




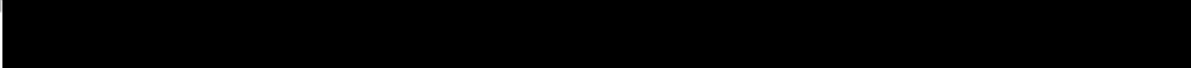
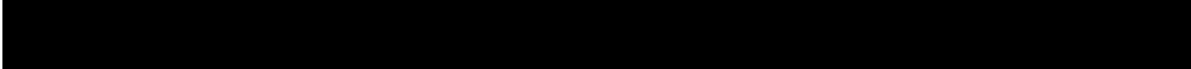
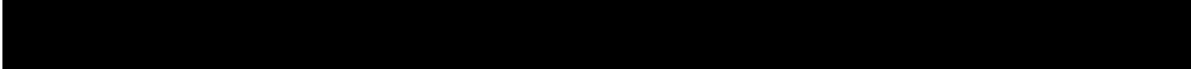
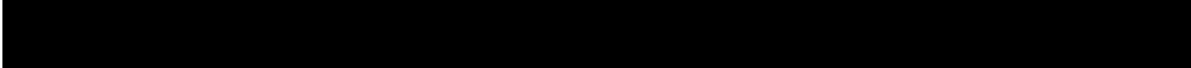


Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2024	To	31	03	2025

**Reference and administration details**

<b>Charity name</b>	Lyme Resource Centre
<b>Other names charity is known by</b>	
<b>Registered charity number</b>	SC049151
<b>Charity's principal address</b>	

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## APPENDIX 1

### Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

### Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Trustees have been chosen to provide a broad range of skills:



### Objectives and activities

Charitable purposes

- The advancement of education
- The advancement of health

Summary of the main activities in relation to these objects

- Educate the public on prevention of tick-bites through awareness raising activities including outdoor signage, leaflets, posters and social media campaigns
- Educate healthcare professionals on management of tick-borne diseases through educational webinars, web-based educational resources and continued development of online research database
- Inform government policy through regular meetings with Scottish Government Chief Medical Officer's representatives
- Raise funds to support other activities

**Achievements and performance**

**Summary of the main achievements of the charity during the financial period**

**Raised public awareness of ticks and Lyme disease resulting in safer enjoyment of the outdoors through improved public understanding of how to prevent and deal with tick bites and the recognition of early Lyme disease:**

- Installed an additional 100 outdoor signs across Scotland and Northern England & 350 signs in Ireland
- Distributed 235 LRC Tick Remover cards at conferences, outdoor events & via LRC website
- Circulated 2000 LRC awareness posters and 13500 leaflets to a wide variety of conferences, organisations, parks and outdoor spaces on request
- Refreshed the May Lyme awareness month campaign resulting in
  - a significant increase in social media activity and enhanced engagement
  - more Scottish public buildings ‘Lighting Up (green) For Lyme’ e.g. Wallace Monument, Aberdeen Marischal College (Aberdeen City Council), Ness Bridge and Edinburgh Castle

**Constructively worked with policy makers to improve awareness of ticks and Lyme disease by:**

Holding a successful Lyme Disease Awareness Event at the Scottish Parliament, Holyrood in May 2024 for Ministers, MSPs and invited guests. Influenced Scottish Government (SG) policy through contributing resources and ideas through the two SG subgroups on Outdoor Awareness & Health Professional Education. This included a repeat poster campaign on ticks displayed in all 1250 Scottish pharmacies

**Provided education for healthcare professionals on tick-borne disease to promote earlier recognition, diagnosis and appropriate treatment for Lyme disease:**

- Worked on and sponsored revision of the RCGP Toolkit for Lyme disease - providing easily accessible info for all GPs /healthcare professionals, also available to the public
- Delivered education sessions at UK healthcare conferences, including Guidelines Live, The Pharmacy Show, Best Practice NEC, and First Aid Trainers where over 6000 delegates attended. LRC also hosted info stands, encouraging conversations with clinicians.
- Delivered a webinar for UK pharmacists hosted by The Royal Pharmaceutical Society

**Established effective partnerships with a number of key organisations** resulting in increased awareness of ticks and tick borne illness and wider uptake of outdoor signage across Scotland. Formal partnerships with the following organisations were initiated or developed:

- The “What Makes Viruses Tick?” Project, Brennan Laboratory, MRC viruses unit at University of Glasgow
- The Conservation Volunteers Trust (TCV) Scotland
- European Scientific Counsel Companion Animal Parasites (ESCAAP)
- Community Woodlands Association Scotland
- The Duke of Edinburgh’ Award -Scotland

Continued...

