

LINKTOWN COMMUNITY ACTION CENTRE

PHILP HALL

Scottish Charity No SC020295



ANNUAL REPORT
&
FINANCIAL STATEMENTS
2022 - 2023

REGISTERED CHARITY NUMBER SC020295

LINKTOWN COMMUNITY ACTION CENTRE

REGISTERED CHARITY NUMBER SC020295

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For the Year Ended 31st March 2023

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LINKTOWN COMMUNITY ACTION CENTRE

REGISTERED CHARITY NUMBER SC020295

Linktown Community Action Centre - Information
for the Year Ended 31st March 2023

STATUS - The Linktown Community Action Centre was established in 1991. We moved to the Philp Hall in Links Street, Kirkcaldy, March 2013 following the purchase of the building from Fife Council.

It is governed by its Constitution and its affairs are managed by a Management Committee.

OBJECTIVES - The objectives are to promote the benefits of the Local community by:

- a) giving advice and guidance to Organisations and Community Groups.
- b) associating Voluntary Organisations, the Local Authority, Statutory Providers and the Community in common effort to advance Education, to provide facilities in the interest of social welfare, for recreation and leisure time occupation and to act as an advisory body in the provision of such facilities.
- c) fostering a community spirit for the achievement of the above and other such purposes as may by law be Charitable.

CHAIRPERSON

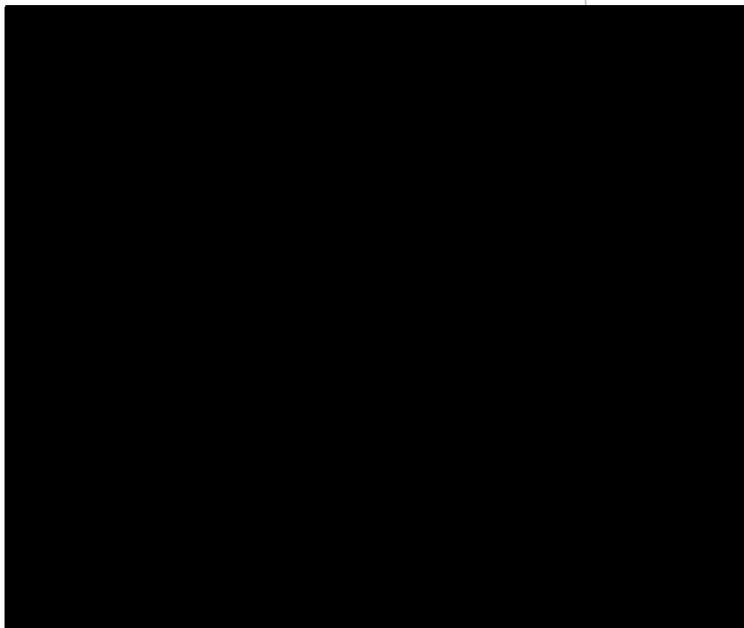
TREASURER

COMMITTEE MEMBERS

DEVELOPMENT WORKER

FIFE COUNCIL APPOINTED
REPRESENTATIVES -

CO-OPTED MEMBER



LINKTOWN COMMUNITY ACTION CENTRE

REGISTERED CHARITY NUMBER SC020295

Management Committee Report
for the Year Ended 31st March 2023

CHAIRMAN

I am pleased to be able to introduce the Linktown Community Action Centre's 2023 Annual Report. The Philp Hall is the focal point for the Linktown & Inveriel area as the Community Facility. This culminated in receiving the Best Practice in Community Development, TPAS Scotland awards 2022.

The Management Committee is committed to continue in providing a wide range of Educational, Health and Recreational activities for children, young people and adults, as we return to normal following the COVID restrictions .

We continue to receive the help and support of the Management Committee and from the elected members of Fife Council - [REDACTED]

This is greatly appreciated during what has been a difficult time for everyone concerned with the running of the Centre..

[REDACTED] has taken over as our Link Officer from Fife Council's Community Learning & Development Department and her advise has also been invaluable in working together to deliver on what services we can as part of our Service Level Agreement, in meeting the identified needs of the area.

TREASURER

I would like to submit the Linktown Community Action Centre's Income and Expenditure Account and Balance Sheet for the Year End to the 31st March 2023 for the approval of the Management Committee.

