

APPENDIX 1



Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	Feb	2024	To	31	Jan	2025

Reference and administration details

Charity name	Kirklandpark After School Club
Other names charity is known by	KASC
Registered charity number	SC047079
Charity's principal address	Kirklandpark Primary School
	Kirklandpark Avenue
	Strathaven
	Postcode ML10 6DY

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		
2		Secretary		
3		Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

SCIO
Constitution
Community Standing

Trustee recruitment and appointment

User Advertisement and interview by Committee and Manager

Objectives and activities

Charitable purposes

The primary purpose of Kirklandpark After School Club (KASC) is to supply a before and after school childcare service for pupils who attend Kirklandpark Primary School in Strathaven, South Lanarkshire.

Summary of the main activities in relation to these objects

To provide a safe, nurturing and fun environment for pupils of Kirklandpark before and after school. To serve the parents of Kirklandpark Primary School by offering a wrap around school childcare provision. To be a respected, valuable part of the Kirklandpark wider school community. To provide opportunities for children to enhance their social skills and interact with children from P1 through to P7 through a range of fun and meaningful activities. To allow children to experience a smooth transition from childcare to school setting, by utilising premises familiar to them by way of school lets and hall hire.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

We maintained a 'good' rating from the Care Inspectorate inspection. We continue to offer a valued and well respected service for the pupils and parents of Kirklandpark Primary School.

We continue to impact the health and wellbeing of our community by offering a safe, affordable and valued space for our children to access before and after school.

Our volunteer board of trustees work tirelessly to oversee staff, staff training and policy construction and maintenance, in line with SSSC standards.

Financial review

Brief statement of the charity's policy on reserves

Reserves have decreased due to the deficit within the year, however they are still at a level which ensures KASC can function without any issues.

Details of any deficit

Due to large increases in minimum wage and other costs KASC did post a deficit for the year 24-25. We have increased our charges since then, however we have not passed on the full increase and will explore external funding options to ensure that parent's receive the best value for money during this cost of living crisis.

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)		
Position (e.g. Chair)		
Date		

Kirklandpark After School Club

SC047078



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	Feb	2024		31	Jan	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants	500				500	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	130,067				130,067	115,662
					-	
A1 Sub total	130,567	-	-	-	130,567	115,662
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	130,567	-	-	-	130,567	115,662
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	138,526				138,526	101,381
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts	50				50	50
Legal costs					-	
Other	3,648				3,648	2,550
					-	
A3 Sub total	142,224	-	-	-	142,224	103,981
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	142,224	-	-	-	142,224	103,981
Net receipts / (payments)	(11,657)	-	-	-	(11,657)	11,681
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(11,657)	-	-	-	(11,657)	11,681

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	48,487				48,487	36,606
	Surplus / (deficit) shown on receipts and payments account	(11,657)				(11,657)	11,681
						-	
	Cash and bank balances at end of year	36,830	-	-	-	36,830	48,287
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature*	Print Name	Date of approval
		31/10/25
		31/10/25

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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	Type of activity or project supported	Individual / institution	Number of grants made	£
C2 Grants				
			Total	-

C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)
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		Number of trustees	£
C4b Trustee expenses - details	Reimbursement of Mobile Broadband used at KASC	1	284
	Reimbursement of Christmas Gifts	1	50

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons				

C6 Other information	
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Kirklandpark After School Club

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
Total	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
Total	-	-	-	-

reference

reference

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Payments for Childcare	130,067				130,067	115,652
					-	
					-	
					-	
					-	
					-	
Total	130,067	-	-	-	130,067	115,652

reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Wages Paid	95,531				95,531	74,962
PAYE & NI	6,611				6,611	
Pension	4,900				4,900	2,732
Hall Hire	16,404				16,404	14,105
Snack, PPE & Equipment	8,354				8,354	5,359
Insurance	447				447	430
HR Support	2,381				2,381	1,950
Phone	110				110	240
Broadband	284				284	403
Care Inspectorate	17				17	17
Disclosure Scotland	468				468	249
Kids Club	840				840	798
Training	310				310	-
Advertising	50				50	-
Hall Hire - AGM	36				36	16
Printing	102				102	70
Children's Christmas Trip	110				110	50
Uniforms	802				802	
SSSC Fees	270				270	
Payroll	499				499	
					-	
					-	
Total	138,526	-	-	-	138,526	101,381

Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants	500				500	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	130,067				130,067	115,662
<i>Sub total</i>	130,567	-	-	-	130,567	115,662
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<i>Sub total</i>	-	-	-	-	-	-
<i>Total receipts</i>	130,567	-	-	-	130,567	115,662
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	138,526				138,526	101,381
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts	50				50	50
Legal costs					-	
Other	3,648				3,648	2,550
<i>Sub total</i>	142,224	-	-	-	142,224	103,981
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
<i>Sub total</i>	-	-	-	-	-	-
<i>Total payments</i>	142,224	-	-	-	142,224	103,981
<i>Net receipts / (payments)</i>	(11,657)	-	-	-	(11,657)	11,681
Transfers to / (from) funds					-	
<i>Surplus / (deficit) for year</i>	(11,657)	-	-	-	(11,657)	11,681
Nature and purpose of funds						

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-

Nature and purpose of funds

APPENDIX 3



Independent examiner's report on the accounts								v2
Report to the trustees/members of	Charity name Kirklandpark After School Club							
Registered charity number	SC047079							
On the accounts of the charity for the period	Period start date			to	Period end date			
	Day	Month	Year		Day	Month	Year	
	01	Feb	2024		31	Jan	2025	
Set out on pages							(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>							
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> • to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and • to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>							
Signed**:					Date:	31/10/25		
Name:								
Relevant professional qualification(s) or body (if any):								
Address:								

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.
 ** OSCR will accept digital or typed signatures

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose