheet
31 March 2024

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
CURRENT ASSETS					
Cash at bank and in hand		20,067	-	20,067	17,406
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET CURRENT ASSETS		<u>20,067</u>	<u>-</u>	<u>20,067</u>	<u>17,406</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		20,067	-	20,067	17,406
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET ASSETS		<u>20,067</u>	<u>-</u>	<u>20,067</u>	<u>17,406</u>
FUNDS	4				
Unrestricted funds				20,067	17,406
				<u> </u>	<u> </u>
TOTAL FUNDS				<u>20,067</u>	<u>17,406</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 28 October 2024 and were signed on its behalf by:



Notes to the Financial Statements
for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

During the year the following trustees were reimbursed for expenses incurred on behalf of the charity:



Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	10,849	-	10,849
Charitable activities			
Weekend Club	<u>296</u>	<u>-</u>	<u>296</u>
Total	<u>11,145</u>	<u>-</u>	<u>11,145</u>
EXPENDITURE ON			
Raising funds	1,080	-	1,080
Charitable activities			
Weekend Club	<u>3,768</u>	<u>293</u>	<u>4,061</u>
Total	<u>4,848</u>	<u>293</u>	<u>5,141</u>
NET INCOME/(EXPENDITURE)	6,297	(293)	6,004
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>11,109</u>	<u>293</u>	<u>11,402</u>
TOTAL FUNDS CARRIED FORWARD	<u>17,406</u>	<u>-</u>	<u>17,406</u>

4. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	<u>17,406</u>	<u>2,661</u>	<u>20,067</u>
TOTAL FUNDS	<u>17,406</u>	<u>2,661</u>	<u>20,067</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**4. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	18,949	(16,288)	2,661
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	18,949	(16,288)	2,661
	<hr/>	<hr/>	<hr/>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	11,109	6,297	17,406
Restricted funds			
YLAG	293	(293)	-
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	11,402	6,004	17,406
	<hr/>	<hr/>	<hr/>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	11,145	(4,848)	6,297
Restricted funds			
YLAG	-	(293)	(293)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	11,145	(5,141)	6,004
	<hr/>	<hr/>	<hr/>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

4. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	11,109	8,958	20,067
Restricted funds			
YLAG	293	(293)	-
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>11,402</u>	<u>8,665</u>	<u>20,067</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	30,094	(21,136)	8,958
Restricted funds			
YLAG	-	(293)	(293)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>30,094</u>	<u>(21,429)</u>	<u>8,665</u>

5. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

6. FUNDS

Orkney Youth Local Action Group (YLAG)

Funding from the Rural Communities Testing Change Fund for any group or organisation who requires funding for an idea or project, even or equipment purchase benefitting young people in Orkney.

Inclusive Orkney (SCIO)

Detailed Statement of Financial Activities
for the Year Ended 31 March 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,322	6,591
Grants	4,510	-
Fundraising	<u>3,654</u>	<u>4,258</u>
	18,486	10,849
Charitable activities		
Club Fees	<u>463</u>	<u>296</u>
Total incoming resources	18,949	11,145
EXPENDITURE		
Raising donations and legacies		
Fundraising Costs	369	1,080
Charitable activities		
Insurance	-	207
Advertising	1,776	-
Supplies and Toys	2,674	2,597
Club Costs	6,777	84
Room Hire and Storage	4,061	1,173
Special Excursions	<u>631</u>	<u>-</u>
	15,919	4,061
Total resources expended	<u>16,288</u>	<u>5,141</u>
Net income	<u>2,661</u>	<u>6,004</u>

This page does not form part of the statutory financial statements