

APPENDIX 1

OSCr

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	1	2024	To	31	12	2024

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	The Mill on the Fleet
Other names charity is known by	
Registered charity number	SC019830
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
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7			
8			
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10			
11			
12			
13			
14			

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The Mill has had a good season. Visitor numbers are recorded as 10982 which is slightly lower than last year. The year has been relatively challenging with two key trustees struggling to commit the necessary time to the Mill due to health issues and family commitments away from Gatehouse.

However we have been fortunate to be able to recruit new trustees to the Board during the season which is helping greatly with the administration of The Mill and includes useful new skills. This is important as the Board is currently in negotiations with Dumfries and Galloway Council, the landlord, to agree a new lease for the Mill as the current lease finishes in 2025. Discussions are ongoing but the Council have indicated their preference to renew with the current Mill on the Fleet SCIO subject to agreeing the lease details and passing the necessary Council committees. The new lease will allow the Mill to pursue capital funding to enable a full refurbishment of the building - the first since it opened in 1991 - which will include bringing the building up to modern energy standards and allowing it to open year round. The refurbishment, if funding can be obtained, would also refurbish or replace the lift and upgrade other aspects of the infrastructure of the building, and would allow for significant upgrades to the exhibition facilities.

Staffing difficulties have put increased pressure on the café this year and it has struggled at times to offer more than a tearoom service. Following advice from OSCR regarding the café and our charitable trading it was decided to close the café at the end of the season and no longer run it as an in-house café. Applications were invited for external operators to take over the delivery of a café and following interviews with prospective operators, the Mill has selected a team based in Gatehouse who will open a new café as a community interest company with the aim of working very closely with the Mill in support of the Mill events programme.

The Mill also hosted a range of events in both Faed Gallery and River Room - concerts, talks, workshops etc and we were once again the primary venue for the BigLit festival.

The two tenant businesses - the PA Artists Collective and the Bookshop have both had good seasons and they continue to run smoothly.

In the grounds the various groups - Men's Shed, Wheels of Fleet and Community Kitchen Garden continue to thrive and their presence adds good diversity and a lively mix of activities to the Mill campus.

Financial review

Brief statement of the charity’s policy on reserves The Mill retains a reserve of £10,000.

Details of any deficit None

Donated facilities and services (if any) None

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Other optional information

Declaration

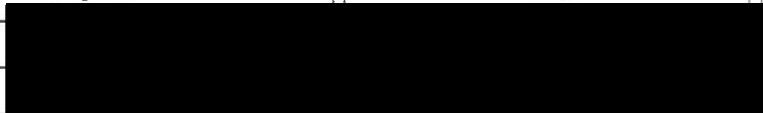
The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	
Date	30 April 2025	

	Enter charity name below						Enter GC No below	
	The Mill on the Fleet						SC019830	
	Receipts and payments accounts							
	For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year	
	01	January	2024		31	December	2024	
Section A Statement of receipts and payments								
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period		
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £		
A1 Receipts								
Donations	3,816				3,816	3,591		
Legacies	-				-			
Grants	-				-	4,000		
Receipts from fundraising activities	-				-			
Gross trading receipts	33,768				33,768	59,099		
Income from investments other than land and buildings	-				-			
Rents from land & buildings	8,200				8,200	9,057		
Gross receipts from other charitable activities	607				607	930		
A1 Sub total	46,391	-	-	-	46,391	76,677		
A2 Receipts from asset & investment sales								
Proceeds from sale of fixed assets					-			
Proceeds from sale of investments					-			
A2 Sub total	-	-	-	-	-	-		
Total receipts	46,391	-	-	-	46,391	76,677		
A3 Payments								
Expenses for fundraising activities					-			
Gross trading payments	48,818				48,818	67,578		
Investment management costs					-			
Payments relating directly to charitable activities	10,749				10,749	11,136		
Grants and donations					-			
Governance costs:					-			
Audit / independent examination	660				660			
Preparation of annual accounts					-			
Legal costs					-			
Other					-			
A3 Sub total	60,227	-	-	-	60,227	78,714		
A4 Payments relating to asset and investment movements								
Purchases of fixed assets					-			
Purchase of investments					-			
A4 Sub total	-	-	-	-	-	-		
Total payments	60,227	-	-	-	60,227	78,714		
Net receipts / (payments)	(13,836)	-	-	-	(13,836)	(2,037)		
A5 Transfers to / (from) funds								
Surplus / (deficit) for year	(13,836)	-	-	-	(13,836)	(2,037)		

