



Lochee Community Larder & Café SCIO Trustees' Annual Report

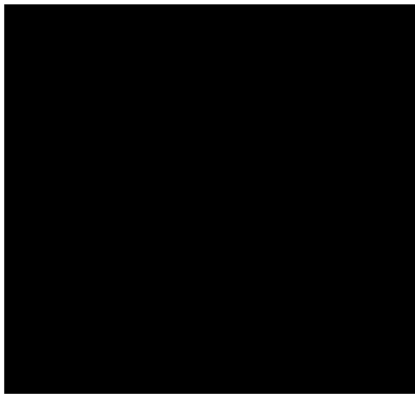
1st April 2023 to 31st March 2024

Charity contact information



Lochee Community Larder & Café SCIO

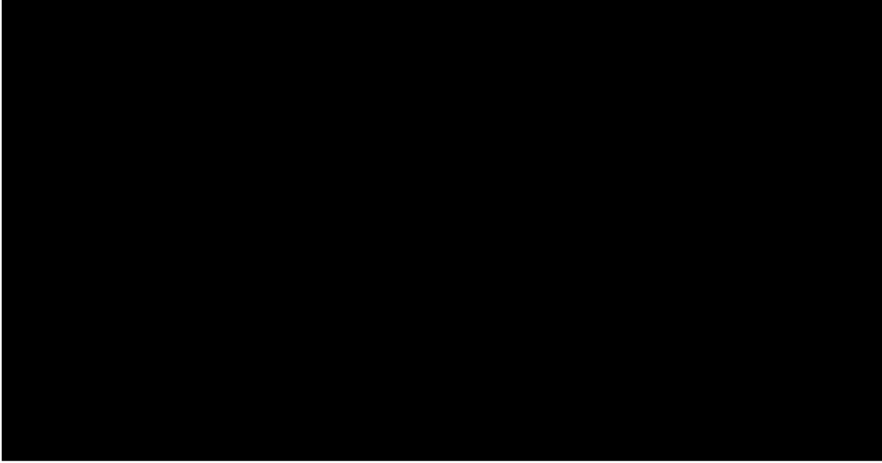
Scottish Charity Number: SC048968



communitylarderlochee@gmail.com

Charity Trustees

Name all of your charity trustees for the period, and the date they left if they were not in post for the whole year



Objectives and activities

Lochee Community Larder & Café SCIO opened in August 2019 as a charity in Lochee area of Dundee, which is considered an area of deprivation (SIMD, 2020).

Our aims are to fight food poverty by providing a more sustainable model of food provision where the community can access, and choose, free or low-cost food and money advice within their local area. Our strategy is guided by the principles of dignity and empowering communities to be involved in decision making and having a sense of control over their own future, while continuing to tackle the deepening inequalities fuelled by the rising cost-of-living crisis.

Our larder uses a choice-based system giving our customers a “shopping experience”. As of the end of April 2024 we reach more than 4000 people per week. (People reached is counted as the whole household of the shopper).

With a community chef coming on board our community café has become ever more popular, and we are usually serving over 100 meals each session. One of our objectives has been to reduce the social isolation felt by many in the community, and so we love to see our customers building connections and friendships.

Over the winter months we also extend our opening times, and have a “Cosy” Open space where anyone can come and be fed while also feeling safe and warm. As always it is a welcoming space to help those struggling with food and fuel poverty. This service will start again in October 2024.

Our customers are the driver for how we expand our services. During opening we now have a community guider on premises who is always there to help with support for welfare, benefits, housing, debt advice. Whether this be helping to fill out applications, telephone on behalf of our customers or signpost to other services. Laptops are also available for our customers use.

As well as working hard keeping the shop and café running our volunteers are always there to lend a friendly ear. Our volunteers all come from the local community and may also be struggling but we try to give them a purpose for their day.

Structure, governance and management

Type of governing document

The Lochee Community Larder & Café is a Scottish Charitable Incorporated Organisation (SCIO) with voting members other than its charity Trustees. The SCIO is governed by a constitution, with charity Trustees being elected at the Annual General Meeting. Any vacant seats may be filled by a nomination and co-option by the existing Trustees during the year. All Trustees are volunteers and undertake activities to further the objects of Lochee Community Larder & Café SCIO as required with no remuneration or financial benefit received for their time.

