

APPENDIX 1



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	07	2023		30	06	2024

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	Kirkcudbright Academy School Fund
Other names charity is known by	
Registered charity number	SC003148
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

The School fund is a charitable unincorporated Fund and the purposes and administration arrangements are set out in our constitution.

### Trustee recruitment and appointment

Trustees are appointed from each faculty, having been selected by faculty members. Standing appointments are Rector, Depute, School Support Manager and member of the finance department who also represents school support staff.

## Objectives and activities

### Charitable purposes

Our purpose, as recorded in our constitution, is to support the education provided by the Academy. This is done by providing additional funds to subsidise school activities such as Curricular and Extra Curricular trips, to purchase additional equipment, to improve the environment of the school and to support other designated charities chosen by the pupils and staff.

### Summary of the main activities in relation to these objects

The majority of our income related to pupil payments for their school trips, however there are also various fundraising events such as Dances, School shows etc, as well as donations from our Parent Council and other charitable bodies. The funds enable pupils to participate in trips, to represent the school in sporting, debating and other events and contribute to the cost of a week of special activities for all pupils in the lower school. It also helps to improve the physical environment through improvement to the grounds and recreational areas.

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We are delighted that school life has fully returned to normal since Covid, with pupils participating in local and residential school trips to London and Ypres for a Battlefields trip. School Shows, Dances, and Sporting Fixtures have fully resumed and pupils have benefited greatly from these extra-curricular and social opportunities. We were also very grateful to receive a donation for an outdoor canopy. This project was completed and is being well utilised by our young people in inclement weather.

We are incredibly proud of our pupils who have managed to raise over £5000 for donation to their chosen charities – CRY, Cancer Research UK, Save the Children, SMILE of Arran and Unicef.

### Financial review

#### Brief statement of the charity's policy on reserves

n/a

#### Details of any deficit

#### Donated facilities and services (if any)

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### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Chair

School Support Manager

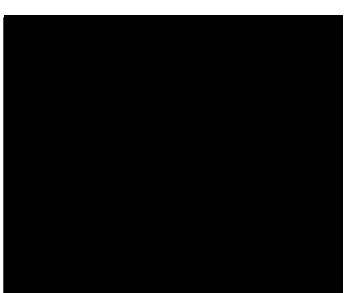
Date 10/3/25

Responsible staff	BALANCE SHEET	Opening Balance	Income	Expenditure	Balance
	General	£12,348.76	£30,159.67	£28,269.68	£14,238.75
	Activities	£0.00	£90.00	£90.00	£0.00
	Art	£206.80	£150.00	£0.00	£356.80
	Art Prize	£9,750.00	£0.00	£250.00	£9,500.00
	Athletics	£1,373.06	£225.00	£801.99	£796.07
	Biology	£574.40	£0.00	£9.06	£565.34
	Castle McLellan Hardship Fund	£882.92	£0.00	£125.00	£757.92
	Charities	£710.58	£5,915.91	£2,861.88	£3,764.61
	Cluster Group	£226.60	£0.00	£0.00	£226.60
	Cochran Hall	£1,728.40	£0.00	£0.00	£1,728.40
	D of E	£2,001.15	£866.00	£23.00	£2,844.15
	Eco Schools	£3,442.56	£0.00	£0.00	£3,442.56
	F1 in schools	£958.94	£0.00	£0.00	£958.94
	Fundraising	£0.00	£0.00	£0.00	£0.00
	Garden	£82.06	£0.00	£0.00	£82.06
	Geography	£8.60	£4.39	£12.99	£0.00
	HalfMarathon	£25,894.13	£0.00	£850.00	£25,044.13
	Home Ec	£1,415.86	£0.00	£79.39	£1,336.47
	KAM	£654.31	£210.00	£0.00	£864.31
	Library	£4.58	£4.58	£0.00	£0.00
	Maths	£311.30	£174.72	£0.00	£486.02
	Music	£741.06	£0.00	£69.01	£672.05
	PE	£473.70	£800.00	£12.00	£1,261.70
	Physics	£50.00	£0.00	£0.00	£50.00
	Primary Science Challenge	£154.29	£0.00	£0.00	£154.29
	Prizegiving	£0.00	£810.00	£810.00	£0.00
	Prom	£395.44	£0.00	£0.00	£395.44
	RME	£377.87	£0.00	£0.00	£377.87
	Royal Society of Chemists	£254.24	£0.00	£37.52	£216.72
	Rural Skills	£28.99	£0.00	£0.00	£28.99
	School Council	£530.31	£0.00	£0.00	£530.31
	School Fund Request	£0.00	£50.00	£50.00	£0.00
	School Lets	£0.00	£0.00	£0.00	£0.00
	School Show/pantomime	£9,944.77	£8,492.15	£1,986.41	£16,450.51
	Show Jumping	£1,166.66	£0.00	£0.00	£1,166.66
	Stem	£0.00	£1,250.00	£0.00	£1,250.00
	Stewart House	£200.01	£0.00	£0.00	£200.01
	Support for Learning	£818.83	£131.00	£197.15	£752.68
	Technical	£526.92	£0.00	£280.92	£246.00
	Trips	£26,067.44	£65,568.28	£18,939.47	£72,696.25
	Uniform	£473.29	£1,289.21	£1,443.00	£627.08
	Young Enterprise	£17.68	£0.00	£0.00	£17.68
	<b>Totals</b>	<b>£103,840.77</b>	<b>£116,190.91</b>	<b>£57,198.47</b>	<b>£162,833.21</b>

Surplus/deficit of Income over Expenditure £58,992.44

Current Account Bank statement balance 10/8/23 b/f: £103,840.77

Brought forward balance plus surplus/deficit: £162,833.21



Bank Account Statement Balance to 12/08/2024 £162,833.21  
 pay-ins not cleared £0.00  
 uncleared cheques £0.00

**Independent Examiner's Report to the Trustees of The Kirkcudbright Academy School Fund**

I report on the accounts of The Kirkcudbright Academy School Fund for the year ended 30<sup>th</sup> June 2024 which are set out on the attached papers.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities (Scotland) Regulations 2006. The charity trustees consider that the audit requirements of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) © of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that the requirements:-

(1) to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and

(2) to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met.

Signed

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25. 07. 25

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10/3/25

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10/3/25