



The charity has income below £250,000 and as such is eligible to prepare its accounts on a Receipts and Payments Basis. The governing document does not require the charity to prepare fully accrued accounts and neither does it require an audit.

Annual Return and Financial Statement OSCR Return 31/12/2025

“Safebase” is a trading name of Falkirk Safebase, a charity registered in Scotland
SCIO – SC050310

1. Trustee Annual Report

Trustees' Annual Report for the year ended 31 December 2025

The trustees have pleasure in presenting their report together with the financial statements for the year ended 31 December 2025

2. Reference and Administrative Information

a. Charity Name Safebase Scotland (Falkirk Safebase)

b. Charity Number SC050310

c. Address

Cameron House, Forthside, Stirling, FK8 1QA

d. Current Trustees

Richard McLennan	Chair
Charlotte Silvers	Trustee
Vacant	Treasurer
Jim Murray	Trustee
William Lingard	Trustee
Vacant	Data Protection
Khyra Smith	Welfare & Safeguarding (acting in)
Angela Smith	Fund Raising
Vacant	Secretary
Alex Richards	Clinical Lead

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3. Structure, Governance and Management

a. Constitution - No amendments

b. Appointment of Trustees

The management committee meets quarterly. Membership of the committee is open to all volunteers or members who have been with Safebase for at least 3 years. WhatsApp will be used to make decisions in the intervening times as required.

Trustees are elected at the AGM which is held Annually.

4. Objectives and Activities

a. Charitable purposes

Safebase's mission is to help build resilience through connections and caring for the community by our volunteers being there to save lives and relieve poverty.

- The advancement of citizenship or community development
- The saving of lives through Safebase Medical Team drop in
- centres and advanced first aid provision in the community
- The relief of poverty by supporting and driving community ● initiative

b. Activities - Safebase Service Provision Chairperson's Update

Throughout 2025, Safebase Scotland continued to develop and deliver its community safety, welfare and first response provision across Stirling and Falkirk. Working alongside statutory services, local authorities, businesses, charities and community partners, Safebase provides an accessible service designed to support people when they are vulnerable, reduce pressure on emergency services and contribute to safer communities.

Our partnership approach allows Safebase volunteers to provide early intervention, welfare support and first response, while ensuring individuals can be referred or escalated to the appropriate statutory or specialist service when required.

During 2025, our provision included:

- **Trained and equipped volunteers** providing first aid, welfare, mental health support and community safety assistance. Volunteers are uniformed, appropriately equipped and deployed according to the needs and risks associated with each activity.
- **A visible community safety presence**, including foot patrols, cycle responders and vehicle-based support. This included regular night-time economy deployments within Stirling City Centre, alongside support at community events and other locations across Stirling and Falkirk.
- **Welfare and treatment facilities** providing a safe and accessible location where vulnerable individuals can receive first aid, welfare support, reassurance and onward referral where necessary. These facilities are delivered in collaboration with partners and adapted according to local need and the nature of each deployment.

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- **Effective communication with partners and local businesses**, including participation in established city centre communication networks and direct liaison with Police Scotland, local authority services, businesses, CCTV and other agencies. This enables concerns to be identified quickly and resources to be coordinated effectively.
- **Early intervention and appropriate onward referral**, helping individuals receive support at the earliest opportunity. Where further medical assessment or specialist intervention is required, Safebase volunteers support appropriate escalation to statutory and emergency services.
- **Support for vulnerable individuals**, including people affected by alcohol, experiencing mental health or emotional distress, separated from friends or family, or otherwise at increased risk. Our focus is on providing a safe environment, practical assistance and helping individuals reach an appropriate place of safety.
- **Community and event first response provision**, allowing Safebase to use the skills and equipment developed through our core service to support events and activities across the communities we serve. This also provides opportunities for volunteers to maintain and develop their skills while generating income that can be reinvested into our charitable activities.

Through this approach, Safebase Scotland continued during 2025 to strengthen its role as a bridge between communities, businesses, voluntary organisations and statutory services. Our aim remains to provide early, practical intervention that keeps people safe, supports vulnerable individuals and ensures that emergency and statutory resources can be focused where they are most needed.

Trustees report

2025 was another active year for Safebase Scotland, with the charity continuing to provide practical first aid, welfare, mental health and community safety support across Forth Valley.

Safebase remains entirely volunteer led and operates to further its charitable purposes of saving lives, advancing citizenship and community development, and helping to relieve poverty. During the year our volunteers continued to provide accessible support to people who may otherwise have required assistance from the emergency services or who were vulnerable and needed a safe place, practical help or someone to speak to.

A significant part of our work remained focused on the night-time economy in Stirling and Falkirk. Volunteers provided first aid and welfare support, foot patrols and safe-haven provision, working closely with local partners and emergency services. Our approach is deliberately non-judgemental, allowing people to access help at the point they need it, whether this relates to injury, illness, mental health, vulnerability, transport difficulties or personal safety.

