

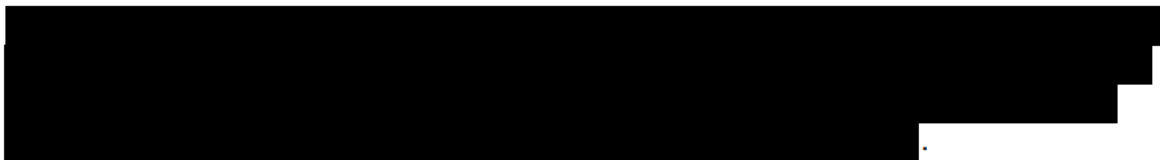
Barnhill After School Care Club AGM 2025

Minutes of the above meeting held on **16th September 2025 at 19:00 Via teams.**

Agenda

1. Welcome and apologies
2. Previous minutes
3. Manager & Chair Report
 - Policy updates
 - Golden Rules
 - Future Plans
 - Feedback
4. Treasurer's Report
5. Committee thanks and nominations

Present



Names as appear on teams call. Meeting held remotely.

Apologies

██████ (Childcare Business Manager)



1. Welcome and Apologies

██████ opened the meeting by welcoming everyone.

2. Previous Minutes

██████ agreed pervious AGM 2024 minutes and Ellie seconded.

3. BASCC Annual report 2025

Club is a parent ran organisation with a committee with paid management and staff.

Living wage employer.

Manager updated –

Currently have 118 Families with 140 Children.

Day	Morning	Evening
Monday	22	36
Tuesday	17	33
Wednesday	28	31
Thursday	25	44
Friday	20	25

A reminder that all children are welcome in the holidays and non Barnhill children are welcome to attend school holiday clubs. Currently recruiting for a business manager.

Thanks to school and estates team for moving locks on gates, an out come of the care inspectorate report.

Shed needs re roofing, felt as there has been some water ingress.

Some successful grants – thanks to those who have collected the blue tokens. £1000 grant for summer holiday provision, collaboration with other clubs has made trips much more reasonably priced.

Quiz was a success and raised a good amount and we hope to do this again in the new year.

Reminder of the children's golden rules, discussed at children's meetings.

Listen to and respect all staff equally, Respect all other children at club , No swearing, no hitting, No opening doors in Portakabin or GP room, Keep your hands and feet to yourself, PANTS rule, Take care of our toys, No running indoors, Inside voices indoors, Hang up bags and coats, Tidy up after yourselves

Care inspectorate report

- How good is our care, play and learning? 5 – Very Good
- How good is our setting? 5 – Very Good
- Adequate How good is our leadership? 4 - Good

- How good is our staff team? 5 – Very Good

Future plans

- Quality Assurance Calendar & Improvement Plan
- Improve communication.
- Suggestions, expertise appreciated
- Any skills you can offer? Ad hoc or regularly?
- Policy Updates
- Missing child
- Flexible attendance – 24h notice needed to cancel
- Appropriate clothing

Feedback

- My child loves it – he loves the social side and being able to play with children of all ages
- Child is always happy to go. Sometimes morning club is too loud, but only when there are lots of kids
- I love the flexibility it gives more for work, also knowing my child is being supervised and also given healthy snacks.
- I think the club offer a fantastic service for all parents. The staff are all so welcoming and friendly!
- Overall really great service and child feels very comfortable with all the adults there

As always we have a wish list from the children so if you are having a clear out of games, craft material etc please speak to staff.

4. **Treasurer's Report**

- In the 2023/24 term, we continued to see an increase in financial pressures plus some addition costs:
- Storage container to replace wooden sheds
- Response to cost of living increases for staff
- Ensure we promote living wage for employees
- Increased expenditure (food, supplies etc.)