General structure

The structure of the organisation consists of:-

the MEMBERS - who have the right to attend members' meetings (including any annual general meeting) and have important powers under the constitution; in particular, the members appoint people to serve on the board and take decisions on changes to the constitution itself;

the BOARD - who hold regular meetings, and generally control the activities of the organisation; for example, the board is responsible for monitoring and controlling the financial position of the organisation.

The people serving on the board are referred to as CHARITY TRUSTEES.

Trustee recruitment and appointment

At each AGM, the members may elect any member (unless they are debarred from membership) to be a charity trustee.

The board may at any time appoint any member (unless they are debarred from membership) to be a charity trustee.

At each AGM, all of the charity trustees elected/appointed shall retire from office – but shall then be eligible for re-election.

A charity trustee retiring at an AGM will be deemed to have been re-elected unless: -

they advise the board prior to the conclusion of the AGM that they do not wish to be re-appointed as a charity trustee; or

an election process was held at the AGM and they were not among those elected/re-elected through that process; or

a resolution for the re-election of that charity trustee was put to the AGM and was not carried.

Achievements and performance

A major achievement over the last year has been our ability to keep up with the increase in demand for all of our services.

This has included but is not limited to the dedication of our hardworking volunteers; increased fundraising via grants, donations and fundraising events; increasing the capacity of our storage facilities mainly purchasing new fridges and freezers for the additional storage of foods needed.

This increase has been across the board in both the larder and the cafe

This has followed our objectives of fighting food poverty and reducing social isolation in the community.

The café now also employs a community chef which has been instrumental in the café side being able to expand rapidly to ensure everyone who needs it is supported.

Our cosy space becomes a central meeting point for people who would otherwise be very “isolated”.

We also see so many new friendships blossoming. From quite nervous newcomers arriving and soon seeing them being comfortable in the café and part of our community “family”.

We are often told by some customers that they would not eat if it wasn't for our café and larder.

Some anonymous feedback we get are:

“It's been a lifesaver, saved me a couple of times from going hungry. I am grateful for having this community. Thanks!!!”

“I'm so grateful for this larder. It's not just go in for a cup of coffee. It's actually great to get out of the house, and interact with other people from the community. As if this place didn't exist, I would be lying on my couch.....it's so important on my mental health. It's so important for me

Another specific example was a family who had been referred for a parcel. When the person came to collect the shopping, they then stayed and had lunch in the café, and took food away in takeaway containers for the rest of the family. The feedback from them was that “it is such a huge relief as we have no electric”.

Relationships

We have built on our many relationships this past year.

We work very closely with the Dundee Community Food Network (DCFN) and Fans Supporting Foodbanks (FSF). All the services within this network work together and we are always helping each other.

Volunteers

We like to ensure our volunteers are feeling appreciated and motivated to help with their own struggles whether it be mental health or other. They have all enjoyed Team building days which help to keep moral up

Our annual fun day for community families is always well received as well as our fundraiser evenings in conjunction with DCFN and FSF

Future plans

In the coming financial year, we intend to incorporate the Lochee Community Shed under our umbrella. The leases for the workshop will be taken over by Lochee Community Larder & Café. This will add another service to allow the local community to get involved in DIY projects.

As well as continuing to help combat hunger and loneliness in our community, our plan with the café is to assist people with easy recipes, that they can make at home, with the produce they can get from the larder.

We will continue working with our local primary school teaches primary 6 pupils budgeting, food hygiene and cooking skills

High school pupils also continue to come to us for valuable work experience.

In the past year we have reduced food waste immensely. We will continue to use as much of the food as possible and avoid sending good food to landfill.