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The Mill on the Fleet						SC019830	
Section B Statement of balances							
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	43,670	111			43,781	45,818
	Surplus / (deficit) shown on receipts and payments account	(13,836)	-			(13,836)	(2,037)
						-	
						-	
	Cash and bank balances at end of year	29,834	111	-	-	29,945	43,781
	(Agree balances with receipts and payments account(s))						
B2 Investments	Details			Fund to which asset belongs		Market valuation to nearest £	Last year to nearest £
					Total	-	-
B3 Other assets	Details			Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
					Total	-	-
B4 Liabilities	Details			Fund to which liability relates		Amount due to nearest £	Last year to nearest £
					Total	- 0	- 0
B5 Contingent liabilities	Details			Fund to which liability relates		Amount due (estimate) to nearest £	Last year to nearest £
					Total	-	-
Signed by one or two trustees on behalf of all the trustees	Signature*	Print Name				Date of approval	
					Thursday, April 24,		
					2025		
* Please note - OSCR will accept digital or typed signatures							

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Mill on the Fleet - provision of an arts, heritage and cultural centre, together with tourist information services.
Mill on the Fleet cafe - provision of cafe facilities in the Mill

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

X

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

X

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
██████████ a trustee has an interest in 2 businesses which pay rent to the charity	Rent received	7,900	

C6 Other information

Trustees indemnity insurance is in place.

The Mill on the Fleet						SC019830
Additional analysis (1)						
Analysis of receipts and payments						
1 Donations						
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Cash donations from visitors	3,776				3,776	3,591
Donations from bookshop	40				40	
					-	
					-	
Total	3,816	-	-	-	3,816	3,591
	-	-	-	-	-	-
2 Grants						
	Unrestricted funds	Restricted funds			Total current period	Total last period
	to nearest £	to nearest £			to nearest £	to nearest £
Dumfries and Galloway Council community fund grant	-				-	4,000
					-	
					-	
					-	
Total	-	-			-	4,000
	-	-			-	-
3 Gross receipts from other charitable activities						
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Income from events	582				582	375
Adjustment for 2022 closing cash	-				-	555
Misc cash income	25				25	
					-	
					-	
					-	
					-	
Total	607	-	-	-	607	930
	-	-	-	-	-	-
4 Payments relating directly to charitable activities						
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Water rates	1,127				1,127	1,039
Insurance	1,356				1,356	1,096
Maintenance	1,096				1,096	965
Electricity	4,989				4,989	5,160
Telephone and Broadband	629				629	649
Development	1,110				1,110	799
Advertising	300				300	350
Misc	142				142	1,078
					-	
					-	
					-	
Total	10,749	-	-	-	10,749	11,136
	-	-	-	-	-	-

The Mill on the Fleet					SC019830
Additional analysis (3)					
6 Breakdown of restricted funds					
	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	
	Community Garden Grant				Total restricted funds
Receipts					
Donations					-
Legacies					-
Grants					-
Receipts from fundraising activities					-
Gross trading receipts					-
Income from investments other than land and buildings					-
Rents from land & buildings					-
Gross receipts from other charitable activities					-
Sub total	-	-	-	-	-
Receipts from asset & investment sales					
Proceeds from sale of fixed assets					-
Proceeds from sale of investments					-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
Payments					
Expenses for fundraising activities					-
Gross trading payments					-
Investment management costs					-
Payments relating directly to charitable activities					-
Grants and donations					-
Governance costs:					-
Audit / independent examination					-
Preparation of annual accounts					-
Legal costs					-
Sub total	-	-	-	-	-
Payments relating to asset and investment movements					
Purchases of fixed assets					-
Purchase of investments					-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-
Transfers to / (from) funds					-
Surplus / (deficit) for year	-	-	-	-	-
Nature and purpose of funds	To support the work of the community garden in the grounds of the Mill on the Fleet.				

APPENDIX 3



Independent examiner's report on the accounts

v2

Report to the trustees/members of

Charity name
The Mill on the Fleet

Registered charity number

SC019830

On the accounts of the charity for the period

Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
01	01	2024		31	12	2024

Set out on pages 1 - 6

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper view to be reached.

Signed**:

Name:

Date:

29.4.25

Relevant professional qualification(s) or body (if any):

Chartered Accountants Ireland

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

** OSCR will accept digital or typed signatures

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**