- In the 2024/25 term, we continued to see an increase in financial pressures around cost of living, however, the work that has been done over the last few years has meant that a fee increase was primarily focused on ensuring that we continue to promote living wage for all employees
- Our focus for all financial decisions continues to be:
- Ensure financial stability (not loss-making)
- Improve resources for children where and when possible
- Not to unduly increase the financial burden on parents

Fees

- Invoices are sent prospectively with various payment options
- Reminders are sent via e-mail by the management team
- No real issues with receiving payment from parents
- Currently have **118 families (140 children)** registered between Sunrise and After School Club

Grant	Original Value	Amount Spent Last Yr	Purchased	Amount Remaining
Adapt & Thrive Grant	£23,000.00	£326.28	Container repairs, Outdoor equipment and resources.	£8,503.74
Scottish Children's Charity	£1000.00	£800	Transport and Travel	£200
TOTAL		£7,627.98		£8,703.74

Accounts

- BASCC is a non-profit organisation
- Not a business, but run like a business
- Maintain a reserve of £35,000 as contingency in the event of closure
- Any 'profit' received is used to improve facilities, train staff and enhance the overall experience of our children
- Additional Income from fundraising activities £2534.81
- Pub Quiz
- Christmas Fayre

- Party in the Playground

5. AOCB

Committee 20/25

- Chair – [REDACTED]
- Treasurer – [REDACTED]
- Minutes Secretary – [REDACTED]
- Ordinary member – [REDACTED]

Recently [REDACTED] have joined

Need 3 members

6 weekly approx. meetings, other support – 20th Oct, 24th Nov, 19th Jan

- Chair – [REDACTED] [REDACTED] seconded
- Treasurer – [REDACTED] seconded
- Minutes – [REDACTED]
- Other positions –
- Fundraising/grants
- Ordinary members, [REDACTED]

[REDACTED] thanked club, saying that it is an incredible service, so many people have benefited from it, [REDACTED] thanked the families and committee.

[REDACTED]
Minute Secretary

BASCC ACCOUNTS - Income / Expenditure Summary - Session 2024-2025

Statement Date

08-Nov-25

Statement of Accounts:

	Petty Cash		Cash		Bank		£0.00		£0.00		Total of a/cs	
	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.
B/Forward	£108.22	-	£0.00	-	£46041.47	-	£0.00	-	£0.00	-	£46149.69	-
July	£170.50	£100.48	£220.00	£170.50	£9330.50	£10861.25	£0.00	£0.00	£0.00	£0.00	£9721.00	£11132.23
August	£0.00	£165.73	£27.50	£20.00	£15286.00	£13266.94	£0.00	£0.00	£0.00	£0.00	£15313.50	£13452.67
September	£57.00	£58.63	£0.00	£57.00	£14900.61	£12571.03	£0.00	£0.00	£0.00	£0.00	£14957.61	£12686.66
October	£0.00	£0.00	£0.00	£0.00	£13991.05	£13083.86	£0.00	£0.00	£0.00	£0.00	£13991.05	£13083.86
November	£0.00	£1.98	£24.50	£0.00	£8142.28	£10965.88	£0.00	£0.00	£0.00	£0.00	£8166.78	£10967.86
December	£10.00	£0.00	£0.00	£0.00	£12150.85	£11049.95	£0.00	£0.00	£0.00	£0.00	£12160.85	£11049.95
January	£24.50	£0.00	£0.00	£24.50	£17057.20	£1914.66	£0.00	£0.00	£0.00	£0.00	£17081.70	£12939.16
February	£0.00	£0.00	£0.00	£0.00	£8703.50	£12251.99	£0.00	£0.00	£0.00	£0.00	£8703.50	£12251.99
March	£0.00	£4.00	£1040.31	£0.00	£16171.00	£11014.51	£0.00	£0.00	£0.00	£0.00	£17211.31	£11018.51
April	£138.00	£0.00	£55.50	£1095.81	£12582.88	£12357.76	£0.00	£0.00	£0.00	£0.00	£12776.38	£13453.57
May	£0.00	£3.00	£0.00	£0.00	£10084.17	£13992.50	£0.00	£0.00	£0.00	£0.00	£10084.17	£13995.50
June	£0.00	£14.19	£220.50	£0.00	£19899.41	£13425.89	£0.00	£0.00	£0.00	£0.00	£20119.91	£13440.08
TOTAL	£508.22	£348.01	£1588.31	£1367.81	£204340.92	£147756.22	£0.00	£0.00	£0.00	£0.00	£206437.45	£149472.04
C/Forward	£160.21	-	£220.50	-	£56584.70	-	£0.00	-	£0.00	-	£56965.41	-

Statement of Fund Headings:

	Petty Cash		Cash	
	Income	Expend.	Income	Expend.
B/Forward	£104.75	-	£0.00	-
July	£170.50	£100.48	£220.00	£170.50
August	£0.00	£165.73	£27.50	£20.00
September	£57.00	£58.63	£0.00	£57.00
October	£0.00	£0.00	£0.00	£0.00
November	£0.00	£1.98	£24.50	£0.00
December	£10.00	£0.00	£0.00	£0.00
January	£24.50	£0.00	£0.00	£24.50
February	£0.00	£0.00	£0.00	£0.00
March	£0.00	£4.00	£1040.31	£0.00
April	£138.00	£0.00	£55.50	£1095.81
May	£0.00	£3.00	£0.00	£0.00
June	£0.00	£14.19	£220.50	£0.00
TOTAL	£504.75	£348.01	£1588.31	£1367.81
C/Forward	£156.74	-	£220.50	-

Statement of Fund Headings continued:

	Bank		Fees		Salary/Pensions		Training Costs		Snack/Food		Health and Hygiene		Travel and Trips		Insurance		Capital Expenditure		
	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	
B/Forward	£46041.47	-	£0.00	-	£0.00	-	£0.00	-	£0.00	-	£0.00	-	£0.00	-	£0.00	-	£0.00	-	
July	£9330.50	£10861.25	£9330.50	£61.18	£0.00	£9906.84	£0.00	£468.00	£0.00	£296.50	£0.00	£27.97	£0.00	£22.00	£0.00	£0.00	£0.00	£0.00	
August	£15286.00	£13266.94	£15286.00	£608.99	£0.00	£11744.34	£0.00	£0.00	£0.00	£299.85	£0.00	£71.87	£0.00	£296.00	£0.00	£0.00	£0.00	£0.00	
September	£14900.61	£12571.03	£14874.30	£14874.30	£0.00	£11685.73	£0.00	£0.00	£8.31	£435.77	£18.00	£72.90	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
October	£13991.05	£13083.86	£13978.00	£452.80	£0.00	£11656.27	£0.00	£108.00	£3.43	£452.74	£0.00	£30.41	£0.00	£147.00	£0.00	£0.00	£0.00	£32.00	
November	£8142.28	£10965.88	£8126.75	£43.20	£0.00	£10196.23	£0.00	£0.00	£13.79	£444.74	£0.00	£39.27	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
December	£12150.85	£11049.95	£11713.85	£61.18	£0.00	£10181.72	£20.00	£0.00	£0.00	£302.67	£0.00	£21.70	£0.00	£0.00	£0.00	£0.00	£0.00	£135.00	
January	£17057.20	£12914.66	£16053.00	£295.33	£0.00	£11670.95	£0.00	£0.00	£0.00	£380.21	£0.00	£33.46	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
February	£8703.50	£12251.99	£8703.50	£165.00	£0.00	£11424.29	£0.00	£0.00	£0.00	£390.13	£0.00	£63.11	£0.00	£0.00	£0.00	£0.00	£0.00	£29.99	
March	£16171.00	£11014.51	£16061.00	£17.98	£0.00	£10260.08	£0.00	£0.00	£0.00	£376.15	£0.00	£15.11	£0.00	£108.00	£0.00	£0.00	£0.00	£0.00	
April	£12582.88	£12357.76	£11547.00	£505.01	£0.00	£10925.99	£0.00	£0.00	£10.54	£513.85	£0.00	£135.90	£0.00	£39.10	£0.00	£0.00	£0.00	£0.00	
May	£10084.17	£13992.50	£10071.60	£15.94	£0.00	£13145.70	£0.00	£0.00	£12.57	£453.07	£0.00	£36.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
June	£19899.41	£13425.89	£15018.50	£59.14	£329.94	£10847.76	£0.00	£0.00	£0.00	£684.09	£0.00	£29.59	£0.00	£0.00	£0.00	£1163.53	£0.00	£0.00	
TOTAL	£204340.92	£147756.22	£150764.00	£17160.05	£329.94	£133645.90	£20.00	£576.00	£48.64	£5029.77	£18.00	£577.79	£612.10	£0.00	£612.10	£0.00	£1163.53	£0.00	£196.99
C/Forward	£56584.70	-	£133603.95	-	(£133315.96)	-	(£556.00)	-	(£4981.13)	-	(£559.79)	-	(£612.10)	-	(£1163.53)	-	(£196.99)	-	

Statement of Fund Headings continued:

	Telephone/Internet		Stationery		Play Equipment/Toys		Art and Crafts		Fundraising		Reserves		£0.00		Total of Fund Headings	
	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.	Income	Expend.
B/Forward	£0.00	-	£0.00	-	£0.00	-	£0.00	-	£0.00	-	£0.00	-	£0.00	-	£46146.22	-
July	£0.00	£42.71	£0.00	£25.50	£0.00	£0.00	£0.00	£10.55	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£19051.50	£21993.48
August	£0.00	£44.65	£0.00	£105.07	£0.00	£0.00	£0.00	£96.17	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£30599.50	£26719.61
September	£0.00	£42.71	£0.00	£60.78	£0.00	£30.51	£0.00	£190.44	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£29858.22	£40079.80
October	£0.00	£42.71	£0.00	£60.10	£0.00	£47.50	£0.00	£54.33	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£27972.48	£26167.72
November	£0.00	£16.33	£0.00	£79.99	£0.00	£13.95	£0.00	£132.17	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£16307.32	£21933.74
December	£0.00	£24.00	£0.00	£97.49	£0.00	£208.58	£0.00	£0.00	£417.00	£17.61	£0.00	£0.00	£0.00	£0.00	£24311.70	£22099.90
January	£0.00	£24.00	£0.00	£23.48	£0.00	£4.42	£0.00	£66.88	£1000.00	£415.93	£0.00	£0.00	£0.00	£0.00	£34134.70	£25853.82
February	£0.00	£24.00	£0.00	£125.97	£0.00	£25.78	£0.00	£3.72	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£17407.00	£24503.98
March	£0.00	£24.00	£0.00	£120.69	£0.00	£81.75	£0.00	£10.75	£110.00	£0.00	£0.00	£0.00	£0.00	£0.00	£33382.31	£22033.02
April	£0.00	£24.00	£0.00	£81.72	£14.35	£26.85	£3.18	£65.48	£1007.81	£9.98	£0.00	£0.00	£0.00	£29.88	£25359.26	£25811.33
May	£0.00	£25.07	£0.00	£95.93	£0.00	£146.90	£0.00	£40.19	£0.00	£0.00	£0.00	£0.00	£0.00	£36.20	£20168.34	£27991.00
June	£0.00	£25.07	£0.00	£202.41	£0.00	£129.69	£0.00	£284.61	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£35468.35	£26865.97
TOTAL	£0.00	£359.25	£0.00	£1079.13	£14.35	£715.93	£3.18	£955.29	£2534.81	£443.52	£0.00	£0.00	£0.00	£66.08	£360166.90	£312053.37
C/Forward	(£359.25)	-	(£1079.13)	-	(£701.58)	-	(£952.11)	-	£2091.29	-	£0.00	-	(£66.08)	-	£48113.53	-

