

## APPENDIX 1

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Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	12	23		30	11	24

## Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Lisa's Gift

SC045234

## Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

The charity is a Scottish Charitable Incorporated Organisation (SCIO). It was registered as a charity on 17<sup>th</sup> November, 2014. It has a single tier structure and as such the trustees are members of the charity.

Trustee recruitment and appointment

Appointment of a trustee would only be required if one of the existing trustees retired. The appointment would be carried out as per our constitution regulations.

## Objectives and activities

Charitable purposes

The prevention or relief of poverty  
The advancement of education  
The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage

Summary of the main activities in relation to these objects

The prevention of poverty, advancement of education and relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage will be achieved by liaising with the Headteacher and/or members of the senior management team within the Renfrewshire area secondary and primary school sectors. They will identify a child or children who would benefit from financial assistance in order to enable them to participate in curricular or extra-curricular activities, the purpose of which will be to enrich the learning and personal development of the pupil or pupils.

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## Achievements and performance

## Summary of the main achievements of the charity during the financial period

The financial period 2023-4 has been another successful year as far as raising funds are concerned. Our two main events of the year were: the Racketlon, held at Edinburgh Sports Club on Saturday 22<sup>nd</sup> June, which raised over £4000. This was a hugely enjoyable day where teams played table tennis, squash, padel and tennis in the warm sunshine. The annual 'Ladies Afternoon' held in Ralston Golf Club on Sunday 3<sup>rd</sup> November is always well attended and this year raised over £5000.

A very talented group from Renfrew High created an amazing presentation, winning them the 'Youth Philanthropic Initiative' prize and £3000 for Lisa's Gift. This, along with very generous donations from Robertson Acom Ltd., Lisa's Grandpa and a local business enabled the charity to fulfil all the requests received from Renfrewshire Primary and secondary schools. Other fundraisers who helped the charity included [REDACTED] who hosted a garden party, Newmains, St. Peters and Todholm Primaries, Castlehead High and Lush Retail, Braehead. There were also individual donations from many supporters.

The charity provided financial support for a large number of residential and non-residential trips, both home and abroad, for pupils in Renfrewshire primary and secondary schools, breakfast clubs, play and art therapy sessions for pupils suffering from trauma, warm winter school clothing, football boots, dance t-shirts, a transition programme for vulnerable pupils to help with the move from primary to secondary school, dance t-shirts, a transition programmes for vulnerable pupils to help with the move from primary to secondary school, and the provision of prom clothing and tickets are just some examples of the myriad ways in which the charity has helped local children.

As in the year 2022-23 the number of requests this year has again exceeded 70 and our aim for next year is to ensure we remain in a position to fulfil the ever growing appeals for assistance from schools.

## Financial review

## Brief statement of the charity's policy on reserves

We have managed to fulfil all requests for funding by schools.

## Details of any deficit

Lisa's Gift does not pay anyone for their work on our behalf. Being a small charity, all helpers are volunteers, so our only outlays relate to the organisation of functions. This year these costs were £910.45 for the afternoon teas and the prosecco which formed part of our 'Ladies Afternoon' activities. All money raised through fundraising and donations is used exclusively for the benefit of school aged children within the Renfrewshire area.

## Donated facilities and services (if any)

N/A

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### Other optional information

The charity's aims will remain as per the previous years, that is, to raise money and aid our supporters in their fundraising efforts on our behalf and fulfil all requests we receive from the Renfrewshire primary and secondary schools.

We will also continue to raise awareness of what the charity does and how we can help children within the Renfrewshire school system by providing funding for basic educational needs as well as extra-curricular activities, aspects of life which can have such a huge impact on a child's perspective, and may help inspire them to achieve their potential.

To promote the charity we will continue to go into schools to discuss the charity with pupils who are participating in the Youth Philanthropy Initiative, where each small group within 2<sup>nd</sup> to 6th year choose a charity of their choice, find out about it and then present their findings to their peers. The pupils then vote for their favourite presentation, with the overall winner receiving £3000 from the Wood Foundation, which comes directly to the charity. This is a great way of making the future generation aware of Lisa's Gift.

