Report of the Trustees and

Financial Statements for the Year Ended 31 March 2024

for

Knightswood Community SCIO



Brett Nicholls Associates Herbert House 24 Herbert Street Glasgow G20 6NB

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Reference and Administrative Details for the Year Ended 31 March 2024

TRUSTEES



PRINCIPAL ADDRESS

Knightswood Community Centre 201 Alderman Road Glasgow

G13 3DD

REGISTERED CHARITY NUMBER SC044148

INDEPENDENT EXAMINER

Brett Nicholls Associates Herbert House

24 Herbert Street Glasgow

G20 6NB

BANKERS Bank of Scotland

PO Box 1000 BX2 1LB

Report of the Trustees for the Year Ended 31 March 2024

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The primary objectives of the Charity are:

The advancement of citizenship or community development, and

The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

Significant activities

Providing social, cultural, recreational and educational facilities that will improve the conditions of life for people in the Knightswood community, particularly through the operation of the Knightswood Community Centre.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Knightswood Community SCIO was successful in receiving a further grant for the period April 2023-March 2026 from GCF to cover operating costs of Knightswood Community Centre which will cover staffing costs also some running costs. The remainder of running costs will be covered by Income from Hall hire.

An application to the National Lottery for Community Led and Improving lives programmes was also successful for the period April 2024-March 2027. This has allowed the Development Officers post to be secured as the funding ended on 31st March 2024 from The Scottish Government Strengthening Communities Programme. The funding will allow the SCIO to Develop a Youth Forum and continue with Community Cinema with partners.

In partnership with Glasgow Eco Trust the Community Garden phase one was completed with funding received from GCC Area Grant. There are 11 volunteers who meet regularly to tend to garden.

Further Funding was received from GCC Area grant to allow the Community Cinema to continue till end March 2024.

New Trustees were recruited the SCIO now has eight Trustees.

A new booking system Hallmaster is now fully integrated and live on the Centre's website. Anyone can view what's on and allows spaces available for bookings. Bookings can be made or cancelled by customers.

Partnership events for live events were very popular with those attending.

FINANCIAL REVIEW

Reserves policy

To maintain a level of financial reserves to support cash-flow, provide set cover for annual operating costs and maintain designated funds, for essential building repair and improvements in future years, including a contingency for significant increases in energy and other unexpected costs.

It is the policy of the Charity to maintain unrestricted funds, at a level equivalent of three to six month's expenditure. For the year ended 31 March 2024, ordinary expenditure for 6 months was £136,498. At 31 March 2024, the charity held unrestricted general reserves of £266,571 (2023: £220,020). Therefore, the trustees are satisfied that this policy is being met. The funds held in excess of the reserves policy will be reinvested in the development of the charity.

Report of the Trustees for the Year Ended 31 March 2024

FINANCIAL REVIEW

Results

The Charity generated a surplus of £29,634 for the year ended 31 March 2024 (2023: £47,090). At 31 March 2024, total reserves stood at £335,669 (2023: £306,035) with £266,571 of these being unrestricted general reserves (2023: £220,020) and £69,098 funds represent the net book value of fixed assets (2023: £70,329).

The main source of income for the Charity was revenue grants from Glasgow City Council (£137,594), Scottish Government (£32,500) and the Area Committee Grant (£10,086) and income generated from Hall Lets (£91,417).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing document which is referred to as the Constitution.

Recruitment and appointment of new trustees

Knightswood Community SCIO recognises that an effective board of charity trustees is essential if the organisation is to be successful in achieving its objects, the board must seek to be representative of the people with whom the organisation works and must have available to it all the knowledge and skills required to run the organisation.

Key management remuneration

In the opinion of the trustees, there is one member of key management, The Manager. The total employer costs relating to this post in 2023-24 were £37,018 (2023: £35,487).

