APPENDIX 1

OSCR
Scottish Charity Regulator
Office of the Scottish **Charity Regulator**

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	04	2025	To	31	03	2026

Reference and administration details

Charity name	Elgin Allotment Association
Other names charity is known by	
Registered charity number	**SC** 053002
Charity's principal address	18 Springfield Gardens New Elgin Elgin
	Postcode IV30 6XX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graeme Hamilton	Chair		
2	Debbie Reid	Treasurer	14 June 2025 - current	
3	Clare Matysova	Secretary	14 June 2025 - current	
4	Shaun MacDonald	Membership Officer		
5	Alyson MacConnachie			
6	Neil MacConnachie		18 April 2026 - current	
7	Katherine Stewart		14 June 2025 - current	
8	Kevin Reid		18 April 2026 - current	
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Ian Bremner	31 March 2025 - 18 April 2026
John Kennedy	31 March 2025 - 18 April 2026

Structure, governance and management

Type of governing document

We have a constitution which is reviewed annually.

Trustee recruitment and appointment

Membership to the Association is confined to persons who are resident in the Moray area with priority to residents living in Elgin and whose membership fees are fully paid by the due date. All Committee members must be plotholders.

The Committee consists of 3 Office Bearers, namely Chairperson, Secretary and Treasurer and up to 9 other members from the membership.
The members of the Committee are elected at the Annual General Meeting (AGM) of the Association. Currently the committee consists of 8 members. We also have a Membership Officer.

Objectives and activities

Charitable purposes

To advance environmental protection or improvement by encouraging a variety of people to use the allotments for cultivation of fruit and vegetables and by helping to raise awareness of issues such as food waste, reducing food miles, increasing composting and issues surrounding the protection of the environment.

To provide recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended by providing affordable allotment spaces and opportunities for people to keep physically and socially active.

Summary of the main activities in relation to these objects

Elgin Allotment Association has actively supported environmental protection and sustainable food growing through its engagement with the Moray Climate Action Network (MorayCAN), including participation in community events such as the inaugural Moray Garden Festival. The Association collaborated with MorayCAN on a survey examining community food growing across Moray, helping to identify the benefits, challenges and future opportunities for local food production.

The Association has organised social activities for allotment holders have helped strengthen community connections and promote social wellbeing. During the year, the Association focused on establishing strong governance and operational arrangements to strengthen the organisation's capacity to support members, improve the allotment environment, and prepare for future growth and funding opportunities that will further enhance recreational and community benefits. Further details are provided below.

A further key activity for EAA this year has been to finalise the assignation of the allotment site to the charity. This has involved considerable legal work on behalf of EAA and Moray Council. We have undertaken additional fundraising activities to cover this additional cost and have liaised with Moray Council.

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Achievements and performance

Summary of the main achievements of the charity during the financial period	- Worked in partnership with Moray Climate Action Network (MorayCAN) and participated in a range of community and environmental events across Moray. - Participated in the first annual Moray Garden Festival, promoting allotment gardening, community growing, and sustainable food production. - Collaborated with MorayCAN on a survey of community food growing in Moray. The research was commissioned by MorayCAN to develop a clearer understanding of community growing activities across the region and to inform future development. The study explored: - The contribution community growing makes to local communities; - The experiences of those already involved; - Barriers faced by individuals and organisations; and - Opportunities to strengthen and expand community growing across Moray. - Organised and supported social activities for allotment holders, helping to strengthen community connections and encourage participation within the allotment site. - Continued to develop the Association's governance and organisational capacity by: - Updating the Association Handbook; - Establishing working groups to undertake community and site-management tasks; and - Developing internal processes and structures to strengthen the Association and prepare for future growth and funding opportunities. - Built a stronger organisational foundation to support future development initiatives, including the preparation and submission of funding applications. We have also had ongoing communications with solicitors and Moray Council to arrange assignation of the allotment leas to EAA. This has taken longer and with greater costs than expected. Accordingly we have funded raised to support payment of the additional costs and have continued to work with Moray Council to resolve the issue.

Financial review

Brief statement of the charity's policy on reserves	We have reserved funding for the pending Council and legal invoices pertaining to arranging for the lease to be signed over to EAA - in addition to our standard annual charges. Going forward we plan to keep reserves to cover our standard annual charges. Apart from this we aim to keep our reserves to a minimum by way of low fees and donations to other charitable enterprises as appropriate and if we are able.
Details of any deficit	
Donated facilities and services (if any)	

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) ***OSCR will accept digital or typed signatures***		
Full name(s)	Graeme Hamilton	Clare Matysova
Position (e.g. Chair)	Chair	Secretary
Date	17.11.2026	22.10.2026