Declaration

Signed on behalf of the charity trustees:



Designation

Chairperson

Date

03/06/24



Receipts & Payments Accounts				
	For the period from	1st April 2023	To	31st March 2024
Statement of Receipts & Payments	Unrestricted (£)	Restricted (£)	Total Current Period (£)	Total Last period (£)
Receipts				
Donations	4,030		4,030	3,889
Grants	20,000	57,545	77,545	47,980
Fundraising	6,233		6,233	6,322
Trading	36,132		36,132	30,317
Other charitable activities	228		228	743
Total Receipts	66,623	57,545	124,168	89,251
Payments				
Trading costs	41,220	7,714	48,934	27,254
Costs of charitable activities	25,296	20,976	46,272	41,576
Governance	300		300	
Total Payments	66,816	28,690	95,506	68,830
Purchase of fixed assets	2,620	0	2,620	2,270
Surplus Receipts/Payments for year	-2,813	28,855	26,042	18,151

Statement of Balances as at 31st March 2024				
	Unrestricted	Restricted	Total Current Period	Total Last period
Cash and bank balances at start of year	19,312	4,710	24,022	5989
Surplus/deficit for the year	-2,813	28,855	26,042	18033
Balances Carried Forward	16,499	33,565	50,064	24022

Other Assets	Fund	Cost	Current Market Value	
Bain Marie	Unrestricted grants	140	145	
Water Boiler	Unrestricted grants	297	266	
Shop Racking	Unrestricted Donations	201	207	
Logik Refrigerator	Unrestricted grants	302	249	
C Pentane Freezer FZC019	Unrestricted grants	600	415	
Miele Dishwasher	Unrestricted grants	1,080	1,079	
	Total	2,620	2,361	

Liabilities	Fund to which liability relates	Amount due current period	Amount due last period
Salary Chef (12 months)	Northwood/Robertson Restricted Charitable Activities	7280	6240
Salary Operational Manager (12 months)	Northwood/Robertson Restricted Charitable Activities	18,200	11,800
PAYE/NI (12 months)	Northwood/Robertson Restricted Charitable Activities	1600	0
Pension (12 months)	Northwood/Robertson Restricted Charitable Activities	360	0
	Total	27440	18040

Signatures of trustee on behalf of all the trustees

Signature	Print Name	Date of Approval
		03/06/2024

Notes to the Financial Statements

Accounting Policies

Basis of Accounting

These financial statements have been prepared on the receipts and payments basis in accordance with the Charities & Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

Nature and purpose of Funds

Unrestricted funds can be used in furtherance of any of the charitable objects at the discretion of the

trustees. A single designated fund is maintained for the day to day operations of this charity. Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Trustees Remuneration and Expenses

No remuneration was paid to trustees during the year and no expenses were reimbursed to them. There were no related party transactions.

Grants	Total Current Period		
	Unrestricted (£)	Restricted (£)	
Faith in community - Toiletries Fund		500	500
National Lottery - chef salary		6240	6240
LIDL - Food Fund		555	555
Sainsburys Food Fund		1000	1000
DCC - Community Regeneration Fund		5000	5000
DCC - Fresh Food Fund		2750	2750
Robertsons - salaries		13000	13000
TillyLoss Trust	2000		2000
YPI via St Johns School	3000		3000
Wm Sword Family Trust	5000		5000
Alexander Moncur Trust	10000		10000
		10000	10000
DCC - Winter Fund		3500	3500
Northwood - salaries		15000	15000

Total Grants	20000	57545	77545	
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Donations	Unrestricted (£)	Restricted (£)	Total Current period (£)	
Donations from individuals	1530		1530	
Unite	500		500	
Unite Ninewells	1000		1000	
Unite Dundee	1000		1000	

Total Donation	4030		4030	
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Cost of Charitable Activities	Unrestricted (£)	Restricted (£)	Total Current period (£)	
Direct Project costs	5973		5973	
Salaries and on costs		15053	15053	
Core Costs	19323	5923	25246	
			0	
Governance	300		300	

Total Costs	25596	20976	46572	
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APPENDIX 3

OSCR
 Scottish Charity Regulator

Report to the trustees/members of		Charity name:		Independent examiner's report on the accounts	
Registered charity number	SC 048968	LOCHEE COMMUNITY LARDER & CAFE			
On the accounts of the charity for the period		Period start date		Period end date	
		Day	Month	Year	to Day Month Year
		01	04	2023	31 03 2024
Set out on pages		(remember to include the page number(s) of additional sheets)			
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.				
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.				
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]				
	1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or				
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached				
Signed:	Date: 03/06/2024				
Name:					
Relevant professional qualification(s) or body (if any):					
Address:					

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.