APPENDIX 1

OSCR
Scottish Charity Regulator
Office of the Scottish **Charity Regulator**

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	04	25	To	31	03	26

Reference and administration details

Charity name	Rosyth Concert Band	
Other names charity is known by		
Registered charity number	**SC** 053649	
Charity's principal address	Joanne Albury	
	43 Ross Avenue	
	Dalgety Bay	
	Postcode	KY11 9YN

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanne Albury	Chair		Band Members
2	Alexander Wood	Secretary		Band Members
3	Stuart Cluley	Treasurer		Band Members
4	Richard Perry	Committee Member		Band Members
5	Lynn Blandford-Newson	Committee Member		Band Members
6	Gill McNeill	Committee Member		Band Members
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Rosyth Concert Band Constitution. This constitution is reviewed annually ahead of the Annual General Meeting, normally held between April and June following the end of the financial year. Amendments are made as required in accordance with the procedures set out in the constitution.
Trustee recruitment and appointment	Nominations for trustee positions may be made on behalf of any member of Rosyth Concert Band. Appointments are confirmed at the Annual General Meeting in accordance with the constitution.

Objectives and activities

Charitable purposes	The charitable purposes of Rosyth Concert Band are the advancement of the arts, heritage and culture of music. The band supports this by providing opportunities, facilities and equipment that enable members to rehearse and perform as a concert band, and by contributing to the cultural life of the local community and the wider area of Fife and Central Scotland.
Summary of the main activities in relation to these objects	The band rehearse weekly and deliver public performances across Fife throughout the year. The local community are invited to join the band or enjoy music at any of our concerts. The band continues to offer free-loan instruments to support wider access to music-making.

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Achievements and performance

Summary of the main achievements of the charity during the financial period	The band strengthened its contribution to the cultural life of Fife and Central Scotland through a series of well-received public performances and community engagements. Our fundraising concert for Christian Aid was a key highlight, achieving both musical success and notable financial support for the cause, resulting in a re-invitation for the following year. Participation in regional events such as the Fife Festival of Music, the Langtoun Jazz Festival, and the Pitreavie School Christmas event helped increase public engagement with concert band music. A particularly successful Christmas busking campaign provided essential revenue, contributing directly to the band ending the financial year with a £394 surplus. The band also expanded its membership by welcoming three new players, improving section balance and overall ensemble performance. By continuing to offer free-loan instruments, the charity sustained its commitment to inclusion by removing financial barriers for members who would otherwise lack access to an instrument.

Financial review

Brief statement of the charity's policy on reserves	The charity's policy is to maintain reserves sufficient to cover the core operation costs - including performing rights licences, insurance, and rehearsal space rental - for a period of approximately six months.
Details of any deficit	
Donated facilities and services (if any)	The charity benefits from donated services provided by the Musical Director, whose preparation time and musical direction exceed the nominal honorarium paid annually. We also received donated facilities through the use of a room at the United Reformed Church for the storage of music and instruments.

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) ***OSCR will accept digital or typed signatures***	S Cluley	J Albury
Full name(s)	Stuart Cluley	Joanne Albury
Position (e.g. Chair)	Treasurer	Chair
Date	27/09/2026	20/10/2026

Enter charity name below

Rosyth Concert Band

Enter SC No. below

SC 053649

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Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2025		31	March	2026

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	1716				1716 -	1472
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	96
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	2409				2409 -	2520
					-	
A1 Sub total	4125 -	-	-	-	4125 -	4088 -
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	4125 -	-	-	-	4125 -	4088 -
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	3717				3717 -	3388
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other	13				13 -	4
					-	
A3 Sub total	3730 -	-	-	-	3730 -	3392 -
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	3730 -	-	-	-	3730 -	3392 -
Net receipts / (payments)	395 -	-	-	-	395 -	696 -
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	395 -	-	-	-	395 -	696 -

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Section B Statement of balances

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	Cash and bank balances at start of year	4349				4349 -	3653
	Surplus / (deficit) shown on receipts and payments account	395				395 -	696
						-	
						-	
	Cash and bank balances at end of year	4744 -	-	-	-	4744 -	4349 -
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

B2 Investments

Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
	Total	-	-

B3 Other assets

Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
Musical Instruments (Estimated)	Unrestricted	8706		8706
Sheet Music (Estimated)	Unrestricted	14982		14807
Music Stands (Estimated)	Unrestricted	1218		1218
	Total	24906 -	-	24731 -

B4 Liabilities

Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
	Total	-	-

B5 Contingent liabilities

Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
	Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature*	Print Name	Date of approval
S Cluley	Stuart Cluley	26/04/26

**** Please note - OSCR will accept digital or typed signatures***

Section C Notes to the Accounts

C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

Unrestricted funds may be used at the discretion of the trustees in furtherance of the charity's objects. The trustees maintain a single unrestricted fund to support the day-to-day running of the band.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
		Total	-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	

C4b Trustee expenses - details

	Number of trustees	£
Reimbursement of authorised trustee expenses	2	156.63

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Christmas Busking	1121				1121 -	1229
Donations received at concerts	444				444 -	100
Donations at band social events	151				151 -	125
Easyfundraising Website					-	18
Total	1716 -	-	-	-	1716 -	1472 -
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-			-	-
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Membership subscriptions	2409				2409 -	2520
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	2409 -	-	-	-	2409 -	2520 -
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hall Rental	2040				2040 -	1790
Insurance	752				752 -	656
Performing Rights Licence	181				181 -	176
Equipment & Repairs	83				83 -	159
Musical Director Honorarium	200				200 -	200
Wind Band Association Membership					-	25
Event Entry Fees					-	25
Welfare/Member Support Costs	45				45 -	57
Music Costs	216				216 -	100
Storage Costs	200				200 -	200
					-	
Total	3717 -	-	-	-	3717 -	3388 -
	-	-	-	-	-	-

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-

Nature and purpose of funds

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-

Nature and purpose of funds

APPENDIX 3

OSCR
Scottish Charity Regulator

Independent examiner's report on the accounts

v2

Report to the trustees/members of

Charity name: Rosyth Concert Band

Registered charity number

SC 053649

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	04	2025	to	31	03	2026

Set out on pages (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [~~other than that disclosed on the attached page*~~]

1. which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
   - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:** Leslie Wilson **Date:** 24 May 2026

Name: Mr Leslie Wilson

Relevant professional qualification(s) or body (if any): F.C.C.A

Address:

18 The Wynd
Dalgety Bay
Fife
KY11 9SH

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.
**OSCR will accept digital or typed signatures.