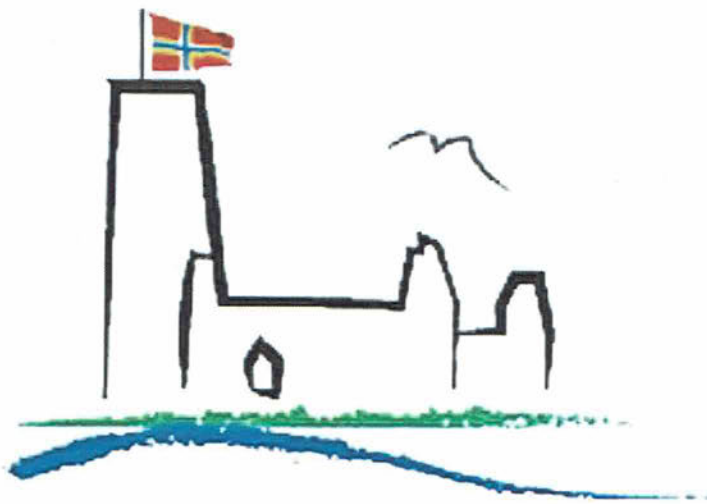


EGILSAY COMMUNITY ASSOCIATION SCIO
Registered Scottish charity SC 050506

TRUSTEES ANNUAL REPORT



Annual Report & Financial Statements
For the year ended 31 May 2024

Trustees' Annual Report

For the year ended 31 May 2024

The Trustees have pleasure in presenting their report together with financial statements and the independent Examiners' report for the year ended 31 May 2024. Along with all other communications this document will be uploaded to the Egilsay Community Association website which is the primary method used to update and inform the community.

Reference and Administrative Information

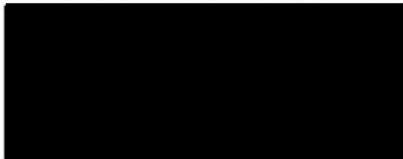
Charity Name

Egilsay Community Association

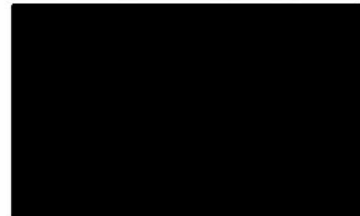
Charity No. SC043611

Address: Mugley, Egilsay, KW172QD

2023 AGM – 11 December 2023



2022 AGM – 29 November 2022



Structure Governance & Management

Constitution


The charity is an unincorporated association. It is governed by its constitution which was adopted on 06 March 2012. The association was granted charitable status by OSCR on 29 November 2012.

Appointment of Trustees

In accordance with the constitution the management committee is made up of trustees and there must be a minimum of 4 elected trustees to take up the roles of Chair, Vice-Chair, Secretary and Treasurer. The committee may co-opt further trustees if they consider it to be in the interest of the association. The management committee were elected at the AGM held on 11 December 2024.

A communication is sent to all residents approximately three weeks before the AGM to ask if any residents would like to become Trustees and / or be considered for election for one of the committee roles.

Changes to Trustees

In accordance with our constitution all serving trustees stood down at the 2023 AGM and four new trustees were elected 

Management

The trustees are responsible for the running of the association and managing the community facility. The day to day running of the association is carried out on a voluntary basis by the committee.

Objectives and Activities

Charitable Purposes

To promote the well-being of the community and the inhabitants of the island of Egilsay and its environs by the provision of recreational facilities to allow the organisation to assist in or to establish, maintain, manage and develop a community centre and associated facilities for activities promoted by the Association to further the health and wellbeing of the whole community, from children to the elderly including disabled and people suffering from mental health issues through the provision of sports, music, drama and any other recreational activity to further advance community wellbeing.

Activities

Our activities are primarily based around retaining a community facility for the benefit of all residents and visitors to Egilsay. This includes:

- Repairs, cleaning, maintenance and decoration of the community building.
- Liaising with Orkney Islands Council for repairs to the fabric of the building and the main utilities which remain the responsibility of Orkney Islands Council under the current lease.
- Taking responsibility for the community turbine its maintenance and repair and managing the revenue created through the FITs payment scheme.
- Provision of equipment for the purpose of leisure and recreational activities.
- Holding community social events.
- Partnership working with other organisations to arrange events and enhance facilities on Egilsay.
- Ensuring appropriate insurance and licences are in place.
- Holding committee meetings as appropriate and the AGM.

Achievements and Performance

A new committee assumed responsibility in December 2023 and we were delighted to welcome the newly elected trustees [REDACTED]

Since then, the new committee has focused its efforts on revitalising the sense of community on Egilsay by repurposing the community centre to better serve the needs of residents. As part of this effort, we reintroduced some items of recreational equipment (table tennis and pool table) to provide more options for residents and visitors to use of the community centre.

A key component of this year's work plan has been actively organising social gatherings and activities to facilitate opportunities for residents to meet and to encourage use of the community centre. Our social evenings are open to all residents, visitors and RSPB volunteers and are free to attend. The events were initially held monthly, moving to a weekly schedule during the winter months. This programme of activities extends our mission to advance the health and wellbeing of the whole community, from children to the elderly including disabled and people suffering from mental health issues through the provision of sports, music, drama, games and any other recreational activity that advances community wellbeing.

Importantly, these social events help to reduce isolation and provide a friendly space for residents to meet. This year's event calendar has featured catering by residents, craft demonstrations and talks.

We have continued to maintain the community centre as a clean and inviting space for residents and visitors alike. In the new year of 2024, we reduced costs by moving to a volunteer-led cleaning roster. We also reduced costs on grass cutting in the summer of 2024 by collaborating with Egilsay's RSPB warden on the creation of a low-maintenance wildflower meadow and seating area in the grassed area at the front of the community centre. New displays, signage and a lockable donation box have also been introduced at the community centre for the benefit of visitors.

