



**The Polish School of Language and Culture
Scottish Charity No SC041221
Annual Report & Financial Statements
For the Year-Ended 30th June 2024**

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the Year-Ended 30th June 2024

GOVERNING DOCUMENT

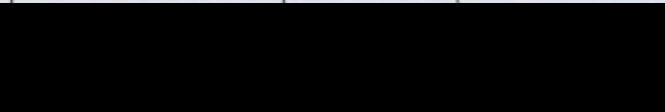
School of Polish Language and Culture is a Registered charity from 28 January 2010, governed by its constitution.

APPOINTMENT OF TRUSTEES

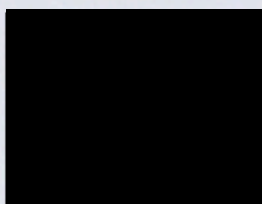
The Trustees are those appointed on the establishment of the Trust, with two additional trustees being appointed. Trustees will hold office until conclusion of the second year and at the general meeting be eligible for re-election to the post from which they have demitted office.

The management committee normally meets beginning of the school years. The membership and management are open to all parents and guardians of children in the school.

CURRENT TRUSTEES:-

Name	Position	Date Appointed	Date Resigned
			

CONTACT ADDRESS



CHARITABLE PURPOSES

The school provides classes in Polish Language and Culture every Saturday during term time in St. Bernadette's Primary School, Motherwell and also provides a range of social and recreational opportunities such as:

We organise several events on an annual basis which include

- An induction programme for new pupils
- Teachers Day
- Polish Independence Day
- Santa Party
- Christmas Concert
- Easter Show
- Constitution of May 3
- Family Day
- Children Day
- End of School Year

SUMMARY OF THE MAIN ACTIVITIES IN RELATION TO THESE OBJECTIVES

Pictures of all events can be found on our website www.szkolamotherwell.com

ACHIEVEMENTS YEAR ACTIVITIES

After Covid-19, our school has successfully returned to routine step by step, with one-third of our children back in attendance.

We are proud to announce that 12 of our students have achieved A and A* grades in GCSE Polish as a second language.

FINANCIAL REVIEW

The school generated a surplus of £4976 this year, (last year was a deficit of £2,565). The total income for the year was £40,917, (last year £33,501) which consisted of Grant income of £5,115, of which £2,865 came from the Polish consulate which covered wages costs and helped with the self-employed Tutors Fees.

Total expenditure for the year was £35,941, (last year £36,066) Charitable activities totalled £34,807 and expenditure is detailed in note 6. Governance Costs totalled £1,134 which can be seen in detail on note 7.

FUTURE PLANS

The School's plans for the future include encouraging more children to attend the Polish School to learn the Polish language, geographic, culture and religion. We intend to organize more events to promote integration into the Scottish community and expand the promotion of Polish culture.

RESERVES POLICY

The Trustees are discussing a reserves policy to give confidence to stakeholders that the charity's finances are being managed and can also be used to provide an indicator of future funding requirements needed for investment in the association to add value for its members.

RESERVES HELD AS AT 30TH JUNE 2024

	Total Funds £
Unrestricted GCVS	1,873
Unrestricted Bank	9,654
	<u>11,527</u>

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30TH JUNE 2024

		2024	2024	2024	Revised 2023
		General Funds £	Restricted Funds £	Total Funds £	Total Funds £
RECEIPTS	NOTES				
Grant Income	(4)	5,115		5,115	4,424
Income from Charitable Activities	(5)	35,802		35,802	29,077
TOTAL RECEIPTS		40,917		40,917	33,501
PAYMENTS					
Charitable Activities	(6)	34,807		34,807	34,940
Governance Costs	(7)	1,134		1,134	1,126
TOTAL PAYMENTS		35,941		35,941	36,066
SURPLUS/(DEFICIT) FOR THE YEAR		4,976		4,976	(2,565)

STATEMENT OF BALANCES AS AT 30TH JUNE 2024

	2024	2024	2024	Revised 2023
	General Funds £	Restricted Funds £	Total Funds £	Total Funds £
Bank balance and cash in hand				
Opening bank and cash in hand	(2,126)	8,677	6,551	9,115
SURPLUS/(DEFICIT) FOR THE YEAR	4,976		4,976	(2,565)
Transfers between funds	8,677	(8,677)		
Closing Balances as at (30.06.2024)	11,527		11,527	6,551

	2024	2024	2024	Revised 2023
	General Funds £	Restricted Funds £	Total Funds £	Total Funds £
REPRESENTED BY				
Closing bank and cash in hand	9,654	-	9,654	4,452
Cash held at GCVS	1,873		1,873	2,099
CLOSING CASH AT BANK(30.06.2024)	11,527		11,527	6,551

NOTES TO ACCOUNTS

1. BASIS OF ACCOUNTING

These accounts have been prepared on the receipts and Payments Basis in accordance with the charities and Trustee investment (Scotland) Act 2005 and the charities Accounts (Scotland), Regulations 2006(as amended)

2. NATURE AND PURPOSE OF FUNDS

Total funds at the year end are £11,527 all of which are unrestricted. These funds will help to cover the running costs of wages and tutors in the next year.

3. RELATED PARTY TRANSACTIONS

There was no remuneration paid to trustees or to any connected persons during the year. There were no expenses paid to trustees or connected persons during the year.

4. GRANT INCOME

	2024	2024	2024
	General	Restricted	Total
	Funds £	Funds £	Funds £
Other grants	2,250		2,048
Polish Consulate Grant	2,865		2,865
TOTAL	5,115		5,115

5 CHARITABLE ACTIVITIES & EVENTS

	2024	2024	2024
	General	Restricted	Total
	Funds £	Funds £	Funds £
School Fees	28,340	-	28,340
Trip Fees	530	-	530
Donations	2,729		2,729
GCSE Fees	1,440		1,440
Hoodies/ caps	1,293	-	1,293
Parents committee	975		975
Refund	289	-	289
Christmas	20		20
Book Fees	186	-	186

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TOTAL	<u>35,802</u>	<u>-</u>	<u>35,802</u>
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6 COST OF CHARITABLE ACTIVITIES & EVENTS

	2024	2024	2024
	General	Restricted	Total
	Funds £	Funds £	Funds £
Charitable Activities			
Wages & Self-Employed Tutors	28,500	-	28,500
Snacks & Catering	235	-	235
Rent	2,302	-	2,302
Office Costs	1,145	-	1,145
Hoodies/ caps	23	-	23
Website	360	-	360
Fee Refund	187	-	187
Travel Costs	29	-	29
Trip costs	305	-	305
Insurance	518	-	518
Parties/Cards/Gifts/charges/sundry	1,203	-	1,203
TOTAL	<u>34,807</u>	<u>-</u>	<u>34,807</u>

7 GOVERNANCE COSTS

	2024	2024	2024
	General	Restricted	Total
	Funds £	Funds £	Funds £
Governance Costs			
Payroll Fees	1,014	-	1,014
Independent Examination	120	-	120
TOTAL COSTS	<u>1,134</u>	<u>-</u>	<u>1,134</u>

8 LIABILITIES

HMRC Taxes Included in salary figures.

The charity has no other liabilities at this time.

9 OTHER INFORMATION

Glasgow Council for the Voluntary Sector (GCVS). The school held funds with GCVS dated 30/06/2023 which totalled £2099. During the year transfers were made to cover wages and the funds held were also used to pay payroll fees. The balance held by GCVS on behalf of the charity totalled £1873 as at 30/06/2024.

GVC SUMMARY	EXPENDITURE	INCOME	RUNNING BALANCE	ERROR PREVIOUS YEAR
Closing Balance 30.06.23			2,099	
Payments to GCVS		20,321	22,420	
Wages costs in year	19,533		2,887	
Payroll fees	1,014		1,873	
Closing balance 30.6.24			1873	

The notes on pages 5 and 6 form an integral part of these accounts

Receipts & Payments accounts and Statement of balance are Approved by the trustees on

NAME	S	DATE
	Chairperson	11.02.2025
	Treasurer	12.02.2025

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE TRUSTEES I report on the accounts of the charity for the year ended **30th June 2024**, which are set out on page 4.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER the charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Charities Accounts (Scotland) Regulations 2006 does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS' STATEMENT

In the course of my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

SIGNATURE	PRINT NAME	POSITION	ADDRESS	DATE

