

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

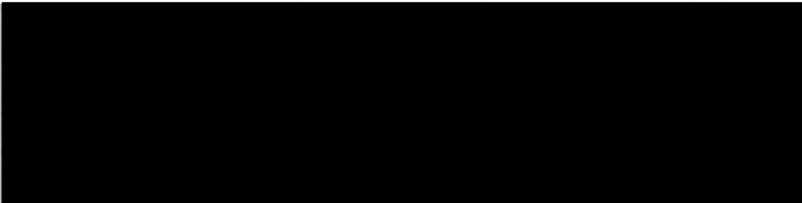
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	April	2024		31	March	2025

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Exit Community Centre

SC004997



Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			
8			
9			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	An AGM was held but due to insufficient numbers in attendance for a quorum in accordance with the constitution, an alternative date was decided upon – to be held in the next financial year at a time more
Above named are waiting for AGM to officially standdown	suitable. At which time the Trustees appointments and the standing down of the retiring Trustees will be
2 Others are already in agreement to take on the roles of ~Trustees to be appointed at next ~AGM	accommodated.



## Structure, governance and management

### Type of governing document

The Exit Community Centre's Constitution and documentation mentioned within.

### Trustee recruitment and appointment

By Invitation at the Annual General Meeting, one is planned for early next year. The interested Trustees will be re-approached in readiness for the AGM in due course.

## Objectives and activities

### Charitable purposes

The objects of the Organisation shall be:-

- (a) to promote the benefit of the inhabitants of the Glenrothes area and in particular the local precincts or neighbourhood.
- (i) Giving guidance to organisations and community groups
- (ii) Associating the voluntary organisations, local authorities and the community in a common effort to advance education and to provide facilities in the interests of social welfare and to act as an advisory body in the provision of such facilities;
- (iii) Making and encouraging provision to help educate young people through their leisure time activities to develop their spiritual, mental and physical capacities to enable them to grow to full maturity as responsible individuals and members of society and that their conditions of life may be improved;
- (iv) Fostering a community spirit for the achievement of these and such other purposes as may by law be deemed to be charitable.
- (b) To establish or to secure the establishment of a Community Centre (hereinafter referred to as "the Centre") and to maintain and manage, or to co-operate with any local statutory authority or authorities in the maintenance and management of such a Centre for activities promoted by the Organisation and its constituent bodies in the furtherance of the above objects or any of them.
- (c) The Organisation shall be non-discriminatory in politics and religion.
- (d) The Organisation and its constituent bodies shall have power to affiliate to National Associations and other organisations whose objects shall not be inconsistent with these set out above.

### Summary of the main activities in relation to these objects

The Centre provides a location for the use of various activities covering the aspects of but not limited to education; returning to work; meetings for councils or similar; pre-school children; youth clubs; ladies club; seasonal fundraising events for children, community Christmas Lunch, Discos and the main Gala; fitness and sporting classes for children to senior citizens; specialist bookings for the disabled or those requiring some or full-time care.

The hall is in addition to the regular hires able to be booked out for ad-hoc evenings and at the weekend which is popular for birthday parties.



## Achievements and performance

### Summary of the main achievements of the charity during the financial period

The Centre was able to continue to increase the footfall of Café, despite the prices having to be raised slightly to accommodate inflation and the effects of the price increases on all raw materials, food and beverages, including the significant jumps on costs for the heating and lighting. The classes held in the centre throughout the year have been steady with a few more interested groups.

The Tuesday Lunch Club continues to grow in strength with a diverse set menu and celebrations for special days (Mother's Day; Easter; Valentines Day to name a few) with an average 25 to 30 attendees each week from all sectors of the community.

The 'Café Inc.' arranged by Fife Council is popular during the school holidays (a provision of a packed lunch for all school children). In addition, 'Warm Spaces' was also very well attended, providing a warm meal; hot & cold beverages; activities for all ages during the colder months and word quickly spread throughout the community.

The staff, management and volunteers continue to address new ideas suggested by members of the community who attend the classes; events and the Café.

The Centre community is looking forward to celebrating its 50<sup>th</sup> Anniversary, plans are currently being discussed on the best kind of event(s) to celebrate this significant milestone and accommodate the community spirit to its fullest capacity.

The fundraising events held during the course of the year were well attended by the community members and hosted by staff, volunteers and management committee. Donations were very gratefully received as well as Grants that were applied for and received.

The Centre's Memorial Garden continues to be maintained by groups of volunteers who are encouraged to help within the community.

The Sunshine Club - for disabled persons & their carer(s), running on a Monday and Friday continue to be popular and allows the service users to relax in an environment without the fear of isolation.

The Youth Club's attendees are significantly increasing on both days requiring more supervising adults by ratio.

A new fridge and chest freezer had to be purchased as the old ones were no longer serviceable or able to fulfil their tasks.

An AGM is planned for early next year when new Trustees will be appointed and the previous Trustees officially retired. We have been aware of the need of an AGM but due to circumstances out with our control including the slow recovery after COVID an AGM has not been possible until now, we had tried previously but had insufficient attendees to reach the required quorum as per the constitution.

## Financial review

### Brief statement of the charity's policy on reserves

The Bank Balances are to pay for the future activities and the day to day running of the Centre; help raise funds for the repair and maintenance of the building and grounds. The balances that remain in the bank accounts include some restricted funds for a particular area / event or Grant and are detailed in the 'Other Grants' Section.

### Details of any deficit

The Bank Balances include part of the Recurring Grant from Fife Council not yet claimed – these are claimed during the month after the transaction took place.

### Donated facilities and services (if any)

The Centre is run and chaired by a Management Committee who are all volunteers.

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Treasurer

Chairperson

Date

16/06/2025



## BALANCE SHEET FOR EXIT COMMUNITY CENTRE

as at 31st March 2025

	Year End 2025 £	Year End 2024 £
<b>FIXED ASSETS</b>		
at	40,841.66	43,247.29
(Less) Depreciation (of goods in excess of 12 months old) @ 7%	2,815.40	3,027.31
equipment added	1,823.52	621.68
<b>Tangible Assets</b>	<u>39,849.78</u>	<u>40,841.66</u>
<b>CURRENT ASSETS</b>		
<b>Restricted Funds and Grants</b>		
Building Fund Account	2,441.85	10,643.53
Other Grants Account	285.80	281.91
<b>Total Restricted Funds</b>	<u>2,727.65</u>	<u>10,925.44</u>
<b>Unrestricted or Limiting Funds</b>		
Fife Council Recurring Grant Account	21.52	21.52
Main Treasurers Account	3,358.69	2,626.06
Petty Cash on Hand	360.00	360.00
Float Change	200.00	200.00
<b>Total Unrestricted or Limiting Funds</b>	<u>3,940.21</u>	<u>3,207.58</u>
<b>Total Funds</b>	<u>6,667.86</u>	<u>14,133.02</u>
less chqs pending	389.71	199.70
add credits in transit	954.70	1,758.30
<b>LESS CREDITORS</b>	<u>564.99</u>	<u>1,558.60</u>
<b>NET CURRENT ASSETS</b>	<u>7,232.85</u>	<u>15,691.62</u>
<b>TOTAL NET ASSETS</b>	<u>47,082.63</u>	<u>56,533.28</u>
<b>REPRESENTED BY:</b>		
Accumulated Fund Brought Forward	56,533.28	83,633.63
Profit For Year	8,458.77	24,694.72
Adjusted Asset Value	991.88	2,405.63
	<u>47,082.63</u>	<u>56,533.28</u>

Treasurer:

Signature

Date

16/05/2025

I have examined the accounts and the group's financial records. To the best of my Knowledge and belief, and in accordance with the information and explanations given to me, the receipts and payment account and statement balances have been properly prepared from the records of the group, are in agreement with these records, and comply with the constitution of the group.