**Achievements and performance (Continued)**

**Consolidation of the LRC website with update and refresh of all content**, including addition of new resources for a variety of users from schools to fundraisers and health professionals.

**Continued Strategic Planning Processes to focus on essential priorities and outputs.** Recruited 4 more volunteers to help deliver these key areas.

**Raised funds of £17,686 through individual donations grants, trading and other charitable activities.**

## APPENDIX 1

### Financial review

**Brief statement of the charity's policy on reserves**

The charity aims to build a reserve of funds to use in accordance with its charitable purposes.

The charity currently has £46,968 of reserves, of which £4,620 is for specific purposes.

**Details of any deficit**

N/A

**Donated facilities and services (if any)**

N/A

# APPENDIX 1

## Other optional information

Trustees would like to acknowledge and thank a number of people for fundraising, donations and collaborative resources which have enabled the charity to deliver unique and ground breaking initiatives this year. In particular, LRC wishes to acknowledge and thank:

- Our regular donors
- Those who provided generous grants for LRC – including [REDACTED] Charitable Trust and The Hospital Saturday Fund
- The Conservation Volunteers whose partnership with LRC has resulted in wider awareness of ticks and enabled broader implementation of tick signage across Scotland
- Those who provided generous donations or raised funds for LRC – including [REDACTED] and a number of individuals who gave privately

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	[REDACTED]	
Full name(s)	[REDACTED]	
Position (e.g. Chair)	Trustee	Trustee
Date	17 June 2025	17 June 2025

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2024		31	03	2025

### Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	11,008	410			11,418	11,102
Legacies					-	
Grants		4,000			4,000	3,600
Receipts from fundraising activities					-	8,872
Gross trading receipts	2,104				2,104	243
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	164				164	1,549
					-	
<b>A1 Sub total</b>	<b>13,276</b>	<b>4,410</b>	<b>-</b>	<b>-</b>	<b>17,686</b>	<b>25,366</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>13,276</b>	<b>4,410</b>	<b>-</b>	<b>-</b>	<b>17,686</b>	<b>25,366</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	2,400				2,400	2,000
Gross trading payments	58				58	
Investment management costs					-	
Payments relating directly to charitable activities	24,068	9,993			34,061	10,521
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>26,526</b>	<b>9,993</b>	<b>-</b>	<b>-</b>	<b>36,519</b>	<b>12,521</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>26,526</b>	<b>9,993</b>	<b>-</b>	<b>-</b>	<b>36,519</b>	<b>12,521</b>
<b>Net receipts / (payments)</b>	<b>(13,250)</b>	<b>(5,583)</b>	<b>-</b>	<b>-</b>	<b>(18,833)</b>	<b>12,845</b>
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>(13,250)</b>	<b>(5,583)</b>	<b>-</b>	<b>-</b>	<b>(18,833)</b>	<b>12,845</b>

**Section B Statement of balances**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	55,598	10,203			65,801	52,956
	Surplus / (deficit) shown on receipts and payments account	(13,250)	(5,583)			(18,833)	12,845
						-	
	<b>Cash and bank balances at end of year</b> (Agree balances with receipts and payments account(s))	<b>42,348</b>	<b>4,620</b>	-	-	<b>46,968</b>	<b>65,801</b>

<b>B2 Investments</b>	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
<b>Total</b>			-	-

<b>B3 Other assets</b>	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
<b>Total</b>			-	-	-

<b>B4 Liabilities</b>	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
<b>Total</b>			-	-

<b>B5 Contingent liabilities</b>	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
<b>Total</b>			-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



17-June-25

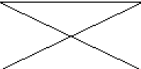
17-June-25

**Section C Notes to the Accounts**

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

Restricted funds for:  
 Awareness (website, signage, leaflets, posters, education, etc.),  
 Research (Future reasearch Initiatives)

	Type of activity or project supported	Individual / institution	Number of grants made	£
<b>C2 Grants</b>	Signage	Institution	1	2,000
	Signage	Institution	1	2,000
			<b>Total</b>	<b>4,000</b>

**C3a Trustee remuneration** If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) 

	Authority under which paid	£
<b>C3b Trustee remuneration - details</b>		

**C4a Trustee expenses** If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

	Number of trustees	£	
<b>C4b Trustee expenses - details</b>	Travel accommodation for Parliamentary, NHS and professional events	3	1,293

