

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	1	2023	To	31	12	2023

Reference and administration details

Charity name	Dumfries Town Band
Other names charity is known by	
Registered charity number	SC047043
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Dumfries Town Band Constitution submitted at the time of application for charitable status.

Trustee recruitment and appointment

Trustees are appointed at the Dumfries Town Band Annual General Meeting.

Objectives and activities

Charitable purposes

1. The promotion of Brass Band Music in Dumfries and Galloway.
creation and fostering of an interest in playing Brass Band
in Dumfries and Galloway, particularly by young people.

Summary of the main activities
in relation to these objects

Dumfries Town Band takes part in a variety of events throughout the year including the town's celebration of its Guid Nychburris week and several other activities in neighbouring towns during the summer months. We play at the bandstand in Dock Park and support the local half marathon based at the Dumfries College. In December we have a busy programme of concerts and events at hospitals and nursing homes in the region and keep a high profile by playing at shopping centres in the run up to Christmas.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The band participated in the following events

1. . Kirkin' O' the cornet - Dumfries parade
2. . Installation of the Cornet and principals - Dumfries
3. . Guid Nychburris parade
4. Dock Park - Brass in the Park concerts
5. Dalbeattie Park Summer event.
6. Joint concert with the Male Voice Choir.
7. Dumfries Cash for Kids event at Easterbrook Hall
8. Dumfries Christmas Lights Switch-on
9. Dalbeattie Christmas Lights Switch -on
10. Dalbeattie- Carol Service in the forest.
11. Crichton Church Carol Service with Glasgow University Choir
12. Carol Services at the following locations:-
 - Dumfries Royal Infirmary
 - Midpark Hospital
 - Lochmaben Hospital
 - Allan Bank NH
 - Lochduhar NH
 - Nithsdale Mills
 - Cumberland Street Centre

Several players from the band supported other bands at Kirkcudbright Summer Events, Lanark Civic Day and the Durham Miners Gala.

Financial review

Brief statement of the charity's policy on reserves

The band had some reserve funds within our current account that were deemed unlikely to be required at short notice. Therefore, in order to make full use of these additional funds they were transferred to an interest earning fixed term deposit account.

Details of any deficit

No deficit for the current financial year.

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Treasurer	Deputy Chairperson
Date		

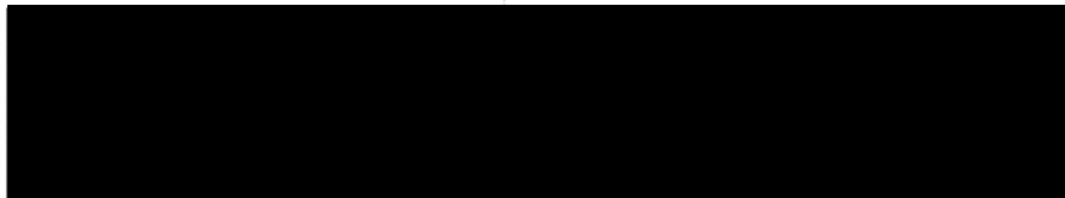
Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)



Position (e.g. Chair)

Treasurer

Deputy Chairperson

Date

12.2.24

12.2.24

Dumfries Town Band

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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2023		31	12	2023

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	2,867				2,867	2,163
Legacies					-	
Grants					-	
Receipts from fundraising activities	1,885				1,885	1,920
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	4,752	-	-	-	4,752	4,083
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	4,752	-	-	-	4,752	4,083
A3 Payments						
Expenses for fundraising activities	108				108	99
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,257				2,257	2,770
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	2,365	-	-	-	2,365	2,869
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments	12,000				12,000	-
A4 Sub total	12,000	-	-	-	12,000	-
Total payments	14,365	-	-	-	14,365	2,869
Net receipts / (payments)	(9,613)	-	-	-	(9,613)	1,214
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(9,613)	-	-	-	(9,613)	1,214

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	18,958				18,958	17,743
	Surplus / (deficit) shown on receipts and payments account	(9,613)				(9,613)	1,214
						-	
						-	
	Cash and bank balances at end of year	9,345	-	-	-	9,345	18,957
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments	Fixed Term Deposit B.O.S	Fixed term deposit	12,000	
		Total	12,000	-

	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets	Band instruments and equipment			60,000	35,000
	Uniforms and Banners			1,800	1,800
		Total	-	61,800	36,800

	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The funds gained through paid activities such as concerts, galas etc along with subs paid by band members go to support the continued activity of the band and its associated costs (rent, equipment, insurance, music purchase etc).

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

Authority under which paid

C3b Trustee remuneration - details

	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Dumfries Town Band

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Annual subs and raffle	1,720				1,720	1,910
Christmas Fayre/Collections	950				950	254
Other	78				78	-
Donations	120				120	
Total	2,868	-	-	-	2,868	2,164
	reference	-	-	-	reference	reference

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total	-	-	-	-
	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Paid events	1,885				1,885	1,920
					-	
					-	
					-	
					-	
					-	
					-	
Total	1,885	-	-	-	1,885	1,920
	reference error	-	-	-	reference error	reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Bandmaster's Fee	-				-	
Rent	600				600	600
Insurances	533				533	956
Subs/contest Fees	25				25	25
Equipment repairs/ replacement	15				15	674
Stationary/ Advertising	108				108	99
Performing Rights	164				164	74
Music	319				319	89
Guest players/conductors/workshops	220				220	60
Sundry expenses	382				382	292
					-	
Total	2,366	-	-	-	2,366	2,869
	reference error	-	-	-	reference error	reference error

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Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	2,868				2,868	2,164
Legacies					-	
Grants					-	
Receipts from fundraising activities	1,885				1,885	1,920
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	4,753	-	-	-	4,753	4,084
cross ref error						
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	4,753	-	-	-	4,753	4,084
cross ref error						
Payments						
Expenses for fundraising activities	2,365				2,365	2,869
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	2,365	-	-	-	2,365	2,869
-						
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments	12,000				12,000	-
Sub total	12,000	-	-	-	12,000	-
-						
Total payments	14,365	-	-	-	14,365	2,869
-						
Net receipts / (payments)	(9,612)	-	-	-	(9,612)	1,215
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(9,612)	-	-	-	(9,612)	1,215
cross ref error						
Nature and purpose of funds						

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restrird fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Fixed Term Deposit Account						
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds	12,000				12,000	
Surplus / (deficit) for year	12,000	-	-	-	12,000	-
cross ref error						

Independent examiner's report on the accounts

V2

Report to the trustees/members of

Charity name
Dumfries Town Band

Registered charity number

SC047043

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
1	1	2023	to	31	12	2023

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [~~other than that disclosed on the attached page*~~]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional qualification(s) or body (if any):

Address:



19/4/24

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose