

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	10	2023	To	30	09	2024

Reference and administration details

Charity name	Boghall & Bathgate Caledonia Pipe Band
Other names charity is known by	n/a
Registered charity number	SC033034
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole	Name of person (or body) entitled to
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

The Organisation was founded in 1972 and is governed by our Constitution, as amended from time to time.

The current trustees of the Organisation were nominated and appointed from the general Committee. The appointments were agreed by a meeting of the general Committee and approved by unanimous agreement of the whole Committee.

Trustee recruitment and appointment

## Objectives and activities

### Charitable purposes

To promote traditional bagpipe & drum playing. We compete under the auspice of the Royal Scottish Pipe Band Association (RSPBA) by the presentation of public performance and other related activities. Giving local and national youth the opportunity to learn, educate & play in a Scottish Pipe Band, thereby encouraging & enabling them to advance from Novice Juvenile to Grade 1.

### Summary of the main activities in relation to these objects

We are a self-funding organisation and during the course of this financial year we have continued to provide in person tuition and practicing. Practice meetings take place 2-3 times a week for all levels. This covers complete beginners to experienced players over all age groups. All tuition is provided by dedicated tutors and experienced playing members. All tuition is provided by volunteers. Public performances by both bands in support of local gala days (West Lothian). Both bands competing at R.S.P.B.A organised competitive events.

## Achievements and performance

### Summary of the main achievements of the charity during the financial period

We have 2 bands competing – Novice B and Grade 1. In recognition, our organisation still maintains a regular practice schedule, meeting twice per week as standard and increasing to three times per week in preparation for Major competitions. Other notable musical achievements were the opportunities playing at the Avenches Tattoo, Festival de Ortigueira & playing at Scotland Rugby home games at Murrayfield. The Novice B band also performed at various gala days and processions throughout West Lothian. Our organisation continues to be approached to support with high profile events such as those noted above not just for our professionalism but also for our reputation of housing the best young talent performing at the highest levels. We are very fortunate to be offered such opportunities. Our organisation takes a deliberate decision not to send our most senior bandsmen and women to these events. We use these opportunities both as motivation and as reward for practice and dedication. During 2024 we were able to maintain a sponsorship deal with People's Ford to the value of £15,000. This support has helped towards funding additional band practices, replacing equipment and various items of kit. The financial security this sponsorship has provided since 2014 has allowed our playing leadership to focus their efforts in to developing our band. We are seeing all bands achieving success on the competition field. A lot of hard work goes in to running our organisation which is entirely run by volunteers. Our leaders (both musical and committee) regularly come together to review our finances, policies and plan for the following year. We are confident we have laid the foundations for a successful 2025 season and that the future of our organisation is secure for a further year. The band was fortunate enough to perform the 'Pre Worlds Concert' at the Glasgow Royal Concert hall to a sell-out audience of almost 2000 people. Both bands had successful results during the year with the Grade 1 band becoming British Champions and the Novice Juvenile B band placed at 3 major championships, including 3<sup>rd</sup> place at the World Pipe Band Championships, securing their promotion to Novice Juvenile A for the 2025 season.

## Financial review

### Brief statement of the charity's policy on reserves

We as an organisation try to maintain a minimum of £35,000 in our current account when possible. This will enable our organisation to continue to operate & meet our charitable purposes, should our income levels fall for any reason.

### Details of any deficit

n/a

### Donated facilities and services (if any)

n/a

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## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Treasurer

Date

27/04/2025

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**Peoples Ford Boghall & Bathgate Caledonia Pipe Band**

**Registered Charity Number SC033034**

**Statement of Receipts and Payments**

**and**

**Statement of Balances**

**for the financial year**

**01 October 2023 – 30 September 2024**

## Statement of Receipts and Payments for the year ended 30 September 2024

		Unrestricted Funds	Restricted Funds	Total 2023-24	Total 2022-23
Receipts	Note	£	£	£	£
Voluntary Receipts					
Donations, miscellaneous		-	-	-	-
Membership Fees		23,201	-	23,201	22,423
Grants	4	-	-	-	-
Sponsorship		7,500	-	7,500	17,500
Fundraising / Events		20,752	-	20,752	14,550
Concert	8	37,477	-	37,477	-
Receipts From Charitable Activities					
Transport & Accommodation		5,128	-	5,128	7,931
Kit		240	-	240	70
Equipment		40	-	40	-
Merchandise		1,615	-	1,615	2,507
Competition Entry Tickets		1,105	-	1,105	1,079
Royalties		38	-	38	42
Prize Money & Gala Days		4,750	-	4,750	5,400
Tuck Shop		336	-	336	469
Social		1,045	-	1,045	8,715
Administrative		23	-	23	-
<b>Total Receipts</b>		<b>103,250</b>	<b>-</b>	<b>103,250</b>	<b>80,686</b>
<b>Payments</b>					
Administrative Costs		6,857	-	6,857	5,983
Governance Costs	2	450	-	450	450
Fundraising Costs, concert	8	27,178	-	27,178	-
Fundraising Costs, general	9	2,571	-	2,571	-
Charitable Activities Costs					
Equipment		16,278	-	16,278	11,250
Fees/Entries		1,067	-	1,067	928
Hire of Halls		10,114	-	10,114	9,757
Kit		9,311	-	9,311	11,189
Social		5,946	-	5,946	9,835
Transport and Accommodation		18,568	-	18,568	18,517
Competition Entry Tickets		1,193	-	1,193	1,199
Merchandise		2,063	-	2,063	3,075
Tuck Shop		556	-	556	461
<b>Total Payments</b>		<b>102,152</b>	<b>-</b>	<b>102,152</b>	<b>72,644</b>
<b>Surplus/(Deficit) for the year</b>		<b>1,098</b>	<b>-</b>	<b>1,098</b>	<b>8,042</b>