This year the Rousay, Egilsay & Wyre Development Trust (REWDT) kindly provided a computer and printer workstation for use by residents and visitors. The computer is now installed in the lounge of the community centre.

The new board worked at establishing contact with OIC and SLF to enable progress towards the acquisition of the Egilsay School and Schoolhouse site.

This report is focussed on activities since the new board was elected in December 2023. Due to a complicated transitional process, it has not been possible to provide a comprehensive report on the full year of activities. Community consultations regarding the acquisition of the community hall and school house were held in June and September 2023 by the previous ECA board.

Community Facilities

Hire Rates for the Hall – these remain unchanged and are as follows:

The Main Hall (groups up to approx. 40 people) £25 per hour

The Classroom (groups up to approx 12 people) £15 per hour

The Main Hall and Classroom together £30 per hour

It was also decided that there would be no hall hire charge for non-commercial community events that are open to all islanders, regardless of which islander organised it or how many islanders choose to attend.

Repairs

No major repairs have taken place at the community hall between December 2023 and May 2024. Due to a full change in the board, we have been unable to confirm about any work done between June 2023 and November 2023.

Cleaning

Since January 2024 the hall is checked and cleaned by volunteers and stocks of consumables and cleaning materials are purchased as required.

Financial Review

Payments to individuals (including charity trustees and connected persons)

As part of our application to become a charity the ECA informed OSCR that ECA intended to pay nominal amounts to inhabitants of Egilsay for work undertaken at the community facility on the Associations behalf. It was agreed that it was important to get work done by the community for the community avoiding the high costs of importing labour from mainland Orkney. It was agreed at the AGM 17 July 2012 that to complement the voluntary work already undertaken nominal payments for small jobs on an ad-hoc basis was acceptable on the following grounds. Work is undertaken on behalf of the community and for which the association is responsible. E.g. Grass cutting, decorating

and maintenance, cleaning, book-keeping/accounts and ad-hoc requirements decided and agreed by the committee. Work can be carried out on a self-employed basis payable on invoices received.

However, the new board has aimed to reduce the amount of this spend and increase the level of volunteering to reduce expenses for the charity.

Book keeping and accounts

Bookkeeping has been carried out by the treasurer and submitted to the approved accountant. Foubister and Bain have provided pro bono support for the 2023/24 accounts and produced the independent examiners report.

All monies paid will be recorded in the Egilsay Community Association accounts. Any paid work will be minuted and a summary presented in the Trustees Annual Report and at each AGM.

TOTAL Income: £10,685

TOTAL Expenditure: £6,648

Surplus (Deficit) for year: £4037

Egilsay Community Association Assets as at 31st May 2024

	2024	2023
Community wind turbine	£2062	£2577
Community laptop & printer - new	£1676	--
Community laptop & printer	£38	£47
ECA laptop 101	£81	
Furniture	£122	£152
Rugs	£50	£62
Blinds	£51	£64
Muli media equipment	£96	£120
Display materials	£69	£86
Exercise equipment	£187	£234
Weights and bench	£26	£33
Kitchen equipment	£34	£43
Coffee urn	£34	£43
Picnic tables & raised beds	£122	£152
Henry Hoover	£23	£26

Egilsay Community Association Income and Expenses 1/6/23 – 31/05/24

	Income
FITS payments	£9792
Donations	£563
Passport Funding	£120
OIC	£210
	Expenses
Insurance	£458
Internet	£1365
McAfee	£110

Go Daddy website domain	£43
Orkney Communities	£45
TV Licence	£164
Turbine maintenance	£877
Turbine land rent - RSPB	£200
Borehole maintenance	£1281
Grass cutting	£1117
Cleaning	£240
Consumables	£238
Fireworks	£360

Reserves

The trustee's policy is to retain sufficient funds to cover its leasehold responsibilities to Orkney Islands Council such as ad hoc maintenance, internal repairs and decoration and ongoing liabilities such as turbine maintenance, insurance, licences, telephone and broadband and the annual fee for the Orkney Communities website and independent examination of accounts. The trustees also wish to retain sufficient funds to repair or replace equipment owned by the association. Around £5000 held as a reserve is thought to be a realistic amount to cover this.

Plans for future periods

The main focus going forward is for trustees to maintain and develop the facility for the benefit of the community and they will actively seek suggestions for revitalising and rejuvenating the community facility as part of community engagement for the second phase of the Scottish Land Fund application. We will continue to consult with OIC, VAO, SLF and other parties to develop this project through the coming year.

Partnership working – RSPB continues to use the community hall as a meeting place for talks and tours, we have consulted with REWDT and OIC on the community purchase of the hall and School house.

Approved by the Trustees [REDACTED] at the AGM of the Egilsay Community Association on 17 December 2024.

Signed on behalf of the Trustees

[REDACTED]

Egilsay Community Association SCIO

Accounts for the year ended 31 May 2024

Egilsay Community Association SCIO

Balance Sheet as at 31 May 2024

2023

Cash at Bank

£ 8,939

On Current Account

£ 12,976

£ 8,939

£ 12,976

Represented by:-

£ 5,269

Reserves Brought Forward

£ 8,939

3,670

Surplus for year

4,037

Signed on behalf of the Trustees on 27 February 2025
by

£ 8,939

£ 12,976

Receipts and Payments Account for the year ended 31 May 2024[illegible]

Egilsay Community Association SCIO

1 Independent Examiner's Report to the Trustees of Egilsay Community Association SCIO.

I report on the accounts of the charity for the year ended 31 May 2024.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The Charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounts records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations for the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiners statement

In the course of my examination, no matter has come to my attention.

1. Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

