

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	09	2023	To	31	08	2024

Reference and administration details

Charity name	ANGUS, DUNDEE AND PERTHSHIRE METHODIST CIRCUIT
Other names charity is known by	
Registered charity number	SC038253
Charity's principal address	9 CROWN ROAD
	SCONE
	PERTH
	Postcode PH2 6GH

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	SUPERINTENDENT MINISTER		ANGUS, DUNDEE & PERTHSHIRE METHODIST CIRCUIT – ex officio
2	CIRCUIT STEWARD		CIRCUIT MEETING
3	CIRCUIT STEWARD		CIRCUIT MEETING
4	CIRCUIT STEWARD		CIRCUIT MEETING
5	CIRCUIT STEWARD		CIRCUIT MEETING
6	CIRCUIT STEWARD		CIRCUIT MEETING
7	ARBROATH LOCAL LAY PASTOR	5 th December 2024	CIRCUIT MEETING
8	SECRETARY		CIRCUIT MEETING
9	ARBROATH TREASURER		ARBROATH CHURCH COUNCIL
10	ARBROATH REPRESENTATIVE	6 th March 2024	ARBROATH CHURCH COUNCIL
11	BLAIRGOWRIE STEWARD		E of Scotland CHURCH COUNCIL
12	DUNDEE STEWARD		E of Scotland CHURCH COUNCIL
13	DUNDEE REPRESENTATIVE	6 th March 2024	E of Scotland CHURCH COUNCIL
14	MONTROSE STEWARD		MONTROSE CHURCH COUNCIL
15	MONTROSE REPRESENTATIVE		MONTROSE CHURCH COUNCIL
16	MONTROSE TREASURER		MONTROSE CHURCH COUNCIL
17	PERTH STEWARD		E of Scotland CHURCH COUNCIL
18	SAFEGUARDING OFFICER		CIRCUIT MEETING
19	MINISTER WITHOUT APPOINTMENT		EX OFFICIO
20	SUPERNUMERARY MINISTER		EX OFFICIO
21	SUPERNUMERARY MINISTER		EX OFFICIO
22	SUPERNUMERARY MINISTER		EX OFFICIO

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	1 st September 2023 to 31 st August 2024

Structure, governance and management

Type of governing document

THE CONSTITUTIONAL PRACTICE AND DISCIPLINE OF THE METHODIST CHURCH

Trustee recruitment and appointment

EX-OFFICIO PLUS
 1. THOSE APPOINTED TO OFFICE BY THE CIRCUIT MEETING
 2. ONE CHURCH STEWARD TREASURER AND REPRESENTATIVE APPOINTED BY THE LOCAL CHURCH COUNCILS WITHIN THE CIRCUIT.

Objectives and activities

Charitable purposes

THE ADVANCEMENT OF THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH AND ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT, LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH.

Summary of the main activities in relation to these objects

THE CIRCUIT MEETING IS THE PRINCIPAL MEETING RESPONSIBLE (IN COLLABORATION WITH THE APPOINTED MINISTERS) FOR THE AFFAIRS OF THE CIRCUIT AND THE DEVELOPMENT OF CIRCUIT POLICY. IT EXERCISES A COMBINATION OF SPIRITUAL LEADERSHIP AND ADMINISTRATIVE EFFICIENCY WHICH ENABLES THE CIRCUIT TO FULFIL ITS PURPOSES AND ACTS AS THE FOCAL POINT OF THE WORKING FELLOWSHIP OF THE CHURCHES IN THE CIRCUIT, OVERSEEING THEIR PASTORAL, TRAINING AND EVANGELISTIC WORK.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

- MAINTAINED MINISTRY FOR THE FIVE WORSHIP CENTRES IN THE CIRCUIT
- MAINTAINED THE MANSE IN WHICH THE MINISTER LIVES
- MET OUR FINANCIAL OBLIGATIONS TO METHODISM IN SCOTLAND AND AT CONNEXIONAL LEVEL
- EXAMINED AND IMPLEMENTED STRATEGIES FOR MAINTAINING OUR WORK IN THE FACE OF ECONOMIC AND OTHER CHALLENGES
- OPENED NEW WORK OFFERING LISTENING AND SPIRITUAL SUPPORT ALONGSIDE DUNDEE WOMEN'S HUB