The 'End of Year Accounts' for 2022/2023 show a deficit of £4,978.48 leaving us with a total Reserve Balance of £26,625.75.

This deficit was mainly due to the closure of the West After School Playcare. Hall Hire income recovered as the majority of groups returned following the COVID restrictions. Fife Council continues to provide Recurring Grant Funding amounting to £25,447.00 for the financial years 2022/23.

LINKTOWN COMMUNITY ACTION CENTRE
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Development Worker's Report
for the Year Ended 31st March 2023

The Linktown Community Action Centre is an Organisation with a long track record and experience in the delivery of community facilities. This has ensured that we have created a vibrant 'Community Hub', in the Philp hall, while making a valuable contribution to Fife Council's Community Planning Themes and Fife's Joint Health Improvement Plan.

The Centre provides for improved health and well-being by linking with NHS Fife in the provision of a Baby Inoculation also a joint project with Fife Voluntary Action in the provision of a Podiatry Service. We support all ages in physical activity, including Ballroom Dance, Karate and Keep Fit classes.

The Centre provides services for young people through its Youth Clubs for ages 4 - 10 through its' volunteer workers and in collaboration with Fife Council for p7 - S2

The Centre provides recreational activities through Craft and Women's Groups, there is also an Older Chinese Peoples' Lunch Club

The Centre provides support and advice to Community Organisations including linking with the Member of the Scottish Parliament, Local Councillors, and Churches.

The Centre is active in promoting Community and Fund-Raising events, to include all of the Organisations involved in operating in the area.

The Centre works to bring together Tenants & Residents groups, Voluntary and Statutory Organisations working in the Linktown, Forthview and Inveriel areas.

The Centre has links with a number of Fife Council Services including, Housing, Community Safety and Community Learning and Development.

The Centre is proactive in the development of identified need, in an area of deprivation, strengthening local democracy and self-determination. The Aims and Objectives are to diminish social exclusion and enhance community learning.

Report approved by the Committee on Tuesday 18th July 2023 and signed on their behalf:



 (Chairperson)

LINKTOWN COMMUNITY ACTION GROUP
REGISTERED CHARITY NUMBER SC020295

Independent Examiner's Report on the Accounts
for the Year Ended 31st March 2023

Respective Responsibilities of the Committee and Independent Examiner.

The Charity's Committee are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The Management Committee consider that the audit requirements of Regulation 10(1) (d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement.

My examination is carried out in accordance with the Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanation from the Management Committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and I do not express an audit opinion on the accounts.

Independent Examiner's Statement.

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements :

to keep the accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and

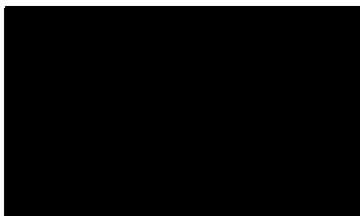
to prepare accounts which accord with the accounting records and comply with regulation 9 of the 2006 Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date 14/6/23



LINKTOWN COMMUNITY ACTION GROUP
REGISTERED CHARITY NUMBER SC020295

Income and Expenditure Account
for the Year Ended 31st March 2023

<u>INCOME</u>	<u>2021/2022</u>	<u>2022/2023</u>
FIFE COUNCIL GRANTS	£25,447.00	£25,447.00
FFOTRA GRANT	£0.00	£250.00
SCOTTISH COMMUNITY DRAMA	£0.00	£950.00
WEST AFTER SCHOOL PLAYCARE	£8,000.00	£0.00
MAJORETTES	£1,165.00	£865.00
KEEP FIT GROUP	£206.00	£264.00
HALL HIRE	£650.00	£875.00
PHOTOCOPYING	£100.00	£0.00
WALKER MOTORS	£2,400.00	£2,400.00
FIFE CHARITIES TRUST	£500.00	£0.00
BALLROOM DANCE CLASSES	£660.00	£870.00
ART LINKS	£210.00	£670.00
LINKS MARKET	£0.00	£800.00
KARATE	£830.00	£1,040.00
CORRA EVENT	£0.00	£300.00
NHS IMMUNISATION	£0.00	£2,100.00
DONATIONS/FUNDRAISING	£1,010.53	£500.00
CLLRS/MSP SURGERIES	£0.00	£0.00
TENANTS & RES GROUPS	£0.00	£128.00
LADIES PROBUS (CRAFT)	£104.00	£330.00
RAITH ART GROUP	£150.00	£210.00
CHINESE OLDER PEOPLE	£30.00	£200.00
CHRISTMAS HAMPERS	£0.00	£2,000.00
KINGS THEATRE REFUND	<u>£840.40</u>	<u>£0.00</u>
TOTAL INCOME	<u>£41,462.53</u>	<u>£40,199.00</u>