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
<b>C5 Transactions with trustees and connected persons</b>				

**C6 Other information** No trustees nor any person connected with them received any remuneration during the year.

**Additional analysis (1)**

## Analysis of receipts and payments

**1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
General	11,008				11,008	1,109
Awareness - Signage					-	9,993
Awareness - Signage (Ireland)		410			410	
					-	
<b>Total</b>	<b>11,008</b>	<b>410</b>	<b>-</b>	<b>-</b>	<b>11,418</b>	<b>11,102</b>
	-	-	-	-	-	-

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
General			-	1,000
Awareness - Signage		4,000	4,000	2,600
			-	
			-	
<b>Total</b>	<b>-</b>	<b>4,000</b>	<b>4,000</b>	<b>3,600</b>
	-	-	-	-

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Other Receipts	164				164	1,549
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	<b>164</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>164</b>	<b>1,549</b>
	-	-	-	-	-	-

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Awareness	12,471	9,993			22,464	6,100
Software Subscriptions	156				156	931
Stationary and Administration	168				168	
Insurance	412				412	410
GP Toolkit	5,315				5,315	
Website	4,015				4,015	3,080
Signage	1,531				1,531	
					-	
					-	
					-	
<b>Total</b>	<b>24,068</b>	<b>9,993</b>	<b>-</b>	<b>-</b>	<b>34,061</b>	<b>10,521</b>

## Additional analysis (2)

### 5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below  General Fund	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	11,008				11,008	1,109
Legacies					-	
Grants					-	1,000
Receipts from fundraising activities					-	8,872
Gross trading receipts	2,104				2,104	243
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	164				164	1,549
<b>Sub total</b>	<b>13,276</b>	-	-	-	<b>13,276</b>	<b>12,773</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	<b>13,276</b>	-	-	-	<b>13,276</b>	<b>12,773</b>
<b>Payments</b>						
Expenses for fundraising activities	2,400				2,400	2,000
Gross trading payments	58				58	
Investment management costs					-	
Payments relating directly to charitable activities	24,068				24,068	6,887
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>26,526</b>	-	-	-	<b>26,526</b>	<b>8,887</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	<b>26,526</b>	-	-	-	<b>26,526</b>	<b>8,887</b>
<b>Net receipts / (payments)</b>	<b>(13,250)</b>	-	-	-	<b>(13,250)</b>	<b>3,886</b>
Transfers to / (from) funds					-	
<b>Surplus / (deficit) for year</b>	<b>(13,250)</b>	-	-	-	<b>(13,250)</b>	<b>3,886</b>

#### Nature and purpose of funds

--	--

### Additional analysis (3)

#### 6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Awareness</b>						
<b>Receipts</b>						
Donations	410				410	9,993
Legacies					-	
Grants	4,000				4,000	2,600
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>4,410</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,410</b>	<b>12,593</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,410</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,410</b>	<b>12,593</b>
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	9,993				9,993	3,634
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>9,993</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,993</b>	<b>3,634</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,993</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,993</b>	<b>3,634</b>
<b>Net receipts / (payments)</b>	<b>(5,583)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5,583)</b>	<b>8,959</b>
<b>Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	<b>(5,583)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5,583)</b>	<b>8,959</b>

#### Nature and purpose of funds

Restricted funds for:  
 Awareness (website, signage, leaflets, posters, education, etc.),  
 Research (Future reasearch Initiatives)

**APPENDIX 3**



<b>Independent examiner's report on the accounts</b> <span style="float: right;">v2</span>							
<b>Report to the trustees/members of</b>	Charity name Lyme Resource Centre						
<b>Registered charity number</b>	SC049151						
<b>On the accounts of the charity for the period</b>	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2024	to	31	03	2025
<b>Set out on pages</b>	6-11				6-11		
<b>Respective responsibilities of trustees and examiner</b>	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether <u>particular matters</u> have come to my attention.						
<b>Basis of independent examiner's statement</b>	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
<b>Independent examiner's statement</b>	<p><u>In the course of my examination</u>, no matter has come to my attention</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> <li>• to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>• to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn <u>in order to</u> enable a proper understanding of the accounts to be reached.</p>						
<b>Signed:</b>	[Redacted Signature]				<b>Date:</b>	29 April 2025	
<b>Name:</b>							
<b>Relevant professional qualification(s) or body (if any):</b>							
<b>Address:</b>							

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**Disclosure section**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose**