Financial review

Brief statement of the charity's policy on reserves	THE CIRCUIT AIMS TO HOLD RESERVES AMOUNTING TO APPROXIMATELY SIX MONTHS' AVERAGE EXPENDITURE
Details of any deficit	THE DEFICIT COMES FROM A DELIBERATE DECISION TO MAINTAIN MINISTRY AND UTILISE THE CHARITIES RESOURCES TO PROMOTE THE AIMS OF THE CHARITY
Donated facilities and services (if any)	WHILE THE CIRCUIT IS WILLING TO PAY a. TRAVEL EXPENSES AND A FEE TO SUPERNUMERARY MINISTERS WHO CONDUCT WORSHIP b. TRAVEL EXPENSES TO LOCAL PREACHERS WHO CONDUCT WORSHIP c. TRAVEL EXPENSES TO LAY OFFICERS ON CIRCUIT BUSINESS NOT ALL OF THESE EXPENSES ARE CLAIMED.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

SUPERINTENDENT MINISTER and
CHAIR OF THE CIRCUIT MEETING

CIRCUIT STEWARD

Date

12th March 2025

12th March 2025

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2023		31	08	2024

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	79,400				79,400	84,125
Legacies					-	-
Grants	117,744				117,744	5,000
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings	22,789	5,958		5	28,752	20,776
Rents from land & buildings					-	
Gross receipts from other charitable activities	-				-	-
Miscellaneous income	1,033				1,033	-
A1 Sub total	220,966	5,958	-	5	226,929	109,901
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-				-	418,250
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	418,250
Total receipts	220,966	5,958	-	5	226,929	528,151
A3 Payments						
Ministry Stipends and Fees	46,377				46,377	40,210
Manse costs	17,939				17,939	
Investment management costs	903	371			1,274	1,268
Payments relating directly to charitable activities	9,772				9,772	24,570
Grants and donations	100,755	57,151			157,906	452,900
Governance costs:					-	
Audit / independent examination	-				-	120
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
A3 Sub total	175,746	57,522	-	-	233,268	519,068
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	175,746	57,522	-	-	233,268	519,068
Net receipts / (payments)	45,220	(51,564)	-	5	(6,339)	9,083
A5 Transfers to / (from) funds	5			(5)	-	
Surplus / (deficit) for year	45,225	(51,564)	-	-	(6,339)	9,083

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	412,396	130,325		100	542,821	533,747
	Surplus / (deficit) shown on receipts and payments account	45,225	(51,564)			(6,339)	9,083
						-	
						-	
	Cash and bank balances at end of year	457,621	78,761	-	100	536,482	542,830
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Manse	Unrestricted			
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

		12 March 2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Payments to other parts of Methodism:-			
Connexional Assessment	Institution	2	18,008
District Expenses Fund	Institution	4	4,904
District Levy	Institution	1	15,025
St Johns Methodist Church Arbroath	Institution	10	119,969
Total			157,906

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
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Authority under which paid

£

C3b Trustee remuneration - details

Payment of Stipend to ministers as per governing document:	
Stipend, pension scheme, employers national insurance + superintendent's allowance	45,687
Preaching Fees to three Retired ministers who are trustees	690
Total	46,377

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

	Number of trustees	£
Travel	10	5,247
Telecommunications	2	314
Manse expenses	4	1,893
Books & publications, stationery, ink	3	233
Miscellaneous	5	494
Total		8,181

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Of the Trustees receiving expenses other than the Ministers, the others are preachers who travel extensively around the circuit their expenses are reimbursed and circuit officers who have purchased items on the circuit's behalf and been reimbursed.

Angus, Dundee and Perthshire Methodist Circuit

SC038253

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Arbroath Methodist Church	8,000				8,000	10,475
East of Scotland Methodist Church	65,400				65,400	65,400
Montrose Methodist Church	6,000				6,000	8,250
					-	
					-	
Total	79,400	-	-	-	79,400	84,125

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2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
Scotland District	5,430				5,430	5,000
Methodist Connexion	112,314				112,314	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	117,744	-			117,744	5,000

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3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

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4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Travel	6,304				6,304	
Circuit expenses	1,491				1,491	
Telecomms	804				804	
Miscellaneous	528				528	
Books, stationary etc.	233				233	
Hospitality	222				222	
Insurance - General Cover	190				190	
					-	
					-	
					-	
Total	9,772	-	-	-	9,772	-

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Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	79,400				79,400	84,125
Legacies					-	
Grants	117,744				117,744	5,000
Receipts from fundraising activities	-				-	
Gross trading receipts					-	
buildings	22,789				22,789	9,091
Rents from land & buildings	-				-	
Miscellaneous income	1,033				1,033	
Sub total	220,966	-	-	-	220,966	98,216
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	220,966	-	-	-	220,966	98,216
Payments						
Ministry Stipends and Fees	46,377				46,377	40,210
Gross trading payments					-	
Investment management costs	903				903	37
Payments relating directly to charitable activities	9,772				9,772	24,570
Grants and donations	100,755				100,755	141,001
Governance costs:					-	
Audit / independent examination	-				-	120
Preparation of annual accounts					-	
Legal costs					-	
Manse Costs	17,939				17,939	
Sub total	175,746	-	-	-	175,746	205,938
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	175,746	-	-	-	175,746	205,938
Net receipts / (payments)	45,220	-	-	-	45,220	(107,722)
Transfers to / (from) funds	5				5	
Surplus / (deficit) for year	45,225	-	-	-	45,225	(107,722)
Nature and purpose of funds						

Angus, Dundee and Perthshire Methodist Circuit

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Additional analysis (3)**6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
	Borrie Bequest	Shaw Bequest				
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities		-			-	
Gross trading receipts					-	
Income from investments other than land and buildings	2,174	3,784			5,958	11,686
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	2,174	3,784	-	-	5,958	11,686
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	2,174	3,784	-	-	5,958	11,686
Payments						
Expenses for fundraising activities		-			-	
Gross trading payments					-	
Investment management costs	114	257			371	1,231
Payments relating directly to charitable activities		57,151			57,151	311,899
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	114	57,408	-	-	57,522	313,130
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	114	57,408	-	-	57,522	313,130
Net receipts / (payments)	2,060	(53,624)	-	-	(51,564)	(301,444)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	2,060	(53,624)	-	-	(51,564)	(301,444)

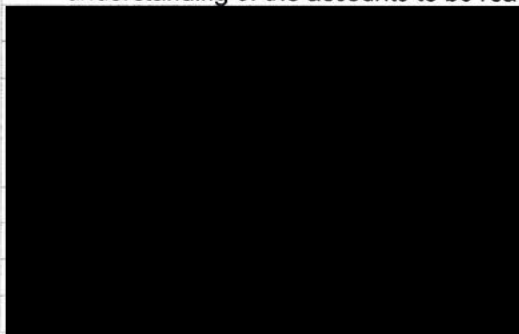
Nature and purpose of funds

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APPENDIX 3

OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Registered charity number	Charity name						
		ANGUS, DUNDEE AND PERTHSHIRE METHODIST CIRCUIT						
On the accounts of the charity for the period		Period start date				Period end date		
		Day	Month	Year		Day	Month	Year
		01	09	2023	to	31	08	2024
Set out on pages		A1, B1, C1-4						(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.							
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.							
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]							
	1. which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or							
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.							
Signed:						Date:	13 March 2025	
Name:								
Relevant professional qualification(s) or body (if any):								
Address:								

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose