

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	1	April	2019		31	October	2019

Reference and administration details

Charity name
Other names charity is known by

Registered charity number

Charity's principal address

Pollok Baptist Church

SC016091

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Treasurer		AGM of Pollok Baptist Church
2				AGM of Pollok Baptist Church
3		Secretary		AGM of Pollok Baptist Church
4				AGM of Pollok Baptist Church
5			From 25/6/19	AGM of Pollok Baptist Church
6			From 25/6/19	AGM of Pollok Baptist Church
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	Resigned 6 April 2019
	Resigned 5 February 2019
	Resigned 10 December 2018

Structure, governance and management

Type of governing document

The trust was set up by the members of Pollok Baptist Church and was recognised as a Scottish charity. The Trust is administered in accordance with the terms of the Trust Deed.

Trustee recruitment and appointment

The trustees are those appointed according to the church constitution. Appointment and removal is in accordance with the constitution which requires that appointment is approved annually by members at the Annual General Meeting of Pollok Baptist Church and the removal of any trustee is also made at the AGM. Trustees receive no remuneration.

Objectives and activities

Charitable purposes

The purpose of the charity is to provide a venue for religious worship within the community of Pollok; to support youth organisations and other community organisations; and to support other charities as decided by members.

Summary of the main activities in relation to these objects

Total income during the period totalled £29,023 (2019: £81,091) and these funds were used to maintain the church and provide a venue for youth and other community-based activities.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

During the year the charity provided support to the local community in maintaining the ministry and providing a fully accessible venue for religious worship and numerous community activities. The former include public worship on Sunday mornings and evenings, prayer and bible study meetings and the latter include a range of group activities for children and teenagers, monthly women's fellowship group, a community fitness class and a free weekly community café serving approximately 50 cooked breakfasts to local residents, which is sometimes attended by local councillors, MPs housing officers, Citizen's Advice representatives and other community organisations who provide drop in services through which those in need can be signposted to appropriate help. Secondhand clothes are also available at the café for those in need. With the support of local supermarkets and other charities working to overcome food poverty, the church also regularly provides emergency food parcels which are distributed at the café for those in need.

Financial review

Brief statement of the charity's policy on reserves

Any monies held will require the agreement of the Church AGM to disburse for a stated purpose.

Details of any deficit

None

Donated facilities and services (if any)

None

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Other optional information

This is our last Trustees' report as on 31st October 2019 the undertaking of Pollok Baptist Church will be transferred to Pollok Baptist Church (SCIO) and the accounts therefore cover the period from April 2019 to October 2019 rather than a full year. The transfer to Pollok Baptist Church (SCIO) gives the church a solid legal foundation and opportunity to review our objectives and update our constitution to ensure it meets current requirements. The SCIO will continue and develop our activities and allow us to prepare to develop our church centre.

Declaration

The trustees declare that they have approved the trustees' report above.

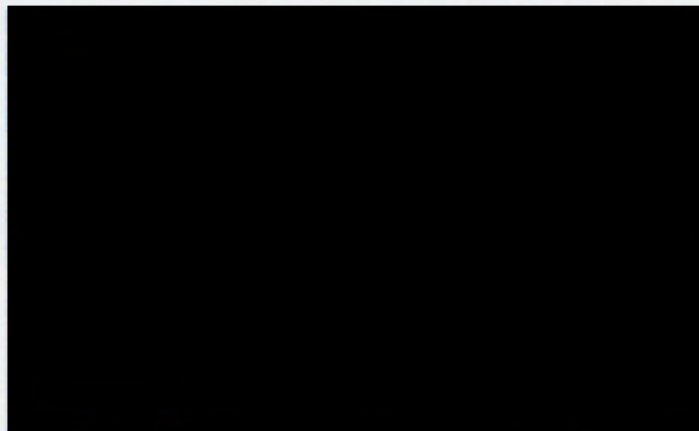
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Date



Treasurer

4 March 2020

Pollok Baptist Church

Receipts and Payments

For the year seven months ended 31 October 2019

	Unrestricted Funds	Restricted Funds	Total 2019 (31/10/19)	Total 2019 (31/3/19)
Receipts				
Open Offerings	6,237		6,237	10,216
Gift Aid Offerings	21,292		21,292	37,414
Inland Revenue	-		-	9,635
Donations - General	1,494		1,494	13,361
Other restricted donations		2,846	2,846	10,025
	29,023	2,846	31,870	80,651
Payments				
Salary	36,669		36,669	49,792
Insurance	950		950	947
Water Rates	534		534	543
Telephone	699		699	1,288
Heat & Light	3,651		3,651	2,394
Scottish Baptist Union Fund	-		-	1,890
Pulpit Supply	-		-	200
Professional Fees	1,770		1,770	6,906
Repairs & Maintenance	2,216		2,216	1,291
Building Works	235		235	5,574
Donations	1,804		1,804	2,135
Baptist Union Loan	767		767	2,188
Equipment	187		187	2,430
Sundries	1,972		1,972	4,405
Other restricted payments		4,020	4,020	5,368
	51,455	4,020	55,475	87,351
Deficit for the period	(22,431)	(1,174)	(23,605)	(6,700)

Pollok Baptist Church

Statement of Balances

For the year seven months ended 31 October 2019

	Unrestricted Funds	Restricted Funds	Total 2019 (31/10/19)	Total 2019 (31/3/19)
Funds reconciliation				
Cash at bank and in hand - 31 March 19	250,626	1,687	252,313	259,014
Deficit for the period	(22,431)	(1,174)	(23,605)	(6,700)
Cash at bank and in hand - 31 October 19	228,194	514	228,708	252,313

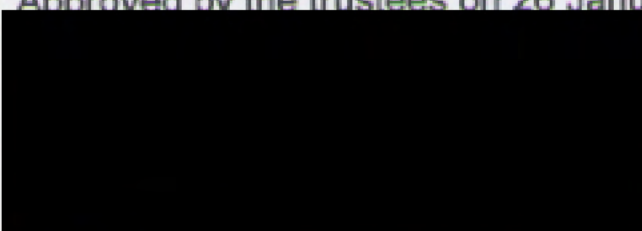
Liabilities (Unrestricted Fund)
Baptist Union Loan

- 764

Funds reconciliation (detail)

	As at 31/3/19 £	Income £	Exps £	As at 31/10/19 £
Happy Hour	229	2,661	(2,488)	403
Youth Fellowship	519	144	(662)	-
BMS	1	-	-	1
Women Together	154	42	(87)	110
Wardrobe/Café	784	-	(784)	-
General Fund	250,626	29,023	(51,455)	228,194
Totals	252,313	31,870	(55,475)	228,708

Approved by the trustees on 26 January 2020 and signed on their behalf by:-



Treasurer

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		Independent examiner's report on the accounts						v2	
Report to the trustees/members of	Charity name	POLLOK BAPTIST CHURCH							
Registered charity number		SC016091							
On the accounts of the charity for the period	Period start date	Day	Month	Year		Period end date	Day	Month	Year
		1	April	2019	to	31		October	2019
Set out on pages	1 to 2								(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.								
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.								
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*] - which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.								
Signed:					Date:	4 March 2020			
Name:									
Relevant professional qualification(s) or body (if any):	Social Worker								
Address:									

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Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**