



Visiting Friends, Trustees Report June 2023 – May 2024

2023 – 2024 has been another busy year for Visiting Friends providing one to one volunteer befriending for adults in Helensburgh and Lomond. Our numbers of matches have remained steady at approximately 37 – 40 each month despite limited numbers of volunteers coming forward, therefore volunteer retention has been increasingly important.

Because of the need to reduce barriers to volunteering we continued to provide travel expenses to those volunteers who were prepared to travel a considerable distance from their home to visit their friends. The approximate cost per year of doing this has been £2000. The costs of this have been partially offset by funds gratefully received from the CO-OP Community Fund.

██████████ family also recognises the importance and dedication of our volunteers and in March invited all our volunteers to join them at a special dinner in Fruin Farm – it was a very memorable evening!

The charity has also concentrated on volunteer engagement and partnerships with local businesses, holding another Walk in the Park event in July in Hermitage Park. Support and refreshments were provided by the Hermitage Park Pavilion. Local partnerships are paramount and these were particularly nurtured in November for National Befriending Week where we partnered with Ardarden Tea Room, Humbles Café and the Perch Café to host our befriending post boxes and marketing coasters.


In order to save time and reduce the amount of paperwork involved in our service, 2024 has also seen us investing in a new database system called Lamplight. This will also allow us to monitor our referrals more easily as staff have noticed an increase in the complexity of referrals that we receive.

In addition to our regular coffee mornings throughout the year (which are very busy affairs!) and another fantastic Christmas party, attended by our benefactor ██████████ his wife and VF Trustee ██████████ and other family members, we held a memorable joint trip to The Kelvingrove Art gallery with Jean's Bothy, our local Mental Health Wellbeing Hub– it was an interesting and fun day in the company of friends and another trip is planned for all the Friends this year to The Glasgow Museum of transport.


██████████ 2024

Chair of Visiting Friends SC048362

APPENDIX 2

		Enter charity name below				Enter SC No. below			
		Visiting Friends				48362			
Receipts and payments accounts									
For the period from	Period start date			to	Period end date				
	Day	Month	Year		Day	Month	Year		
	1	6	2023		31	5	2024		
Section A Statement of receipts and payments									
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period			
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £			
A1 Receipts									
Donations	69,220				69,220				
Legacies					- 0				
Grants					- 0				
Receipts from fundraising activities					- 0				
Gross trading receipts					- 0				
Income from investments other than land and buildings					- 0				
Rents from land & buildings	5,850				5,850				
Gross receipts from other charitable activities					- 0				
					- 0				
A1 Sub total	75,070	- 0	- 0	- 0	75,070	40,332			
A2 Receipts from asset & investment sales									
Proceeds from sale of fixed assets					- 0				
Proceeds from sale of investments					- 0				
A2 Sub total	- 0	- 0	- 0	- 0	- 0	- 0			
Total receipts	75,070	- 0	- 0	- 0	75,070	40,332			
A3 Payments									
Expenses for fundraising activities					- 0				
Gross trading payments					- 0				
Investment management costs					- 0				
Payments relating directly to charitable activities	80,619				80,619				
Grants and donations					- 0				
Governance costs:					- 0				
Audit / independent examination	353				353				
Preparation of annual accounts					- 0				
Legal costs					- 0				
Other					- 0				
					- 0				
A3 Sub total	80,972	- 0	- 0	- 0	80,972	35,857			
A4 Payments relating to asset and investment movements									
Purchases of fixed assets					- 0				
Purchase of investments					- 0				
A4 Sub total	- 0	- 0	- 0	- 0	- 0	2,789			
Total payments	80,972	- 0	- 0	- 0	80,972	38,646			
Net receipts / (payments)	(5,902)	-	-	-	(5,902)	1,686			
A5 Transfers to / (from) funds									
Surplus / (deficit) for year	(5,902)	-	-	-	(5,902)	1,686			

APPENDIX 2

Visiting Friends		48,362					
Section B Statement of balances							
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	12,721				12,721	
	Surplus / (deficit) shown on receipts and payments account	(5,902)				(5,902)	
						-	
						-	
	Cash and bank balances at end of year	6,819	-	-		6,819	5,641
(Agree balances with receipts and payments account(s))							
B2 Investments	Details			Fund to which asset belongs		Market valuation to nearest £	Last year to nearest £
				Total	-	-	
B3 Other assets	Details			Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
				Total	-	-	-
B4 Liabilities	Details			Fund to which liability relates		Amount due to nearest £	Last year to nearest £
					Total	- 0	- 0
B5 Contingent liabilities	Details			Fund to which liability relates		Amount due (estimated) to nearest £	Last year to nearest £
					Total	-	-
Signed by one or two trustees on behalf of all the trustees		Signature		Print Name		Date of approval	
						28/8/2024	

APPENDIX 3



Independent examiner's report on the accounts v2							
Report to the trustees/members of	Charity name Visiting Friends						
	Registered charity number SCSC048362						
On the accounts of the charity for the period	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	June	2023		31	May	2024
Set out on pages	(remember to include the page numbers of additional sheets)						
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed:				Date:	20/06/2024		
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.