

**SC025184**

**Monifieth Out of School Club**

**Year ended 31 March 2024**

**Income and Expenditure Account**

Receipts and payments accounts		
For the period from		to
	01 April 2023	31 March 2024

**Section A Statement of receipts and payments**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Fees and Membership income	211,787				211,787	198,137
Angus Council SLA funding		-			-	3,220
Other grants					-	-
Donations	39				39	255
Bank interest received	2,978				2,978	1,512
Gift aid	2,384				2,384	49
					-	
<b>A1 Sub total</b>	<b>217,188</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>217,188</b>	<b>203,173</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>217,188</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>217,188</b>	<b>203,173</b>
<b>A3 Payments</b>						
Wages	192,285				192,285	169,644
Payroll fees	2,317				2,317	1,371
Staff training	426				426	1,027
Premises hire	456				456	-
Insurance	1,337				1,337	1,327
Printing, postage and stationery	1,620				1,620	593
Telephone and internet	1,003				1,003	1,179
Equipment	5,895				5,895	12,240
Entertainment	825				825	1,295
Snack	11,519				11,519	8,907
Work wear	813				813	473
Sundry					-	442
Subscriptions	3,281				3,281	3,825
Coaches	100				100	1,288
Independent examination	1,470				1,470	2,770
Advertising					-	768
<b>A3 Sub total</b>	<b>223,347</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>223,347</b>	<b>207,149</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>223,347</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>223,347</b>	<b>207,149</b>
<b>Net receipts / (payments)</b>	<b>(6,159)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(6,159)</b>	<b>(3,976)</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>(6,159)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(6,159)</b>	<b>(3,976)</b>



## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	66,132	500			66,632	70,608
	Surplus / (deficit) shown on receipts and payments account	(6,159)	-			(6,159)	(3,976)
						-	
						-	
	Cash and bank balances at end of year (Agree balances with receipts and payments account(s))	59,973	500	-	-	60,473	66,632

Categories	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Prepayments		2,006		1,083
	Fees Receivable		639		231
		Total	2,645	-	1,314

Categories	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	Pension liability	General	294	-
	PAYE & NI	General	1,092	1,850
	Accrued holidays	General	1,303	1,355
	Independent examiners' fee	General	2,000	2,770
	Fees paid in advance	General	17,027	14,591
	Payroll fees	General	204	-
	Corporation tax fee	General	250	250
		Total	22,170	20,816

Categories	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval




**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

All other funds are unrestricted and held for the general purposes of the charity.

C6 Other information	
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## APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
01	April	2023			31	March	2024

## Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Monifieth Out of School Club

MOOSC

SC025184

Postcode

## Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	President		
2	Chairperson		
3	Vice Chair		
4	Secretary		
5	Treasurer		
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			



## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

Monifieth Out of School Club is a charity registered in Scotland and governed by its Constitution.

### Trustee recruitment and appointment

Trustees are recruited on an ad hoc basis when required. No formal induction procedures are in place however new Trustees are provided with a committee induction pack.

## Objectives and activities

### Charitable purposes

The charity provides out of school care for children of school age in the Monifieth area.

### Summary of the main activities in relation to these objects

We aim to be one of the leading providers of out of school care in Angus. The core services provided between the two sites are an Early Bird Breakfast Club, After School Club and a Holiday Club. We offer an Out Of School Service as follows:

Early Bird Breakfast Club – provides a safer alternative to children being dropped in the playground and allows parents to arrive at work on time.

Early bird – Monday to Friday 7.45am to 9am at Grange and Seaview.

After School Club – bridges the gap between school and home time, with 2 ½ hours of fun packed activities after school – Monday to Friday until 3.10/3.20pm to 5.45pm at Grange and Seaview.

Holiday Club – fills school holidays with activities and takes away some of the stress for working parents who have to find childcare for a number of weeks out of the year. Holiday sessions are AM session (7.45am to 12.45pm), PM session (12.45pm to 5.45pm)( or full day session (7.45am to 5.45pm)

## APPENDIX 1

### Achievements and performance

**Summary of the main achievements of the charity during the financial period**

A successful Care Inspectorate inspection at Grange resulted in the services being graded 5 ("Very good") across all areas.

### Financial review

**Brief statement of the charity's policy on reserves**

We aim to have just over 3 months' payroll in reserve plus extra to cover any bills. We are meeting this aim.

**Details of any deficit**

No funds in deficit.

**Donated facilities and services (if any)**

None



## APPENDIX 1

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair) Club President

Date

17-9-24



# APPENDIX 3



		Independent examiner's report on the accounts v2						
<b>Report to the trustees/members of</b>	Monifieth Out of School Care Club							
<b>Registered charity number</b>	SC 025184							
<b>On the accounts of the charity for the period</b>	Period start date					Period end date		
	Day	Month	Year	to	Day	Month	Year	
	01	Apr	2023		31	Mar	2024	
<b>Set out on pages</b>	1 to 7							
<b>Respective responsibilities of trustees and examiner</b>	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
<b>Basis of independent examiner's statement</b>	<p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>							
<b>Independent examiner's statement</b>	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> </ol> <p>have not been met, or</p> <ol style="list-style-type: none"> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>							
<b>Signed:</b>					<b>Date:</b> 23. 10. 2024			
<b>Name:</b>								
<b>Relevant professional qualification(s) or body (if any):</b>								
<b>Address:</b>								