Our work in Stirling continued to develop during 2025. Independent media coverage during the year highlighted Safebase volunteers regularly patrolling Stirling city centre and working alongside the emergency services. Towards the end of the year, Safebase established a new Safehaven base in Friars Street, strengthening our ability to provide people with somewhere safe and warm to receive first aid, welfare and mental health support. Safebase also continued to work as part of the wider city-centre safety partnership involving Police Scotland, Go Forth Stirling BID, Pubwatch, local businesses and other community organisations.

Partnership working remained central to the way Safebase operates. Effective communication between our volunteers, Police Scotland, city-centre CCTV, licensed premises and other partners allows emerging issues and vulnerable individuals to be identified quickly and support to be coordinated appropriately. This collaborative approach helps Safebase complement statutory services rather than duplicate them.

The charity also continued to develop its mental health and community outreach activities. During the 2024/25 funding period, Safebase Scotland was awarded £5,000 through the Scottish Government's Communities Mental Health and Wellbeing Fund for Adults for our Youth Peer Support and Outreach Programme in Falkirk. This supported our wider objective of providing early, community-based assistance and connecting people with appropriate support.

Throughout 2025 we continued to support community activities and events, provide first aid capability and promote basic life-saving skills and community resilience. Income generated through appropriate event medical provision was used to support the charity's wider community objectives and the continued provision of our core services.

The Trustees remain particularly grateful to the volunteers who give their time freely to Safebase. As a charity with no paid staff, our ability to provide services depends directly on their commitment, training and willingness to support people, often late at night and in challenging circumstances.

Looking forward, the Trustees' priority is to build on the progress made during 2025, strengthen the sustainability of Safebase's premises and services, continue developing our volunteers and partnerships, and ensure that the charity remains available to care for, support and protect people across the communities we serve.

The Trustees are satisfied that the activities undertaken during 2025 were consistent with Safebase Scotland's charitable purposes and continued to provide identifiable public benefit.

5. Financial Review

The charity's income for the year came mainly from grants and donations, with additional receipts from bank interest/cashback and contra income. Total receipts were £20,918.80, comprising unrestricted funds of £11,008.80 and restricted funds of £9,910.00. Donations of £7,163.63 were received as unrestricted income, and grant income totalled £13,310.00, split between unrestricted grants of £3,400.00 and restricted grants of £9,910.00.

Reserves Policy

As our activities are grant funded, we provision for the running of each activity with any grant application. Running costs are met through donations and as such we aim to keep a reserve of £500 to cover running costs.

Plan for future period

Funding will need to be sought to continue both Safebase & Safehaven cafes from grant providers and local authorities. Working with the National Lottery, CVS Falkirk & Stirling Voluntary Enterprise. Working with Stirling Council on setting up a permanent location in the city centre

Statement of receipts for year ended December 2025

	Unrestricted Funds	Restricted Funds	Year End 31/12/24
Receipts			
Donations	£7,163.63		£7,163.63
Grants	£3,400.00	£9,910.00	£13,310.00
Fundraising			
Bank Interest/cashback	£71.84		£71.84
Contra	£373.33		£373.33
Total Receipts	£11,008.80	£9,910.00	£20,918.80

Computer		-220.16	
Expense		-6619.61	
Fuel		-1073.59	
Insurance		-1137.59	
Mobile		-956.35	
Postage		-42.35	
Restricted Equipment		-100.48	
Restricted Grant Spend		-4773.91	
Restricted Room lease		-215	
Sustenance		-2055.27	
Training		-1542	
Unrestricted Equipment		-3082.85	
Total	£0.00	-£21,819.16	-£21,819.16

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Surplus (deficit) for the year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																									
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Notes to the accounts - for the year ended 31 December 2025

1. Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) and were independently reviewed by Kimberly Hynes of Barclays Bank

2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the year the charity received restricted grant income of £9,910.00.

3. Related party transactions

The organisation's insurance policy includes medical negligence to the value of £5Million. No remuneration was paid to the trustees or any connected persons during the year

5. Grants noted below represent individually itemised grants. Total grant income in the receipts statement is £13,310.00, comprising unrestricted grants of £3,400.00 and restricted grants of £9,910.00.

6 Cost of Charitable activities

Description	Value
Computer	-220.16
Expense	-6619.61
Fuel	-1073.59
Insurance	-1137.59
Mobile	-956.35
postage	-42.35
Restricted Equipment	-100.48
Restricted Grant Spend	-4773.91
Restricted Room lease	-215
Sustenance	-2055.27
Training	-1542
Unrestricted Equipment	-3082.85
	-
Grand Total	21819.16

7. Gifted items

FEL donated the use of 2 Electric Mountain Bikes in addition to the 2 they donated the previous year to support our operational duties