

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	08	2023	To	31	07	2024

Reference and administration details

Charity name
 Other names charity is known by
 Registered charity number
 Charity's principal address

Miltonduff Pre-School Group
SC026799
[REDACTED]

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

At AGM by playgroup parents

Objectives and activities

Charitable purposes

The Advancement of Education

To advance the education of the children at Miltonduff Pre-School Group by providing and assisting in the provision of facilities (not required to be provided by the local education authority) for pre-school education at the Playgroup.

Summary of the main activities in relation to these objects

The aim of Miltonduff Pre-school Group is to provide a broad, stimulating and enjoyable pre-school education for all our children which harnesses our unique environment, supportive community and committed staff.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The charity provided pre school education for children at Miltonduff preschool.

Financial review

Brief statement of the charity's policy on reserves

Redundancy
Relief staffing
Play durables and expendables
Wages costs for the following year 3.5 x according to reserves policy
Hall rent costs for the following year
An outdoor shelter

Details of any deficit

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	Treasurer
Date	20/4/25	20/4/25

Miltonduff Pre-School Group
OSCR No SC026799
Receipts and Payments Account for the Year ended 31 July 2024

Receipts	Notes 1	2024 £	2023 £
Moray Council funding		101,557.67	100,456.25
Lottery Funding		0.00	0.00
Sponsorship		0.00	0.00
Fees (Playgroup)		0.00	732.60
Fees (2-3 Group)		0.00	4040.00
Fees (Toddlers)		0.00	0.00
Bank Interest		1276.29	459.21
Fundraising		886.60	489.22
Donations		0.00	0.00
Uniform		0.00	0.00
Total Income for Year		<u>103,720.56</u>	<u>106,177.28</u>
Payments	1		
Pensions		4941.03	3426.59
Rent & heating		8050.50	7434.00
Wages & PAYE	2	56177.29	47515.49
Play Equipment (Durables)		1851.58	6838.67
Play Equipment (Expendables)		395.70	393.20
Food & Drink		915.05	1303.38
Stationery		465.31	438.97
External Education		2080.00	855.00
Other		1781.65	231.75
Care Commission/SSSC		132.00	70.00
Training			0.00
Uniform/Gym Bags		228.37	144.00
Mobile Phone		164.46	303.93
HMRC		9525.43	9151.64
Christmas Presents and gifts		412.90	223.26
Electrical Testing/Maintenance/Trades			
Insurance		641.50	590.44
Payroll Admin		400.00	875.00
Outdoor works			0.00
First Aid			0.00
Total Payments for the year		<u>88,162.77</u>	<u>79,795.32</u>
Surplus/(Deficit) for the year		<u>15,557.79</u>	<u>30,005.05</u>
Statement of Balances			
Opening Balance		90,525.62	64,143.66
(Deficit)/Surplus for year		15,557.79	26,381.96
Closing Balance		<u>106,083.41</u>	<u>90,525.62</u>

Chairperson sign

Auditor signature

Independent Examiner's Report to the Trustees of Miltonduff Pre-School Group Trust
I report on the accounts of the charity for the year ending 31st July 2024 which are set out on the following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities. Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with regulation 11 of the 2006 Accounts Regulations. An examination includes the review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

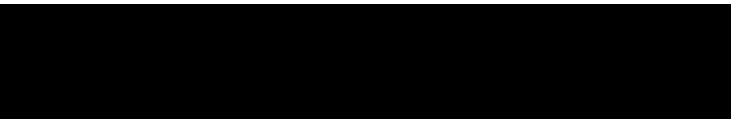
In the course of my examination, no matter has come to my attention [other than disclosed below*]

1. Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- To prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

Have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 27/4/25