Approved by order of the board of trustees on 20th Aucust 2024 and signed on its behalf by:

Independent Examiner's Report to the Trustees of Knightswood Community SCIO

I report on the accounts for the year ended 31 March 2024 set out on pages five to sixteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Association of Chartered Certified Accountants Brett Nicholls Associates Herbert House 24 Herbert Street Glasgow G20 6NB

Data:			
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Statement of Financial Activities for the Year Ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM				_	_
Donations and legacies	2	800	180,180	180,980	201,436
Other trading activities	3	122,503	-	122,503	113,651
Other income	4	5,000		5,000	5,000
Total		128,303	180,180	308,483	320,087
EXPENDITURE ON Charitable activities	5				
Local community centre and related projects	_	82,120	195,866	277,986	272,997
NET INCOME/(EXPENDITURE)		<u>46,183</u>	(15,686)	30,497	<u>47,090</u>
RECONCILIATION OF FUNDS Total funds brought forward		290,349	15,686	306,035	258,945
TOTAL FUNDS CARRIED FORWARD		336,532	<u>-</u>	336,532	306,035

CONTINUING OPERATIONS

This statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities in both years.

Comparative figures for the previous year by fund type are shown in Note 10.

Balance Sheet 31 March 2024

FIXED ASSETS	Notes	2024 £	2023 £
Tangible assets	11	69,961	70,329
CURRENT ASSETS Debtors Cash at bank and in hand	12	15,972 270,279 286,251	17,188 247,867 265,055
CREDITORS Amounts falling due within one year	13	(19,680)	(29,349)
NET CURRENT ASSETS		266,571	235,706
TOTAL ASSETS LESS CURRENT LIABILITIES		336,532	306,035
NET ASSETS		336,532	306,035
FUNDS Unrestricted funds:	16		
General fund Designated Fixed Asset Fund		267,434 69,098	220,020 70,329
		336,532	290,349
Restricted funds		-	15,686
TOTAL FUNDS		336,532	306,035

The financial statements were approved by the Board of Trustees and authorised for issue on 20 August 2024 and were signed on its behalf by:

Notes to the Financial Statements for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES

General information

Knightswood Community SCIO ("the charity") is a Scottish charitable incorporated organisation governed by its constitution. It was registered as a charity in Scotland (registered number SC044148) on 17 July 2013. Its registered address is 201 Alderman Road, Glasgow, G13 3DD.

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities and Trustee Investment (Scotland) Act 2005. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The financial statements are prepared on an accruals basis, and on a going concern basis, in accordance with:

- the Charities and Trustee Investment (Scotland) Act 2005;
- Regulation 8 (Statement of account Fully accrued accounts) of The Charities Accounts (Scotland) Regulations 2006;
- the Financial Reporting Standard applicable in the UK and Republic of Ireland, published in March 2018 ("FRS 102"), to the extent that it applies to small entities and public benefit entities;
- 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland, published in October 2019 (FRS 102)' ("the Charities SORP");
- UK Generally Accepted Accounting Practice; and
- the historical cost convention.

The charity meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy.

The financial statements are presented in UK sterling, which is the charity's functional currency, and rounded to the nearest pound.

There have been no changes to the basis of preparation this financial year or to the previous financial year's financial statements.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

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Notes to the Financial Statements - continued for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES - continued

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Tangible fixed assets

All assets costing more than £500 are capitalised and valued at historic cost. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 25% on cost Fixtures and fittings - 25% on cost Improvements to Property - 5% on cost

Taxation

Knightswood Community SCIO is a charity within the meaning of Section 467 of the Corporation Tax Act 2010. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 of Part 11 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied for charitable purposes only.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity has financial assets and financial liabilities that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

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Notes to the Financial Statements - continued for the Year Ended 31 March 2024

2. DONATIONS AND LEGACIES

	Donations	2024 £ 800	2023 £
	Grants	180,180	201,436
		180,980	201,436
	Grants received, included in the above, are as follows:		
	Area Committee Scottish Government	2024 £ 10,086 32,500	2023 £ - 46,061
	Glasgow Communities Fund National Lottery Cost of Living Community Anchor Fund	137,594 	131,042 24,333
		180,180	201,436
3.	OTHER TRADING ACTIVITIES		
		2024 £	2023 £
	Private Functions Exclusive Use Hall Lets Membership Fees Exclusive Use & Kitchen - licence rates Other income	8,777 12,769 91,417 201 5,843 3,496	15,600 10,369 87,412 270
		<u>122,503</u>	113,651
4.	OTHER INCOME		•
	Employment Allowance	2024 £ 5,000	2023 £ 5,000

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Notes to the Financial Statements - continued for the Year Ended 31 March 2024

5. CHARITABLE ACTIVITIES COSTS

••		Direct Costs (see note 6) £	Support costs (see note 7) £	Totals £
	Local community centre and related	~	~	~
	projects	276,966	1,020	277,986
6.	DIRECT COSTS OF CHARITABLE ACTIVITIES			
			2024	2023
			£	£
	Staff costs		145,903	135,458
	Stationery and Office		2,209	3,334
	Payroll & HR Fees		1,325	1,447
	Advertising & Marketing		1,732	3,014
	Equipment		5,996	24,702
	Sundries		474	206
	Heat, Light & Power		35,424	29,021
	Insurance		9,202	8,753
	Professional Fees		8,285	3,578
	Rates & Service Charges		5,595	3,252
	Repairs & Maintenance		20,712	37,646
	Staff Training		120	<u>-</u>
	Telephone		4,421	3,531
	Staff Costs - Uniforms etc.		585	215
	Cleaning Materials		5,647	4,743
	Fire Safety		2,318	973
	Garden Services		3,697	2,933
	Subscriptions		572	137
	Washroom Hygiene		1,326	1,326
	Travel expenses		65	36
	CEIS Support Costs		-	2,700
	Entertainment - hospitality		185	-
	Catering		16,205	4.000
	Depreciation		4,968	4,968
			276,966	271,973
			====	

Notes to the Financial Statements - continued for the Year Ended 31 March 2024

7. SUPPORT COSTS

		Finance £
Local community centre and related projects		1,020 ====
Support costs, included in the above, are as follows:		
	2024	2023
	Local community	
	centre	
	and	
	related	Total
	projects £	activities £
Accountancy - Independent Examination	~	~
Fee	1,020	1,020
Trustee Meeting Expenses	-	4
	1,020	1,024
	===	====

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

During the year, total expenses of £Nil were reimbursed to one of the trustees for travel expenses (2023: £4).

9. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	132,041	122,433
Social security costs	10,763	10,043
Other pension costs	3,099	2,982
	145,903	135,458
		

The average monthly number of employees during the year was as follows:

	2024	2023
Office and Caretaking Staff	6	6

No employees received emoluments in excess of £60,000.

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Notes to the Financial Statements - continued for the Year Ended 31 March 2024

10.	COMPARATIVES FOR THE STATEMENT	OF FINANCIAL A	CTIVITIES		
			Unrestricted funds £	Restricted funds £	Total funds £
	INCOME AND ENDOWMENTS FROM Donations and legacies		-	201,436	201,436
	Other trading activities Other income		113,651 5,000	-	113,651 5,000
	Total		118,651	201,436	320,087
	EXPENDITURE ON Charitable activities Local community centre and related				
	projects		87,247	185,750	272,997
	NET INCOME		31,404	15,686	47,090
	RECONCILIATION OF FUNDS Total funds brought forward		258,945	-	258,945
	TOTAL FUNDS CARRIED FORWARD		290,349	15,686	306,035
11.	TANGIBLE FIXED ASSETS			Et atama	
		Improvements to	Plant and	Fixtures and	
		property £	machinery £	fittings £	Totals £
	COST At 1 April 2023 Additions	73,024 	27,334 4,600	39,338	139,696 4,600
	At 31 March 2024	73,024	31,934	39,338	144,296
	DEPRECIATION At 1 April 2023 Charge for year	6,389 3,651	23,640 1,317	39,338	69,367 4,968
	At 31 March 2024	10,040	24,957	39,338	74,335
	NET BOOK VALUE				
	At 31 March 2024	62,984	6,977		69,961 ———
	At 31 March 2023	66,635	3,694		70,329

Notes to the Financial Statements - continued for the Year Ended 31 March 2024

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Trade debtors Payroll Account	2024 £ 16,368 (396)	2023 £ 17,504 (316)
		15,972	17,188
13.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2024	2023
	Trade creditors Other creditors	£ 18,660 1,020	£ 28,329 1,020
		19,680	29,349

14. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024 £	2023 £
Within one year	750	750
Between one and five years	3,000	3,000
In more than five years	8,250	9,000
	12,000	12,750

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds	2024 Total funds £	2023 Total funds £
Fixed assets	69,961	-	69,961	70,329
Current assets	286,251	-	286,251	265,055
Current liabilities	(19,680)		(19,680)	(29,349)
	336,532	<u>-</u>	336,532	306,035

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS - continued

Comparatives for analysis of net assets between funds

	Fixed assets Current assets	Unrestricted funds £ 70,329 249,369, (29,349)	Restricted funds £ 15,686	2023 Total funds £ 70,329 265,055 (29,349) 306,035	2022 Total funds £ 75,297 191,436 (7,788) 258,945
16.	MOVEMENT IN FUNDS	At 1/4/23 £	Net movement in funds £	Transfers between funds £	At 31/3/24 £
	Unrestricted funds General fund Designated Fixed Asset Fund	220,020 70,329	52,014 (5,831)	(4,600) 4,600	267,434 69,098
	Restricted funds National Lottery Cost of Living Community Anchor Fund	290,349 15,686	46,183 (15,686)	-	336,532
	TOTAL FUNDS	306,035	30,497		336,532

Notes to the Financial Statements - continued for the Year Ended 31 March 2024

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

The movement in failue, moladed in the above are ac follows.			
	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	128,303	(76,289)	52,014
Designated Fixed Asset Fund		(5,831)	(5,831)
	128,303	(82,120)	46,183
Restricted funds			
Scottish Government	32,500	(32,500)	-
Glasgow Communities Fund	137,594	(137,594)	-
GCC Area Committee National Lottery Cost of Living	10,086	(10,086)	-
Community Anchor Fund		(15,686)	(15,686)
	180,180	(195,866)	(15,686)
TOTAL FUNDS	308,483	(277,986)	30,497
Comparatives for movement in funds			
-		Not	

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	183,648	36,372	220,020
Designated Fixed Asset Fund	75,297	(4,968)	70,329
	258,945	31,404	290,349
Restricted funds National Lottery Cost of Living			
Community Anchor Fund	-	15,686	15,686
TOTAL FUNDS	258,945 	47,090 ———	306,035

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Notes to the Financial Statements - continued for the Year Ended 31 March 2024

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

Incoming resources	Resources expended £	Movement in funds £
118,651	(82,279)	36,372
	(4,968)	(4,968)
118,651	(87,247)	31,404
34,200	(34,200)	-
131,042	(131,042)	-
11,861	(11,861)	-
24,333	(8,647)	15,686
201,436	(185,750)	15,686
320,087	(272,997)	47,090
	118,651 118,651 34,200 131,042 11,861 24,333 201,436	resources £ expended £ 118,651 (82,279) (4,968) - (4,968) 118,651 (87,247) 34,200 (34,200) 131,042 (131,042) 11,861 (11,861) 24,333 (8,647) 201,436 (185,750)

17. RELATED PARTY DISCLOSURES

Other than those disclosed under note 8, there were no related party transactions for the year ended 31 March 2024.

18. PURPOSES OF FUNDS

General fund - the unrestricted, free reserves of the Charity.

GCC Area Committee - funding for video conference equipment enabling community groups and organisation to hold hybrid meetings allowing groups to meet in real time with individuals and organisations worldwide.

Glasgow Communities Fund - revenue grant funding from Glasgow City Council. Approximately two thirds of the grant is for salary costs, and the rest a contribution towards running costs of the Centre.

Knightswood Local History Group - funding for a hearing loop system to be installed in the Lincoln Hall to help people with hearing aids to participate more effectively in meetings and events in the hall.

National Lottery Cost of Living Community Anchor Fund - funding to provide hot food, a warm space and attend a free cinema event for anyone struggling with the cost of living. This was a partnership event involving Ignite Theatre, The Caravan Project, North West Recovery Communities and Knightswood Connects.

Scottish Government - funding for staff costs to employ a Development Officer who is responsible for communications and marketing strategies, provide venue marketing materials/activities. Funding also paid direct to CEIS for their input as our business advisors.

Scottish Government - Capital - funding for purchase of kitchen equipment including installation and delivery to allow the cafe to be reopened.