The Notes (see below) form an integral part of these accounts.

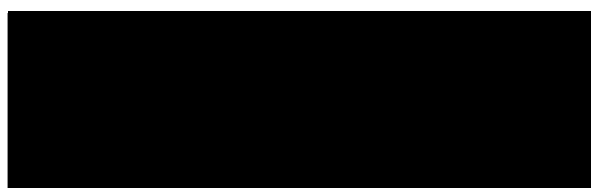
## Statement of Balances as at 30 September 2024

	Unrestricted Funds £	Restricted Funds £	Total 2023-24 £	Total 2022-23 £
<b>Funds reconciliation</b>				
Cash at bank and in hand: 01-Oct-23	46,391	-	<b>46,391</b>	38,349
Surplus/(Deficit) for year	1,098	-	<b>1,098</b>	8,042
<b>Cash at bank and in hand: 30-Sep-24</b>	<b>47,489</b>	<b>-</b>	<b>47,489</b>	46,391
<b>Bank and cash balances</b>				
Bank current account	47,489	-	<b>47,489</b>	46,032
Cash in hand	-	-	-	359
	<b>47,489</b>	<b>-</b>	<b>47,489</b>	46,391
<b>Other assets</b>				
Kit and equipment	89,337	-	<b>89,337</b>	81,885
<b>Other liabilities</b>				
Administrative costs, storage	151	-	<b>151</b>	-

All funds are unrestricted.

The Notes (see below) form an integral part of these accounts.

Approved by the Trustees on 19 December 2024 and signed on their behalf by:



Treasurer

## Notes to the Accounts for the year ended 30 September 2024

### 1. Basis of accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

### 2. Independent examination

The role of the independent examiner is to provide an independent scrutiny of the accounts each year. To maintain public confidence in the work of charities, charity law sets out the reporting, filing and external scrutiny obligations on trustees.

### 3. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the charity. Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the year, no restricted funding was received.

### 4. Grants received

No grant funding was received during the financial year.

### 5. Trustee remuneration

No honoraria or any other payments of remuneration were made to office bearers during the financial year.

### 6. Trustee expenses

Three (2022/23: two) office bearers were reimbursed for payments totalling £4,494 (2022/23: £1,794) which they paid personally on behalf of the charity during the financial year.

### 7. Transactions with trustees and connected persons

No transactions between the charity and any charity trustee or person connected to a charity trustee (a connected person) took place during the financial year.

### 8. Concert

During the year the organisation performed at a concert at the Glasgow Royal Concert Hall. The organisation is still to finalise the production of an album of a recording of the performance, with projected associated costs estimated to be in the region of £10,000 - £15,000 by the 2024/25 year end. The expected net position by the 2024/25 year end is therefore break even or a small loss. Revenue for the year 2023/24 includes both fee and crowdfunder contributions and costs for 2023/24 are those invoiced and paid prior to the 2023/24 year end.

### 9. Charitable donation

During the year the organisation performed at and supported a concert in aid of The Children's Cancer Unit Charity (CCUC). As part of this, a cash donation was made by the organisation to support the event (by subsidising the CCUC's costs to the sum of £744) and the CCUC in general. The total amount donated by the organisation to the CCUC was £2,000.



## APPENDIX 3



		<b>Independent examiner's report on the accounts</b> v2							
<b>Report to the trustees/members of</b>	Charity name	<b>Boghall &amp; Bathgate Caledonia Pipe Band</b>							
<b>Registered charity number</b>		<b>SC 033034</b>							
<b>On the accounts of the charity for the period</b>	Period start date	Day	Month	Year		Period end date	Day	Month	Year
		<b>01</b>	<b>October</b>	<b>2023</b>	<b>to</b>	<b>30</b>	<b>September</b>	<b>2024</b>	
<b>Set out on pages</b>	1 to 4							(remember to include the page numbers of additional sheets)	
<b>Respective responsibilities of trustees and examiner</b>	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.								
<b>Basis of independent examiner's statement</b>	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.								
<b>Independent examiner's statement</b>	<p>In the course of my examination, no matter has come to my attention:</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> </ol> <p>have not been met, or</p> <ol style="list-style-type: none"> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>								
<b>Signed:</b>					<b>Date:</b>	20 February 2025			
<b>Name:</b>									
<b>Relevant professional qualification(s) or body (if any):</b>									
<b>Address:</b>									

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose