

APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1st	April	2024	To	31st	March	2025

Reference and administration details

Charity name
 Other names charity is known by
 Registered charity number
 Charity's principal address

VOXTER CENTRE TRUST

SC034586

[Redacted Address]

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	[Redacted]	[Redacted]	[Redacted]	[Redacted]
2	[Redacted]	[Redacted]	[Redacted]	[Redacted]
3	[Redacted]	[Redacted]	[Redacted]	[Redacted]
4	[Redacted]	[Redacted]	[Redacted]	[Redacted]
5	[Redacted]	[Redacted]	[Redacted]	[Redacted]
6	[Redacted]	[Redacted]	[Redacted]	[Redacted]
7	[Redacted]	[Redacted]	[Redacted]	[Redacted]
8	[Redacted]	[Redacted]	[Redacted]	[Redacted]
10	[Redacted]	[Redacted]	[Redacted]	[Redacted]
11	[Redacted]	[Redacted]	[Redacted]	[Redacted]
12	[Redacted]	[Redacted]	[Redacted]	[Redacted]
13	[Redacted]	[Redacted]	[Redacted]	[Redacted]
14	[Redacted]	[Redacted]	[Redacted]	[Redacted]
15	[Redacted]	[Redacted]	[Redacted]	[Redacted]
16	[Redacted]	[Redacted]	[Redacted]	[Redacted]
17	[Redacted]	[Redacted]	[Redacted]	[Redacted]
18	[Redacted]	[Redacted]	[Redacted]	[Redacted]
19	[Redacted]	[Redacted]	[Redacted]	[Redacted]
20	[Redacted]	[Redacted]	[Redacted]	[Redacted]

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	The Trust is a charitable organisation as set out in the Trust Deed dated 25 th March 1982
Trustee recruitment and appointment	Trustees are nominated by the Shetland Islands Council, Northmavine Community Council and Delting Community Council and appointed at the AGM in accordance with the Deed of Appointment dated 22 nd May 2009. The Trust may elect trustees when necessary.

Objectives and activities

Charitable purposes

Voxter Outdoor Centre is a community-led Outdoor Centre hosting events, activity and educational groups from Shetland and beyond.

Our mission is to maintain and develop Voxter for future generations to enjoy.

Summary of the main activities in relation to these objects

The Voxter Centre provides accommodation and facilities to various groups both from Shetland and beyond.

Voxter provides a safe and homely environment for groups to stay with the grounds giving access to the outdoors and the opportunity for play and adventure.

Voxter Management Committee ensure the building and grounds are properly maintained, as befits an historic building bequeathed to the community.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

This has been another year of consolidating and ensuring that Voxter is on a secure footing for the future.

There has been an increase in footfall with the global figure for Centre Hires rising over the year. The feedback from regular Centre users has been very positive to the improvements made to the facilities.

A new booking program, Hall Master, has been purchased to streamline the booking process. This has proved to be very successful.

We have continued with our maintenance and improvement program for the building. The main project was the replacement of the front door and porch windows.

We are grateful for the continued help of the Community Pay Back team who have carried out a variety of maintenance jobs with their labour given free of charge.

Financial review

Brief statement of the charity's policy on reserves

Income from our Trust Fund is a vital part of our cash flow and will be used to meet any unexpected expenditure. During the last financial year it was not used to undertake essential maintenance/refurbishment. The Endowment Account increased by £4,818.95 in the year

Details of any deficit

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*OSCR will accept
digital or typed
signatures*

Full name(s)

Position (e.g. Chair)

Chair

Date

21/12/25



OSCR

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts							v2
Voxter Centre Trust							
SC034586							
Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
1st	April	2024	to	31st	March	2025	
Set out on pages							7-10

Report to the trustees/members of
Registered charity number
On the accounts of the charity for the period

Set out on pages

Respective responsibilities of trustees and examiner

Basis of independent examiner's statement

Independent examiner's statement

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

In the course of my examination, no matter has come to my attention :

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
 have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 23.12.25

Name:

Relevant professional qualification(s) or body:

Address:

Voluntary Action Shetland
Market House
14 Market Street
Lerwick, Shetland, ZE1 0JP

APPENDIX 3

Disclosure section

Give here brief details of any items that the examiner wishes to disclose

Only complete if the examiner needs to highlight material problems.

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1st	APRIL	2024		31st	MARCH	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	-
Legacies					-	-
Grants					-	7,462
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings	4,578				4,578	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	34,610				34,610	28,221
					-	-
A1 Sub total	39,188		-	-	39,188	35,683
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	39,188	-	-	-	39,188	
A3 Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	26,721				26,721	24,815
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	123				123	80
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
A3 Sub total	26,844	-	-	-	26,844	24,895
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
A4 Sub total	-	-	-	-	-	-
Total payments	26,844	-	-	-	26,844	24,895
Net receipts / (payments)	12,344	-	-	-	12,344	(24,895)
A5 Transfers to / (from) funds						
					-	-
Surplus / (deficit) for year	12,344	-	-	-	12,344	(24,895)

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	39,432				39,432	18,312
	Surplus / (deficit) shown on receipts and payments account	12,344				12,344	13,659
						-	-
						-	-
	Cash and bank balances at end of year	51,776	-	-	-	51,776	31,971

(Agree balances with receipts and payments account(s))

38,554

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments	Voxter Centre Trust Collectives	General	-	149,310
	Total		-	149,310

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets					
		Total		-	-

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
	Total		-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
	Total		-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
		23/12/2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

General Fund used to fulfill charitable purposes of the Voxter Centre.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) X

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b) X

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Grant 2023/24 was incorrectly recorded. This should have been unrestricted from the COOP not restricted from the Community Benefit Fund

VOXTER CENTRE TRUST

SC034586

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations					-	
					-	
					-	
Total	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
Total	-	-	-	-

reference

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Centre Hire Current Financial Year						
Centre Hire Next Financial Year	-				-	
Centre Hire 2024/25	-				-	
Refund						-
					-	-
					-	-
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Rent	870				870	1,333
Insurance	2,576				2,576	2,399
Heating and Lighting	5,356				5,356	4,735
Water Charges	886				886	642
Cleaning Expenses	1,212				1,212	566
Telephone / Internet	283				283	1,848
Administration / Advertising					-	404
Equipment / Hardware	96				96	1,546
Annual Honorarium					-	-
Wages	3,216				3,216	2,290
Inland Revenue					-	
Refunds	3,360				3,360	
Maintenance & Services	8,866				8,866	2,177
Refurbishment Projects					-	-
Total	26,721	-	-	-	26,721	17,940