We will continue to host the Ladies Afternoon as it is still warmly received each year and thoroughly enjoyed by all who attend. It also keeps the charity in the spotlight and can energise supporters to organise their own fundraising activities.

This coming year we will strive to fund school trips both home and abroad, warm winter clothing, breakfast clubs, Christmas presents, PE kits, school clothing, emergency food parcels and any other requirements which will make a pupil's school experience slightly less stressful and more enjoyable.

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Treasurer

Committee Member/Charity Trustee

Date 11.08.24

11.08.24



# APPENDIX 3



**Report to the trustees/members of**  
**Registered charity number**  
**On the accounts of the charity for the period**

**Set out on pages**

**Respective responsibilities of trustees and examiner**

**Basis of independent examiner's statement**

**Independent examiner's statement**

**Signed:**  
**Name:**  
**Relevant professional qualification(s) or body (if any):**  
**Address:**

## Independent examiner's report on the accounts

v2

Charity name  
Lisa's Gift

SC045234

Period start date			Period end date			
Day	Month	Year		Day	Month	Year
01	12	2023	to	30	11	2024

(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Date:** 11.8.25

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

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### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose

Lisa's Gift

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## Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	12	2023		30	11	2024

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	15,113				15,113	
Legacies					-	
Grants					-	
Receipts from fundraising activities	15,399				15,399	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
<b>A1 Sub total</b>	<b>30,512</b>	-	-	-	<b>30,512</b>	-
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	<b>30,512</b>	-	-	-	<b>30,512</b>	-
<b>A3 Payments</b>						
Expenses for fundraising activities	910				910	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations	27,060				27,060	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>27,971</b>	-	-	-	<b>27,971</b>	-
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	<b>27,971</b>	-	-	-	<b>27,971</b>	-
<b>Net receipts / (payments)</b>	<b>2,541</b>	-	-	-	<b>2,541</b>	-
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>2,541</b>	-	-	-	<b>2,541</b>	-

## Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	8,293				8,293	
	Surplus / (deficit) shown on receipts and payments account	2,541				2,541	
	Cash and bank balances at end of year	10,834				10,834	
	(Agree balances with receipts and payments account(s))						

Categories	Details	Fund to which asset belongs		Market valuation	Last year
				to nearest £	to nearest £
B2 Investments					
		Total			

Categories	Details	Fund to which asset belongs		Cost (if available)	Current value (if available)	Last year
				to nearest £	to nearest £	to nearest £
B3 Other assets						
		Total				

Categories	Details	Fund to which liability relates		Amount due	Last year
				to nearest £	to nearest £
B4 Liabilities					
		Total			

Categories	Details	Fund to which liability relates		Amount due (estimate)	Last year
				to nearest £	to nearest £
B5 Contingent liabilities					
		Total			

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

			11.08.25
			11.08.25



**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

[illegible]

Type of activity or project supported	Individual / institution	Number of grants made	£
<b>Total</b>			

<p>If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)</p>	
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Authority under which paid	£

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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	Number of trustees	£

[illegible]

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## Lisa's Gift

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**Additional analysis (1)**

## Analysis of receipts and payments

## 1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
<b>Total</b>	-	-	-	-	-	-

reference

reference

## 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
<b>Total</b>	-	-	-	-

## 3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	-	-	-	-	-	-

## 4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	-	-	-	-	-	-

**Additional analysis (2)****5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	-
					cross ref error	
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	-
					cross ref error	
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	-	-	-	-	-	-
					cross ref error	
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	-
					cross ref error	
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	-	-	-	-	-	-
					cross ref error	
<b>Nature and purpose of funds</b>						

Lisa's Gift

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**Additional analysis (3)****6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>						
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>						
<b>Total receipts</b>						
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>						
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>						
<b>Total payments</b>						
<b>Net receipts / (payments)</b>						
<b>Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>						

**Nature and purpose of funds**

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