



The charity has income below £250,000 and as such is eligible to prepare its accounts on a Receipts and Payments Basis. The governing document does not require the charity to prepare fully accrued accounts and neither does it require an audit.

Annual Return and Financial Statement Oscr return 31/12/2024

“Safebase” is a trading name of Falkirk Safebase, a charity registered in Scotland
SCIO – SC050310

1. Trustee Annual Report

Trustees' Annual Report for the year ended 31 December 2024

The trustees have pleasure in presenting their report together with the financial statements for the year ended 31 December 2024

2. Reference and Administrative Information

a. Charity Name Falkirk Safebase

b. Charity Number SC050310

c. Address

1st floor Side Door, 5 Whitehouse Road, Stirling, FK77TA

d. Current Trustees

		Chair
		Trustee
		Treasurer
		Trustee
		Trustee
		Data Protection
		Welfare & Safeguarding (acting in)
		Fund Raising
		Secretary
		Alex Richards

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3. Structure, Governance and Management

a. Constitution - No amendments

b. Appointment of Trustees

The management committee meets ¼ per annum. Membership committee is open to all volunteers or members who have been with Safebase for at least 3 years. Whats app will be used to make decisions in the intervening times as required.

Trustees are elected at the AGM which is held Annually.

4. Objectives and Activities

a. Charitable purposes

Safebase's mission is to help build resilience through connections and caring for the community by our volunteers being there to save lives and relieve poverty.

- The advancement of citizenship or community development
- The saving of lives through Safebase Medical Team drop in
- centres and advanced first aid provision in the community
- The relief of poverty by supporting and driving community
- initiative

b. Activities

The charity has 3 main arms

1. Safebase provision - Working with our partners forming an interagency partnership between Safebase, Royal Voluntary Service (RVS), Statutory Services, Charity Partners and the businesses across Council Areas in Stirling and Falkirk which will provide a complete patient pathway & support service.

The service provides the following:

- Trained, uniformed volunteers with the correct and suitable equipment.
- A visible, high-visibility presence (foot and vehicle patrols) in Stirling City Centre on specified dates between 2000-0400 hours (or alternate hours as demand dictates).
- Setting up and staffing a Welfare and Treatment Centre in partnership with RVS that is easily accessible to the public and other services, but is secure and safe for service users, patients and volunteers.
- Offering a dedicated contact number or participating in existing city centre radio networks to enable effective communication between all businesses and the Safebase Scheme.
- Providing a transport Service, in the future, for students in need back to university to ensure well-being and safety. With the potential for a transport to hospital for non-emergency cases that will need follow-up care or treatment but do not necessitate the attendance of an emergency ambulance.
- Providing recovery services and follow up in hospital, hospital visitors and post discharge support with RVS.

2. Community Arm

- a. Provision of Safehaven cafes to allow a safe space for residents to speak, have a coffee and cake. The aim of supporting mental health issues using experienced volunteers and recruiting volunteers from within the local community. Safeguarding issues are also highlighted and attendees are also sign posted to other services.
- b. Provision of First aid to community events
- c. Support to Day to Day Alloa Road's food parcels initiative

C. Achievements

Safebase has continued established good working relationships with local community-based organisations, including and supporting Dawson sports development association, Day to Day Alloa Road, Awakening festival, local gala days and children's days, this has allowed the organisation to expand its reach of support we can offer to organisations. With additional volunteer support and the recruitment of new volunteers we were able to cover more day events across the communities we work.

Safebase achievements

- Participated in [12] day time events, providing crucial first aid and mental health assistance to support smaller charities/ community groups.
- Successfully recruited 6 new volunteers who have greatly enhanced our efforts.
- Total volunteer hours reached per person [234.5], demonstrating our volunteers' dedication and hard work.

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This year has been remarkable for Safebase Scotland. We have not only expanded our reach through numerous events but have also strengthened our team with new recruits and achieved significant volunteer hours. As we look forward to the coming year, we are excited about the new opportunities to further our mission and make a greater impact.

We continued to deliver our core Safebase Services in Stirling and Falkirk working in partnership with local BID development team Go Forth Stirling, Police Scotland, Scottish Fire and Rescue and the Scottish Ambulance service. This year we have been invited to attend weekly resources call with Police Scotland.

How we achieved organisational aims and objective

The advancement of citizenship or community development & The saving of lives through Safebase Team drop-in centres and advanced first aid provision in the community- successfully recruiting five new volunteers in this financial year we provided training to upskill new volunteers who are now certified advanced first aiders.

This year also saw over 2500 volunteer hours and we directly supported over 150 people.

The relief of poverty by supporting and driving community initiatives- Working with our partners, RVS, SP Energy, Larbert Round Table, Alloa Road Spar, Bainsford community hall, we were able to support the preparation & delivery of 90 Christmas food parcels to those most in need.

5. Financial Review

Our main source of our income came from Grants £10000 and donations £3221,72 Donations were received from volunteers, general donations and the provision of community first aid.

Reserves Policy

As our activities are grant funded, we provision for the running of each activity with any grant application. Running costs are met through donations and as such we aim to keep a reserve of £500 to cover running costs.

Plan for future period

Funding will need to be sought to continue both Safebase & Safehaven cafes from grant providers and local authorities. Working with the National Lottery, CVS Falkirk & Stirling Voluntary Enterprise. We plan to provide more support to the street football initiative that our volunteers assist with.

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Statement of receipts for year ended December 2024

		Unrestricted Funds	Restricted Funds	Year End 31/12/24
Receipts				
Donations		£3,221.72		£3,221.72
Grants		£0.00	£10,000.00	£10,000.00
Fundraising				
Bank Interest/cashback		£237.18		£237.18
Contra		£27.00		£27.00
Total Receipts		£3,485.90	£10,000.00	£13,485.90
Computer			-395.6	
Expense			-1492.6	
Fuel			-399.16	
Insurance			-1149.56	
Mobile			-215.05	
Postage			-228.53	
Restricted Equipment			-56.99	
Restricted Grant Spend			-10914.75	
Restricted Room lease			-894	
Sustenance			-1052.02	
Training			-2940.55	
Unrestricted Equipment			-3213.51	
Total		£0.00	-£22,952.32	-£22,952.32
Surplus (deficit) for the year				-£9,466.42
Planned Income	Donation	£0.00		
Planned Expenditure	Restricted Equipment		£0.00	
Overall Total				-£9,466.42
	Bank opening balance	Income 2024	Expenditure	Total 2024
Income	£11,669.38	£13,485.90		£25,155.28
Expenditure			-£22,952.32	-£22,952.32
Closing cash at bank and in hand				£2,202.96

Notes to the accounts - for the year ended 31 December 2024

1. Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the year the charity received donations of £3,221.72

3. Related party transactions

The organisation's insurance policy includes medical negligence to the value of £5Million. No remuneration was paid to the trustees or any connected persons during the year

5. Grants received

Date	Amount	Description	Expense
25-03-24	£10,000	Falkirk & District Mental Health Fund	Grant

6 Cost of Charitable activities

Description	Cost
Computer	£ 395.60
Expense	£1,492.60
Fuel	£ 399.16
Insurance	£1,149.56
Mobile	£ 215.05
Postage	£228.53
Training	£2,940.55
Sustenance	£1052.02
Grand Total	£7,873.07

7. Gifted items

FEL donated the use of 2 Electric Bikes to support our operational duties