

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	12	23	To	30	11	24

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

28 Group Observed SCIO
SC046094

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

A written Constitution pertaining to the duties and aims of the Charity.

Trustee recruitment and appointment

Trustees will be appointed only after a written application has been received and their suitability & eligibility has been verified and voted on by the current board of trustees.

## Objectives and activities

Charitable purposes

Preserving the history of the Royal Observer Corps and the advancement of education, heritage, culture and science.

Summary of the main activities in relation to these objects

Providing educational talks, literature and guided visits for the general public relating to the Royal Observer Corps and their role in both the Second World War and the Cold War. The advancement of heritage by preserving the Royal Observer Corps Group & Sector Control bunker at Craigiebarns in Dundee and other Royal Observer Corps sites served by the 28 Group Control Bunker. The archiving of related materials & information to enable future research.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We were able to run three major tour weekends during the year as well as many smaller-scale private tours including a highly successful special tour which included a visit from investigative journalist [REDACTED] UKWMO Sector Controller [REDACTED] and ROC comms expert [REDACTED]

Fundraising activities produced good results, but we felt some campaigns like Facebook birthday fundraisers produced poorer results than before because donors are facing a harder financial climate.

Further enhancements have been made to the exhibits, we have a new HD projector for the canteen, new mannequins and display cabinets and we have started preparations for restoring a radio mast.

We have hosted overnight visits for local groups of Cadets, Scouts and Guides. We also hosted the Scottish Aviation Museum Group AGM.

We received a large collection of ROC equipment and ephemera from former Observer Officer [REDACTED] widow.

We had a disability access report produced to start improvements to our facilities for disabled visitors.

We visited Inverness to collect the ROC 30 Group Sign from an ex-Observer.

We hosted Aberdeen DJs from Virtual Goth Night for a 4 day 'Gothamanay' event including DJ streams and a live band.

### Financial review

#### Brief statement of the charity's policy on reserves

We currently hold a reserve of £3550 which may fluctuate over the next financial year as our level of donations varies.

#### Details of any deficit

Currently we have no deficit.

#### Donated facilities and services (if any)

Electrical installation & maintenance services are still freely donated by [REDACTED] f Allan Whyte (Electrical Contractors) Ltd.

Fire extinguisher servicing donated at cost of materials only by [REDACTED] Stewart Ramsay operatives. [REDACTED] donates the monthly costs of web hosting for the charity website and a charity grant from Microsoft covers the email hosting within Office365.

## APPENDIX 1

### Other optional information

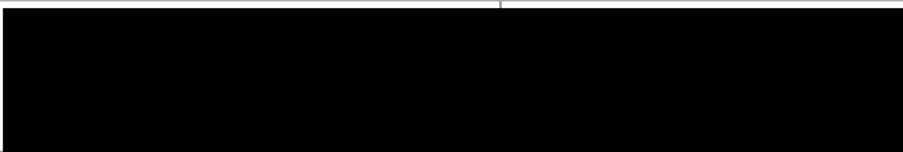

Over the financial period noted above, we have been able to continue to operate the restoration project with funds donated from various sources. Our main financial contributions come from donations received from friends & family and our social media followers.

We hold public liability insurance which permits access by the general public.

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Director	Chairman
Date	05/07/25	05/07/25

## 28 Group Observed (SCIO)

SC046094



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	DEC	2023		30	NOV	2024

## Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations	6,170				6,170	9,088
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	2,120				2,120	2,490
					-	
<b>A1 Sub total</b>	<b>8,290</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,290</b>	<b>11,578</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>8,290</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,290</b>	<b>11,578</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	2,683				2,683	2,521
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>2,683</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,683</b>	<b>2,521</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets	6,837				6,837	8,993
Purchase of investments					-	
<b>A4 Sub total</b>	<b>6,837</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,837</b>	<b>8,993</b>
<b>Total payments</b>	<b>9,520</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,520</b>	<b>11,514</b>
<b>Net receipts / (payments)</b>	<b>(1,230)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,230)</b>	<b>64</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>(1,230)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,230)</b>	<b>64</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £	
<b>B1 Cash funds</b>	Cash and bank balances at start of year	3,550				3,550	4,666	
	Surplus / (deficit) shown on receipts and payments account	(1,230)				(1,230)	64	
						-		
						-		
	<b>Cash and bank balances at end of year</b>	<b>2,320</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,320</b>	<b>4,730</b>	
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-	
<b>B2 Investments</b>	Details				Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £	
					Total	-	-	
<b>B3 Other assets</b>	Details				Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
					Total	-	-	-
<b>B4 Liabilities</b>	Details				Fund to which liability relates	Amount due to nearest £	Last year to nearest £	
				Total	-	-		
<b>B5 Contingent liabilities</b>	Details				Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £	
				Total	-	-		
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name		Date of approval			

## Section C Notes to the Accounts

**C1 Nature and purpose of funds**  
*(may be stated on analysis of funds worksheets)*

PL insurance = £549.85	Various Donations £6,169.96	Subs/fees £1,682.68
Purchases equipment £3,933.77	Work Weekend £2,217.86	Tours -£ 1705 .00

**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
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**C3b Trustee remuneration - details**

Authority under which paid	£

**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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**C4b Trustee expenses - details**

	Number of trustees	£

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**

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**Additional analysis (1)****Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations	6,170				6,170	9,088
					-	
					-	
					-	
					-	
Total	6,170	-	-	-	6,170	9,088
	-	-	-	-	-	-

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-			-	-
	-	-			-	-

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Tours Weekend/Filming/W Weekend	2,120				2,120	2,490
					-	
					-	
					-	
					-	
					-	
					-	
Total	2,120	-	-	-	2,120	2,490
	-	-	-	-	-	-

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-



## Additional analysis (2)

### 5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	6,170				6,170	9,088
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	2,120				2,120	2,490
<b>Sub total</b>	<b>8,290</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,290</b>	<b>11,578</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	198
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>198</b>
<b>Total receipts</b>	<b>8,290</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,290</b>	<b>11,776</b>
<b>Payments</b>						
Expenses for fundraising activities	2,683				2,683	2,521
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
<b>Sub total</b>	<b>2,683</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,683</b>	<b>2,521</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets	6,837				6,837	8,993
Purchase of investments					-	
<b>Sub total</b>	<b>6,837</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,837</b>	<b>8,993</b>
<b>Total payments</b>	<b>9,520</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,520</b>	<b>11,514</b>
<b>Net receipts / (payments)</b>	<b>(1,230)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,230)</b>	<b>-</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>(1,230)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,230)</b>	<b>-</b>
<b>Nature and purpose of funds</b>						

**Additional analysis (3)****6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	-
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	-
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	-	-	-	-	-	-

Nature and purpose of funds

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# APPENDIX 3



Report to the  
trustees/members of

Registered charity  
number

On the accounts of the  
charity for the period

Set out on pages

Respective  
responsibilities of  
trustees and examiner

Basis of independent  
examiner's statement

Independent examiner's  
statement

Signed:

Name:

Relevant professional  
qualification(s) or body  
(if any):

Address:

## Independent examiner's report on the accounts

v2

Charity name

28 GROUP OBSERVED (SCIO)

SC046094

Period start date

1<sup>st</sup> Day Month Year  
DECEMBER 2023

to

Period end date

31<sup>st</sup> Day Month Year  
NOVEMBER 2024

(remember to include the page  
numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date:

26/5/25.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose