

APPLECROSS COMMUNITY HALL

TRUSTEES' ANNUAL REPORT

For the Year Ended January 2024

Charity Name: Applecross Community Hall

Report Date: 26/02/24

Reporting Period: 1 February 2023 - 31 January 2024

CHARITY DETAILS

Charity Name: Applecross Community Hall

Charity Number: SCO27220

Deed of Trust

TRUSTEES

STRUCTURE, GOVERNANCE AND MANAGEMENT

Legal Structure

The charity is currently an unincorporated association working towards conversion to a Scottish Charitable Incorporated Organisation (SCIO). During the reporting period, the trustees began the

process of converting to a Scottish Charitable Incorporated Organisation (SCIO), with SCIO status approved and asset transfer proceedings underway.

Governance

The charity is governed by a Committee of volunteers who meet regularly to oversee the management and operation of Applecross Community Hall. All Committee members give their time voluntarily.

Recruitment and Training of Trustees

Committee members are elected annually at the AGM. New trustees are welcomed to join throughout the year to support the charity's work in maintaining and developing community facilities.

OBJECTIVES AND ACTIVITIES

Charitable Purposes

The charity exists to provide community facilities and activities for the benefit of the residents of Applecross and surrounding areas, promoting community cohesion and wellbeing.

Main Activities

During 2023-2024, the hall served as a central hub for community activities including:

- Cultural and entertainment events (traditional music, blues, African music, theatre)
- Community gatherings (ceilidh dances, Burns Supper, Christmas events)
- Educational activities (historical society talks, storytelling, astronomy experiences)
- Regular community services (monthly producers markets, lunch club, cinema screenings)
- Health and wellbeing initiatives
- Children's activities and workshops

Public Benefit

All activities are designed to benefit the local community and visitors to the area. The charity introduced a "Pay as you can afford" option for all events to ensure accessibility regardless of financial circumstances. The Sharing Table initiative embodies the charity's commitment to community support.

ACHIEVEMENTS AND PERFORMANCE

Major Achievements 2023-2024

Licensing and Compliance

- Obtained indoor and outdoor Public Entertainment License in July 2023 (valid until July 2026)
- Maintained all required safety certifications and annual inspections
- Updated bar premises license holder and ensured staff qualifications

Facility Improvements

- Installed bin storage solution to address recurring weather-related issues
- Improved storage facilities with new shelving systems
- Completed boiler room roof repairs
- Transformed small lounge with grant funding and volunteer efforts
- Purchased assisted hearing system for both main hall and small lounge

Community Programming

- Delivered diverse cultural programming including music, theatre, and educational events
- Launched Applecross Cinema Club with 21 members
- Established monthly Producers Markets and Strupags
- Continued lunch club services with business support
- Introduced innovative "Sharing Table" community resource

Mental Health and Wellbeing Initiatives

- Secured two significant mental health grants providing multi-year funding
- Children's Mental Health Grant supporting various youth activities including Waverley trip, Scouts group, drama workshops, and puppet performances
- Adult Mental Health Grant supporting ongoing community wellbeing activities

Partnerships and Support

The charity benefits from strong local business partnerships, particularly with Applecross Inn and Walled Garden for catering and prizes, and ongoing support from Applecross Campsite. Significant donations were received from Kishorn Ports Ltd, Gael Force, and Applecross Trust.

FINANCIAL REVIEW

Financial Position

The charity's financial position has been strengthened through successful grant applications and community fundraising. [REDACTED] deserves particular recognition for resolving outstanding financial record-keeping issues and ensuring OSCR compliance.

Reserves Position

Mental Health Grant Funding Status (as of AGM date 26/02/24):

- Children's Mental Health Grant: £6325.32 remaining (no spending deadline)
- Adult Mental Health Grant: £6390 remaining (to be spent by July 2025)

Grant Funding Received

- Highland Council
- Scottish Government
- Highland Third Sector Interface
- North Highland Initiative
- Age Concern (lunch club support)

- Film Hub Scotland (cinema club support)
- Albyn Housing
- Community Regeneration Fund
- Mental Health Grants (Children's and Adult)

Fundraising Activities

The charity conducted various fundraising activities throughout the year, including raffles supported by local businesses and community members.

PLANS FOR THE FUTURE

Strategic Priorities 2024-2025

1. **Community Engagement:** Conduct comprehensive community consultation to expand hall usage and better serve local needs
2. **Sustainability:** Explore options for improving energy efficiency of the facility
3. **Governance:** Complete transition to SCIO status with solicitor assistance for asset transfer if necessary
4. **Programming:** Continue and expand mental health and wellbeing initiatives using secured grant funding

Ongoing Commitments

- Maintain diverse cultural and community programming
 - Support local businesses through continued partnerships
 - Ensure facility remains accessible to all community members
 - Develop sustainable funding model for long-term operations
-

RISK MANAGEMENT

The trustees have identified and regularly review risks to the charity including:

- Health and safety compliance (addressed through regular inspections and maintenance)
 - Financial sustainability (addressed through diversified funding and grant applications)
 - Volunteer recruitment and retention (ongoing priority)
 - Facility maintenance and improvement needs
-

TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing this annual report and ensuring it provides a true and fair view of the charity's activities during the reporting period. The trustees confirm that they have complied with their duty to have due regard to public benefit guidance published by OSCR.

ACKNOWLEDGEMENTS

The trustees wish to express sincere gratitude to:

- All Committee volunteers who have contributed their time and effort
- Community members who have supported events and activities
- Local businesses including Applecross Inn and Walled Garden for their ongoing support
- All funding bodies and donors who have enabled the charity's work
- Professional service providers including [REDACTED]

Date: 26/2/24

Signed on behalf of the Hall Committee:



Applecross Community Hall continues to serve as a vital community resource, bringing people together through cultural, educational, and social activities while supporting the wellbeing of residents and visitors to this unique Highland community.



New Curtains funded by Albyn



Shelving & bin store funded by North Highland Initiative Grant

Childrens puppet show funded by Skye, Localsh, West Ross Cares Mental Health Grant



Report to the trustees/members of Registered charity number On the accounts of the charity for the period Set out on pages	Independent examiner's report on the accounts						
	Applecross Community Hall						
	SC027220						
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
01	02	2023	to	31	01	2024	
Respective responsibilities of trustees and examiner Basis of independent examiner's statement Independent examiner's statement	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p> <p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p> <p>In the course of my examination, no matter has come to my attention</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations 						
	Signed			Date:		30 / Jul / 2025	
	Name						
Relevant professional qualification(s) or body (if any)							
Address							

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

The current accounts satisfy the requirements set out in the regulations.

To assist in your annual accounts production, we make a free excel based template available on our website, this would ensure any and all additional information is completed. If you are interested you can access the spreadsheet from www.cfo.scot.

Applecross Community Hall

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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	February	2023		31	January	2024

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	3,020				3,020	6,505
Legacies					-	
Grants	5,812	24,900			30,712	19,790
Receipts from fundraising activities	4,992				4,992	6,554
Gross trading receipts	15,773				15,773	13,113
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	5,160				5,160	2,081
					-	
A1 Sub total	34,756.36	24,900	-	-	59,656	48,043
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	34,756	24,900	-	-	59,656	48,043
A3 Payments						
Expenses for fundraising activities	4,472				4,472	1,002
Gross trading payments	19,934	3,000			22,934	29,484
Investment management costs					-	
Payments relating directly to charitable activities	5,916	5,281			11,197	5,515
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	85
Preparation of annual accounts	625				625	
Legal costs					-	
Other					-	
					-	
A3 Sub total	30,946.56	8,281	-	-	39,228	36,086
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	30,947	8,281	-	-	39,228	36,086
Net receipts / (payments)	3,810	16,619	-	-	20,429	11,957
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	3,809.80	16,619	-	-	20,428.80	11,957

Applecross Community Hall

SC027220

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Gael Force Group	500				500	25
Applecross Trust	2,500				2,500	1,870
Cosmos	20				20	4,610
Total	3,020	-	-	-	3,020	6,505
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
Child mental health grant		9,900			9,900	2,870
Adult mental health grant		10,000			10,000	10,000
North Highland Initiative		3,000			3,000	1,000
Highland Council	2,000				2,000	4,900
The touring network	330				330	1,020
Age Scotland		2,000			2,000	
Kishorn Port	2,500				2,500	
Regional Screen	482				482	
Albyn Society	500				500	
Total	5,812	24,900			30,712.00	19,790
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hall Rental	5,160				5,160	2,081
					-	
					-	
					-	
					-	
					-	
					-	
Total	5,160	-	-	-	5,160	2,081
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	5,916	5,281			11,197	5,515
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	5,916	5,281	-	-	11,197	5,515
	-	-	-	-	-	-

Section C Notes to the Accounts

C1 Nature and purpose of funds

(may be stated on analysis of funds worksheets)

Child mental health grant
Adult mental health grant
North Highland Initiative
Highland Council
The Touring Network
Age Scotland
Kishorn Port
Regional Screen

C2 Grants

[illegible]

C3a Trustee remuneration

<p>If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)</p>	<p>x</p>
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

<p>If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)</p>	
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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SC027220

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	3,020				3,020	4,610
Legacies					-	
Grants	5,812				5,812	19,790
Receipts from fundraising activities	4,992				4,992	6,554
Gross trading receipts	15,773				15,773	13,113
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	5,160				5,160	2,081
Sub total	34,756	-	-	-	34,756	46,148
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	34,756	-	-	-	34,756	46,148
Payments						
Expenses for fundraising activities	4,472				4,472	1,002
Gross trading payments	19,934				19,934	29,484
Investment management costs					-	
Payments relating directly to charitable activities	5,916				5,916	6,526
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	625				625	85
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	30,947	-	-	-	30,947	37,097
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	30,947	-	-	-	30,947	37,097
Net receipts / (payments)	3,810	-	-	-	3,810	9,051
Transfers to / (from) funds					-	
Surplus / (deficit) for year	3,810	-	-	-	3,810	9,051
Nature and purpose of funds						

Applecross Community Hall

SC027220

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
	Adult Mental Health Grant	Child Mental Health Grant	North Highland Initiative	Ages Scotland		
Receipts						
Donations					-	
Legacies					-	
Grants	10,000	9,900	3,000	2,000	24,900	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than and buildings					-	
Rents from and buildings					-	
Gross receipts from other charitable activities					-	
Sub total	10,000	9,900	3,000	2,000	24,900	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	10,000	9,900	3,000	2,000	24,900	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities		3,281	3,000	2,000	8,281	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	-	3,281	3,000	2,000	8,281	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	3,281	3,000	2,000	8,281	-
Net receipts / (payments)	10,000	6,619	-	-	16,619	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	10,000	6,619	-	-	16,619	-
Nature and purpose of funds						

NH - £2000 heat + light and £1000 shelves + bin store
Ages - Lunch Club kitchen equipment subsidising lunch club