BASCC ACCOUNTS

Income & Expenditure Account for the Year 2024-2025

Income	Statement of Funds	
	2024-2025	2023-2024
Petty Cash	£504.75	£404.72
Cash	£1588.31	£365.40
Bank	£204340.92	£196121.62
Fees	£150764.00	£0.00
Salary/Pensions	£329.94	£0.00
Training Costs	£20.00	£0.00
Snack/Food	£48.64	£0.40
Health and Hygiene	£18.00	£0.00
Travel and Trips	£0.00	£14.00
Insurance	£0.00	£0.00
Capital Expenditure	£0.00	£0.00
Telephone/Internet	£0.00	£0.00
Stationery	£0.00	£0.00
Play Equipment/Toys	£14.35	£0.00
Art and Crafts	£3.18	£0.00
Fundraising	£2534.81	£1781.40
Reserves	£0.00	£0.00
	0	£0.00
Total Income	£360166.90	£198687.54

School Fund		
Balance as at 1 April	£46146.22	
Surplus/ Deficit for Period	£48113.53	£46146.22

Balance 30th June **£94259.75** **£62629.16**

Expenditure	Statement of Funds	
	2024-2025	2023-2024
Petty Cash	£348.01	£449.90
Cash	£1367.81	£463.35
Bank	£147756.22	£1074.94
Fees	£17160.05	£718.90
Salary/Pensions	£133645.90	£130103.00
Training Costs	£576.00	£180.40
Snack/Food	£5029.77	£6936.42
Health and Hygiene	£577.79	£118.27
Travel and Trips	£612.10	£1338.25
Insurance	£1163.53	£340.39
Capital Expenditure	£196.99	£529.68
Telephone/Internet	£359.25	£418.04
Stationery	£1079.13	£1572.68
Play Equipment/Toys	£715.93	£2452.02
Art and Crafts	£955.29	£1207.61
Fundraising	£443.52	£4637.47
Reserves	£0.00	£0.00
	0	£66.08
Total Expenditure	£312053.37	£152541.32

Fund Reconciliation		
Petty Cash	£160.21	£0.00
Cash	£220.50	£0.00
Bank	£56584.70	
	0	£0.00
	0	£0.00
Total	£56965.41	£0.00

Less Cheques Issued but not yet presented	£0.00	£0.00
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Balance 30th June **£56965.41** **£0.00**

I hereby certify that I have audited the accounts of income and expenditure for the year ended 31 July 2025 together with relative vouchers and find same to be sufficiently vouched and in accordance with the books of BASCC ACCOUNTS

Signed (auditor) _____

Date _____

Independent Examiners Report to the Trustees of BARNHILL AFTER SCHOOL CARE CLUB

Scottish Charitable Incorporated Organisation (SCIO) SC038545

I report on the accounts of the Charity for the year ended 30th June 2025, which are set on the accompanying pages.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

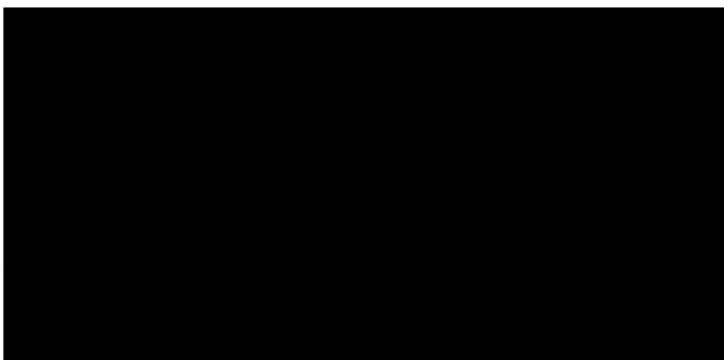
My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention:

- Which gives me reasonable causes to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - To prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
- Have not been met, or
 - To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

There are no other matters to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



03rd Sep 2025