Independent Examiner

Signature

Date

24<sup>th</sup> July 2025

Name

Address

Position

INDEPENDENT EXAMINER

## Receipts and payments accounts

For the period  
from

Period start date		
Day	Month	Year
01	April	2024

to

Period end date		
Day	Month	Year
31	March	2025

### Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	1,131				1,131	179
Legacies	-				-	-
Grants	28,280	5,012			33,292	28,963
Receipts from fundraising activities	4,487				4,487	1,088
Gross trading receipts	57,841				57,841	39,138
Income from investments other than land and buildings	113				113	258
Rents from land & buildings	-				-	-
Gross receipts from other charitable activities	26,042				26,042	18,647
					-	
<b>A1 Sub total</b>	<b>117,895</b>	<b>5,012</b>	<b>-</b>	<b>-</b>	<b>122,907</b>	<b>88,272</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>117,895</b>	<b>5,012</b>	<b>-</b>	<b>-</b>	<b>122,907</b>	<b>88,272</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	1,164				1,164	542
Gross trading payments	42,146				42,146	32,466
Investment management costs					-	-
Payments relating directly to charitable activities	87,067				87,067	78,646
Grants and donations		489			489	1,133
Governance costs:						
Audit / independent examination	500				500	180
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>130,877</b>	<b>489</b>	<b>-</b>	<b>-</b>	<b>131,366</b>	<b>112,967</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>130,877</b>	<b>489</b>	<b>-</b>	<b>-</b>	<b>131,366</b>	<b>112,967</b>
<b>Net receipts / (payments)</b>	<b>(12,982)</b>	<b>4,523</b>	<b>-</b>	<b>-</b>	<b>(8,459)</b>	<b>(24,695)</b>
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>(12,982)</b>	<b>4,523</b>	<b>-</b>	<b>-</b>	<b>(8,459)</b>	<b>(24,695)</b>



## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	(17,933)	33,624			15,691	40,386
	Surplus / (deficit) shown on receipts and payments account	(12,982)	4,623			(8,458)	(24,695)
						-	
						-	
	<b>Cash and bank balances at end of year</b>	<b>(30,915)</b>	<b>38,147</b>	<b>-</b>	<b>-</b>	<b>7,232</b>	<b>15,691</b>
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
<b>B2 Investments</b>				
		<b>Total</b>		

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
<b>B3 Other assets</b>					
		<b>Total</b>			

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
<b>B4 Liabilities</b>				
		<b>Total</b>		

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
<b>B5 Contingent liabilities</b>				
		<b>Total</b>		

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval


16/05/2025

## Section C Notes to the Accounts

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

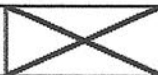
All monies held by the centre at the end of any given period are unless stated for a specific purpose are for the continuation of payments to allow the centre to run its day-to-day business without impeding on the centre users, staff or volunteers. Limiting Funds/(Unrestricted Funds) from Fife Council in the form of Recurring Grant 'Fife Council Grant Aided' is to enable the charity to function on a day-to-day basis. Other Grants are allocated to a specific fundraising event and all the funds are used with little or none left over. Any surplus or 'profit' received from the fundraising events is transferred to the 'Building and Fundraisings Account', which is helping to cover the costs of routine maintenance and/or costs incurred for renovations, the Other Grants include (but not limited to) - the Memorial Fund; Gala; Christmas Meal and Party; Kitchen; Office; Other Children's Based Events and Specific funds 'New Table Fund'. All fundraising events held within or on behalf of the centre are for the community, the Grants that are applied for and awarded reflect this.

**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)



Authority under which paid

£

**C3b Trustee remuneration - details**


**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

**C4b Trustee expenses - details**

	Number of trustees	£

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**

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# APPENDIX 3



**Report to the trustees/members of**

**Registered charity number**

**On the accounts of the charity for the period**

**Set out on pages**

**Respective responsibilities of trustees and examiner**

**Basis of independent examiner's statement**

**Independent examiner's statement**

**Signed\*\*:**  
**Name:**  
**Relevant professional qualification(s) or body (if any):**  
**Address:**

Independent examiner's report on the accounts							v2
Charity name							
Exit Community Centre							
SC SCO 004997							
Period start date					Period end date		
Day	Month	Year		Day	Month	Year	
01	04	2024	to	31	03	2025	
							(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed**:	✓		Date:	24 <sup>th</sup> July 2025
Name:	✗			
Relevant professional qualification(s) or body (if any):	✗			
Address:	✓			

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

\*\*OSCR will accept digital or typed signatures.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose

N/A