LINKTOWN COMMUNITY ACTION GROUP
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Income and Expenditure Account
for the Year Ended 31st March 2023

<u>EXPENDITURE</u>	<u>2021/2022</u>	<u>2022/2023</u>
DEV. WORKERS SALARY	£18,878.10	£19,248.46
CLEANERS SALARY	£4,984.52	£5,077.80
TRAVEL EXPENSES	£120.00	£123.00
ADMINISTRATION	£445.00	£432.00
TELEPHONE/INTERNET	£800.96	£906.09
INLAND REVENUE	£5,206.67	£4,641.38
MAINTENANCE/EQUIPMENT	£2,368.52	£1,812.87
CLEANING	£300.97	£458.26
STATIONERY	£258.42	£267.42
INSURANCE	£885.19	£926.63
CORRA EVENT	£0.00	£216.19
FEES	£10.00	£0.00
POSTAGE	£39.67	£27.38
AUDIT FEES	£150.00	£150.00
ELECTRICITY	£1,072.74	£1,445.23
GAS	£2,903.73	£5,981.76
ENTERTAINMENT LICENCE	£0.00	£160.00
COMMUNITY LEARN & DEV	£45.00	£0.00
YOUTH DEVELOPMENT	£200.00	£0.00
DONATION RETURN	£340.40	£0.00
CHRISTMAS PANTO	£840.40	£536.28
FIFE CHARITIES (EAST LINKS)	£0.00	£480.00
CHRISTMAS HAMPERS	£0.00	£2,245.50
TOTAL EXPENDITURE	<u>£39,850.29</u>	<u>£45,136.25</u>

LINKTOWN COMMUNITY ACTION CENTRE
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Balance Sheet
for the Year Ended 31st March 2023

	<u>2021/2022</u>	<u>2022/2023</u>
TURNOVER	£16,855.93	£1,4752.00
Other Operating Income (Fife Council Grants)	<u>£25,447.00</u>	<u>£25,447.00</u>
TOTAL INCOME	£42,302.93	£40,199.00
Admin Expenses	<u>(£39,850.29)</u>	<u>(£45,136.25)</u>
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR	£2,452.64	(£4,937.25)
<hr/>		
RESERVES		
Balance Brought F/W	£29,254.25	£31,706.89
Operating Surplus/(Deficit) for the Year	<u>£2,452.64</u>	<u>(£4,937.25)</u>
Balance Carried Forward	£31,706.89	£26,769.64

The 'Notes to the Accounts' on page 8 form an integral part of these accounts

Approved by the Committee on Tuesday 18th July 2023 and signed on their behalf:

 (Chairperson)  (Treasurer)

LINKTOWN COMMUNITY ACTION CENTRE
REGISTERED CHARITY NUMBER SC020295

Notes to the Accounts
For the Year Ended 31st March 2023

1. Basis of the Accounting

These accounts have been prepared on the Receipts and Payments (Income and Expenditure) basis in accordance with the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and Purpose of Funds

Grants Received (with the exception of Restricted Funds), Generated Income and Fund-Raising money may be used at the discretion of the Management Committee in furtherance of the objects of the Charity.

3. Related Party Transactions

The Centre's Insurance Policy includes the Management Committee of the Linktown Community Action Centre, each of whom is separately the Insured.

No remuneration was paid to any Member of the Management Committee or to any connected person during the year; Traveling Expenses were paid in settlement of personal outlays.

4. Governance Costs

Independent Examiner's Fee was £150

5. Balances	<u>2021/2022</u>	<u>2022/2023</u>
Current Account	£32,178.21	£28,219.30
Cash On Hand	<u>£102.66</u>	<u>£144.09</u>
	£32,280.87	£28,363.39
Liabilities (Un-cashed Cheques)	<u>(£573.98)</u>	<u>(£1,593.75)</u>
Balance Carried F/W	£31,706.89	£26,769.64

6. Reserves Policy

The Centre's Reserves includes approx. 6 Months Normal Running Costs.